

**BOARD OF CITY COMMISSIONERS
REGULAR MEETING**

August 8, 2022

6:00 P.M.

**Council Chambers
113 North Elm St
Sallisaw, Oklahoma**

A G E N D A

- 1. Meeting Called to Order**
- 2. Declaration of a Quorum**
- 3. Presentation to Retiree Randy Jones and Retiree Scott Burgess**
- 4. Removal of any Item from the Consent Agenda**
- 5. Consent Agenda**
 - (a) Consider Approval of Minutes of Regular Meeting of July 11, 2022
 - (b) Acknowledge Invoice Paid Report fo July 2022
- 6. Consider any Item Removed from the Consent Agenda**
- 7. Discuss and Consider Approval of Staff's Request to Purchase Vehicles Using Up To \$326,000 in Funding Currently in the Capital Improvement Budget**
- 8. Discuss and Consider Approval of Purchase Order No. 90361, Issued to Signal Tek of Oklahoma City, Oklahoma, For the Purchase of Twelve (12) Decorative Street Light Assemblies, *In an Amount Not to Exceed \$82,000.00***
- 9. Discuss and Consider Approval of Purchase Order No. 90370, Issued to Stribling Equipment Company, of Fort Smith, Arkansas, in the Amount of**

\$27,471.00, for the Purchase of One (1) John Deere CP24E Cold Planer

- 10. Discuss and Consider Approval of Purchase Order No. 90372, to Kustom Signals, Inc., of Lenexa, Kansas, in an *Amount Not To Exceed* \$30,000.00 for the Purchase of Five (5) In-Car Camera with Eye Portal for the Police Department**
- 11. Discuss and Consider Approval of Purchase Order No. 90371, Issued to Ditch Witch of Oklahoma, of Tulsa, Oklahoma, in the Amount of \$72,145.00, for the Purchase of One (1) Ditch Witch HX30 Vacuum Excavator.**
- 12. Discuss and Consider Approval of Purchase Order No. 90373, Issued to Vermeer Great Plains, of Catoosa, Oklahoma, in the Amount of \$32,500.00, for the Purchase of One (1) 2022 Vermeer SPX25 Drop Plow with Reel Carrier and Boring Attachment.**
- 13. Discuss and Consider Approval of Purchase Order No. 90374, to Dell Financial Services L.L.C., for an *Amount of* \$30,047.44 for the Lease of Thirty (30) Dell Latitude 7220's with 22 mounting bases, mounting kits, docking stations, and keyboards. This lease will also include Five (5) Dell Keyboards with kickstands and Five (5) Dell Docks WD19S for the Police Department.**
- 14. Discuss and Consider Approval of Planning Commission Case No. PC 2022-005; Rezoning Request From Agriculture (A-1) to Residential (R-1) by Barry and Carolyn Spyres and Jimmy Blanton; Ordinance No. 2022-10, and Declaring an Emergency**
- 14. Discuss and Consider Approval of Planning Commission Case No. PC 2022-007; Plat Presentation of Behavioral Health Center by CREOKS Mental Health Services, Inc.**
- 15. Receive Update on Current and Future Projects; Possible Direction to Staff**
- 16. Receive Update on the Financial Status of the City and Activities of the Finance Department; Possible Direction to Staff**

17. Administrative Reports

18. Adjourn

Posted: AUGUST 4, 2022

Time: 11:30 A.M.

KIM JAMISON

MINUTES
BOARD OF CITY COMMISSIONERS
REGULAR MEETING
JULY 11, 2022

The Board of Commissioners met in a regular meeting on July 11, 2022, in the Council Chambers, 113 N. Elm Street, Sallisaw. Notice of the meeting was given by emailing to Sequoyah County Times; by posting at city hall on July 7, 2022 at 3:15 p.m.; by posting on the city's website; and, by giving notice to the City Clerk.

Members present:	Ernie Martens, Ronnie Lowe, Josh Bailey, Julian Mendiola, Kristin Peerson,	Mayor Member, Ward 1 Member, Ward 2 Member, Ward 3 Member, Ward 4
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Members absent:	None
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Staff present:	Keith Skelton, John R. Montgomery, Kim Jamison, Robin Haggard, Keith Miller, George Bormann, Jessica Robertson, Christian Sizemore, Skylar Fullbright, Chris Carter, Randy Sizemore, Steve Padgett Gene Martin Lewis Brown, Clint Smith	City Manager City Attorney City Clerk Director of Finance Building Development Director Economic Development Director Business Support Manager Network Manager Grants Specialist Senior Code Inspector Purchasing Agent Assistant Fire Chief Superintendent - Equip Svcs Sr Animal Welfare Officer Superintendent - Telecomm
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Others present:	Kelly Osburn; Lynn Adams; Jonathan Richardson; Jeannie Richardson; Helen Stemmer; Harold Copeland; Bethia Owens; Others Unidentified.
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1. Meeting Called to Order

Meeting was called to order at 6:00 p.m.

2. Declaration of a Quorum

A quorum was declared present.

3. Removal of any Item from the Consent Agenda

None.

4. Consent Agenda

a Consider Approval of Minutes of Special Meeting of June 9, 2022

b Acknowledge Invoice Paid Report for June 2022

c Consider Approval of the Eastern Oklahoma Library Systems Request to Appoint Shannon Vann to the Library System's Board of Trustees, for a 3-year term beginning on July 1, 2022, and ending on June 30, 2025

d Consider Approval of Renewal of Agreement for Impoundment of Animals with the Town of Vian

Motion was made by Lowe, seconded by Bailey, for approval of consent agenda. Vote: Lowe aye; Bailey aye; Mendiola aye; Peerson aye; Martens aye. Motion carried 5-0.

5. Consider any Item Removed from the Consent Agenda

None.

6. Discuss and Consider Approval of Administrative Policy 7.006.01, Revision 2, Animal Shelter Operations.

Motion was made by Mendiola, seconded by Peerson, for approval of Administrative Policy 7.006.01, Revision 2, Animal Shelter Operations. Vote: Mendiola aye; Peerson aye; Lowe aye; Bailey aye; Martens aye. Motion carried 5-0.

7. Discuss and Consider Approval of Resolution 2022-23; *A Resolution Approving Execution of Deed*

Motion was made by Mendiola, seconded by Bailey, for approval of Resolution 2022-23; *A Resolution Approving Execution of Deed*. Vote: Mendiola aye; Bailey aye; Lowe aye; Peerson aye; Martens aye. Motion carried 5-0.

8. Discuss and Consider Approval of Authority Having Jurisdiction Agreement Between the City of Sallisaw and the Oklahoma State Fire Marshal

Motion was made by Mendiola, seconded by Peerson, for approval of Authority Having Jurisdiction Agreement between the City of Sallisaw and the Oklahoma State Fire Marshal. Vote: Mendiola aye; Peerson aye; Lowe aye; Bailey aye; Martens aye. Motion carried 5-0.

9. Discussion and Possible Guidance to Staff Concerning a Public Firing Range

The City Manager advised the Board that the City does not have sufficient property for a public firing range. He noted that the Oklahoma Department of Wildlife is actively constructing public ranges at their management centers across the state. Several ranges have already been constructed, with several more planned. He suggested that those desiring a local gun range associate themselves with the Oklahoma Department of Wildlife to pursue a local range. He also suggested they recruit assistance from our local State Senator and State Representative. Keith advised that he would help contact them if needed. There is an area around Tenkiller Dam owned and operated by the Corp of Engineers that has been used as a range, albeit an uncontrolled one. He noted a few of the public/private ranges and/or gun clubs that were within 45-60 minutes of Sallisaw. He felt the best option was for the 2A Club to have a conversation with the Department of

Wildlife. No direction was given to staff.

10. Acknowledge Purchase Order No. 89957 in the amount of \$27,563.68, Issued to Muskogee Communications, Inc, Muskogee, Oklahoma for the Upfit of Two (2) 2022 Police Tahoe Units

Motion was made by Mendiola, seconded by Lowe, to acknowledge Purchase Order No. 89957 in the amount of \$27,563.68, issued to Muskogee Communications, Inc., Muskogee. Vote: Mendiola aye; Lowe aye; Bailey aye; Peerson aye; Martens aye. Motion carried 5-0.

11. Discuss, and Consider Approval of Purchase Order No. 90059, Issued to John Vance Fleet Services, of Guthrie, Oklahoma in the Amount of \$79,363.20 for the Purchase of Two (2) 2023 Chevrolet Tahoes

Motion was made by Mendiola, seconded by Lowe, for approval of Purchase Order No. 90059, issued to John Vance Fleet Services in the amount of \$79,363.20. Vote: Mendiola aye; Lowe aye; Bailey aye; Peerson aye; Martens aye. Motion carried 5-0.

12. Discuss and Consider Approval of Purchase Order No. 90063, Issued to Spatco Energy Solutions of Ft. Smith, Arkansas, For the Installation of New Fuel Pumps, In an Amount Not to Exceed \$35,500.00

Motion was made by Lowe, seconded by Peerson, for approval of Purchase Order No. 90063, issued to Spatco Energy Solutions, in an amount not to exceed \$35,500.00. Vote: Lowe aye; Peerson aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0.

13. Discuss and Consider Approval of Purchase Order No. 90064 Issued to Chief Fire and Safety of Chickasha, Oklahoma in the Amount of \$592,734.41 for the Purchase of One (1) 2022 E1 Typhoon Fire Pumper

Motion was made by Peerson, seconded by Lowe, for approval of Purchase Order No. 90064, Issued to Chief Fire and Safety in the amount of \$592,734.41. Vote: Peerson aye; Lowe aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0.

14. Discuss and Consider Approval of Purchase Order No. 90139 for Agreement for Architectural Services with Risley Architects of Fort Smith, Arkansas, for Architectural Services Related to the Remodel and Expansion of the Sallisaw Police Department, in the Amount of \$97,805.00

Motion was made by Peerson, seconded by Lowe, for approval of Purchase Order No. 90139, for an Agreement for Architectural Services with Risley Architects, in the amount

of \$97,805.00. Vote: Peerson aye; Lowe aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0.

15. Discuss and Consider the Sallisaw Airport Advisory Board's Recommendation to use Garver, LLC as Engineer of Record for the Sallisaw Municipal Airports Future Projects.

Motion was made by Lowe, seconded by Mendiola, for approval to use Garver, LLC as Engineer of Record for the Sallisaw Municipal Airports' future projects. Vote: Lowe aye; Mendiola aye; Bailey aye; Peerson aye; Martens aye. Motion carried 5-0.

16. Discuss and Consider Approval of City Manager's Request to Temporarily Increase Spending Limits in Amount Not to Exceed \$50,000.00

Motion was made by Mendiola, seconded by Bailey, for approval of City Manager's request to temporarily increase spending limits in an amount not to exceed \$50,000.00 until 12/31/2022. Vote: Mendiola aye; Bailey aye; Lowe aye; Peerson aye; Martens aye. Motion carried 5-0.

17. Discussion and Possible Action to Declare Real Property Located on Farm Road as Surplus Property; and Direct Staff to Solicit Sealed Bids for the Property; Property more Specifically Described as: Part of the N½ S½ NE¼ Section 3, Township 11 North, Range 23 East, more particularly described as: Beginning 216.5 feet West of the NE corner of said N½ S½ NE¼ of said Section 3; thence South 660 feet; thence West 130 feet; thence North 660 feet; thence East 130 feet to the point of beginning, containing 2 acres, more or less, LESS and except the oil, gas and minerals rights.

Motion was made by Peerson, seconded by Bailey, to declared property located on Farm Road as surplus and direct staff to solicit sealed bids. Vote: Peerson aye; Bailey aye; Lowe aye; Mendiola aye; Martens aye. Motion carried 5-0.

18. Discussion and Possible Action to Declare Real Property Located at 514 West Argyle Avenue as Surplus Property; and Direct Staff to Solicit Sealed Bids for the Property; Property more Specifically Described as: Lot 2, Block 17, Beasley Addition No. 1 to the City of Sallisaw, Oklahoma

Motion was made by Peerson, seconded by Lowe, for approval to declare property at 514 West Argyle Avenue as surplus property and direct staff to solicit sealed bids. Vote: Peerson aye; Lowe aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0.

19. Discuss, and Consider Approval of Planning Commission Case No. PC 2022-004; Plat Presentation of Drake Prairie Estates by Barry and Carolyn Spyres and Jimmy

Blanton.

Motion was made by Lowe, seconded by Peerson, for approval of Planning Commission Case No. PC 2022-004; Plat of Drake Prairie Estates. Vote: Lowe aye; Peerson aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0.

20. Discuss and Consider Approval of Planning Commission Case No. PC 2022-006; Replat of Spring Valley Addition by Harris Properties, LLC

Motion was made by Mendiola, seconded by Peerson, for approval of Planning Commission Case No. PC 2022-006; Replat of Spring Valley Addition to Harris Valley. Vote: Mendiola aye; Peerson aye; Lowe aye; Bailey aye; Martens aye. Motion carried 5-0.

21. Discuss, and Consider Approval of Planning Commission Case No. PC 2022-008; Replat of Lot 4 of the Replat of Lot 2 of the James Family Properties Subdivision Lot 1, Lot 2, and Lot 3 by Four D Real Estate LLC.

Motion was made by Bailey, seconded by Peerson, for approval of Planning Commission Case No. PC 2022-008; Replat of Lot 4 of the Replat of Lot 2 of the James Family Properties Subdivision Lot 1, Lot 2, and Lot 3. Vote: Bailey aye; Peerson aye; Lowe aye; Mendiola aye; Martens aye. Motion carried 5-0.

22. Recieve Update on Current and Future Projects; Possible Direction to Staff

Keith Miller updated the Board on the current projects. Electric North Substation: The project is complete and online. The substation handles the load perfectly. We are in the final stages of processing payments and grant documentation. Bar Screen Replacement: The bar screen box concrete for the underground work is complete. Backfill and compaction are taking place. The installation of the bar screen and electrical components will begin soon. Electric Pole Replacement: This project is substantially complete. All the poles on our list have been replaced. There are some Diamondnet connections that still need to be attached. Old poles will be removed once all attachments have been cleared. Sewer Projects: The Port Arthur sewer is significantly complete. Some minor final testing needs to be conducted and signed off by the project engineer. The Hollywood Addition project is 75-80% complete, with the final testing and overall completion scheduled to be at the end of July. Crosswalk Project: Signal Tek is scheduled to begin on July 18th. Main Street Light Project: Quotes have been received from Signal Tek. A meeting with Main Street will be set to discuss and go over the details. Police Department: design work can begin because the agreement with Risley and Associates has been approved. The field crews have been working to prepare part of the old basketball court next to the fire station for the 2 containers the PD has ordered. The containers will be modified for storage and for use as a temporary evidence room.

23. Administrative Reports

In addition to what was included in the agenda packet, Mr. Skelton noted that the heat has been a concern. He advised that the Sanitation Crews would start their routes 1 hour earlier. All crews are working safely in the heat. The new city website will be launched next week.

24. Adjourn

Motion was made by Lowe, seconded by Bailey, to adjourn the meeting there being no further business. Vote: Lowe aye; Bailey aye; Mendiola aye; Peerson aye; Martens aye. Motion carried 5-0. The meeting ended at 6:45 p.m.

Approved this **8th** day of **August 2022**.

Ernie Martens, Mayor

ATTEST:

Kim Jamison, City Clerk

(SEAL)

AGENDA ITEM COMMENTARY

Meeting Date: August 8, 2022
Board: Board of City Commissioners
Subject: Purchase of Vehicles

ITEM TITLE: Discuss and Consider Approval of Staff's Request to Purchase Vehicles Using Up To \$326,000 in Funding Currently in the Capital Improvement Budget

INITIATOR: City Manager
Director of Finance
Purchasing Agent

STAFF INFORMATION SOURCE: Purchasing Agent
Fleet Vehicle Dealers

BACKGROUND: For FY 2023 we set aside \$200,000 in the Capital Improvement Contingency account for the purchase of vehicles. In addition, we also budgeted another \$126,000 for vehicle purchases for the Telecommunications, Information Services and Meter Read Departments. Our intent was to use these funds once fleet vehicles were available to order. We understand that orders for fleet vehicles will open up sometime in August. In order to place orders for these vehicles, we need to be able to submit orders as quickly as we can.

To allow staff to place orders for various vehicles, we are requesting approval to order as many vehicles as we can, using up to \$326,000 in funding budgeted in the Capital Improvement Fund.

EXHIBITS:

KEY ISSUES:

- In order to start the process of ordering vehicles, we will need to place orders as soon as the fleet vehicle ordering window opens.
- Once the fleet ordering windows open, staff will evaluate the pricing of the vehicle types we need.
- We will evaluate all models available (Chevrolet, GMC, Ford and Dodge).
- Some of these vehicles will replace units currently in use. Some units will be transferred to other departments or continue to be used in the existing departments they are assigned to. There could be one or two that will be deadlined, or marked for auction.

FUNDING SOURCE:

- Fund 30 Capital Improvement Contingency, \$200,000: For purchase of various light duty, 1/2 ton or 3/4 ton trucks,

possible SUV. As the vehicles are purchased, they will be posted to the individual departments.

- Telecommunications: \$64,000 for purchase of two (2) tech vans. GL 30-604-57705
- Information Services: \$33,000 for purchase of one (1) tech van. GL 30-605-57705
- Meter Read Services: \$32,000 for purchase of one (1) truck.

RECOMMENDATION: Staff recommends approval of the request, allowing staff to purchase fleet vehicles using up to \$326,000 currently set aside in the Capital Improvement Fund 30 budget.

AGENDA ITEM COMMENTARY

Meeting Date: August 8, 2022
Board: Board of City Commissioners
Subject: Decorative Street Lighting Poles

ITEM TITLE: Discuss and Consider Approval of Purchase Order No. 90361, Issued to Signal Tek of Oklahoma City, Oklahoma, For the Purchase of Twelve (12) Decorative Street Light Assemblies, *In an Amount Not to Exceed \$82,000.00*

INITIATOR: City Manager

STAFF INFORMATION SOURCE: Sallisaw Main Street
Signal Tek

BACKGROUND: City staff has been working with Sallisaw Main Street for the installation of brick pavers down the south side of Cherokee Avenue between Oak and Elm Streets. Approval would allow the city to purchase the decorative street lighting fixtures and poles for this project. Delivery is 10-12 weeks from date of order.

EXHIBITS:

1. Sallisaw, Cherokee, Lighting Upgrades
2. Light Pole
3. Light Fixture

KEY ISSUES:

- The city has agreed to cut and remove the existing sidewalk to accommodate the brick pavers.
- Sallisaw Main Street will pay for the pavers and the contractor to complete the concrete work.
- The city will purchase and install six (6) decorative lights along the south side of Cherokee, along with the necessary electrical conduit. Poles will be 14 ft in height, close to 16 ft with the light globe.
- The remaining six (6) fixtures will be stored for a future project on the north side of Cherokee in front of the library.

FUNDING SOURCE: Street and Alley Fund will provide half the funding, up to \$41,000.00
GL#020-401-57731
Sallisaw Capital Improvement Fund Contingency will provide the balance. 30-401-57729

RECOMMENDATION: Staff recommends approval of Purchase Order No. 90361, Issued to Signal Tek.



SIGNALTEK

P.O. Box 14788
Oklahoma City, OK 73113
(405) 524-1341

To: City Of Sallisaw Address: 115 E Choctaw Ave Sallisaw, OK 74955 UNITED STATES	Contact: Keith Miller Phone: (918) 775-6241 Fax:
Project Name: Sallisaw, Cherokee, Lighting Upgrades Project Location: Cherokee, Elm To Oak, Sallisaw, OK	Bid Number: Bid Date: 6/30/2022

The following is a quotation for the above subject project.

Line #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
01001	STREET LIGHT ASSEMBLY	12.00	EACH	\$6,500.00	\$78,000.00

Total Bid Price: \$78,000.00

Notes:

- Item 01001 includes installation of Pelco Versa Pole Assembly and wiring (cut sheets attached).
- City of Sallisaw to install lighting conduit, light pole footings, pull boxes, wiring, and electrical service.
- SignalTek to provide anchor bolts and templates for light pole footings.
- This quotation does not include any removal or replacement of hardscape that may be required for the installation of our items.
- All work will be done in accordance with City of Sallisaw and ODOT standards.
- All construction traffic control will be done in accordance with MUTCD standards.
- City of Sallisaw to be responsible for any Construction Testing.
- We will provide insurance based on ODOT 2019 Specification 107.12(a - d).
- The above prices include all cost for Electrical Permits and Inspection Fees if required.
- Delivery for this electrical equipment to be verified upon order release to manufacturer.
- **This quotation is firm for 30 days.**
- **The above prices do not include Performance and Payment Bond. Add 1% if bonds are required.**

Payment Terms:

Terms for Payment are NET 30 days from date of our invoice.

ACCEPTED:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

SignalTek

Authorized Signature: _____

Estimator: Walter Floyd

(405) 524-1341 estimating@tlsokc.com



PH: 405-340-3434
FAX: 405-340-3435
Edmond, OK 73013
www.pelcoinc.com

This drawing is the property of Pelco
and is not to be used in whole or in part
without Pelco's written permission.

ASSEMBLY CUT SHEET

REF:

TITLE:

VersaPole
w/ Hand Hole & Shoe Base, Alum

PART NO.:

AP-3700-L

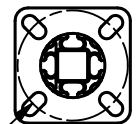
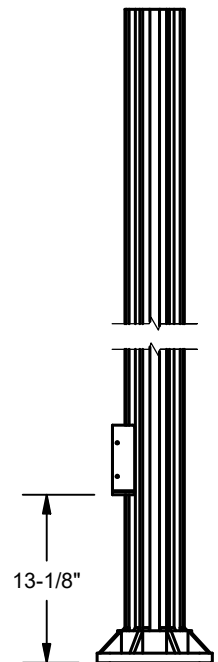
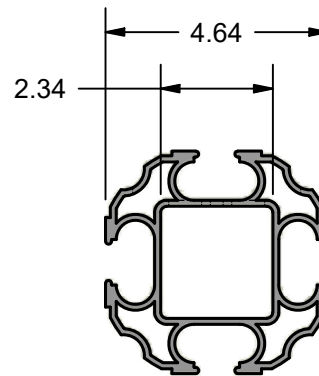
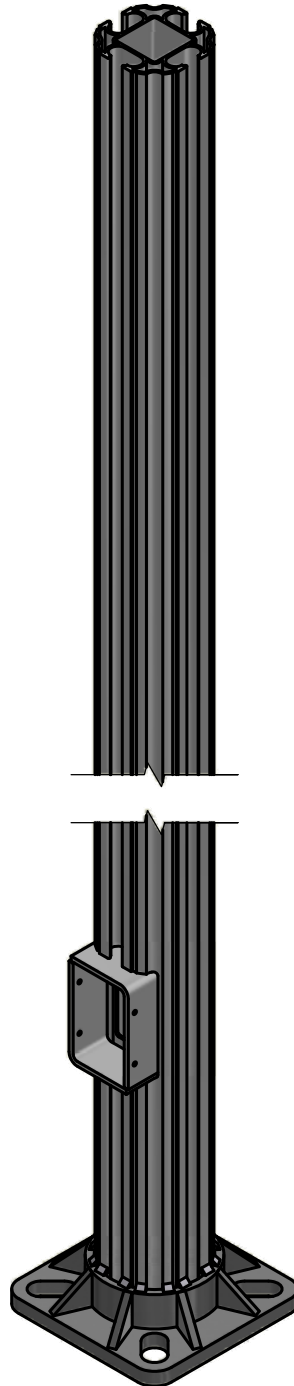
Example Part No.

AP-3700-18-PXX

Length

Process No Color=PNC

Paint=PXX



7 1/2" - 9 1/2" BC

Options

Length:

12', 14', 16', 18'

Paint

ITEM	PART NUMBER	DESCRIPTION	QTY
1	AP-3700-L	Weldment, VersaPole Length, 5" Dia w/ Hand Hole, Alum	1

TKM	3/29/2021	JSH	3/31/2021	KAK	3/31/2021	RKV	3/31/2021	REV:	DATE:	REV CHK'D:	DATE:	SHEET 1 OF 1
DRAWN:	DATE:	CHECKED:	DATE:	MFG ENG:	DATE:	QA:	DATE:					

Pelco Assy Idw 2/4/2020

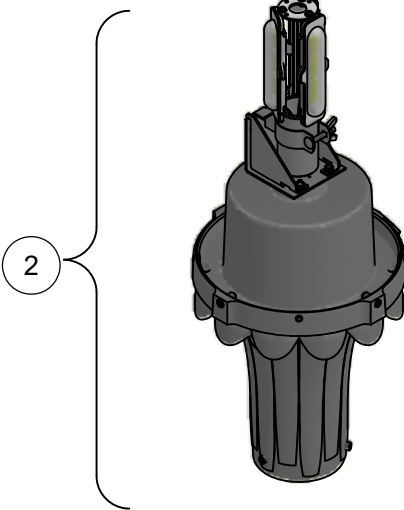
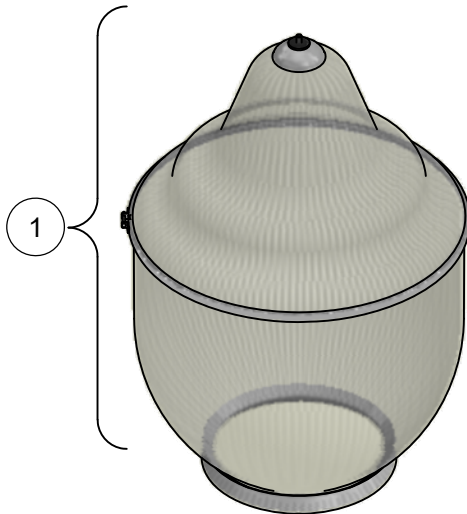
REF:

TITLE:

Luminaire, Bristol, LED, 120-277VAC, Acrylic
Globe

PART NO.:

AP-7520-Acrylic



120 - 277V

PE Receptacle with Shorting Cap

Example Part No						
AP-7520-30W-PC-TA-T3AC-BL30-TOR59-PXX						
Wattage	Photocell	Tenon Adapter	Globe	Finial/Color	Rib/Color	Paint



ST=Steeple



SI=Spire



FL=Fleur



BL=3" Ball
Black Ball



T=Tall
AP-0264-T-PXX



TO=Tall Open
AP-0264-TO-PXX



S=Short
AP-0264-S-PXX



SO=Short Open
AP-0264-SO-PXX

Options

LED Wattage:

30W, 50W

Photocell:

NPC = No Photocell or Socket

PC = w/ Photocell (7-Pin Socket)

7P = 7-Pin Socket Only

TA = Tenon Adapter

Globe: See Legend

Finial / Color: See Legend

Ribs / Color: See Legend

Paint

Globe Legend

T3ACPR

None, Perforated (PR), or
Solid (SR) Reflector

Acrylic Globe (AC)

Type III(T3) or V(T5)

Photocell	Fixture P/N
w/ Photocell	AP-0253-XXW-PC
w/o Photocell or Socket	AP-0253-XXW-NPC
w/ 7-Pin Socket Only	AP-0253-XXW-7P

ITEM	PART NUMBER	DESCRIPTION	QTY
1	AP-0287-3-ST	Globe Assembly, Bristol Fixture, Acrylic	1
2	AP-0253	Fixture Assy, Bristol, LED, 120-277 VAC, Alum	1

CBJ	6/2/2016	TWO	6/6/2016	KAK	6/6/2016	RKV	6/6/2016	D	10/11/19	KRB	KAK	10/25/2019	SHEET 1 OF 1
DRAWN:	DATE:	CHECKED:	DATE:	MFG ENG:	DATE:	QA:	DATE:	REV:	DATE:	DATE:	REV CHK'D:	DATE:	

AGENDA ITEM COMMENTARY

Meeting Date: August 8, 2022
Board: Board of City Commissioners
Subject: Equipment Purchase

ITEM TITLE: Discuss and Consider Approval of Purchase Order No. 90370, Issued to Stribling Equipment Company, of Fort Smith, Arkansas, in the Amount of \$27,471.00, for the Purchase of One (1) John Deere CP24E Cold Planer

INITIATOR: Street Superintendent
Director of Finance

STAFF INFORMATION SOURCE: Street Superintendent
Director of Finance

BACKGROUND: There is \$28,000 appropriated in the current FY budget for this purchase. Staff has received a quote from Stribling Equipment in Fort Smith in the amount of \$27,471.00 for this item.

EXHIBITS: 1. Stribling Equipment Quote
2. jdcfcoldplaner 1

KEY ISSUES: The cold planer will attach to our new skid steer unit and will allow the street department to remove pavement or concrete surfaces in order to level and smooth out bumps in the roads. It will also allow the street department crew to be able to tie into curbs instead of laying over curbs when asphalt is poured.

FUNDING SOURCE: Capital Improvement Fund #030-401-57728; \$28,000 budgeted

RECOMMENDATION: Approval of Purchase Order No. 90370, issued to Stribling Equipment Company, in the amount of \$27,471.00.

Quote Id: 26726128

19 May 2022

CITY OF SALLISAW
115 E CHOCTAW AVE
SALLISAW, OK 74955

Sam:

Thank you for allowing us to present you with the attached quote. We understand that there are a lot of equipment providers in the area and we appreciate this opportunity.

Please review this document and feel free to reach out to me with any further questions you may have.

Thank you,

JUSTIN GOINS
479-646-8381
Stribling Equipment, LLC

Quote Summary

Prepared For:

CITY OF SALLISAW
115 E. CHOCTAW AVE
SALLISAW, OK 74955
Business: 918-775-6241
PURCHASING@SALLISAWOK.ORG

Prepared By:

JUSTIN GOINS
Stribling Equipment, LLC
3410 South Zero
Fort Smith, AR 72908
Phone: 479-646-8381
justin.goins@striblingequipment.com

Quote Id: 26726128
Created On: 19 May 2022
Last Modified On: 25 July 2022
Expiration Date: 19 August 2022

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE CP24E COLD PLANER	\$ 27,471.00 X	1 =	\$ 27,471.00
Equipment Total			\$ 27,471.00

Quote Summary

Equipment Total	\$ 27,471.00
DOCUMENTATION FEE	\$ 0.00
SubTotal	\$ 27,471.00
Total	\$ 27,471.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 27,471.00

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 26726128

Customer: CITY OF SALLISAW

JOHN DEERE CP24E COLD PLANER

Hours: 0

Stock Number:

Code	Description	Qty
1234	24" Cold Planer for Skid Steer	1



AGENDA ITEM COMMENTARY

Meeting Date: August 8, 2022
Board: Board of City Commissioners
Subject: In-Car Cameras with Eye Portal Purchase

ITEM TITLE: Discuss and Consider Approval of Purchase Order No. 90372, to Kustom Signals, Inc., of Lenexa, Kansas, in an *Amount Not To Exceed* \$30,000.00 for the Purchase of Five (5) In-Car Camera with Eye Portal for the Police Department

INITIATOR: Chief of Police

STAFF INFORMATION SOURCE: Chief of Police
Captain Weber

BACKGROUND: Approval of this purchase will provide cameras for 4 new units and 1 unit that is currently without a camera system. Council has appropriated \$30,000 in the FY22 budget for this purchase.

Equipment purchased will include Eyewitness HD value package cameras, HD SSD 5" tablet controller, Zoom Cam, ICM, GPS, Crash, Rear Camera, wireless file transfer package, wired and wireless interface kit, docking station, and shipping. Quote for the equipment is in the amount of \$28,080.00; however, staff is requesting an *amount not to exceed* \$30,000 to cover any unforeseen items that may arise. There is \$30,000 budgeted in Police Technology Fund for this purchase.

EXHIBITS: 1. Kustom Signals-In-Car Camera

KEY ISSUES: This item will allow the department to have 4 cameras for new units and 1 camera for a unit that currently does not have an in-car camera system. This will ensure the fleet will be kept up to date and fully accommodated.

FUNDING SOURCE: FY22 Police Technology Fund, #025-201-52205; \$30,000 budgeted.

RECOMMENDATION: Approval of Purchase Order No. 90372, to Kustom Signals, Inc., of Lenexa, Kansas, in an *Amount Not To Exceed* \$30,000.00.

Quote Number 00001509



KUSTOM SIGNALS, INC.

Prepared By Jenny Coughenour
Phone (913) 428-3280
Fax (913) 492-1703
Email jcoughenour@kustomsignals.com

Address 10901 W 84th Terrace, Suite 100
Lenexa, Kansas 66214
United States
Created Date 7/19/2022
Expiration Date 9/1/2022

Quote To.

Name Captain JOHN WEBER
Bill To Name SALLISAW POLICE
Bill To 101 W CHICKASAW AVE
SALLISAW, OK 74955
USA

Ship To Name SALLISAW POLICE
Ship To 101 W CHICKASAW AVE
SALLISAW, OK 74955
USA

Product Code	Quantity	Product Description	Sales Price	Total Price
8170	5.00	Eyewitness HD, 64GB SSD, 5" Tablet Controller, Zoom Cam, ICM, GPS, Crash, Rear Cam	\$5,095.00	\$25,475.00
8104	5.00	Eyewitness HD wireless file transfer package	\$380.00	\$1,900.00
1900	5.00	Credit - Delete Expanse Audio System	-\$600.00	-\$3,000.00
8013	5.00	Vantage/Eyewitness HD wired and wireless interface kit (incl Eye Portal, mount, DC pwr cord, Ethernet cable - does not include a Vantage docking station) p/n 050-6298-30	\$600.00	\$3,000.00
8014	5.00	Docking Station (no cord, no mount) p/n 210-0004-08	\$55.00	\$275.00

Totals

Subtotal \$27,650.00
Shipping and Handling \$430.00
Total Amount \$28,080.00

* Applicable Sales Tax Not Included Seller may charge Buyer a 25% restocking fee.

15-Month Standard Warranty

Installation Quoted upon request

Quote Acceptance

Signature

Name

Title

Date

Randy Dizeaux
Purchasing Agent
7/26/22

AGENDA ITEM COMMENTARY

Meeting Date: August 8, 2022
Board: Board of City Commissioners
Subject: Equipment Purchase

ITEM TITLE: Discuss and Consider Approval of Purchase Order No. 90371, Issued to Ditch Witch of Oklahoma, of Tulsa, Oklahoma, in the Amount of \$72,145.00, for the Purchase of One (1) Ditch Witch HX30 Vacuum Excavator.

INITIATOR: Water/Sewer Superintendent
Director of Finance

STAFF INFORMATION SOURCE: Water/Sewer Superintendent
Director of Finance

BACKGROUND: There is \$75,000 appropriated in the current FY budget for this purchase. Staff has received two quotes for this item. First quote from Vermeer Great Plains, of Oklahoma City in the amount of \$84,729.65. Second quote from Ditch Witch of Oklahoma, of Tulsa, Oklahoma in the amount of \$72,145.00.

EXHIBITS: 1. Ditch Witch Hydro Excavator
2. HX30-7

KEY ISSUES: The trailer mounted hydro excavator will allow the water/sewer department the ability to safely excavate around underground utilities without causing damage by using pressurized water. This unit can also be utilized by the electric department as well.

FUNDING SOURCE: Capital Improvement Fund #030-703-57709; \$75,000 budgeted

RECOMMENDATION: Approval of Purchase Order No 90371, issued to Ditch Witch of Oklahoma, in the amount of \$72,145.00.

CITY OF SALLISAW PURCHASE REQUISITION / PURCHASE ORDER NOT VALID UNLESS PURCHASE ORDER NUMBER HAS BEEN ISSUED				PO Number 90371	
Vendor # _____ Department: _____ Vendor Name: <u>Ditch Witch</u> Address: _____ City: _____ State: _____ Zip: _____				PO Date Merchant, Mail Invoices to: City of Sallisaw PO Box 525 Sallisaw, OK 74955 Attn: Purchasing NOTE PO NUMBER ON INVOICE Ph: (918) 775-6241 x 305 Fax: (918) 775-4194 Email: purchasing@sallisawok.org www.sallisawok.org	
Contact: _____		Phone/Cell: _____		/	
Email: _____		Fax: _____		Grant Funds Y N	

Item #	Item Description/Catalog #	GL Acct	Quant	Unit Cost	Total Est. Cost
	Hydroexcavator	030-703-57709			\$72,145.00
	Ditch Witch HX30 Vacuum Excavator ON TRAILER				
	\$75,000.00 Budgeted *NO Lead Time until order is Placed.				

Comments, Note grant information if applicable: Requestor: _____ Date: <u>7/22/22</u> Purchasing Approval: Date: <u>7/22/22</u>		Freight/Other Total Cost <u>\$72,145.00</u> PRIORITY: <u>HIGH</u> <u>MED</u> <u>LOW</u> Dept Need Date: _____ Order Date/By: _____/ Est. Delivery: _____	
--	--	--	--



An Employee Owned Company

Olathe, KS
(913) 782-3655

Goddard, KS
(316) 794-3500

Brookline, MO
(417) 886-3500

Oklahoma City, OK
(405) 478-2900

Catoosa, OK
(918) 266-3300

Ship To: IN STORE PICKUP

Invoice To: CITY OF SALLISAW
P.O.BOX 525
SALLISAW OK 74955

Branch 05 - CATOOSA		
Date 07/26/2022	Time 14:51:17 (O)	Page 1
Account No. SALLI001	Phone No. 9187756241	Estimate No. 001562
Ship Via	Purchase Order	
Tax ID No.	19991231	
		Salesperson KS1

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description	** Q U O T E **	EXPIRY DATE: 08/25/2022	Amount
Stock #: E012493	Serial #: 7NWH16A60NK050120		84729.65
Hours: 1			
New 2022 VM LP SD Traile			
New 2022 VERMEER LP SD Traile LP573SDT, 9.995 GVWR, DE-RATED			
****INCLUDING THE FOLLOWING OPTIONS****			
LP5DT1004 LP573SDT, 9.995 GVWR, DE-RATED 2X100 GAL WTR			
TANKS			
LP5DT3510 MANUAL JACK			
LP5DT3601 4 HOSE AND TOOLING			
LP5DT4205 INTERNAL TANK WASH-OUT 500 GAL			
LP5DT4490 SHT PACKAGE			

Subtotal: 84729.65
Quote Total: 84729.65

Authorization: _____
THANK YOU FOR THIS OPPORTUNITY.
PLEASE CONTACT ME WITH ANY QUESTIONS.
KEITH STEELEY 918.845.0666
KEITH.STEELEY@VERMEERGP.COM



July 13, 2022

Ditch Witch HX30 Vacuum Excavator

- 24.8 HP Kubota Diesel engine
- Hydraulic Door
- Insulated Engine Enclosure
- Trailer Tongue Toolbox
- Traffic Cone Storage
- Jib Boom
- Reverse Flow capability
- 200 Gallon fresh water
- 500 Gallon Spoils Tank
- VT12-12,000# GVWR Heavy Trailer w/Hydraulic Jack

Total Sales price **\$72,145.00**



Greg Barlow
Territory Manager

ditchwitchok.com

P: 918.438.1560

M: 918.519.9631

A: 4045 N Garnett Rd | Tulsa, OK 74116



AGENDA ITEM COMMENTARY

Meeting Date: August 8, 2022
Board: Board of City Commissioners
Subject: Equipment Purchase

ITEM TITLE: Discuss and Consider Approval of Purchase Order No. 90373, Issued to Vermeer Great Plains, of Catoosa, Oklahoma, in the Amount of \$32,500.00, for the Purchase of One (1) 2022 Vermeer SPX25 Drop Plow with Reel Carrier and Boring Attachment.

INITIATOR: Telecom Superintendent
Director of Finance

STAFF INFORMATION SOURCE: Telecom Superintendent
Director of Finance

BACKGROUND: There is \$34,000 appropriated in the current FY budget for this purchase. Staff received one quote for this item. There is currently one item available for pick up in Catoosa. With the supply issues and not being able to find and purchase equipment needed, staff feels this unit will meet our needs and being readily available is a great advantage.

EXHIBITS: 1. VM SPX25 Drop Plow w Reel Carrier & Boring Attachment
2. spx25-vibratory-plow-feature

KEY ISSUES: This will replace the current Ditch Witch Plow that was purchased 17 years ago and is having major issues. This unit has rubber tracks and will not damage customer lawns as much as the current unit. This unit comes with a boring attachment that will allow for boring under sidewalks, driveways, etc.

FUNDING SOURCE: Capital Improvement Fund #030-604-57702; \$34,000 budgeted

RECOMMENDATION: Approval of Purchase Order No 90373, issued to Vermeer Great Plains, in the amount of \$32,500.00.

CITY OF SALLISAW**PURCHASE REQUISITION / PURCHASE ORDER**

NOT VALID UNLESS PURCHASE ORDER NUMBER HAS BEEN ISSUED

PO Number90373**PO Date****Merchant, Mail Invoices to:**

City of Sallisaw

PO Box 525

Sallisaw, OK 74955

Attn: Purchasing

NOTE PO NUMBER ON INVOICE

Ph: (918) 775-6241 x 305

Fax: (918) 775-4194

Email: purchasing@sallisawok.org

www.sallisawok.org

Vendor # _____ Department: _____ 604 _____

Vendor Name: _____ Vermeer Great Plains _____

Address: _____ 20505 E Admiral Pl _____

City: Catoosa

State: OK

Zip: 74015

Contact:

Gage Dugan

Phone/Cell

918.266.3300/918.264.2233

Email

Gage.dugan@vermeergp.com

Fax

918.266.1800

Grant Funds Y N

Item #	Item Description/Catalog #	GL Acct	Quant	Unit Cost	Total Est. Cost
	2022 VM SPX25 Drop Plow with	630-604-57102	1	32,500	32,500
	Reel Carrier and Boring Attachment				

Comments, Note grant information if applicable:

Freight/Other**Total Cost**

32,500

Requestor: _____ Clint Smith _____

Date: _____ 7/25/22 _____

Purchasing Approval _____

Date: _____ 7/25/22 _____

PRIORITY: HIGH MED LOW

Dept Need Date: _____

Order Date/By: _____ / _____

Est. Delivery: _____



An Employee Owned Company

Olathe, KS
(913) 782-3655

Goddard, KS
(316) 794-3500

Brookline, MO
(417) 886-3500

Oklahoma City, OK
(405) 478-2900

Catoosa, OK
(918) 266-3300

Ship To: IN STORE PICKUP

Branch 05 - CATOOSA		
Date 07/22/2022	Time 8:24:11 (O)	Page 1
Account No. SALLI001	Phone No. 9187756241	Estimate No. Q01430
Ship Via	Purchase Order CLINT	
Tax ID No.	19991231	
		Salesperson GD1

Invoice To: CITY OF SALLISAW
P.O.BOX 525
SALLISAW OK 74955

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 08/31/2022 Amount

Stock #: E011635 Serial #: 1VR9070ULN1001741 32500.00

Hours: 1

New 2022 VM SPX25

New 2022 VERMEER SPX25 SPX25 WITH KOHLER EFI GAS ENGINE - 25

****INCLUDING THE FOLLOWING OPTIONS****

SPX25001 SPX25 WITH KOHLER EFI GAS ENGINE - 25HP

SPX25100 WEIGHT KIT

SPX25102 PB25 BORING ATTACHMENT

SPX25150 ~SPX25 REMOTE CONTROL - STANDARD

SPX25350 SPX25 REEL CARRIER/WEIGHT KIT MOUNT

SPX25800 SPX25 VIBRATORY PLOW

SPX25812 SOD CUTTER (KNIFE ASSY)

SPX25814 SPX25 REEL CARRIER

SPX25AM002 TELEMATICS

Subtotal: 32500.00

Quote Total: 32500.00

Authorization: _____

WE APPRECIATE YOUR BUSINESS!

PLEASE CONTACT ME WITH ANY QUESTIONS.

GAGE DUGAN 918.264.2233

GAGE.DUGAN@VERMEERGP.COM



AGENDA ITEM COMMENTARY

Meeting Date: August 8, 2022
Board: Board of City Commissioners
Subject: Dell Latitude 7220's with mounting hardware and docking stations purchase

ITEM TITLE: Discuss and Consider Approval of Purchase Order No. 90374, to Dell Financial Services L.L.C., for an *Amount of* \$30,047.44 for the Lease of Thirty (30) Dell Latitude 7220's with 22 mounting bases, mounting kits, docking stations, and keyboards. This lease will also include Five (5) Dell Keyboards with kickstands and Five (5) Dell Docks WD19S for the Police Department.

INITIATOR: Chief of Police

STAFF INFORMATION SOURCE: Chief of Police
Captain Weber

BACKGROUND: Approval of this lease will provide 30 rugged laptops to allow for each officer's individual use. This equipment can be utilized at any location the officer is in need of the device. Council has appropriated \$36,000 in the FY22 budget for this lease. The equipment lease will include 30 Dell Latitude 7220's with 22 mounting bases, mounting kits, docking stations, and keyboards. This lease will also include 5 Dell Keyboards with kickstands and 5 Dell Docks WD19S. There is \$36,000 budgeted in the General Fund for this lease.

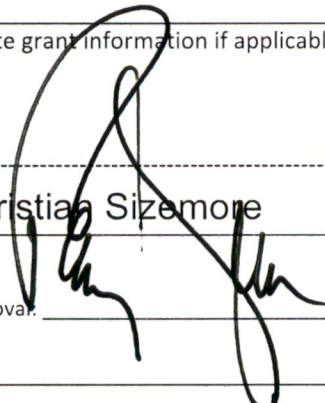
EXHIBITS: 1. Dell Latitude 7220's
2. DellLatitude12-7220__1_

KEY ISSUES: Staff feels this lease will be more beneficial than the purchase of these items due to the life span of such devices. This will also allow each officer to have their own system which can be utilized wherever the need may be. This lease will allow for additional computers to accommodate the reserve officers and to ensure the department has extras on hand for any complications with devices.

The full cost of all equipment is \$93,634.90. This cost will be spread over 36 months, with an annual payment of \$30,047.44 (includes discounts).

FUNDING SOURCE: FY22 General Fund, #010-201-55501; \$36,000 budgeted.

RECOMMENDATION: Approval of Purchase Order No. 90374, to Dell Financial Services, for an *Amount of Exceed* \$30,047.44.

CITY OF SALLISAW PURCHASE REQUISITION / PURCHASE ORDER NOT VALID UNLESS PURCHASE ORDER NUMBER HAS BEEN ISSUED				PO Number <u>90374</u>	
Vendor # _____ Department: <u>Information Technology</u> Vendor Name: <u>Dell</u> Address: _____ City: _____ State: _____ Zip: _____				PO Date Merchant, Mail Invoices to: City of Sallisaw PO Box 525 Sallisaw, OK 74955 Attn: Purchasing NOTE PO NUMBER ON INVOICE Ph: (918) 775-6241 x 305 Fax: (918) 775-4194 Email: purchasing@sallisawok.org www.sallisawok.org	
Contact:	<u>Matthew Espinosa</u>	Phone/Cell	<u>512-725-0044 /</u>		
Email	<u>Matt.Espinosa@dell.com</u>	Fax		Grant Funds	Y N
Item #	Item Description/Catalog #	GL Acct	Quant	Unit Cost	Total Est. Cost
	Dell Latitude 7220	<u>OID-701-55501</u>	30	20,143.15	\$ 20,143.15
	Havis 8.5		22	841.74	\$ 841.74
	Havis C-MD 317		22	2,081.23	\$ 2,081.23
	Havis Docking Station 600		22	3,030.70	\$ 3,030.70
	Havis PKG-KB-205		22	3,179.95	\$ 3,179.95
	Dell Keyboard with Kickstand		5	370.64	\$ 370.64
	Dell Dock WD19S		5	400.03	\$ 400.03
Comments, Note grant information if applicable: 				Freight/Other	
				Total Cost	\$ 30,047.44
Requestor: <u>Christian Sizemore</u> Date: <u>7/19/22</u> Purchasing Approval:  Date: <u>7/19/22</u>				PRIORITY: <u>HIGH</u> <u>MED</u> <u>LOW</u> Dept Need Date: _____ Order Date/By: _____/_____ Est. Delivery: _____	



Prepared For:

City of Sallisaw
115 E Choctaw Ave
Sallisaw, OK 74955

July 15, 2022

Thank you for giving Dell Financial Services L.L.C. ("DFS") the opportunity to provide a technology financing solution. Enclosed is a financing proposal for your new technology needs. We look forward to discussing this opportunity in further detail with you. If you have any questions, please contact me at the phone number or email address below.

Dell Quote Number	Summary Product Description	Product Price	Quantity	Extended Price	Term 36		Term 60	
					Option	FMV	Option	TELP
3000112132978 11	Dell Latitude 7220	\$2,092.36	30	\$62,770.80	Payments	Annual	Payments	Annual
	HAVIS 8 5	\$119.23	22	\$2,623.06	Consolidation	Monthly	Consolidation	Monthly
	Havis C-MD 317	\$294.80	22	\$6,485.60	Payments Due	Advance	Payments Due	Advance
	Havis Docking Station 600 Series DS-DELL-602	\$429.29	22	\$9,444.38	Interim Rent	None	Interim Rent	None
	Havis PKG-KB-205 - Keyboard	\$450.43	22	\$9,909.46	Rate Factor	3	Rate Factor	5
	Dell Keyboard with Kickstand for Rugged Extreme Tablet	\$231.00	5	\$1,155.00	Payments	\$20,143.15	Payments	\$13,745.55
	Dell Dock- WD19S	\$249.32	5	\$1,246.60		\$841.74		\$574.40
						\$2,061.23		\$1,420.22
TOTALS				\$93,634.90		\$30,047.44		\$20,504.17

Proposal Expiration Date:

August 14, 2022

PLEASE NOTE:

Personal Property Taxes (PPT) do not apply to this lease.

Leasing and financing provided by Dell Financial Services L.L.C. or its affiliate or designee ("DFS") to qualified customers. Offers may not be available or may vary in certain countries. Where available, offers may be changed without notice and are subject to product availability, credit approval, execution of documentation provided by and acceptable to DFS, and may be subject to minimum transaction size. Offers not available for personal, family or household use. Dell and the Dell logo are trademarks of Dell Inc. Proposal is property of DFS, contains confidential information and shall not be duplicated or disclosed in whole or part. Proposal is not a firm offer of financing. Pricing and rates based upon the final amount, configuration and specification of the supplied equipment, software, services or fees. Prorata payment may be due in the first payment cycle. Proposal excludes additional costs to customer such as shipping, maintenance, filing fees, applicable taxes, insurance and similar items. Proposal valid through the expiration date shown above, or if none is specified, for 30 calendar days from date of presentation.

End of Term Options:**Fair Market Value (FMV) Lease:**

- Exercise the option to purchase the products at the then fair market value.
- Return all products to lessor at the lessee's expense.
- Renew the lease on a month to month or fixed term basis.

Tax Exempt Lease Purchase (TELP):

- Exercise the option to purchase the products for \$1.00.
- Return all products to lessor at the lessee's expense.

Bobby Hadley

Account Representative

Dell | Financial Services

512-708-6318

bobby.hadley@dell.com

Additional Information:

LEASE QUOTE: The Lease Quote is exclusive of shipping costs, maintenance fees, filing fees, licensing fees, property or use taxes, insurance premiums and similar items which shall be for Lessee's account. Lessee will pay payments and all other amounts without set-off, abatement or reduction for any reason whatsoever. Additionally, Lessee shall declare and pay all sales, use and personal property taxes to the appropriate taxing authorities. If you are sales tax exempt, please provide a copy of your Exemption Certificate with the Lease Contract. If Lessee provides the appropriate tax exemption certificates to DFS, sales and use taxes will not be collected by DFS. However, if your taxing authority assesses a **personal property tax** on leased equipment, and if DFS pays that tax under your lease structure, Lessee must reimburse DFS for that tax expense in connection with the Lessee's lease.

PURCHASE ORDER: The Purchase Order must be made out to Dell Financial Services L.L.C., One Dell Way, RR-23, Round Rock, TX 78682. The Purchase Order will need to include the quote number, quantity and description of the equipment. Please be sure to indicate that the PO is for a lease order and shows the type of lease, the term length, and payment frequency. The date of the lease quote referenced should be included. Please be sure to include any applicable shipping costs as a line item and include your address as the SHIP TO destination.

INSURANCE: The risk of loss on the equipment is borne solely by the Lessee. Lessee shall be required to purchase and maintain during the Term (i) comprehensive public liability insurance naming Lessor as additional insured, and (ii) "all-risk" physical damage insurance in a minimum amount of the Purchase Price, naming DFS as first loss payee.

APPROPRIATION COVENANT: The Lease will contain an appropriation of funds clause. The Lessee will covenant that it shall do all things legally within its power to obtain and maintain funds from which the payments may be paid.

DOCUMENTATION: In addition to a duly executed Agreement, other documents as reasonably requested by DFS may be required, such as but not limited to, opinions of counsel, IRS tax exemption forms (if applicable), and audited financials.

PROPOSAL VALIDITY / APPROVALS: This is a proposal based upon market conditions and is valid for 30 days, is subject to final credit approval, review of the economics of the transaction, and execution of mutually acceptable documentation. Upon expiration, lease rates may be changed in the event that market rates change.



AGENDA ITEM COMMENTARY

Meeting Date: August 8, 2022
Board: Board of City Commissioners
Subject: Rezoning

ITEM TITLE: Discuss and Consider Approval of Planning Commission Case No. PC 2022-005; Rezoning Request From Agriculture (A-1) to Residential (R-1) by Barry and Carolyn Spyres and Jimmy Blanton; Ordinance No. 2022-10, and Declaring an Emergency

INITIATOR: Building Development
Osburn Land Surveyors, LLC

STAFF INFORMATION SOURCE: Osburn Land Surveyors, LLC

BACKGROUND: Osburn Land Surveyors LLC, agent for Barry and Carolyn Spyres and Jimmy Blanton is requesting a rezoning from agriculture (A-1) to Residential (R-1). The property is located on West Drake Road. The intent is to construct single-family dwellings. The Planning Commission heard this item at their August 2nd meeting. Both staff and Planning Commission recommend approval. Ordinance will be presented at time of meeting.

EXHIBITS: 1. PC2022-005 app
2. pc2022-005 PUB
3. Notice of Hearing - Case No. PC 2022-005

KEY ISSUES: None.

FUNDING SOURCE: N/A

RECOMMENDATION: 1. Approval of Planning Commission Case No. PC 2022-005, rezoning request from A-1 to R-1; Ordinance 2022-10.
2. Approval of emergency clause.

CASE # **PC2022-005**

PLANNING COMMISSION
REQUEST TO REZONE

Application is hereby made to the Planning Commission of a recommendation to the City Council for rezoning of the following described property to a District _____

Drake Prairie Estates

General Location W. Drake Road
(Street Address)

Present Use of Property Ag

Proposed Use of Property Residential R-1

Record Owner of Property Barry & Carolyn Spyras & Jimmy Blanton

If Applicant is other than owner, indicate interest: ☐ purchaser, ☐ lessee,
☒ agent for, Osborn Land Sur. ☐ other _____

Are there any Private or Deed Restrictions controlling the use of this property? No

I do hereby certify that the information herein submitted is complete, true and accurate.

Signed [Signature] Address P.O. Box 1406, Sullivan
Phone 918-775-9322

APPLICANT - DO NOT WRITE BELOW THIS LINE

Application Received by: KM Date 3-16-22

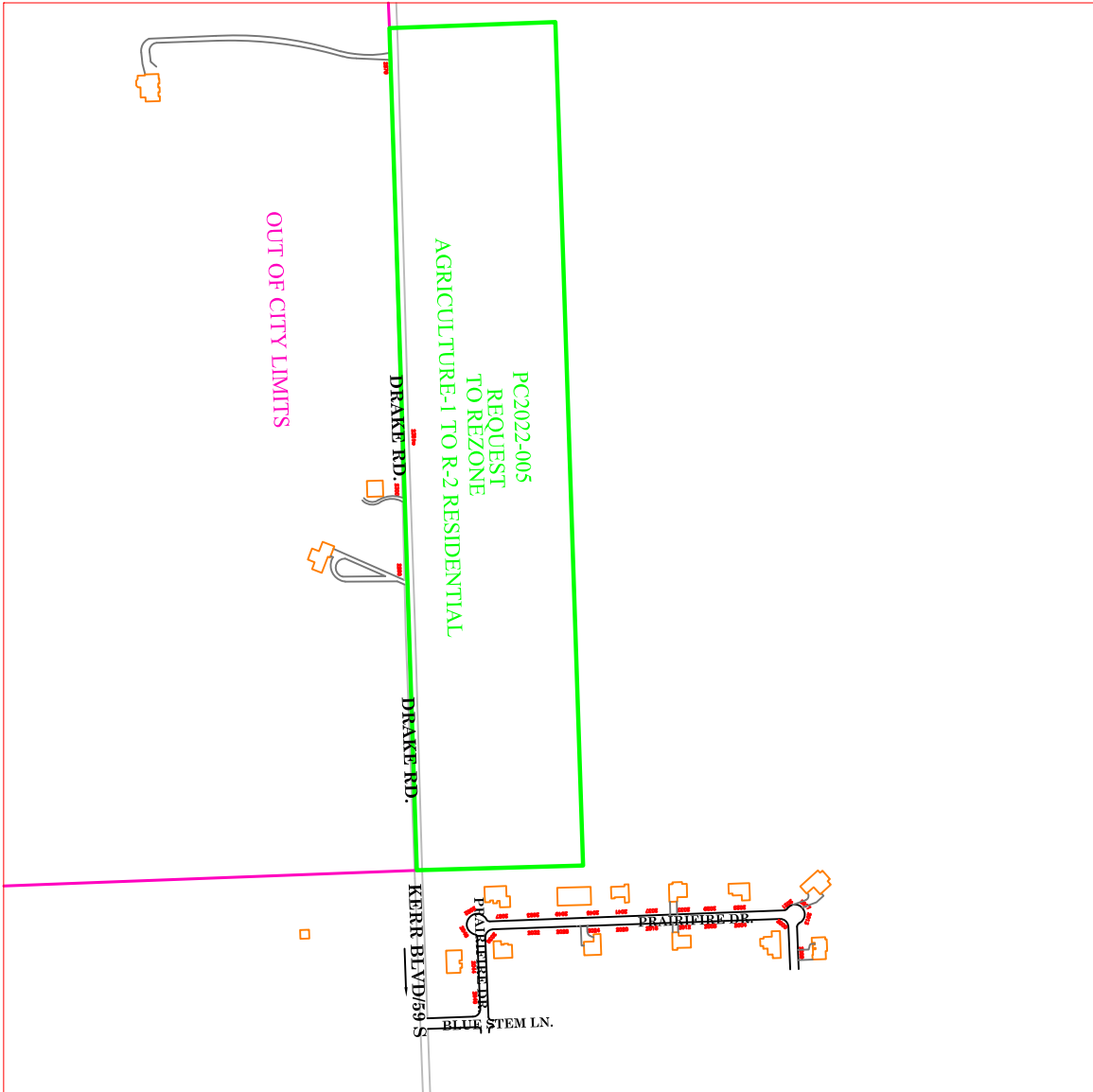
Application No.: _____ Requested: _____

Fee Receipt: 8029416 \$200 P.C Recommendation: Approval _____ Denial _____

City Council: _____ Date: _____

Date: _____

Ordinance No.: _____



NOTICE OF PUBLIC HEARING **ON APPLICATION FOR REZONING**

Notice is hereby given that the undersigned, as owner(s) or agent for the owner(s) of the following described property in the Sallisaw City Limits, Sequoyah County, **Oklahoma, to wit:**

A 31.07-acre parcel of land, more or less, less public road right of ways and being subject to any easements of record, being situated in a part of the S/2 S/2 SE/4 of Section 12, Township 11 North, Range 23 East of the Indian Base and Meridian Sequoyah County, Oklahoma. The described parcel being created by Kelly Osburn, Oklahoma PLS #1628 on June 6, 2022. The basis of bearing for the described parcel is N89°54'43"W along the South line of the SE/4 of said Section 12 and is more particularly described as:

Commencing at an ODOT brass cap marking the SE corner of said S/2 S/2 SE/4; Thence along the south line thereof, N89°54'43"W 50.00 Feet to a magnail w/shiner for the point of beginning; Thence continuing along said South line N89°54'43"W 2593.47 Feet to an existing #4 rebar marking the the SW corner of said S/2 S/2 SE/4; Thence along the West line thereof N00°07'09"E 521.78 Feet to a #3 rebar w/cap; Thence S89°54'43"E 2593.73 Feet to an existing #3 rebar w/cap; Thence S00°08'53"W 521.73 Feet to the point of beginning.

has filed with the Sallisaw Planning Commission a written application # **PC 2022-005** pursuant to the Zoning Ordinance as adopted by the City of Sallisaw, Oklahoma, to **rezone from agriculture (A-1) to residential (R-1)**

The undersigned will present said application to the Sallisaw Planning Commission on **August 2, 2022**, at **113 N. Elm, beginning at 5:30 pm**, at which time the Sallisaw Planning Commission will conduct a public hearing on said application. All interested persons are entitled to be heard and are invited to attend. Notice is published this 6th day of July, 2022.

By: **Barry & Carolyn Spyres, Jimmy Blanton**
Owner(s)

or By: **Osburn Land Surveyors, LLC**
Agent

By: **Crystal Sides**
Secretary, Sallisaw Planning Commission

Bill To:
Osburn Land Surveyors, LLC
P.O. Box 1406
Sallisaw, OK 74955

AGENDA ITEM COMMENTARY

Meeting Date: August 8, 2022
Board: Board of City Commissioners
Subject: Plat Presentation

ITEM TITLE: Discuss and Consider Approval of Planning Commission Case No. PC 2022-007; Plat Presentation of Behavioral Health Center by CREOKS Mental Health Services, Inc.

INITIATOR: Dani Fields, Wallace Designs, Agent
Building Development

STAFF INFORMATION SOURCE: Wallace Designs

BACKGROUND: Dani Fields of Wallace Designs, agent for CREOKS Mental Health Services, Inc., will present a plat of Behavioral Health Center, an addition to the City of Sallisaw, for consideration. The property is located 1108 S. Wheeler Avenue. The intent is to construct a behavioral health services center. The Planning Commission heard this item at their August 2nd meeting. Both staff and Planning Commission recommend approval.

EXHIBITS: 1. PC2022-007 App
2. PC2022-007 map
3. PC2022-007 Plat with easment

KEY ISSUES: None.

FUNDING SOURCE: N/A

RECOMMENDATION: Approval of plat of Behavioral Health Center.

CASE # _____

ADMINISTRATIVE APPROVAL OF LOT REPLAT

Application is hereby made to the Building Development Director for ADMINISTRATIVE approval of a Single Lot Replat. Recommendation to the Sallisaw Board of Commissioners for approval of the following said action will take place at the next regularly scheduled meeting .

*Legal Description: A tract in the SE/4 of 32-12N-24E

*Local Street Address or Block: 1108 N Wheeler, Sallisaw, OK

*Present Use of Property: Behavioral Health Services Center

*Proposed Use of Property: Behavioral Health Services Center

*Record Owner of Property: CREOKS Mental Health Services Inc.

Are there any Private or Deed Restrictions controlling the use of this property?

The information submitted is complete, true and accurate. False or misleading information shall result in forfeiture of fee and application denial.

Address of responsible party: 123 MLK Jr Blvd, Tulsa, OK 74103

Owner Signature: _____ Agent Signature: _____

If other than Owner, both Owner and Agent signatures are required.

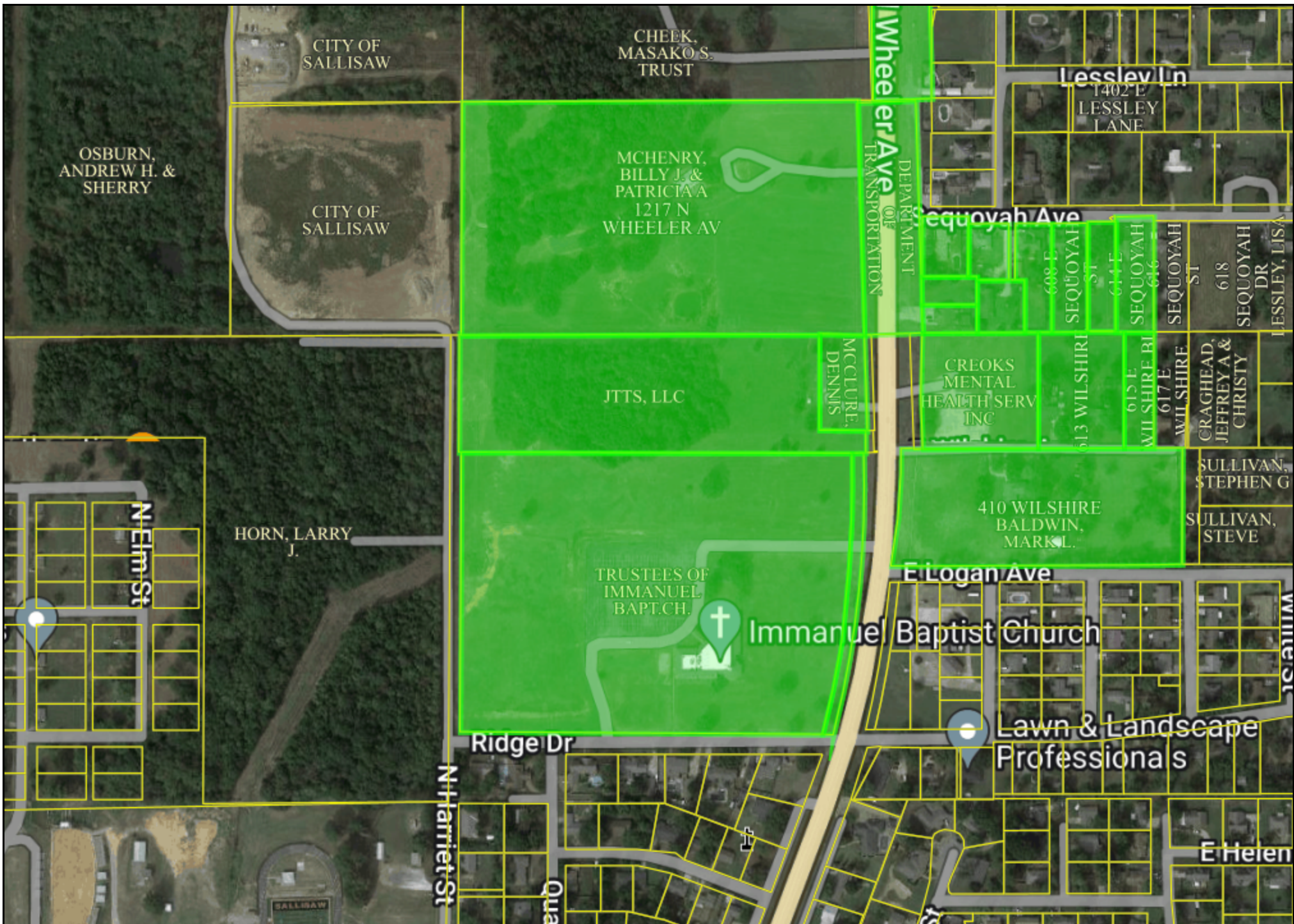
APPLICANT - DO NOT WRITE IN THIS AREA

Application Received by: _____ Fee Received: _____

Administrative Reviewer: _____ Present Zoning: _____

Administrative Approval: YES ☐ NO ☐ Rezoning Required: YES ☐ NO ☐

Planning Commission Action : YES ☐ NO ☐ City Council Approval: YES ☐ NO ☐



1 inch = 350 feet

Created By Keith Miller on 6/7/2022 3:58:31 PM  via DataScout OneMap

This map should be used for reference purposes only and should not be considered a legal document. While every effort has been made to ensure the accuracy of this product, the publisher accepts no responsibility for any errors or omissions nor for any loss or damage alleged to be suffered by anyone as a result of the publication of this map and the notations on it, or as a result of the use or misuse of the information provided herein.

Real Estate Parcels

- 1) 0000-32-012-024-0-002-00
 - 2) 0000-32-012-024-0-003-00
 - 3) 0000-32-012-024-0-019-00
 - 4) 0000-32-012-024-0-029-00
 - 5) 0000-32-012-024-0-050-00
 - 6) 0000-32-012-024-0-051-00
 - 7) 0000-32-012-024-0-052-00
 - 8) 0000-32-012-024-0-056-00
 - 9) 0000-32-012-024-0-065-00
 - 10) 0000-32-012-024-0-077-00
 - 11) 0000-32-012-024-0-078-00
 - 12) 0000-32-012-024-0-079-00
 - 13) 0000-32-012-024-0-107-00
 - 14) 0000-32-012-024-0-108-00
 - 15) 0000-32-012-024-0-115-00
 - 16) 0211-00-000-001-0-000-00
 - 17) 0211-00-000-002-0-000-00
 - 18) 0237-00-000-001-0-000-00
 - 19) 0237-00-000-002-0-000-00
 - 20) 0237-00-000-003-0-000-00
-

AGENDA ITEM COMMENTARY

Meeting Date: August 8, 2022
Board: Board of City Commissioners
Subject: Financial Update

ITEM TITLE: Receive Update on the Financial Status of the City and Activities of the Finance Department; Possible Direction to Staff

INITIATOR: City Manager
Director of Finance

STAFF INFORMATION SOURCE: Director of Finance

BACKGROUND: Robin Haggard, Director of Finance, will give a brief update on city financial information and activities of the Finance Department.

EXHIBITS:

KEY ISSUES: NA

FUNDING SOURCE: NA

RECOMMENDATION: Receive update. Possible direction to staff, if needed.

ADMINISTRATIVE REPORTS

Meeting Date:	August 8, 2022
Board:	Board of City Commissioners
Subject:	

Upcoming Events

September 12, 2022, Board of City Commissioners Meeting

September 13, 14, 15, OML Conference in Tulsa.

November 2-3, MESO Decision Makers Conference

City Manager Reports

We have received verbal notification that we have been awarded a ODOT grant to purchase a new van for the senior citizens' facility.

Total Project: \$169,600 City Match: 25,440.00 ODOT Grant: \$169,600.00

Our new website is up and running. We are still working on some tweaks to the site and also working to update content. One significant change to our sites is that we no longer have a stand-alone Diamondnetok.com website. This site has been incorporated into the main city site as a subsite. The domain www.diamondnetok.com is still active, and will point to the main DiamondNet page.

Staff continues to address COVID infections among employees and their families.

Finance Reports

City Projects

Bushy Lake playground equipment should arrive the first part of August with installation soon afterwards.

Other