BOARD OF CITY COMMISSIONERS
SPECIAL MEETING

October 28, 2021

11:00 A.M.

Wheeler Event Center
103 North Wheeler
Sallisaw, OK

A G E N D A

1. **Meeting called to order**

2. **Declaration of a quorum**

3. **Discuss and Consider Approval of Staff's Request to Cancel Purchase Order No. 86564, Issued to Bob Howard Chrysler Dodge Jeep Ram, in the Amount of $30,256.00**

4. **Discuss and Consider Approval of Purchase Order No. 87584, in the Amount of $29,721.25, Issued to John Vance Fleet Services of Guthrie, Oklahoma, for the Purchase of One (1) 2021 Ram 1500 Classic Crew Cab SSV Pickup**

5. **Discuss and Consider Financing the Retirement of a Certain Financial Obligation of The Sallisaw Municipal Authority Related to its Electric System and Refinancing Existing Indebtedness of The Sallisaw Municipal Authority**

6. **Discuss and Consider Approval of Resolution 2021-22; A Resolution Approving the Incurring of Indebtedness by The Sallisaw Municipal Authority, Consenting to the Issuance of the Bonds Evidencing the Same; Waiving Competitive Bidding Thereon; Approving a Projects Agreement and Sales Tax Agreement with The Sallisaw Municipal Authority; and, Containing Other Provisions Relating Thereto**

7. **Administrative Reports**

8. **Adjourn**

Posted: **OCTOBER 26, 2021**
Time: **9:15 A.M.**

Dianna Davis

AGENDA ITEM COMMENTARY

Meeting Date:	October 28, 2021
Board:	Board of City Commissioners
Subject:	Cancellation of Purchase Order No. 86564

ITEM TITLE: Discuss and Consider Approval of Staff's Request to Cancel Purchase Order No. 86564, Issued to Bob Howard Chrysler Dodge Jeep Ram, in the Amount of $30,256.00

INITIATOR: Purchasing Agent
Chief of Police

STAFF INFORMATION SOURCE: Purchasing Agent
Chief of Police

BACKGROUND: Purchase Order No. 86564 was approved by the Board of City Commissioners during a special meeting on July 21, 2021, and was for the purchase of a 2021 Dodge Ram Crew Cab SSV truck for the police department. At the time of approval, the vehicle was supposed to be on the lot and available for customer pickup. Following approval, staff learned that the vehicle had been sold. To date, staff has been unable to obtain any further information and/or updates as to the anticipated delivery date. Our last contact with this vendor was September 20, 2021. At that time they were still unable to provide a VIN number, which indicates to us that the vehicle is not even in production. Since September 20th, we have been unable to make any further contact with the salesperson. Staff is requesting approval to cancel this purchase order and obtain the vehicle from another vendor.

EXHIBITS:

KEY ISSUES: Unable to determine if and when this vehicle might be available. Unable to make contact with our salesperson.

FUNDING SOURCE: Police Drug Fund GL #093-201-52206

RECOMMENDATION: Approval to cancel Purchase Order No. 86564.

AGENDA ITEM COMMENTARY

Meeting Date:	October 28, 2021
Board:	Board of City Commissioners
Subject:	Purchase Order No. 87584

ITEM TITLE: Discuss and Consider Approval of Purchase Order No. 87584, in the Amount of $29,721.25, Issued to John Vance Fleet Services of Guthrie, Oklahoma, for the Purchase of One (1) 2021 Ram 1500 Classic Crew Cab SSV Pickup

INITIATOR: Purchasing Agent
Chief of Police

STAFF INFORMATION SOURCE: Purchasing Agent
Chief of Police

BACKGROUND: There is $35,000 appropriated in the FY 2022 budget for this purchase. This vehicle is for the police department and will be utilized by the detective division. Staff notes that pricing is per the State of Oklahoma Vehicle Contract. The vehicle will be available for customer pick up within the next week or two. Staff has been assured that the vehicle does have a VIN number assigned and is reserved for the City of Sallisaw upon its arrival at the dealership.

EXHIBITS: 1. Vance Fleet Quote - Info Request

KEY ISSUES: N/A

FUNDING SOURCE: Police Drug Fund GL #093-201-52206

RECOMMENDATION: Approval of Purchase Order No. 87584, in the amount of $29,721.25, issued to John Vance Fleet Services of Guthrie, Oklahoma.

CITY OF SALLISAW
PURCHASE REQUISITION / PURCHASE ORDER
NOT VALID UNLESS PURCHASE ORDER NUMBER HAS BEEN ISSUED

PO Number 87584 10/20
PO Date

Vendor # ________ Department: ________

Vendor Name: John Vance Fleet Services

Address: Fleet & Gov'T Sales
P.O. Box 400

City: Guthrie State: OK Zip: 73044

Merchant, Mail Invoices to:
City of Sallisaw
PO Box 525
Sallisaw, OK 74955
Attn: Purchasing
NOTE PO NUMBER ON INVOICE

Ph: (918) 775-6241 x 305
Fax: (918) 775-4194
Email: purchasing@sallisawok.org
www.sallisawok.org

Contact:	Cameron Colter	Phone/Cell	405-282 / 3800	
Email		~~Fax~~	405-514-0307	Cell ~~Grant Funds Y~~ N

Item #	Item Description/Catalog #	GL Acct	Quant	Unit Cost	Total Est. Cost
	Quote # 00DQ7455				
	State Contract	093-201-52206			$29,721.25
	2021 Ram 1500				
	Classic Crew Cab				
	4x4 SSV				

Comments, Note grant information if applicable:

Freight/Other
Total Cost $29,721.25

Requestor: ________ Date: ________

Purchasing Approval: [signature] Date: 10/20/21

PRIORITY: HIGH MED LOW

Dept Need Date: ________

Order Date/By: ____/____

Est. Delivery: ________

JOHN VANCE MOTORS, INC
FLEET & GOVERNMENT SALES
PO BOX 400, GUTHRIE, OK
73044
405-282-3800

QUOTE

DATE	10/6/2021
QUOTE NUMBER	000Q7455
EXPIRATION DATE	10/15/2021
SHIP VIA	Factory Order
TERMS	SW035 - STATE CONTRACT
PO Number	

SOLD TO:
City of Sallisaw
Terry Franklin
115 East Choctaw
P.O. Box 525
Sallisaw, OK 74955
(918)775-6241

SHIP TO:
City of Sallisaw
Terry Franklin
115 East Choctaw
P.O. Box 525
Sallisaw, OK 74955
(918)775-6241

Any Questions? Call 405-282-3800
Shauna Ford

Qty	OPTION	Description	Unit Price	Ext. Price
1	DS6T98	2021 Ram 1500 Classic	$22,671.00	$22,671.00
1	4WD	Four Wheel Drive/Skid Plate	$2,877.00	$2,877.00
1	26D	SSV Crew Cab w/5'7" Box	$1,066.00	$1,066.00
1	EZH	5.7L V8 HEMI MDS VVT Engine	$0.00	$0.00
1	DFK	8-Spd Auto 8HP70 Trans	$0.00	$0.00
1	DSA	Anti-Spin Differential Rear Axle	$475.00	$475.00
1	AJB	Remote Start & Security Alarm Group	$385.00	$385.00
1	KEY	Extra Key And FOB	$248.00	$248.00
1	UAA	Uconnect 3 with 5" Display	$649.00	$649.00
1	XMF	Spray in Bedliner	$565.25	$565.25
1	XFH	Class IV Receiver Hitch & Wiring	$425.00	$425.00
1	WFP	Wheels: 17" x 7" Steel	$0.00	$0.00
1	TTB	LT265/70R17E BSW A/T Tires	$275.00	$275.00
1	XEA	Tow Hooks	$85.00	$85.00
1	XAC	ParkView Rear Back-up Camera	$0.00	$0.00
1	D7X8	Cloth Front Bench / Vinyl Rear Seat	$0.00	$0.00
1	PXJ	Diamond Black Crystal	$0.00	$0.00
		SubTotal		**$29,721.25**
		Optional Upgrades Add To Price If Desired		
	SPOT	Driver Side Spot Light	$525.00	$0.00
	TNT	Tint Frt Two To Match	$189.00	$0.00
	BSS	Black Side Steps	$640.00	$0.00

Accepted By: ______________________________

Terms:
1) TAG & TAXES ARE NOT INCLUDED UNLESS ITEMIZED ON QUOTE
2) ALL REBATES & INCENTIVES HAVE BEEN INCLUDED IN TOTAL PRICE.
3) PURCHASE ORDER REQUIRED TO ORDER VEHICLE
4) BALANCE DUE AT DELIVERY UNLESS PREVIOUS ARRANGEMENTS HAVE BEEN MADE

SUB-TOTAL	$29,721.25
TAG/TAXES	$0.00
TOTAL DUE	**$29,721.25**

Dealer: ______________________________

John Vance Auto Group

John Vance Motors – Vance County Ford – Vance Chevrolet

P.O. Box 400 Guthrie, OK 73044 405-282-3800

heather@vancefleet.com sales@vancefleet.com

Order Fulfillment Information Request **Purchase Order #** 87584 10/20

Please provide the following information for EACH Purchase Order number you submit. Thank you!

Order Contact Person Randy Sizemore, Purchasing Agent

Agency Name Placing Order (Division or Dept.) Sallisaw Police Dept.

Phone 918-775-6241 ext. 305 Fax

Email Address purchasing@sallisawok.org

Financing? Yes ☐ No ☒ **Lien Filing**

Lienholder Name City of Sallisaw

Lienholder Address P.O. Box 525

City Sallisaw State OK Zip 74955 Lienholder Code

Payment Contact Information

Primary Contact Name Randy Sizemore, Purchasing Agent

Mailing Address P.O. Box 5252

City Sallisaw State OK Zip 74955

Email Address purchasing@sallisawok.org Phone 918-775-6241 ext. 305

Vehicle(s) Delivery Contact

Name Terry Franklin Phone 918-375-3514 - City Cell

Address 101 W. Chickasaw Ave.

City Sallisaw State OK Zip 74955

Special Delivery Instructions Customer pick up.

Thank you for your Business!!

**Please attach your State Sales Tax Exempt Certificate, and a current copy of the vehicle registration, if it needs to appear different from the address above.

AGENDA ITEM COMMENTARY

Meeting Date:	October 28, 2021
Board:	Board of City Commissioners
Subject:	Resolution 2021-22

ITEM TITLE: Discuss and Consider Approval of Resolution 2021-22; A Resolution Approving the Incurring of Indebtedness by The Sallisaw Municipal Authority, Consenting to the Issuance of the Bonds Evidencing the Same; Waiving Competitive Bidding Thereon; Approving a Projects Agreement and Sales Tax Agreement with The Sallisaw Municipal Authority; and, Containing Other Provisions Relating Thereto

INITIATOR: City Manager
Director of Finance

STAFF INFORMATION SOURCE: Randy Nelson, D.A. Davidson, Financial Advisor
Chris Byrom, Johanning & Byrom, Bond Attorney

BACKGROUND: This item will allow us to refinance our Series 2012 water bonds and use the proceeds to pay off the $1.9 million PCAx cost passed to us from GRDA. The PCAx cost is due to Winter Storm URI, which wreaked havoc across the Midwest in February 2021. Items of note for the refinancing include:

- Monthly debt service payments will remain approximately the same.
- Refinancing includes an additional $1.9 million for the PCAx costs.
- The term of the issue is extended 18 months.
- Refinancing will save our electric customers over $2.2 million over the next 10 years.
- Without the refinance, the city would still have the Series 2012 debt service and monthly payments on the PCAx (monthly payments where cost is passed to our electric customers). By using proceeds from the refinancing to pay off the PCAx amount, the city can choose not to pass any cost related to the PCAx onto our customers.
- The ½ cent sales tax associated with this bond issue will not be affected. It will provide approximately $750,000 per year for the debt service, with the remaining balance covered by current utility rates.

EXHIBITS: 1. 2021-22 City resolution.RESINCUR

KEY ISSUES: None

FUNDING SOURCE: Bond Refinancing

RECOMMENDATION: Staff recommends approval of Resolution 2021-22.

RESOLUTION NO. 2021-22

A RESOLUTION RELATING TO THE INCURRING OF INDEBTEDNESS BY THE TRUSTEES OF THE SALLISAW MUNICIPAL AUTHORITY TO BE ACCOMPLISHED BY THE ISSUANCE OF REVENUE BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED $18,850,000.00 TO PROVIDE FUNDS FOR RETIRING A CERTAIN FINANCIAL OBLIGATION OF THE SALLISAW MUNICIPAL AUTHORITY RELATED TO THE ELECTRIC SYSTEM OF THE AUTHORITY; AND TO REFUND CERTAIN OUTSTANDING INDEBTEDNESS OF THE AUTHORITY

WHEREAS, The Sallisaw Municipal Authority, a public trust (the "Authority"), has been created by a Declaration of Trust for the use and benefit of the City of Sallisaw, Oklahoma (the "City"), under authority of and pursuant to the provisions of Title 60, Oklahoma Statutes 2011 Supplement, Sections 176-180.3, inclusive, as amended and supplemented, the Oklahoma Trust Act and other applicable statutes of the State of Oklahoma; and

WHEREAS, the Trustees of the Authority have determined upon a financing plan consisting of providing funds to retire certain financial obligations of the Authority relating to the electric system owned by the City and leased to the Authority and to refund certain outstanding indebtedness of the Authority; and

WHEREAS, in order to effect the said financing, the Trustees of the Authority intend to incur indebtedness in the aggregate principal amount of not to exceed $18,850,000.00, said indebtedness to be evidenced by the issuance of Revenue Bonds (the "Bonds") of the Authority, pursuant to the terms and conditions contained in a Revenue Bond Indenture securing the Bonds (the "Indenture");

BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF SALLISAW, OKLAHOMA:

SECTION 1. The financing and refunding plan, as submitted, will provide for the restructuring and rescheduling of payments on indebtedness, thus relieving financial pressures upon the Authority and the City of Sallisaw, Oklahoma and providing financial relief to the Authority's electric system customers. The aforesaid project will serve the public purposes of the City and hereby is expressly determined to be in furtherance of the public purposes for which the Authority was created.

SECTION 2. The incurring of indebtedness by the Trustees of The Sallisaw Municipal Authority in the aggregate principal amount of not to exceed $18,850,000.00, in order to provide funds for retiring certain financial obligations of the Authority relating to the electric system owned by the City and leased to the Authority and to refund certain outstanding indebtedness of the Authority is hereby consented to and approved by the Board of City Commissioners of the City of Sallisaw, Oklahoma, the governing body of said City. The sale of the

Bonds at a discount of not to exceed One percent (1%) is hereby expressly approved and competitive bidding upon the Bonds evidencing said indebtedness hereby is expressly waived. Additionally, in order to enhance the credit rating upon the aforesaid indebtedness, the Board of City Commissioners does hereby expressly approve entering into a Projects Agreement and Sales Tax Agreement by and between the City of Sallisaw, Oklahoma and The Sallisaw Municipal Authority.

ADOPTED this **28th** day of **October**, **2021**.

CITY OF SALLISAW, OKLAHOMA
BOARD OF CITY COMMISSIONERS

____
Ernie Martens, Mayor

ATTEST:

____
Dianna Davis, City Clerk

(SEAL)

I, the undersigned City Clerk of the City of Sallisaw, Oklahoma, hereby certify that the foregoing is a true, correct and complete copy of Resolution 2021-22 adopted by the governing body of said City at a meeting held on the date therein stated, as the same appears in the Minutes of said meeting on file in my office as a part of the official records thereof.

____
Dianna Davis, City Clerk

(Seal)