

**SALLISAW BOARD OF ADJUSTMENT
REGULAR MEETING**

October 5, 2021

5:30 PM

**WHEELER EVENT CENTER
103 N WHEELER AVE**

A G E N D A

- 1. Meeting called to order**
- 2. Declaration of a quorum**
- 3. Consider approval of minutes of regular meeting of June 1, 2021**
- 4. Discuss, consider, and take possible action on regular meeting dates for the calendar year 2022**
- 5. Adjourn**

Posted: SEPTEMBER 30, 2021

Time: 4:30 PM

KIM JAMISON

SALLISAW BOARD OF ADJUSTMENT

REGULAR MEETING

JUNE 1, 2021

MINUTES

The Sallisaw Board of Adjustment met in a regular meeting on June 1, 2021, in the Wheeler Event Center, located at 103 N. Wheeler Ave, Sallisaw. Notice of the meeting given by posting at city hall on May 27, 2021 at 11:30 a.m.; by posting on the City's website; by emailing Sequoyah County Times; and by giving notice to the City Clerk's Office.

MEMBERS PRESENT: Joe Velasquez Scott Looper Brady Bauer
 Ronnie Woodward Crystal Sides

MEMEBERS ABSENT: Matt Duke Tim Brown

STAFF PRESENT: Keith Miller Kim Jamison

Meeting called to order at 5:46 p.m. and a Quorum declared present.

MINUTES

The minutes of regular meeting of December 2, 2020, were presented for approval. Motion made by Woodward, seconded by Looper, for approval of minutes as presented. Vote: Velasquez aye, Looper aye, Bauer aye, Sides ayes, and Woodward aye. Motion carried 5-0.

Discuss, consider, and take possible action on Case No. PC 2021-002: a variance request in front yard setback from 50 feet, as required in the C-3; General Commercial District Zoning, to 25 feet by White Sands Investments, LLC

Dusty Riggs, agent for White Sands Investments, LLC, requested a variance in front yard setback from 50 feet, as required in the C-3, General Commercial District Zoning, to 25 feet. The property is located at 1900 and 1904 West Ruth Avenue. The intent is to add a porch to current structure.

Motion made by Woodward, seconded by Sides, for approval of variance in front yard setback from 50 feet to 25 feet. Vote: Velasquez aye, Looper aye, Bauer aye, Woodward aye, and Sides aye. Motion carried 5-0.

Motion made by Looper, seconded by Bauer, to adjourn the meeting there being no further business. Vote: Vote: Velasquez aye, Looper aye, Bauer aye, Woodward aye, and Sides aye. Motion carried 5-0. Meeting ended at 5:52 p.m.

APPROVED this 5th day of October , 2021

Chairman, Sallisaw Board of Adjustment

ATTEST:

Secretary

AGENDA ITEM COMMENTARY

Meeting Date: October 5, 2021
Board: Sallisaw Board of Adjustment
Subject: 2022 Regular Meeting Dates

ITEM TITLE: Discuss, consider, and take possible action on regular meeting dates for the calendar year 2022

INITIATOR: Staff

STAFF INFORMATION SOURCE: Staff

BACKGROUND: Regular meetings are scheduled for the first (1st) Tuesday of each month beginning at 5:30 p.m. immediately following the Sallisaw Planning Commission meeting.

EXHIBITS:

KEY ISSUES: The meeting scheduled for July 5th is the only potential conflict. All other dates appear to have no conflicts.

FUNDING SOURCE: N/A

RECOMMENDATION: Approval of meeting schedule.