

**BOARD OF CITY COMMISSIONERS
SPECIAL MEETING**

August 13, 2021

10:00 A.M.

**City Hall
3rd Floor Conference Room
115 East Choctaw
Sallisaw, OK**

A G E N D A

- 1. Meeting called to order**
- 2. Declaration of a quorum**
- 3. Discuss and Consider Approval of Purchase Order No. 86863, Issued to Taylor Rentals of Sallisaw, in the Amount of \$23,999.00, for the Purchase of One (1) Hustler 104" cut Batwing Mower**
- 4. Administrative Reports**
- 5. Adjourn**

Posted: AUGUST 11, 2021

Time: 9:00 A.M.

Dianna Davis

AGENDA ITEM COMMENTARY

Meeting Date: August 13, 2021
Board: Board of City Commissioners
Subject: Mower Purchase

ITEM TITLE: Discuss and Consider Approval of Purchase Order No. 86863, Issued to Taylor Rentals of Sallisaw, in the Amount of \$23,999.00, for the Purchase of One (1) Hustler 104" cut Batwing Mower

INITIATOR: Parks Superintendent

STAFF INFORMATION SOURCE: Parks Superintendent
Purchasing Agent

BACKGROUND: Staff requested quotes for the purchase of a new 104" batwing mower. Following review of quotes received, staff is requesting approval to purchase from Taylor Rentals of Sallisaw; the low quote. Staff notes the equipment is in stock and on site. There is \$24,000 appropriated in the current budget for this purchase.

EXHIBITS: 1. Super104
2. Taylor Rentals - PO # 86863 -Hustler Super 104" Batwing Mower

KEY ISSUES: N/A

FUNDING SOURCE: Capital Improvement GL # 030-501-57714; \$24,000.00

RECOMMENDATION: Approval of Purchase Order No. 86863, issued to Taylor Rentals of Sallisaw, in the amount of \$23,999.00.



CITY OF SALLISAW
PURCHASE REQUISITION / PURCHASE ORDER

NOT VALID UNLESS PURCHASE ORDER NUMBER HAS BEEN ISSUED

PO Number

86863

PO Date

8/10/2021

Merchant, Mail Invoices to:

City of Sallisaw

PO Box 525

Sallisaw, OK 74955

Attn: Purchasing

NOTE PO NUMBER ON INVOICE

Ph: (918) 775-6241 x 305

Fax: (918) 775-4194

Email: purchasing@sallisawok.org

www.sallisawok.org

Vendor # _____ Department: _____

Vendor Name: **Taylor Rentals**

Address: **2510 S. Kear Blvd.**

City: **Sallisaw** State: **OK** Zip: **74955**

Contact:

Alex Scoggins

Phone/Cell

918-776 / 0796

Email

Fax

Grant Funds Y N

Item #	Item Description/Catalog #	GL Acct	Quant	Unit Cost	Total Est. Cost
	Hustler Super				
	104" Batwing				
	Mower for				
	Sports Complex				
	Walking TRAIL.	D30-SU-57714			
			1 ea.		\$23,999.00

Comments, Note grant information if applicable:

Freight/Other

Total Cost

\$23,999.00

Requestor: _____ Date: _____

Purchasing Approval: _____ Date: **8/10/21**

PRIORITY: HIGH MED LOW

Dept Need Date: _____

Order Date/By: _____

Est. Delivery: _____

CITY OF SALLISAW QUOTATION SHEET

Cost exceeds \$2,500, two quotations required.

Cost equals \$5,000 or more, three quotations required

If you are quoting several items, attach list to this form **Also attach all vendor quotes received**

VENDOR 1	VENDOR 2	VENDOR 3
Date of Quotation 8/4/2021	Date of Quotation 8/4/2021	Date of Quotation 8/4/2021
Department Number: 501-PARKS	Department Number: 501-PARKS	Department Number: 501-PARKS
Vendor Name / Number Taylor Rentals	Vendor Name / Number Gray Bros. Equip.	Vendor Name / Number McFalls Equip
Address 2510 S. Kerr Blvd. City Sallisaw State OK Zip 74955	Address 28377 U.S. Hwy 59 City POTEAU State OK Zip 74953	Address 10333 W. Hwy 9 City Stigler State OK Zip 74462
Phone 918-776-0796	Phone 918-647-8000	Phone 918-967-8219
Item (s) Hustler Super 104" Vanguard Batwing Mower	Item (s) Hustler Super 104" Vanguard Batwing Mower	Item (s) Hustler Super 104" Vanguard Batwing Mower
Quantity one (1)	Quantity one (1)	Quantity one (1)
Price each \$23,999.00	Price each \$24,486.00	Price each NO Bid
Est. Freight IN STK. LOCAL DEL	Est. Freight NOT in stock.	Est. Freight &
Total Cost \$ \$23,999.00	Total Cost \$ \$24,486.00	Total Cost \$ NO Bid
Quote Expiration Date 15 days	Quote Expiration Date 15 days	Quote Expiration Date —
Quotes Obtained By: Sizemore	Quotes Obtained By: Sizemore	Quotes Obtained By: —
GL Budget Line 030-501-57714	GL Budget Line 030-501-57714	GL Budget Line —
Purchasing Approval [Signature]	Purchasing Approval	Purchasing Approval
PO Number / Date: 86863 / 8/10/2021	PO Number / Date:	PO Number / Date:

Explain if only one quotation supplied:

Quote approved:

(Purchasing Agent, Finance Director or City Manager)

Date:

8/10/21

Taylor Rental
2510 S. Kerr Blvd
P. O. Box 1388
Sallisaw, OK 74955
(918) 776-0796
(918) 790-2719 FAX

1-567933

Open Order

Rent Date:	8/4/2021 9:43 AM
Due Date:	8/5/2021 9:43 AM
Return Date:	
Order Terms:	Net 30
PO #:	
Job #:	

Customer Information

City of Sallisaw Parks Department
 115 E Choctaw
 P.O. Box 525
 SALLISAW, OK 74955

Ship VIA	Customer Drivers License	Work Phone #	Cell Phone #
		(918) 775-6241	(918) 776-7903

Customer #	Authorized Contact Name	Contact Phone #	Sales Person Name			Employee Name		
156						Alex Scoggins		
Description	Qty Out	Qty. In	Daily	Weekly	Monthly	Per Unit	Taxable	Extended
HUSTLER SUPER 104 VANGUARD 37HP EFI	1.00					\$23999.00	☒	\$23999.00

Item ID: MISC / Misc

<-- Sale -->

Notes: VANGUARD 37HP EFI EQUIPPED WITH OILGUARD. MODEL # 939470. UNIT IS IN STOCK AND AVAILABLE FOR IMMEDIATE DELIVERY.

Customers are responsible for checking fluid levels and tire pressure on equipment and trailers. Taylor Rental is not responsible for any damages that occur while equipment is in your possession and this includes tires. Please bring back the equipment in the same condition it was upon leaving to avoid a cleaning fee/fuel charge and also return it on time to avoid late charges.

If any issues occur, call the store and if no one answers, leave a detailed voice message with your phone number and someone will return your call.

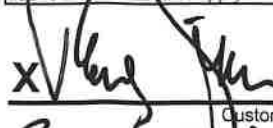
1 day rental is a 24hr period with 8hrs of actual run time. 1 week rental is 7 days with 40hrs run time.
 TIME OUT IS TIME RENTED.

Loading/unloading and securing of items rented is the customers responsibility.

****No after hours drop off unless prior arrangements are made. You are required to check in the office when you return the equipment, no exceptions.****

Order Terms:

I understand my signature binds me or the company I represent to the terms and conditions on the back side of this contract, and if the above items are not returned on the dates above the normal rates apply.


 Customer Signature
Randy Sizemore
 Customer Name (Printed)
 8/10/21
 Date

HOURS:
 Monday - Friday 7:00am - 5:00pm
 Saturday 8:00am - 12:00pm
 Closed Sundays



Merchandise Sales:	\$23,999.00
Sub Total:	\$23,999.00
Tax:	\$0.00
Order Total:	\$23,999.00
Amount Paid:	\$0.00
Amount Due:	\$23,999.00

Tax Exempt ID: EXM-10017232-



28377 US Hwy 59 • Poteau, OK 74953
918-647-8000

Kubota
STIHL®

F R O M	City of Sallisaw		BUYER'S NAME		DATE 8-4-2021	
	MAILING ADDRESS		PHYSICAL ADDRESS		TELEPHONE NUMBER	
	P.O. Box 525				(918) 775-4123	
	CITY	STATE	ZIP	EMAIL	CELL NUMBER	
	Sallisaw	OK	74955	purchasing@sallisawok.org		

[illegible]

TAX EXEMPT #

EXP. DATE

SUB-TOTAL	\$ 24,486	00
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TRADE-IN EQUIPMENT			Extended Warranty	Extended Warranty
MAKE, MODEL AND DESCRIPTION	SERIAL NO.	ALLOWANCE		
		\$		
			➡ TRADE IN ALLOWANCE	
			TOTAL CASH PRICE AFTER TRADE-IN	
			DOC PREP	
			UCC	
			SALES TAX	
			INSURANCE	
GROSS TRADE-IN ALLOWANCE		\$	TOTAL CASH PRICE	24,486.00
LESS: AMOUNT OWED TO:		\$		

NET TRADE-IN ALLOWANCE**CASH WITH ORDER**

CASH ON DELIVERY

TOTAL CASH**BALANCE TO PAY**

SELLER'S SIGNATURE _____

I certify that I am engaged in Farming and that the Farm machinery that I am purchasing will only be used in Farming.

X _____

all guards in place and points of danger protected?	YES ☐	NO ☐
Equipment modified or altered (give details and date)?	YES ☐	NO ☐
Instruction booklet given?	YES ☐	NO ☐
Operation instructions given?	YES ☐	NO ☐
Warning and/or safety decals in place?	YES ☐	NO ☐
Customer vehicle and/or trailer is suitable to transport the equipment safely?	YES ☐	NO ☐
Maintenance schedules have been thoroughly explained and will be followed by the customer?	YES ☐	NO ☐
Rollover protection system in place?	YES ☐	NO ☐
Rollover protection system rejected by customer?	YES ☐	NO ☐

*I fully understand the Equipment Safety Checklist.
The dealer and I have read and completed
this form and agree with the above information.*

X_____

Signed (Customer)

Date
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