

**SALLISAW AIRPORT ADVISORY BOARD
REGULAR MEETING**

**April 26, 2021
Minutes**

The Sallisaw Airport Commission met in a regular meeting on Monday, April 26, 2021 at the Wheeler Event Center. Notice of the meeting was given by e-mailing the agenda to Sequoyah County Times; by posting at city hall; and, by giving notice to the City Clerk.

Members Present:	Gary Schaefer Don Skinner Mike Meece Devin Guthrie	Chairman Vice Chairman Secretary Member
Members Absent:	Frank Sullivan	Member
Staff Present:	Lisa Gabbert	Admin. Clerk
Others present:	Tom Haning	FBO

Gary Schaefer called the meeting to order at 6:00 p.m. and declared a quorum was present.

**CONSIDER APPROVAL OF MINUTES OF REGULAR MEETING OF
MARCH 22, 2021**

Don Skinner made a motion to accept the minutes as presented, seconded by Devin Guthrie.

Vote: Schaefer aye, Skinner aye, Meece aye, Guthrie aye, Sullivan absent.

Motion carried 4-0.

**REVIEW, DISCUSSION AND POSSIBLE RECOMMENDATION
CONCERNING ENGINEER DRAWINGS FOR KANE WITT FOR
CONSTRUCTION OF AIRPORT HANGAR**

FBO Haning discussed with the board the intent of Kane Whitt to construct a 40 x 60 hangar with 20 ft. sidewalls on the same pad as a hangar that had been previously damaged and removed from a storm. Haning said the pad would remain the same

size and the building intended to be constructed would be a little bigger than the original one.

Motion was made Mike Meece to make a positive recommendation to the city council for approval of airport hangar construction by Kane Whitt. Seconded by Devin Guthrie.

Vote: Schaefer aye, Skinner aye, Meece aye, Guthrie aye, Sullivan absent.

Motion carried 4-0.

REVIEW, DISCUSSION AND POSSIBLE RECOMMENDATION CONCERNING A PROPOSED AIRPORT LAND LEASE WITH KANE WHITT

Chairman Schaefer said the lease agreement example that was reviewed by the advisory board for Mr. Whitt was at the city attorney's waiting for the wording to be finalized before it could be signed and sent to city council for approval.

Motion was made by Mike Meece to make a recommendation for city council to accept the proposed airport land lease. Seconded by Don Skinner.

Vote: Schaefer aye, Skinner aye, Meece aye, Guthrie aye, Sullivan absent.

Motion carried 4-0.

REVIEW AND DISCUSSION ON GENERAL AIRPORT OPERATIONS

FBO Haning said airport operations were up and the fuel farm project was still waiting on post installation and approval from the OCC. Haning said he would like to see spots for future hangar construction "shovel ready", so other entities who would like to construct hangars would have category exclusion and other approvals for the land ready, and only need recommendation by the airport advisory board and city council approval to build. Haning also told the board that Tahlequah adopted an abandoned aircraft program where people were charged for leaving aircraft and other items, and would like to see a similar program that could be tailored for Sallisaw, as aircraft owners are waiting for hangar space. Chairman Schaefer said he would ask city staff to find out more information on shovel ready spots and abandoned aircraft options.

RECOMMENDATIONS WHICH AIRPORT WISHES TO MAKE

None.

ADJOURN

Motion made by Don Skinner to adjourn the meeting, seconded by Mike Meece.

Vote: Schaefer aye, Skinner aye, Meece aye, Guthrie aye, Sullivan absent.

Motion carried 4-0.

Approved this _____ day of _____, 2021.

Chairman

Secretary