BOARD OF CITY COMMISSIONERS
SPECIAL MEETING

June 24, 2021

11:30 A.M.

City Hall
3rd Floor Conference Room
115 East Choctaw
Sallisaw, OK

A G E N D A

1. **Meeting called to order**

2. **Declaration of a quorum**

3. **Consider Approval of FY 2021-22 Invoice in the Amount of $306,274.00, and Escrow Use Form for Workers' Compensation Insurance Renewal with the Oklahoma Municipal Assurance Group (OMAG)**

4. **Discuss and Consider Approval of Purchase Order No. 86216, Issued to WESCO Distribution, in the Amount Not to Exceed $110,000.00 for the Purchase of Materials Related to the Landfill Electric Line Extension Project**

5. **Administrative Reports**

6. **Adjourn**

Posted: **JUNE 22, 2021**
Time: **8:10 A.M.**

Dianna Davis

AGENDA ITEM COMMENTARY

Meeting Date:	June 24, 2021
Board:	Board of City Commissioners
Subject:	Workers' Compensation Insurance

ITEM TITLE: Consider Approval of FY 2021-22 Invoice in the Amount of $306,274.00, and Escrow Use Form for Workers' Compensation Insurance Renewal with the Oklahoma Municipal Assurance Group (OMAG)

INITIATOR: City Clerk

STAFF INFORMATION SOURCE: City Clerk

BACKGROUND: Our Workers' Comp insurance is provided by the Oklahoma Municipal Assurance Group (OMAG). The annual premium for FY 2021-22 is $306,274.00, paid quarterly. Staff does not wish to use any of the escrow balance for this fiscal year.

EXHIBITS:
1. OMAG - WORK COMP RENEWAL INVOICE 2021-22
2. OMAG - ESCROW USE FORM FY 2021-22

KEY ISSUES: N/A

FUNDING SOURCE: General Fund #010-51105

RECOMMENDATION: Approval of FY 2021-22 invoice in the amount of $306,274.00 and Escrow Use Form for Workers' Compensation Insurance Renewal with the Oklahoma Municipal Assurance Group (OMAG).

OMAG
3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Invoice No. 1300 Date of Invoice: 6/11/2021

INVOICE-Workers' Compensation Aggregate Deductible Plan

Mail To: Sallisaw P.O. Box 525 Sallisaw, OK 74955	Insured: City of Sallisaw Policy No.:WCV140025605 Effective Date: 7/1/2021 Expiration Date: 7/1/2022

Inst. No.	Date	Transaction Type	Amount
1	7/1/2021	Renewal	$76,568.50

Est. Annual Premium: 138,385.00 Aggregate Ded. Amt: 137,786.00 OMAG Admin. Fee: 30,103.00 Total Premium: 306,274.00 Total Policy Balance Before Payment: $306,274.00	**Current Amount Due:** $76,568.50 **Payment Due By:** 7/1/2021

Thank you for your business. If you have questions about your account, please call 1-800-234-9461 or 405-657-1400.

Detach along the perforation below. Keep top portion for your records.

Return bottom portion with your remittance.

Policy Number: WCV140025605 Insured Name: City of Sallisaw Invoice Number: 1300	Amount Due: $76,568.50 Payment Due By: 7/1/2021

PLEASE REMIT PAYMENT TO:
OMAG
P. O. Box 3091
Edmond, OK 73083

OMAG

3650 S. Boulevard • Edmond, OK 73013 • omag.org

405.657.1400 • 800.234.9461 • FAX 405.657.1401

AGGREGATE DEDUCTIBLE PLAN

2021-2022 Escrow Use Form for City of Sallisaw

This form indicates the Escrow Balance in your account. Any interest that has accrued has been added to the Escrow Balance. Use this form to indicate if escrow is to be applied to premium. If Escrow is being used, please include a copy of board/council minutes with this form.

ESCROW (including any interest credit) . . . . $ 415,301.89

Select and initial the appropriate box below and enter the dollar amount to be applied to premium (if one appears).

_________ 1. We will use $_____________ of our Escrow Credit to reduce our 2021-2022 premium for the Workers' Compensation renewal. NOTE: A copy of the board/council minutes is required.

_________ 2. We will not use our Escrow Credit to reduce our 2021-2022 premium for the Workers' Compensation renewal.

If you choose to not use Escrow to reduce your premium, the premium shall be due and payable on or before the first day of the agreement period or within thirty (30) days of the date of invoice, whichever is later. OMAG offers three payment plans: annual, semi-annual, and quarterly.

Failure to pay or for OMAG to receive the premium due on the above stated dates shall result in cancellation and non-coverage for you for the period in which the premium was due, or any extension thereof as a result of your decision to make the installment payments.

______________________________ ______________________________________

Date **Signature of Authorized Representative**

____

Printed Name and Title

NOTE: THIS FORM MUST BE SIGNED AND RETURNED TO OMAG BY JULY 1ST.

AGENDA ITEM COMMENTARY

Meeting Date:	June 24, 2021
Board:	Board of City Commissioners
Subject:	Landfill Electric Line Materials

ITEM TITLE: Discuss and Consider Approval of Purchase Order No. 86216, Issued to WESCO Distribution, in the Amount Not to Exceed $110,000.00 for the Purchase of Materials Related to the Landfill Electric Line Extension Project

INITIATOR: Electric Superintendent
City Manager

STAFF INFORMATION SOURCE: WESCO Distribution

BACKGROUND: Approval of this purchase order will allow staff to place order for materials related to the construction of the landfill electric line. This line is related to the landfill methane project.

EXHIBITS: 1. WESCO.Landfill Electric Line Materials

KEY ISSUES: Delivery of the poles is 3-4 weeks after receipt of the order.
All other items are in stock or 3-4 weeks out for delivery.

FUNDING SOURCE: Series 2020 Bond Funding (Via SMA), GL # 090-601-55510

RECOMMENDATION: Staff recommends approval of Purchase Order 86216, in amount not to exceed $110,000.00

WESCO
DISTRIBUTION®

13047 E 59th ST
(918-940-4330)
TULSA OK 74134

Quotation

UNLESS THERE ARE DIFFERENT OR ADDITIONAL TERMS AND CONDITIONS CONTAINED IN A MASTER AGREEMENT THAT MODIFY WESCO'S STANDARD TERMS, BUYER AGREES THAT THIS QUOTE AND ANY RESULTING PURCHASE ORDER WILL BE GOVERNED BY WESCO'S TERMS AND CONDITIONS AVAILABLE AT HTTP://WWW.WESCO.COM/TERMS_AND_CONDITIONS_OF_SALE.PDF, WHICH TERMS ARE INCORPORATED HEREIN BY REFERENCE AND MADE PART HEREOF. PLEASE CONTACT THE SELLER IDENTIFIED ON THIS QUOTE IF YOU REQUIRE A PRINTED COPY.

To: CITY OF SALLISAW
213 W QUESENBURY

SALLISAW OK 74955

Date: 06/21/21

Branch: 7697

Project Number:

Project Name

Quoted To:

Date of Your Inquiry: 06/15/21

When ordering please refer to Quotation Number: 780122

Item	Quantity	Catalog Number and Description	Unit Price	U/M	Total Price	Rate of Cash Discount	Shipping Time (Weeks)	Customer Delivery Date
10	56	MISC***40' CLASS 2 WOOD POLE	455.000	E	25480.00	0.00		06/21/21
20	4	MISC***45' CLASS 1 WOOD POLE	647.000	E	2588.00	0.00		06/21/21
30	15	MISC***45' CLASS 2 WOOD POLE	561.000	E	8415.00	0.00		06/21/21
40	2	MISC***50' CLASS 2 WOOD POLE	677.000	E	1354.00	0.00		06/21/21
50	1	MISC***55' CLASS 1 WOOD POLE	909.000	E	909.00	0.00		06/21/21
60	275	MPS J8812 BOLT MACH5/8X12	1.590	E	437.25	0.00		06/21/21
70	520	MPS J1075 WASHERSQ2-1/4X3/16	0.330	E	171.60	0.00		06/21/21
80	50	IND CROSSARM WOOD 3-5/8X4-5/8X8	58.390	E	2919.50	0.00		06/21/21
90	250	MPS J8634-1/2 BOLT CARR3/8X4-1/2	0.980	E	245.00	0.00		06/21/21
100	100	MPS J8754P SCREWLAG1/2X4	0.660	E	66.00	0.00		06/21/21
120	100	HPS PSCAF626	12.440	E	1244.00	0.00		06/21/21
130	55	MPS J1300 CLEVIS	6.910	E	380.05	0.00		06/21/21
145	207	PFRM IP-15C 15KV POLY INSULATOR P	5.620	E	1163.34	0.00		06/21/21
155	50	GEN PTIB-375B POLE TOP INSLTOR BR	18.200	E	910.00	0.00		06/21/21
160	320	HPS 3512 5/8-11IN CURVE LOCK NUT	0.160	E	51.20	0.00		06/21/21
170	9	PORC-P 261-S LOW VLG PINTYPE INSL	384.700	C	34.62	0.00		06/21/21

F.O.B. Point of Shipment. The prices stated in this offer shall, unless renewed, automatically expire fifteen days (15) from the date of this offer. Prices quoted are subject to adjustment should Duty and Tariff rates change from time of bid/quotation to time of order. WESCO reserves the right to adjust its pricing for Goods affected directly or indirectly by changing duties/tariffs/trade agreements and significant currency fluctuations.
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180	50	HPS 8706 1/2X6 MACH BOLT	1.550	E	77.50	0.00		06/21/21
190	50	HPS PS6803SC 1/2 RND WASHER	0.480	E	24.00	0.00		06/21/21
200	9	MPS J203Z PIN X ARM W/NA THD	4.250	E	38.25	0.00		06/21/21
210	19	IND CROSSARM WOOD 3-5/8X4-5/8X10	70.700	E	1343.30	0.00		06/21/21
212	100	PREMAX*UAR02-C**2" LETTER C	0.740	E	74.00	0.00		06/21/21
214	100	PREMAX*UAR02-N**2" LETTER N	74.000	C	74.00	0.00		06/21/21
220	19	ALU RA6018 REV C/A BRACE	21.690	E	412.11	0.00		06/21/21
230	550	HPS 3512 5/8-11IN CURVE LOCK NUT	0.160	E	88.00	0.00		06/21/21
240	79	HPS 8874 5/8X24 DBL ARMING BOLT	5.670	E	447.93	0.00		06/21/21
260	100	HPS 682212 3/4 CURVED WASHER	1.590	E	159.00	0.00		06/21/21
270	28	SHKS*HTN096N00602REA**CROSSARM	145.720	E	4080.16	0.00		06/21/21
280	234	HPS 4010150215 15KV DEADEND INSUL	15.360	E	3594.24	0.00		06/21/21
290	50	HPS 29962 5/8-11X12 OVALEYE BOLT	5.060	E	253.00	0.00		06/21/21
300	110	LINE OEN-58 EYE NUT	4.950	E	544.50	0.00		06/21/21
310	30	GEN AS-1 25000 LB ANCHOR SHKL	3.130	E	93.90	0.00		06/21/21
320	12	SHKS HDB096N12255 DK BRNZ 8 FBGLS	243.710	E	2924.52	0.00		06/21/21

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330	12	PORC-P 261-S LOW VLG PINTYPE INSL	384.700	C	46.16	0.00		06/21/21
340	12	MPS J3322Z CLAMP PIN NA THRD	18.330	E	219.96	0.00		06/21/21
350	44	HPS 5358 3/4X8FT THRD ANCH ROD	14.400	E	633.60	0.00		06/21/21
361	44	HPS C1025204 8-IN SGL ANCHOR	49.810	E	2191.64	0.00		06/21/21
370	2500	ALUMOWELD 10M GUY STRAND 500	360.680	M	901.70	0.00		06/21/21
380	96	PFRM AWDE-4116 GUY-GRIP DEAD-END	4.250	E	408.00	0.00		06/21/21
390	48	MPS J25164 GUY ATTACHMNT-1BLT	2.960	E	142.08	0.00		06/21/21
400	48	PFRM PGMS9838B GUY GUARD 8 PLASTI	2.360	E	113.28	0.00		06/21/21
410	50	HPS G5069 BONDING CLAMP	5.630	E	281.50	0.00		06/21/21
420	29	MPS GCC21-54R CRIMPED GCC21-54R	23.480	E	680.92	0.00		06/21/21
430	18	GALVAN 6258-G-13 GRND RD 5/8X8 13	14.270	E	256.86	0.00		06/21/21
440	18	ERC CP58 GRD ROD CLAMPSIL BRZSTD DU	1.430	E	25.74	0.00		06/21/21
450	10	SCREWS 10210 1-1/2GALV BARBED STA	198.250	C	19.83	0.00		06/21/21
460	250	WIRE BARE-SD-6-SOL-CU-25#SPOOL	773.120	C	1932.80	0.00		06/21/21
470	51	HPS 2137097324 10/8.4KV SRG ARSTR	41.040	E	2093.04	0.00		06/21/21

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480	3	HPS CP710112PX 15KV 100A STD CUTO	111.590	E	334.77	0.00		06/21/21
490	1	3M 1421-XR/ID 3M BALL MARKER 1421	31.980	E	31.98	0.00		06/21/21
500	38	HPS 8706 1/2X6 MACH BOLT	1.620	E	61.56	0.00		06/21/21
510	250	MPS J8812 BOLT MACH5/8X12	1.490	E	372.50	0.00		06/21/21
520	61	HPS 8814 5/8X14 MACH BOLT	2.000	E	122.00	0.00		06/21/21
540	3	MPS J8816 BOLT MACH5/8X16	1.780	E	5.34	0.00		06/21/21
550	31	HPS 29962 5/8-11X12 OVALEYE BOLT	5.060	E	156.86	0.00		06/21/21
560	15	HPS 8870 5/8X20 DBL ARMING BOLT	4.420	E	66.30	0.00		06/21/21
570	9	HPS 8872 5/8X22 DBL ARMING BOLT	5.090	E	45.81	0.00		06/21/21
580	40	HPS 8912 3/4X12 MACH BOLT	3.770	E	150.80	0.00		06/21/21
590	40	HPS 8914 3/4X14 MACH BOLT	4.290	E	171.60	0.00		06/21/21
600	1	HPS 4010150215 15KV DEADEND INSUL	13.740	E	13.74	0.00		06/21/21
610	13260	WIRE BARE ACSR 1/0 RAVEN 884#	216.300	C	28681.38	0.00		06/21/21
620	6	PFRM 2872115	94.900	E	569.40	0.00		06/21/21
~~630~~	~~2000~~	~~CRN 024EN4 T4M01A20~~ FIBER DELETE ~~2000' MIN ORDER~~	~~1200.000~~	M	~~2400.00~~	~~0.00~~		~~06/21/21~~
		SUB-TOTAL			$101,328.12 ~~103728.12~~			
		TOTAL			~~103728.12~~			

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