

**BOARD OF CITY COMMISSIONERS
SPECIAL MEETING**

February 18, 2021

10:30 A.M.

**Wheeler Event Center
103 North Wheeler
Sallisaw, OK**

****AMENDED****

A G E N D A

- 1. Meeting called to order**
- 2. Declaration of a quorum**
- 3. Discuss and Consider Approval of Purchase Order No. 83759, in the Amount of \$37,097.00, to Wesco of Tulsa, Oklahoma, for the Purchase of Material and Transformers for Electric Improvements at Brushy Lake**
- 4. Discuss and Consider Approval of Allowing City Manager to Bid on a 2003 Emergency One Fire Truck With 95 Foot Ladder Platform via GovDeals.Com Bid Site, and Approve Bidding up to \$30,000 Plus Applicable Buyers Fees**
- 5. Discuss and Consider Approval of Staff's Request to Purchase one (1), 2022 International HX620 w/G&H Rolloff Body, from Summit Truck Group, Tulsa, Oklahoma, in the Amount of \$163,605.00**
- 6. Discuss and Consider Approval of Resolution 2021-04; *A Resolution Authorizing Execution of a Lease Purchase Agreement on Equipment***
- 7. Discuss Upcoming FY 2022 Budget Preparation and Current and Future Projects of the City; and, Possible Guidance to Staff**
- 8. Administrative Reports**

9. Adjourn

Posted: FEBRUARY 12, 2021

Time: 11:10 A.M.

Dianna Davis

AGENDA ITEM COMMENTARY

Meeting Date: February 18, 2021
Board: Board of City Commissioners
Subject: Electric Improvements - Brushy Lake

ITEM TITLE: Discuss and Consider Approval of Purchase Order No. 83759, in the Amount of \$37,097.00, to Wesco of Tulsa, Oklahoma, for the Purchase of Material and Transformers for Electric Improvements at Brushy Lake

INITIATOR: Electric Superintendent

STAFF INFORMATION SOURCE: Electric Superintendent

BACKGROUND: Approval of this item will provide for the purchase of four (4), 100 KVA pad mount transformers and wire/materials to install new electric services to Brushy Lake campsites. This wiring is very old and staff has had numerous problems with it over the last few years. Currently, some campsites do not have electricity due to wiring problems. The electric department will install the new transformers and underground wiring. Once complete, all campsites will have 50 amp service available.

EXHIBITS:

1. WIRE - QUOTE
2. TRANSFORMER - QUOTE
3. PURCHASE ORDER

KEY ISSUES: The wiring to the camp sites is not dependable. Several sites do not have connections available due to condition of wiring.

Project needs to be completed as soon as possible to ready the park for spring campers.

FUNDING SOURCE: Capital Improvement #030-501-57703

RECOMMENDATION: Staff recommends approval of PO 83759.



Date: 1/14/21
Company: City of Salinasaw
Attention: Brushy Lake
Address:
City:
State/Zip:

Sales Rep: Tom Wilson
Phone: 918-940-4338
Fax: 918-940-4363
WESCO Distribution, Inc.
TULSA-Utility - Branch 7697
13047 E 59th Street Tulsa, OK 74134

Terms: NET 30
Freight:
Exp Date:

Item	Quantity	Mfg	Part Number	Description	Price	Unit	Extension
1				20 week lead			
2				350 in duct	\$ 3,490	ft	\$ 3,490.00
3	1,000.00			in stock			
4				1/0 in duct	\$ 2,790	ft	\$ 11,160.00
5	4,000.00			10-12 week lead			
6				1/0 primary 15kv 220m in duct	\$ 4,950	ft	\$ 12,375.00
7	2,500.00			4 week lead time			
8							
9							
10							
11							
12							
13							
14							
TOTAL:					\$	27,025.00	

ALL NON-STOCK ITEMS ARE NON-CANCELABLE
AND NON-RETURNABLE
ALL RETURNS ARE SUBJECT TO APPROVAL
AND POSSIBLE RESTOCKING CHARGES

UNLESS THERE ARE DIFFERENT OR ADDITIONAL TERMS AND CONDITIONS CONTAINED IN A MASTER AGREEMENT
THAT MODIFY WESCO'S STANDARD TERMS, BUYER AGREES THAT THIS QUOTE AND ANY RESULTING PURCHASE
ORDER WILL BE GOVERNED BY WESCO'S TERMS AND CONDITIONS DATED 011107 AVAILABLE AT
[HTTP://WWW.WESCO.COM/TERMS_AND_CONDITIONS_OF_SALE.PDF](http://www.wesco.com/terms_and_conditions_of_sale.pdf)
WHICH TERMS ARE INCORPORATED HEREIN
BY REFERENCE AND MADE PART HEREOF. PLEASE CONTACT THE SELLER IDENTIFIED ON THIS QUOTE IF YOU REQUIRE
A PRINTED COPY.

Prices quoted are subject to adjustment should Duty and Tariff rates change from time of bid/quotation to time of order. WESCO reserves the right
to adjust its pricing for Goods affected directly or indirectly by changing duties/tariffs/trade agreements and significant currency fluctuations.



13047 E 59th ST
(918-940-4330)
TULSA OK 74134

Quotation

UNLESS THERE ARE DIFFERENT OR ADDITIONAL TERMS AND CONDITIONS CONTAINED IN A MASTER AGREEMENT THAT MODIFY WESCO'S STANDARD TERMS, BUYER AGREES THAT THIS QUOTE AND ANY RESULTING PURCHASE ORDER WILL BE GOVERNED BY WESCO'S TERMS AND CONDITIONS AVAILABLE AT [HTTP://WWW.WESCO.COM/TERMS_AND_CONDITIONS_OF_SALE.PDF](http://www.wesco.com/terms_and_conditions_of_sale.pdf), WHICH TERMS ARE INCORPORATED HEREIN BY REFERENCE AND MADE PART HEREOF. PLEASE CONTACT THE SELLER IDENTIFIED ON THIS QUOTE IF YOU REQUIRE A PRINTED COPY.

To: CITY OF SALLISAW
213 W QUESENBURY

SALLISAW OK 74955

Date: 01/19/21
Branch: 7697
Project Number: BRUSHY LAKE
Project Name
Quoted To:
Date of Your Inquiry: 01/19/21
When ordering please refer to Quotation Number: 718189

Item	Quantity	Catalog Number and Description	Unit Price	U/M	Total Price	Rate of Cash Discount	Shipping Time (Weeks)	Customer Delivery Date
10	4	PP***100KVA PAD MNT TRANSFORMER 13200GY/7620 240/120	2518.000	E	10072.00	0.00		01/19/21
SUB-TOTAL					10072.00			
TOTAL					10072.00			

F.O.B. Point of Shipment. The prices stated in this offer shall, unless renewed, automatically expire fifteen days (15) from the date of this offer. Prices quoted are subject to adjustment should Duty and Tariff rates change from time of bid/quotation to time of order. WESCO reserves the right to adjust its pricing for Goods affected directly or indirectly by changing duties/tariffs/trade agreements and significant currency fluctuations. Per:

CITY OF SALLISAW				PO Number	
PURCHASE REQUISITION / PURCHASE ORDER					
NOT VALID UNLESS PURCHASE ORDER NUMBER HAS BEEN ISSUED					
Vendor # _____		Department: <u>Electric</u>		PO Date Merchant, Mail Invoices to: City of Sallisaw PO Box 525 Sallisaw, OK 74955 Attn: Purchasing NOTE PO NUMBER ON INVOICE Ph: (918) 775-6241 x 305 Fax: (918) 775-4194 Email: purchasing@sallisawok.org www.sallisawok.org	
Vendor Name: <u>Wesco</u>					
Address: <u>13047 E 59th</u>					
City: <u>Tulsa</u> State: <u>Ok</u> Zip: <u>74134</u>					
Contact:	<u>Tom Wilson</u>		Phone/Cell	<u>/ 918-940-4338</u>	
Email			Fax	Grant Funds <u>Y</u> <u>N</u>	
Item #	Item Description/Catalog #	GL Acct	Quant	Unit Cost	Total Est. Cost
1	350 mcm in duct	601-	1000ft	3.49	\$ 3,490.00
2	1/0 wire in duct	601-	4000ft	2.79	\$ 11,160.00
3	1/0 primary wire in duct	601	2500ft	4.95	\$ 12,375.00
4	100 kva 120/240 pad mounted transformer	601			
5	Primary 7620 all copper	601-	4	2518.00	\$ 10,072.00
Comments, Note grant information if applicable:				Freight/Other	
All Above items for Brushy lake upgrade Requestor: <u>Blakely Smith jr</u> Date: <u>02-10-2021</u> Purchasing Approval: _____ Date: _____				Total Cost	
				\$ 37,097.00	
PRIORITY: <u>HIGH</u> <u>MED</u> <u>LOW</u> Dept Need Date: _____ Order Date/By: _____/ Est. Delivery: _____					

AGENDA ITEM COMMENTARY

Meeting Date: February 18, 2021
Board: Board of City Commissioners
Subject: Fire Truck

ITEM TITLE: Discuss and Consider Approval of Allowing City Manager to Bid on a 2003 Emergency One Fire Truck With 95 Foot Ladder Platform via GovDeals.Com Bid Site, and Approve Bidding up to \$30,000 Plus Applicable Buyers Fees

INITIATOR: City Manager
Fire Chief

STAFF INFORMATION SOURCE: Fire Chief
GovDeals.com

BACKGROUND: This unit is being auctioned via the GovDeals.com website. Fire truck is located in Fayetteville, AR, and is retired from the Fayetteville Fire Department. The truck is a 2003 model with a 95 ft. ladder platform and 500 gallon water tank. It has a 10.8L L6 Diesel engine and an automatic transmission.

Staff will only bid on this truck if on-site inspection finds no significant concerns. We have been assured it runs well and the water pumps do pump. Height of truck is also something that will be looked at, as it must fit in the existing bays of the fire department. The Fire Chief and Fleet Maintenance Superintendent plan to inspect the unit next week, if approval to bid is granted.

EXHIBITS: 1. FT1
2. FT2
3. FT3

KEY ISSUES:

- Truck will add 20 points toward our our ISO grading.
- The 95 ft Platform is 20 ft. higher than our existing truck.
- Truck is a 2003 model. Our current quint is a 1989 model.

FUNDING SOURCE: FY 2021 Capital Improvement Contingency (Fund 30)

RECOMMENDATION: Staff recommends approval.







AGENDA ITEM COMMENTARY

Meeting Date: February 18, 2021
Board: Board of City Commissioners
Subject: Purchase of Rolloff Truck

ITEM TITLE: Discuss and Consider Approval of Staff's Request to Purchase one (1), 2022 International HX620 w/G&H Rolloff Body, from Summit Truck Group, Tulsa, Oklahoma, in the Amount of \$163,605.00

INITIATOR: Purchasing Agent
Solid Waste Superintendent

STAFF INFORMATION SOURCE: Purchasing Agent
Solid Waste Superintendent

BACKGROUND: Staff requested quotes for the purchase of a new rolloff truck for the sanitation department. Quotes were received and reviewed. Staff notes the low bidder, Premier Truck Group of Tulsa, does not meet specifications. Staff recommends purchasing from the next low bid, Summit Truck Group, Tulsa, in the amount of \$163,605.00. If approved, staff intends to purchase via a 3-year lease purchase agreement. There is \$32,100.00 budgeted for this fiscal year's lease purchase payments. Delivery is 90-120 days.

EXHIBITS: 1. Roll-Off Bid Sheets

KEY ISSUES: None

FUNDING SOURCE: Capital Improvement #030-502-57701

RECOMMENDATION: Approval of purchase one (1), 2022 International HX620 w/G&H Rolloff Body, from Summit Truck Group of Tulsa, Oklahoma, in the amount of \$163,605.00.

Bid Form

Make and Model Bid: 2022 Freightliner 114 SD with Galbreath 60,000lb Hoist

Total Bid Price FOB Sallisaw: \$ 157,045.00

Vendors are hereby notified that, pursuant to Oklahoma law, the equipment incorporated into this bid request is exempt from Oklahoma sales tax.

****Attached informational brochures related to equipment bid****

Estimated delivery date from time of order/award: 150-180 days.

****Bid shall be good until the notification of award date noted above****

Bidder Information

Bidder Company Name: Premier Truck Group of Tulsa

Address: 5104 W 60th Street

City: Tulsa State: OK Zip: 74107

Phone: 918-445-5300 Fax: 918-445-5388

Email: msartin@premiertruck.com

Website: www.premiertruck.com

Bidder authorized agent: Michael Sartin
Print Name

Signature: Michael Sartin

****CITY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS AND TO WAIVE
MINOR TECHNICALITIES IN AWARDING BID****

Bid Form

Make and Model Bid:

2022 iINTL HX620 w/G&H ROLLOFF body

Total Bid Price FOB Sallisaw: \$ 163,605

Vendors are hereby notified that, pursuant to Oklahoma law, the equipment incorporated into this bid request is exempt from Oklahoma sales tax.

****Attached informational brochures related to equipment bid****

Estimated delivery date from time of order/award: 90-120 days ARO days.

****Bid shall be good until the notification of award date noted above****

Bidder Information

Bidder Company Name: Summit Truck Group

Address: 1023 NO. GARNETT RD.

City: TULSA, State: OK Zip: 74116

Phone: 918-438-2000 Fax: 918-574-6483

Email: Jim.patchen@summittruckgroup.com

Website: www.summittruckgroup.com

Bidder authorized agent: Jim Patchen
Print Name

Signature: Jim Patchen

****CITY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS AND TO WAIVE
MINOR TECHNICALITIES IN AWARDING BID****

Bid Form

Make and Model Bid:

2021 T-880 Kenworth w/ New Galbreath US-OR-174
10/ Pioneer Trip System

Total Bid Price FOB Sallisaw: \$ 173,580.36

Vendors are hereby notified that, pursuant to Oklahoma law, the equipment incorporated into this bid request is exempt from Oklahoma sales tax.

****Attached informational brochures related to equipment bid****

Estimated delivery date from time of order/award: 30 days.

****Bid shall be good until the notification of award date noted above****

Bidder Information

Bidder Company Name: Waste Research Inc

Address: P.O. Box 998

City: Chouteau State: OK Zip: 74337

Phone: 918-825-8575 Fax: 918-825-8578

Email: waste-research@yahoo.com

Website: _____

Bidder authorized agent: Mark Fields
Print Name

Signature: 

****CITY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS AND TO WAIVE
MINOR TECHNICALITIES IN AWARDING BID****

Bid Form

Make and Model Bid: Mack GR64F

Total Bid Price FOB Sallisaw: \$ 176,348.00

Vendors are hereby notified that, pursuant to Oklahoma law, the equipment incorporated into this bid request is exempt from Oklahoma sales tax.

****Attached Informational brochures related to equipment bid****

Estimated delivery date from time of order/award: 150 days.

****Bid shall be good until the notification of award date noted above****

Bidder Information

Bidder Company Name: Bruckner Truck and Equipment

Address: 2800 Wheeler Ave

City: Fort Smith State: AR Zip: 72901

Phone: 479-601-1187 Fax: 479-785-2152

Email: jimmy.ray@brucknertruck.com

Website: brucknertruck.com

Bidder authorized agent: Jimmy Ray

Print Name

Signature: 

****CITY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS AND TO WAIVE
MINOR TECHNICALITIES IN AWARDING BID****

Bid Form

Make and Model Bid:

2021 PETERBILT MODEL 567 WITH AMREP 80K HOIST

Total Bid Price FOB Sallisaw: 204,900.00 WITH FET TAX
\$183,483.00 WITHOUT FET TAX

Vendors are hereby notified that, pursuant to Oklahoma law, the equipment incorporated into this bid request is exempt from Oklahoma sales tax.

****Attached informational brochures related to equipment bid****

Estimated delivery date from time of order/award: 10 days.

****Bid shall be good until the notification of award date noted above****

Bidder Information

Bidder Company Name: TLG PETERBILT- FORT SMITH

Address: 6915 ALMA HWY

City: VAN BUREN State: AR Zip: 72956

Phone: 479-632-9140 Fax: 877-881-8442

Email: ssmith@tlgtrucks.com

Website: www.tlgtrucks.com

Bidder authorized agent:

Bo Rowe
Print Name

Signature:

Bo Rowe

****CITY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS AND TO WAIVE
MINOR TECHNICALITIES IN AWARDING BID****

Bid Form

Make and Model Bid:

2021 PETERBILT MODEL 567 WITH GALFAB 75K HOIST

Total Bid Price FOB Sallisaw: \$ 206,900.00 WITH FET TAX
\$ 185,483.00 WITHOUT FET TAX

Vendors are hereby notified that, pursuant to Oklahoma law, the equipment incorporated into this bid request is exempt from Oklahoma sales tax.

****Attached informational brochures related to equipment bid****

Estimated delivery date from time of order/award: 10 days.

****Bid shall be good until the notification of award date noted above****

Bidder Information

Bidder Company Name: TLG PETERBILT- FORT SMITH

Address: 6915 ALMA HWY

City: VAN BUREN State: AR Zip: 72956

Phone: 479-632-9140 Fax: 877-881-8442

Email: ssmith@tlgtrucks.com

Website: www.tlgtrucks.com

Bidder authorized agent:

Bo Rowe

Print Name

Signature:

Bo Rowe

****CITY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS AND TO WAIVE
MINOR TECHNICALITIES IN AWARDING BID****

AGENDA ITEM COMMENTARY

Meeting Date: February 18, 2021
Board: Board of City Commissioners
Subject: Resolution Authorizing Execution of Lease Purchase Agreement

ITEM TITLE: Discuss and Consider Approval of Resolution 2021-04; *A Resolution Authorizing Execution of a Lease Purchase Agreement on Equipment*

INITIATOR: Purchasing Agent
City Clerk

STAFF INFORMATION SOURCE: Purchasing Agent
City Clerk

BACKGROUND: Approval of Resolution 2021-04 will allow staff to move forward with lease purchase paperwork for the new rolloff truck.

EXHIBITS: 1. 2021-04 lease purchase rolloff

KEY ISSUES: None

FUNDING SOURCE: N/A

RECOMMENDATION: Approval of Resolution 2021-04.

RESOLUTION NO. 2021-04

**A RESOLUTION AUTHORIZING EXECUTION
OF A LEASE PURCHASE AGREEMENT
ON EQUIPMENT**

WHEREAS, the City of Sallisaw is in need of one (1) 2022 International HX620 w/G&H Rolloff Body, and

WHEREAS, the City of Sallisaw has an opportunity to enter into a lease purchase agreement on one (1) 2022 International HX620 w/G&H Rolloff Body with Summit Truck Group, Tulsa, Oklahoma, in the amount of \$163,605.00 and does not desire to purchase said equipment with cash.

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Sallisaw, Oklahoma:

That the City of Sallisaw, Oklahoma lease from Summit Truck Group, Tulsa, Oklahoma, according to the terms of a certain lease purchase agreement for a term of thirty six (36) months, and renewable thereafter, with a purchase price of \$ 163,605.00 set forth therein, one (1) 2022 International HX620 w/G&H Rolloff Body.

BE IT FURTHER RESOLVED, THAT THE SAID BOARD OF CITY COMMISSIONERS OF THE CITY OF SALLISAW, OKLAHOMA, finds, determines and declares that Ernie Martens, Mayor of the City of Sallisaw, be and he is hereby authorized and directed to execute said lease purchase agreement for the City of Sallisaw, Oklahoma.

PASSED AND APPROVED this 18th day of February 2021.

CITY OF SALLISAW, OKLAHOMA

Ernie Martens, Mayor

ATTEST:

Dianna Davis, City Clerk

(SEAL)

AGENDA ITEM COMMENTARY

Meeting Date: February 18, 2021
Board: Board of City Commissioners
Subject: Discussion of FY 2022 Budget City Projects

ITEM TITLE: Discuss Upcoming FY 2022 Budget Preparation and Current and Future Projects of the City; and, Possible Guidance to Staff

INITIATOR: City Manager

STAFF INFORMATION SOURCE: City Manager
City Staff

BACKGROUND: City staff will make a presentation on current and future projects of the city, along with a discussion on the upcoming FY 2022 budget preparation. Items of discussion include, but not limited to:

- Landfill expansion projects.
- WWTP projects.
- Swim complex.
- Sports complex.
- North Substation.
- Funding sources.

EXHIBITS:

KEY ISSUES: NA

FUNDING SOURCE: City Budget and Federal/State Grants

RECOMMENDATION: Provide guidance to staff as needed.