

**SALLISAW PLANNING COMMISSION
REGULAR MEETING**

February 2, 2021

5:30 p.m.

**Wheeler Event Center
103 N Wheeler Ave**

A G E N D A

- 1. Meeting called to order**
- 2. Declaration of a quorum**
- 3. Consider approval of minutes of regular meeting of December 1, 2020**
- 4. Discuss, consider, and take possible action on Case No. PC 2021-003;
Petition for Voluntary Annexation by Frank J Sullivan III and Amanda
Sullivan**
- 5. Adjourn**

Posted: JANUARY 29, 2021

Time: 10:45 A.M.

KIM JAMISON

SALLISAW PLANNING COMMISSION

REGULAR MEETING DECEMBER 1, 2020

MINUTES

The Sallisaw Planning Commission met in a regular meeting on December 1, 2020, in the Wheeler Event Center, located at 103 N. Wheeler Ave, Sallisaw. Notice of the meeting was given by posting at city hall on November 25, 2020 at 1:35 p.m.; by posting on the City's website; by emailing Sequoyah County Times; and by giving notice to the City Clerk's Office.

MEMBERS PRESENT:	Joe Velasquez	Scott Looper	Brady Bauer
	Tim Brown	Ronnie Woodward	Crystal Sides

MEMEBERS ABSENT: Matt Duke

OTHERS PRESENT: Kelly Osburn

STAFF PRESENT:	Keith Miller	Kim Jamison
----------------	--------------	-------------

Meeting was called to order at 5:35 p.m. and a Quorum was declared present.

MINUTES

The minutes of regular meeting of October 6, 2020, were presented for approval. Motion was made by Brown, seconded by Looper, for approval of minutes as presented. Vote: Velasquez aye, Looper aye, Bauer aye, Brown aye, Woodward aye, Sides aye. Motion carried 6-0.

Discuss, consider, and take possible action on Case No. PC 2020-009; final plat presentation of Emicourt Properties, II by Emicourt Properties, LLC

Kelly Osburn, agent for Emicourt Properties, LLC, presented a final plat of Emicourt Properties II, an addition to the City of Sallisaw for consideration. The property is located at 632 East Redwood Avenue. The intent is to construct a duplex.

Motion was made by Brown, seconded by Woodward, for approval the final plat of Emicourt Properties II (plat was listed at Emicourt Properties, LLC on agenda). Vote: Velasquez aye, Looper aye, Bauer aye, Brown aye, Woodward aye, Sides aye. Motion carried 6-0.

Discuss, consider, and take possible action; 2021 meeting dates

Meetings are scheduled for the first (1st) Tuesday of each month beginning at 5:30 p.m.

Motion was made by Woodward, seconded by Looper, for approval the meeting dates as presented. Vote: Velasquez aye, Looper aye, Bauer aye, Brown aye, Woodward aye, Sides aye. Motion carried 6-0.

Motion was made by Looper, seconded by Brown, to adjourn the meeting there being no further business. Vote: Velasquez aye, Looper aye, Bauer aye, Brown aye, Woodward aye, Sides aye. Motion carried 6-0. Meeting ended at 5:42 p.m.

APPROVED this 2nd day of February, 2021

Chairman, Sallisaw Planning Commission

ATTEST:

Secretary

AGENDA ITEM COMMENTARY

Meeting Date: February 2, 2021
Board: Sallisaw Planning Commission
Subject: Petition for Voluntary Annexation

ITEM TITLE: Discuss, consider, and take possible action on Case No. PC 2021-003; Petition for Voluntary Annexation by Frank J Sullivan III and Amanda Sullivan

INITIATOR: Frank J. Sullivan III

STAFF INFORMATION SOURCE: Keith Miller

BACKGROUND: Mr. and Mrs. Sullivan are petitioning to annex property into the corporate limits of the City of Sallisaw. The property is located on the SE corner of Taylor Drive and Dogwood Street. The intent is to construct a single family dwelling.

EXHIBITS:

1. PC2021-003 app
2. PC2021-003 map
3. Case No. PC 2021-003

KEY ISSUES: None

FUNDING SOURCE: N/A

RECOMMENDATION: Approval

PC 2021-003

CASE #

PLANNING COMMISSION

NOTICE OF VOLUNTARY ANNEXATION

Application is hereby made to the Planning Commission for a recommendation to the City Council for annexation of the following described property :

North 100' of the SW1/4, NW1/4, NW/4 (Added: 1/19/2021)

NW/4 NW/4 NW/4 of Section 33, Township 12 North, Range 24 East of the I.B.M.

General Location SE corner of Taylor Dr. and Dogwood St.

(Street Address)

Present Use of Property Recreational wooded

Proposed Use of Property Residential

Record Owner of Property Frank Sullivan III and Amanda Sullivan

If Applicant is other than owner, indicate interest: ☐ purchaser, ☐ lessee,

☐ agent for, ☐ other

Are there any Private or Deed Restrictions controlling the use of this property? Yes

I do hereby certify that the information herein submitted is complete, true and accurate.

Signed Frank Sullivan III

Address 2500 N. Dogwood

Phone 918.774.4238

Sallisaw, OK 74955

APPLICANT - DO NOT WRITE BELOW THIS LINE

Application Received by: Keith Miller

Date: January 15 2021

Present Zoning Agriculture

Application No.:

Requested: N/A

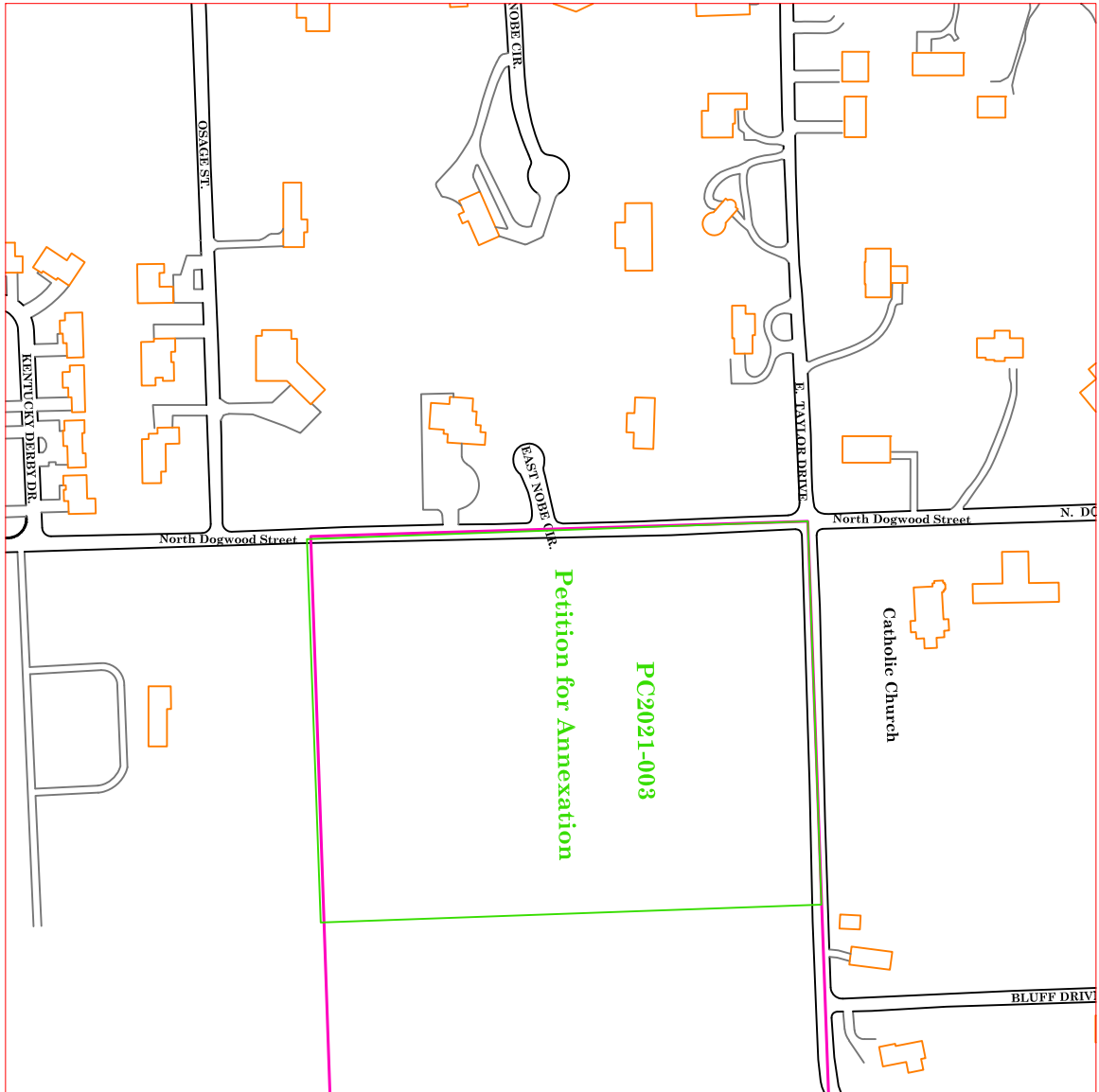
Fee Receipt: \$0

P.C. Action

City Action:

Date: PC:2/2/2021 CC:2/8/2021

Ordinance No.:



NOTICE OF PUBLIC HEARING
ON PETITION FOR ANNEXATION

Notice is hereby given that the undersigned, as owner(s) or agent for the owner(s) of the following described property in the Sequoyah County, Oklahoma, to-wit:

NORTH 100' OF THE SW/4, NW/4, NW/4 AND THE NW/4, NW/4, NW/4 OF SECTION 33, TOWNSHIP 12

NORTH, RANGE 24 EAST OF THE INDIAN BASE MERIDIAN.

General Location: SE CORNER OF TAYLOR DR AND DOGWOOD ST

has filed with the Sallisaw Planning Commission, written application # PC 2021-003 pursuant to Title 11 OS, Section 21-105 of Article 11 Part 1, to ANNEX ABOVE NOTED PROPERTY INTO THE CORPORATE LIMITS OF THE CITY OF SALLISAW.

The undersigned will present said application to the Sallisaw Planning Commission on **February 2, 2021**, at **103 North Wheeler Ave**, **beginning at 5:30 pm**, at which time the Sallisaw Planning Commission will conduct a public hearing on said application. All interested persons are entitled to be heard and are invited to attend. Notice is published this 22nd & 29th day of January, 2021.

By: Frank J Sullivan III and Amanda K Sullivan
Owner(s)

or By: _____
Agent

By: Crystal Sides
Secretary, Sallisaw Planning Commission

Bill To:

Frank Sullivan III
2500 N Dogwood
Sallisaw OK 74955
918-774-4238