

**SALLISAW MUNICIPAL AUTHORITY
REGULAR MEETING**

October 12, 2020

**Time: Immediately Following the
Meeting of the Board of City Commissioners**

**Wheeler Event Center
103 North Wheeler
Sallisaw, OK**

A G E N D A

- 1. Meeting called to order**
- 2. Declaration of a quorum**
- 3. Consider Approval of Minutes of Regular Meeting of September 14, 2020**
- 4. Discuss and Consider Approval of Resolution 2020-06; A Resolution Amending the Master Fee Schedule, Establishing Certain Rates and Fees for the Sallisaw Municipal Authority, And Superseding Previous Resolutions.**
- 5. Discuss and Consider Approval of Tower Lease Agreement Between the Sallisaw Municipal Authority and the Board of County Commissioners, Sequoyah County, Oklahoma.**
- 6. Discuss and Consider Approval of Staff's Request to Reinvest a Sallisaw Municipal Authority Certificate of Deposit**
- 7. Administrative Reports**
- 8. Adjourn**

Posted: October 8, 2020

Time: 1:10 p.m.

Dianna Davis

MINUTES
SALLISAW MUNICIPAL AUTHORITY
REGULAR MEETING
SEPTEMBER 14, 2020

The Sallisaw Municipal Authority met in a regular meeting on September 14, 2020, in the Wheeler Event Center, located at 103 North Wheeler. Notice of the meeting was given by e-mailing the agenda to Sequoyah County Times; by posting at city hall; by posting on the city website and, by giving notice to the City Clerk.

Members Present:	Ernie Martens,	Chairman
	Ronnie Lowe,	Trustee, Ward 1
	Philip Gay,	Trustee, Ward 2
	Julian Mendiola	Trustee, Ward 3
	Shannon Vann,	Trustee, Ward 4

Members Absent: (None)

Staff present:	Keith Skelton,	General Manager
	John R. Montgomery,	City Attorney
	Dianna Davis,	Secretary to the Authority
	Robin Haggard,	Finance Director
	Randy Sizemore,	Purchasing Agent
	Keith Miller,	Building Development Director
	Clint Smith,	Telecommunications Supt.
	Amy Edwards,	Sallisaw NOW
	George Bormann,	Grants Admin. / Eco. Dev. Dir.
	Gene Martin,	Equipment Services Superintendent

Others present: Laura Brown; Roy Faulkenberry; David Lessley; Fred Kirkwood.

Chairman Martens called the meeting to order at 6:59 p.m. and declared a quorum was present.

CONSIDER APPROVAL OF MINUTES OF REGULAR MEETING OF AUGUST 10, 2020, AND SPECIAL MEETINGS OF JULY 29, 2020 AND SEPTEMBER 2, 2020

Motion was made by Gay, seconded by Mendiola, for approval. Vote: Gay aye; Mendiola aye; Vann aye; Lowe aye; Martens aye. Motion carried 5-0.

DISCUSS AND CONSIDER APPROVAL OF RESOLUTION 2020-05; A RESOLUTION PROVIDING CHANGES IN ELECTRIC RATES IN THE SALLISAW MUNICIPAL AUTHORITY, OKLAHOMA

Motion was made by Vann, seconded by Mendiola, for approval of Resolution 2020-05. Vote: Vann aye; Mendiola aye; Gay aye; Lowe aye; Martens aye. Motion carried 5-0.

Sallisaw Municipal Authority
September 14, 2020

DISCUSS AND CONSIDER APPROVAL OF PURCHASE ORDER NO. 82260, IN AN AMOUNT NOT TO EXCEED \$100,000.00, ISSUED TO CALIX, FOR THE PURCHASE OF CALIX EQUIPMENT FOR TELECOMMUNICATIONS

Motion was made by Mendiola, seconded by Vann, for approval of Purchase Order No. 82260 in an *amount not to exceed* \$100,000.00 issued to CALIX. Vote: Mendiola aye; Vann aye; Gay aye; Lowe aye; Martens aye. Motion carried 5-0.

DISCUSS AND CONSIDER APPROVAL OF STAFF'S REQUEST TO PAYOFF THE LANDFILL COMPACTOR LEASE PURCHASE AGREEMENT, LOAN #3290287, IN THE AMOUNT OF \$502,403.85, WITH NATIONAL BANK OF SALLISAW

Motion was made by Vann, seconded by Lowe, for approval to payoff loan #3290287 with National Bank of Sallisaw in the amount of \$502,403.85. Vote: Vann aye; Lowe aye; Mendiola aye; Gay aye; Martens aye. Motion carried 5-0.

DISCUSS AND CONSIDER APPROVAL OF LEASE AND LANDFILL GAS RIGHTS AGREEMENT BETWEEN THE SALLISAW MUNICIPAL AUTHORITY AND SEQUOYAH RENEWABLES, LLC

Staff reviewed this item with council, noting the City Attorney had worked extensively with Sequoyah Renewables, LLC on the lease agreement. The City Attorney recommended approval. Mr. David Lessley and Mr. Fred Kirkwood with AOG were present. Mr. Kirkwood addressed council concerning the proposed agreement. He noted that AOG fully supports this project and partnership.

Following discussion, motion was made by Vann, seconded by Mendiola, for approval. Vote: Vann aye; Mendiola aye; Lowe aye; Gay aye; Martens aye. Motion carried 5-0.

ADMINISTRATIVE REPORTS

None.

Motion was made by Lowe, seconded by Gay, to adjourn the meeting there being no further business. Vote: Lowe aye; Gay aye; Vann aye; Mendiola aye; Martens aye. Motion carried 5-0. The meeting adjourned at 7:10 p.m.

APPROVED the 12th day of OCTOBER 2020.

SECRETARY TO THE AUTHORITY

(SEAL)

AGENDA ITEM COMMENTARY

Meeting Date: October 12, 2020
Board: Sallisaw Municipal Authority
Subject: Master Fee Schedule Update

ITEM TITLE: Discuss and Consider Approval of Resolution 2020-06; A Resolution Amending the Master Fee Schedule, Establishing Certain Rates and Fees for the Sallisaw Municipal Authority, And Superseding Previous Resolutions.

INITIATOR: General Manager
City Staff

STAFF INFORMATION SOURCE: City Staff

BACKGROUND: This resolution will adopt amendments to the Master Fee Schedule, which will become effective on November 2, 2020.

EXHIBITS: 1. 10.12.2020.SMA.MFS_SMA Resolution

KEY ISSUES:

1. Commercial Electric Deposit. Maximum amount of deposit is increased from \$5,000 to \$8,000. This will provide more flexibility for setting deposits for larger commercial users.
2. Commercial Water Deposit. Based on the monthly estimated usage x two months.
3. Security Light Installation. Increased from \$175 to \$200 to cover cost of materials.
4. Landfill Tipping Fee. Increased from \$26.00 to \$27.50 per ton. This is part of our yearly adjustment to increase landfill tip fees over the next several years. Last adjustment was July 1, 2019.
5. Increase tip fee for contaminated soil from \$35.00 to \$45.00 per ton.
6. Water Service Tap Fees. Increased all tap sizes 10% to account for increase in cost of materials. Last adjustment was October 1, 2018.
7. Cemetery Fees. Increased the cost of Columbarium to \$850.00 to cover increased cost in lettering.

FUNDING SOURCE: NA

RECOMMENDATION: Staff recommends approval of Resolution 2020-06

RESOLUTION 2020-06

**A RESOLUTION AMENDING THE MASTER FEE SCHEDULE, ESTABLISHING
CERTAIN RATES AND FEES FOR THE SALLISAW MUNICIPAL AUTHORITY, AND
SUPERSEDING PREVIOUS RESOLUTIONS**

WHEREAS, certain rates and fees of the Master Fee Schedule have previously been adopted by the Sallisaw Municipal Authority in prior resolutions; and

WHEREAS, certain rates and fees now need to be adjusted or added to the Master Fee Schedule; and

WHEREAS, the General Manager of the Authority has reviewed these rates and fees with the Trustees and the Trustees of the Sallisaw Municipal Authority have determined the rates and fees are necessary; and

WHEREAS, the Board of Trustees may at any time adjust or amend all or portions of the Master Fee Schedule and set certain rates and fees in separate resolutions if needed.

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE SALLISAW MUNICIPAL AUTHORITY AS FOLLOWS:

Section 1: The amendment to the Master Fee Schedule, as provided in Exhibit “A” attached hereto and incorporated herein by reference, is hereby adopted and shall be amended in its entirety to reflect the new version as attached to this resolution.

Section 2: That all provisions of any resolution of the Sallisaw Municipal Authority in conflict with the provisions of this resolution be repealed, and all other provisions not in conflict with the provisions of this resolution shall remain in full force and effect.

Section 3: Effective Date. The rate and fee adjustments and amendments of this resolution shall become effective on November 2, 2020.

PASSED AND APPROVED by the Trustees of the Sallisaw Municipal Authority, Sallisaw, Oklahoma on the 12th day of October 2020.

SALLISAW MUNICIPAL AUTHORITY

By: _____
ERNIE MARTENS, Chairman

ATTEST:

Dianna Davis, Secretary
(SEAL)

Exhibit A



CITY OF SALLISAW
MASTER FEE SCHEDULE
EFFECTIVE NOVEMBER 2, 2020

As adopted on OCTOBER 12, 2020 by the
Board of City Commissioners
and the
Sallisaw Municipal Authority Board of Trustees

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Section 1. Administration and Business Related Fees

Administration and Business Related Fees	Rate	Rate Change	Note
Copy of requested records	\$0.25		Per page
Certified copy of records	\$1.00		Per page
Research/Compilation of Requested Records	City Cost		
Incident Reports- Fire and Police	\$5.00		Each
Video Reproduction	\$50.00		Per video
Copy of Municipal Code Book (must be ordered)	\$15.00 + city costs		Must be ordered through OML
Copy of City Municipal Budget Document (Bound copy)	\$25.00		Each
Copy of Municipal Budget Document (Electronic copy)	NC		No charge, can be obtained on city web site
Copy of Annual Audit Document (Bound copy)	\$15.00		Each
Copy of Annual Audit Document (Electronic copy)	NC		No charge, can be obtained on city web site
Alcohol Occupation Tax Fees / Permits Medical Marijuana Fees / Permits <i>*See applicable City Ordinance*</i>			<i>*See applicable City Ordinance*</i>
Coin Operated Amusement (Due on or before January 1 st each year)	\$30.00		Per unit per year
Adult Business License Fee	\$1,000.00		Per year
Itinerant Vendor License	\$600.00		Per year

Section 2. Recreation and City Facility Rental Fees

Recreation and City Facility Rental Fees	Rate	Rate Change	Note
Civic Center Reservation Fee 111 N. Elm (Individual, family, business)	\$40.00		Per event
Civic Center Reservation Fee 111 N. Elm (Non-profit or Church)	\$30.00		Per event
Civic Center Reservation Fee (Wheeler facility)	\$100.00		Per Event
McGee Park Picnic Shelter Reservation Fee	NC		No fee, reservation required
Sallisaw Creek Park Picnic Shelter Reservation Fee	NC		No fee, reservation required
Rodeo Arena Use Permit (no contract) (Requires certificate of liability insurance)	\$350.00		Per event
Rodeo Arena Use (Non Profit) Proof of insurance and non-profit status required	NC		No Fee, reservation required
Athletic field key to lights	\$25.00		Deposit, to be returned upon return of key

City Municipal Swimming Pool Admittance Fee	\$3.00		Per person
City Municipal Swimming Pool Season Pass –Single Person. NO REFUNDS	\$30.00		Per season
City Municipal Swimming Pool Season Pass. Maximum of four (4) family members. Additional fee added for each family member in excess of four (4)family members. NO REFUNDS	\$50.00 plus \$10.00 per person over four.		Per season
City Municipal Swimming Pool Private Parties *Subject to availability of pool manager and minimum of two lifeguards. Only available on Tuesday, Wednesday and Thursday from hours of 6:30 to 8:30. Must be scheduled minimum 14 days in advance.	\$200.00		Per event. Maximum event length 2 hours.
Brushy Lake Pavilion Use (Reserved)	\$50.00		Per day
Brushy Lake Camp Site (March 1 thru October 31)	\$20.00		Per night
Brushy Lake Camp Site (November 1 thru February 28 or 29.	\$15.00		Per night

Section 3. Utility Deposits

Residential Utility Deposits ¹	Rate	Rate Change	Note
Utility Deposit –Electric with or without other utility services	\$150.00		Per meter if multiple meters
Utility Deposit -Electric with or without other services and Online Utility Exchange Deposit Decision Red Light. (Online Utility Exchange red light identifies potential loss based on customer's previous credit history)	\$200.00		Per meter if multiple meters
Utility Deposit –Water, sewer, sanitation service only or combination of.	\$35.00		Per service
Utility Deposit –Water, sewer, sanitation service only or combination of and Online Utility Exchange Deposit Decision Red Light. (Online Utility Exchange red light identifies potential loss based on customer's previous credit history)	\$50.00		Per service
Utility Deposit –Vapor Light Service only (install fees still apply, refer to Section 4.1.1)	\$10.00		Per light

^{d1} Residential utility deposits may be waived or deferred based on customer payment history. Residential Deposits subject to be refunded based on approved city policy.

Deposits Commercial Services	Rate	Rate Change	Note
Minimum Commercial Utility Deposit –Commercial accounts	\$350.00		Minimum deposit for a commercial account
Commercial Deposits over \$350.00 Required Deposit: Deposit is equal to two (2) months bills based upon an estimated 12-month usage for the commercial establishment in question. History of prior occupancy of building may be used to estimate usage and determine deposit if business is of similar nature. If no history exists at location, deposit may be calculated based on other comparable customers or locations the city serves. This deposit may be adjusted up or down after a more accurate history has been recorded for a particular operation. Deposit may also be calculated based on the calculated electric load.	Maximum deposit: \$5,000.00	Maximum deposit: \$8,000.00	
Deposit - Commercial Water Service Only	Estimated monthly water costs x 1.5 Estimated monthly water costs x 2		Estimated water costs to be determined by city and customer. Deposit is subject to adjustment every 12 months based on usage.
Deposits Industrial Services			
Utility Deposit –Industrial Accounts	NA		Set by Contract
Deposits (Other)			
Residential Construction Poles/Temporary Use	\$150.00		Each
Commercial Construction Pole, Temporary Use	\$350.00		Each
Industrial Construction Pole, Temporary Use	\$500.00		Each

Section 4. City Utility Rates and Fees

Electric Services

Electric Rates	Rate	Rate Change	Note
Refer to separate adopted electric rate resolution			
Security(Vapor) Light Rental and Installation	Rate	Rate Change	Note
Rate codes 1503, 1504, 1513, 1514 for 100/175 Watt security light	\$8.50		Each per month
Rate codes 1501, 1502, 1511 for 100/175 Watt (Shared lights, applies only to existing customers under rate codes 1501, 1502 and 1511 installed prior to September 1, 2008	\$4.75		Each per month

Rate code 1516 Security Light 250 Watt	\$18.50		Each per month
Installation Charge, light only	\$100.00		Each, must be paid before installation
Installation charge for materials, light and pole	\$175.00	\$200.00	Each, must be paid before installation
Electric Connection Fees	Rate	Rate Change	Note
60-200 AMP CALCULATED LOAD, SINGLE PHASE ELECTRIC SERVICE (Self Contained)			
Commercial Underground	\$525.00		Each
Commercial Aerial	\$450.00		Each
Residential Underground	\$450.00		Each
Residential Aerial	\$425.00		Each
225-400 AMP CALCULATED LOAD, SINGLE PHASE ELECTRIC SERVICE (Self Contained)			
Self-Contained			
Commercial Underground	\$700.00		Each
Commercial Aerial	\$650.00		Each
Residential Underground	\$650.00		Each
Residential Aerial	\$600.00		Each
	-		
200-400 AMP CALCULATED LOAD, THREE(3) PHASE ELECTRIC SERVICE	-		
Commercial Underground	\$750.00		Each
Commercial Aerial	\$700.00		Each
3-Phase Transformer (Based on city cost)	Cost		Prepayment required based on cost of unit
400-1600 AMP CALCULATED LOAD, THREE(3) PHASE ELECTRIC SERVICE			
Commercial Underground	\$850.00		Each
Commercial Aerial	\$775.00		Each
3-Phase Transformer (Based on city cost)	Cost		Prepayment required based on cost of unit
Distributed Generation Application and Permit Fees			
Interconnecting A Generating Facility Application Fee		\$300.00	Non-refundable
Permit for Distributed Generation Facility (Permit will not be issued until the Interconnecting A Generating Facility Application is reviewed and approved)		\$100.00	

Sanitation Services

Sanitation Rates and Fees	Rate	Rate Change	Note
RSW-1, Residential Garbage per month	\$12.00		First container
RSW-1, Residential Garbage per month	\$6.00		Each additional container
CSW-1, Commercial Garbage per month	\$15.00		First container
CSW-1, Commercial Garbage per month	\$7.50		Each additional container
Damaged Poly Cart			Each
**CSW-3, Roll Off Container -20 CY (includes landfill fees, setting container, pick up and disposal of contents)	\$340.00		Per Setting, Prepaid
CSW-2, Dumpster Container	\$4.00		Per Cubic Yard, adjusted for number of times per week it is serviced

Commercial Dumpster Per Cubic Yard Charges-Per Month

Cubic Yards	Per week	Weeks Yr	Mths Year			
1	1	52	12			
		1 TIME	2 TIMES	3 TIMES	4 TIMES	5 TIMES
Current Rate	\$ 4.00	PER WEEK	PER WEEK	PER WEEK	PER WEEK	PER WEEK
1	1 Cubic Yard per month	\$ 17.33	\$ 34.67	\$ 52.00	\$ 69.33	\$ 86.67
2	2 Cubic Yards per month	\$ 34.67	\$ 69.33	\$ 104.00	\$ 138.67	\$ 173.33
4	4 Cubic Yards per month	\$ 69.33	\$ 138.67	\$ 208.00	\$ 277.33	\$ 346.67
6	6 Cubic Yards per month	\$ 104.00	\$ 208.00	\$ 312.00	\$ 416.00	\$ 520.00
8	8 Cubic Yards per month	\$ 138.67	\$ 277.33	\$ 416.00	\$ 554.67	\$ 693.33

Sanitation Rates and Fees. Grapple Truck	Rate	Rate Change	Note
Residential Curbside Pickup Minimum Charge	\$25.00		
Residential Curbside Pickup up to 10 CY CY= (Length x width x height)/27	\$25.00 per load		Size 10' length x 5' width x 5' tall
Residential Curbside Pickup 11 CY or More	\$25.00 plus \$3.00 per additional CY over 10		
Commercial Curbside Pickup	Minimum of \$35.00 plus \$5.00 per CY		

Landfill

Landfill Rates and Fees	Rate	Rate Change	Note
Municipal Solid Waste (MSW 1 & 10)	\$26.00	\$27.50	Per ton
Minimum Charge	\$18.00		
Non Hazardous Industrial Waste (HNIW -15)	\$50.00		Per ton
Minimum Charge	\$50.00		
Contaminated Soil	\$35.00	\$45.00	Per ton
Contaminated Soil - Minimum Charge	\$35.00	\$45.00	
Shingle Pull Off, using dozer	\$35.00		Dozer pull off (9)
Shingle Pull Off, using excavator	\$75.00		Excavator pull off (12)
Shingle Pull Off, using backhoe	\$45.00		Backhoe pull off
Dead Animals (14)	\$50.00		Per ton
Dead Animals - Minimum Charge	\$25.00		
Shredder Fluff (6)	\$25.00		Per ton
Shredder Fluff - Minimum Charge	\$25.00		
Chicken Waste (8)	\$175.00		Per load
Chicken Waste - Minimum Charge	\$22.00		
Sludge Material from Wastewater Plants	\$22.00		Per ton
Sludge - Minimum Charge	\$15.00		
State of Oklahoma Solid Waste Fee (SSF). This fee is charged on solid waste when applicable.	\$1.25		Per ton. This fee charged on solid waste when applicable
Penalty for nonpayment of landfill invoices	10% of unpaid balance		Applied monthly
Landfill Facility Use Deposit (Contract Customer). Deposits may be required for certain customers who pose a payment risk.	Minimum of monthly tonnage costs x 2 or greater		
Copy of Landfill Invoices (outside what is provided with statements).	Minimum charge of \$10.00 + \$0.25 per page		
Tires -- NO LONGER ACCEPTED			
White goods -- NO LONGER ACCEPTED			

Water Services

Water Rates and Fees	Rate	Rate Change	Note
RW-1, Residential Water, effective July 1, 2019			
First 2, 000 gallons (minimum)	\$21.50		
2,001 to 6,000 gallons	\$2.45		Per 1,000 gallons
6,001 to 12,000 gallons (+18%)	\$2.89		Per 1,000 gallons
Over 12,000 gallons (+25%)	\$3.61		Per 1,000 gallons
CW-1, Commercial Water, effective July 1, 2019			
First 2, 000 gallons (minimum)	\$24.00		
2,001 to 10,000 gallons	\$2.75		Per 1,000 gallons
10,001 to 18,000 gallons (+18%)	\$3.25		Per 1,000 gallons
Over 18,000 gallons (+25%)	\$4.06		Per 1,000 gallons
Water Service Tap Fees (All prices include tap and meter set)	Rate	Rate Change	Note
Three Quarter (3/4) inch water tap	\$450.00	\$495.00	Each
One (1) Inch Water Tap	\$560.00	\$615.00	Each
Two(2) Inch Water Tap	\$1,800.00	\$1,980.00	Each
Three (3) Inch Water Tap	\$4,575.00	\$5,030.00	Each
Four (4) Inch Water Tap	\$5,350.00	\$5,885.00	Each
Six (6) Inch Water Tap	\$7,700.00	\$8,470.00	Each
Eight (8) Inch Water Tap	\$11,900.00	\$13,090.00	Each
Fire Line Tap 4x3 tap with valve	\$980.00	\$1,078.00	Each
Fire Line Tap 6x3 tap with valve	\$1,015.00	\$1,116.00	Each
Fire Line Tap 6x4 tap with valve	\$1,010.00	\$1,110.00	Each
Fire Line Tap 8x4 tap with valve	\$1,135.00	\$1,248.00	Each
Fire Line Tap 8x6 tap with valve	\$1,250.00	\$1,375.00	Each
Fire Line Tap 10x4 tap with valve	\$1,460.00	\$1,605.00	Each
Fire Line Tap 10x6 tap with valve	\$1,560.00	\$1,715.00	Each
Fire Line Tap 10x8 tap with valve	\$1,745.00	\$1,920.00	Each
Fire Line Tap 12x4 tap with valve	\$1,825.00	\$2,007.00	Each
Fire Line Tap 12x6 tap with valve	\$2,050.00	\$2,255.00	Each
Fire Line Tap 12x8 tap with valve	\$2,285.00	\$2,510.00	Each
Fire Line Tap 12x10 tap with valve	\$2,875.00	\$3,160.00	Each
Fire Line Tap 4x4 tap and valve (extension only)	\$1,000.00	\$1,100.00	Each
Fire Line Tap 6x6 tap and valve (extension only)	\$1,075.00	\$1,180.00	Each

Fire Line Tap 8x8 tap and valve (extension only)	\$1,330.00	\$1,460.00	Each
Fire Line Tap 10x10 tap and valve (extension only)	\$1,810.00	\$1,990.00	Each
Fire Line Tap 12x12 tap and valve (extension only)	\$3,165.00	\$3,480.00	Each
Bulk Water Sale Rates and Fees	Rate	Rate Change	Note
Bulk Tank Fill –No meter	\$30.00		Minimum
Plus per 1,000 gallons	\$6.60		
Bulk water sale with fire hydrant meter (Requires billing application to be completed)	\$30.00		Minimum
Plus per 1,000 gallons	\$6.60		
Fire Hydrant Water Meter Deposit (Requires billing application to be completed)	\$1,250.00		Deposit required for each meter. Must be returned operable for deposit refund

Sewer Services

Sewer Rates and Fees	Rate	Rate Change	Note
RS-1, Residential Sewer, effective July 1, 2019			
(Based on residential water usage for months of November through March, recalculated on July 1 of each year)			
First 2,000 gallons (minimum)	\$15.00		Minimum
Over 2,000 gallons	\$1.50		Per 1,000 gallons
CS-1, Commercial Sewer, effective July 1, 2019	(Based on actual water usage)		
First 2,000 gallons (minimum)	\$17.00		Minimum
Over 2,000 gallons	\$2.25		Per 1,000 gallons
Sewer Service Tap Fees	Rate	Rate Change	Note
Sanitary Sewer Tap Inspection Fee	\$35.00		Each tap. New or Replacement, Residential or Commercial.
Sanitary Sewer Tap Inspection Fee (Industrial)	\$50.00		Each tap
1. Private Sewage Disposal system Permit and Inspection Fee	\$75.00		Per system

Section 5. Utility Administration Fees

Utility Administration Fees	Rate	Rate Change	Note
REALTOR SHORT TERM CONNECT (RESIDENTIAL & SMALL COMMERCIAL REQUIRING METER INSTALL OR DISCONNECT AT METER CAN). 24 Hour electric and water connection (Applies to homes where utility connections are terminated and realtor wishes to show for sale)	\$30.00 per 24 hour period		Per 24 hour period not to exceed 5 days. No Account setup in UB. Requires signed service order
REALTOR SHORT TERM CONNECT (COMMERCIAL SERVICE REQUIRING POLE CONNECTION / DISCONNECTION). 24 Hour electric and water connection (Applies to commercial property where utility connections are terminated and realtor wishes to show for sale)	Base of \$250.00 plus \$40.00 per day		Base required for electric department mobilization for connection and disconnection at pole. No Account setup in UB. Requires signed service order
Utility Reconnect Fee during normal business hours -Residential (8 AM-5 PM, M-F) Electric and/or Water	\$40.00		Per occurrence
Utility Reconnect Fee after normal business hours, weekends & holidays – Residential Electric and/or Water	\$50.00		Per occurrence
Utility Reconnect Fee-Electric crew required during normal business hours (8 AM-5 PM, M-F)	\$150.00		Per occurrence
Utility Reconnect Fee- Electric crew required after normal business hours, weekends & holidays	\$300.00		Per occurrence
Utility Transfer Fee -Applies to transfer of utility account to new service address	\$20.00		Per account
Return Check Fee, applies to all checks written to city	\$25.00 each		Will be applied to all dishonored negotiable instruments given in payment of utility bills (checks, money orders, account drafts, etc...)
Penalty on Unpaid Utility Accounts (Utility only)	10% of balance		
Cut Electric Meter Seal	\$25.00 each		
Electric Meter Test	\$25.00 each		(Independent test at customer's request, no charge if meter is defective)
Utility Account Collection Fee (Collected only if a delinquent account has been sent to a collection agency, collected in addition to the amount due on the utility account)	35% of total sent to collections.		OK Title 11, Section 22-138. Includes unpaid utilities, unpaid fees, penalties, interest, court penalties, court costs, court fines.

Section 6. Cemetery Fees

Cemetery Fees	Rate	Rate Change	Note
Space Purchase	\$250.00		Per space
Columbarium	\$800.00	\$850.00	Per niche with lettering
Columbarium	\$625.00		Per niche without lettering
Grave Opening (Mon-Friday, 7:00 am to 4:00 pm)	\$300.00		
Grave Opening (Arriving after 4:00 pm M-F, or Saturday)	\$400.00		
Grave Opening (Sunday and Holiday)	\$550.00		
Cemetery Register (Paper Copy)	\$10.00		
Cemetery Register (Electronic pdf. file) Can be obtained from web site	NC		
Assist in Urn Burial Monday- Friday	NC		
Assist in Urn Burial Weekends and Holidays	\$50.00		
Set up of Chairs and Gazebo on Weekends & Holidays		\$100.00	

Section 7. Fire Department Response and Permit Fees

Fire Department Response and Permit Fees	Rate	Rate Change	Note
Rates apply to outside city limits non-assist responses or inside/outside city limits hazardous material response			
Minimum emergency response charge –Class A response, minimum 2 hours	\$1,000.00		
Minimum emergency response charge –Requiring aerial truck, minimum 2 hours	\$1,750.00		
Class A Pumper –After 2 hours	\$400.00		Per hour
Aerial Pumper –After 2 hours	\$750.00		Per hour
Rescue Truck –After 2 hours	\$125.00		Per hour
Minim Pumper Truck –After 2 hours	\$200.00		Per hour
Class 9 Grass Truck –After 2 hours	\$150.00		Per hour
Service Truck –After 2 hours	\$100.00		Per hour
Cascade Trailer –After 2 hours	\$75.00		Per hour
Firefighter Personnel –per hour	\$40.00		Per hour
Firefighter Officer –After 2 hours	\$50.00		Per hour
Equipment Cleanup Charge	\$200.00		Per occurrence
Burn Permit-Agricultural zoned 10 acres or more, 5 day permit	No Charge		
Burn Permit -Non-Agricultural, 5 days	\$10.00		

Open Bon Fire –One (1) time permit per event	\$10.00		Per event

Section 8. Animal Welfare and Shelter Fees

Adoption and Redemption of Impounded Animals

Redemption of Impounded Animals	Rate	Rate Change	Note
Adoption fee for dog or cat	\$15.00		Each
Adoption small animal, fowl or domestic bird	\$5.00		Each
Altered dog or cat, first impoundment	NC		
Altered dog or cat, second impoundment	\$40.00		
Altered dog or cat, third or subsequent impoundment	\$80.00		
Unaltered dog or cat, first impoundment	\$30.00		
Unaltered dog or cat, second impoundment	\$60.00		
Unaltered dog or cat, third or subsequent impoundment (Mandatory neuter or spay required)	\$100.00		
Impoundment of livestock or other large animal	\$25.00		Per day plus actual cost of housing animal
Boarding Fees (Fees include day of arrival and day of departure of impounded animals and is in addition to any other fees or deposits)	\$5.00		Per day. Does not apply to dogs or cats being adopted
Vaccination Deposit (for each animal released from impoundment)	\$15.00		Each
Neuter / Spay deposit (for each dog or cat being adopted from shelter)	\$35.00		Each
Vaccination Deposit (for each dog or cat being adopted from shelter)	\$15.00		Each
Dead animal pick up from residence	\$10.00		Each
Dead animal pick up from residence of person over 65 years of age (dog or cat only)	NC		
Dead animal pickup from animal hospital or clinic (dog or cat only)	\$15.00		Each
Owner surrender of adoptable animal to animal shelter	\$25.00		Per animal

Animal Euthanasia and Cremation Services

EUTHANASIA AND CREMATION SERVICES			
Euthanasia of animal at animal shelter. At owner's request. Requires signed release.	\$45.00		Per animal
Cremation services up to 20 lbs.	\$100.00		Includes urn with engraved plate

Cremation services 21 to 60 lbs.	\$140.00		Includes urn with engraved plate
Cremation services 61 to 80 lbs.	\$160.00		Includes urn with engraved plate
Cremation services 81 to 100 lbs.	\$200.00		Includes urn with engraved plate
Cremation services 101 up to maximum of 250 lbs.	\$230.00		Includes urn with engraved plate

Animal Licenses and Permits

Licenses and Permits for Kennels Keeping Small Animals	Rate	Rate Change	Note
Kennel License (In zoned agriculture areas only)	\$50.00 plus \$10.00 per kennel		Per year
Permit for keeping small animals other than dog or cat	\$15.00		Per year
Bee Keeper License	\$5.00		Per year

Licensing of Dogs and Cats	Rate	Rate Change	Note
LIFETIME LICENSE: Lifetime dog or cat license fee Requires Microchip. Includes registration of microchip.	\$30.00		Lifetime
YEARLY LICENSE: Dog or cat license fee, no microchip. Requires yearly renewal	\$75.00		Per year
Re-issue of lost or destroyed city animal tag	\$10.00		Each Tag
Dog or cat micro-chip Registration in lieu of annual tag, or until change in ownership	\$10.00		
Hobbyist Breeder Permit: A permit may be issued to hobbyist who are in compliance with city ordinances. Limit of four (4), not to exceed five (5) dogs, cats, or combination of. Each animal must have its own permit and location must be inspected by animal welfare and code enforcement.	\$60.00		Requires yearly renewal. In addition, each animal must have its own license.
LIFETIME LICENSE: License for each dog or cat, lifetime or change in ownership for persons over age of 65	Cost of Microchip		

Section 9. Building Development Permit, Inspection, Plan Review and Code Enforcement Fees

Building, Electrical, Mechanical and Plumbing Permits	Rate	Rate Change	Note
Commercial Building Permit and Inspections	\$125.00 plus \$.10 per square foot		

Commercial Electrical, Mechanical and Plumbing Permit	\$50.00 plus \$.07 per square foot		
Residential Building Permit	\$50.00 plus \$.05 per square foot		
Residential Electrical, Mechanical and Plumbing Permit	\$40.00 plus \$.03 per square foot		
Manufacturing/Industrial Building Permit	\$300.00		Minimum
Plus per square foot	\$0.10		first 5,000 sf
Plus per square foot	\$0.05		next 20,000 sf
Plus per square foot	\$0.01		over 25,000K sf
Demolition and House Moving Permit	\$50.00		Each
Uniform Building Code Commission Fee \$4.00) + UBCC Administrative Fee (\$0.50)	\$4.50		Each unless permit excluded
Occupancy Permits	Rate	Rate Change	Note
Applies to change of occupants only where and when required			
Single Family	\$20.00		Each
Two Family and Multi-family	\$10.00		Per unit
Commercial	\$20.00 plus \$10.00 per floor		
Industrial	\$50.00		Each
Temporary Occupancy Permit	\$10.00		Each
Street Cut Permits *Contractor required to repair based on city specifications.	Rate	Rate Change	Note
Side Walk Replacement	\$20.00		Each
Curb Cut or Driveway Approach	\$25.00		Each
Asphalt Street or Alley Utility Cut	\$250.00		Each
Concrete Street or Alley Utility Cut	\$250.00		Each
Mobile Home Permits	Rate	Rate Change	Note
Does not include electrical or plumbing permits			
Inside Mobile Home Park	\$40.00		Each
Outside Mobile Home Park	\$60.00		Each
Swimming Pool Permits	Rate	Rate Change	Note
Does not include electrical or plumbing permits			

Residential Swimming Pool	\$40.00		Each
Commercial, Multi-family	\$100.00		Each
Signage and Billboards	Rate	Rate Change	Note
Non-electric Signage: ground, pole, canopy, awning, wall, marquee and menu boards.	\$40.00 plus \$0.25 per square foot		
Electrical Signage: ground, pole, canopy, awning, wall, marquee and menu boards.	\$60.00 plus \$0.25 per square foot		
Temporary advertisement, banners and real estate signs	See Sign Ordinance		
Fuel Storage Tank Permits/Inspection Fees	Rate	Rate Change	Note
Fuel Storage Tanks	\$125.00		Each. Includes piping
Fuel Dispensing Pump	\$30.00		Each
Inspection Fees	Rate	Rate Change	Note
Re-Inspection Fee (Normal Hours, upon 2 nd and subsequent re-inspections	\$25.00		Per hour, 1 hour minimum
Inspection Fees Scheduled Outside Normal Business Hours and Weekends	\$50.00		Per hour, 1 hour minimum
Gas Line Test/Inspection Fee	\$25.00		Each, in addition to permit required
Sewer Tap Inspection Fee	\$25.00		Each, in addition to permit required
Other Permit Fees	Rate	Rate Change	Note
Sewage Tank Dumping Permit. <i>Allows dumping of sewage into sewer collection system at wastewater treatment plant.</i>	\$500.00		Per year.
Day Care Permit Fee (In Home Daycare)	\$25.00		
Garage Sale Permit Fee –Residential property, limit 4 per 12-month period, requires application and license for each sale.	NC		
Miscellaneous Permits (includes; storm shelters, awnings, firework stands, fences, tents, siding.(All items not listed but governed by construction codes)	\$20.00		Each
Roof Permit - Residential	\$40 plus \$1.00 per Square ft.		
Roof Permit - Commercial / Industrial	\$100 plus \$1.00 per Square ft.		
Transient Merchant / Itinerant Vendor License	\$600.00		New 10/10/2016

Communication Tower Permits and fees	See Ordinance		
Planning Commission	Rate	Rate Change	Note
Planning Commission Applications; All	\$200.00		Each
Administrative Plat Approval (Lot Splits, Small Plats)	\$125.00		Each
Special Use Permit (applicant pays for advertising)	\$200.00		Each
Administrative Zoning Clearance Permit	\$125.00		Each
Plan Reviews	Rate	Rate Change	Note
Preliminary Plan Review (Residential)	\$50.00		Each
Preliminary Plan Review (Commercial)	\$100.00		Each
Preliminary Plan Review (Industrial)	\$150.00		Each
Board of Adjustment	Rate	Rate Change	Note
Board of Adjustment Applications: All Applications.	\$200.00		Each
Appeals of Determination to the PC or BOA (Filed with City Clerk within 15 days)(City Ordinances)	\$100.00		
Board of Appeals (Construction Codes) Filed with City Clerk within 15 days	\$100.00		
Contractor Registration Fees	Rate	Rate Change	Note
As required by state law			
Contractor, first time registration	\$100.00 per license, plus \$50.00 for each Journeyman		
Contractor renewal registration	\$50.00 per license, plus \$25.00 for each Journeyman		
Maps	Rate	Rate Change	Note
11x17 map	\$2.50		Each
11 x 17 map with aerial image background	\$5.00		Each
18x24 map	\$5.00		Each
18 x 24 map with aerial image background	\$10.00		Each
24x36 map	\$10.00		Each
24 x 36 map with aerial image for background	\$15.00		Each
36X48 map	\$15.00		Each
36 x 48 map with aerial image for background	\$25.00		Each

Copies of Construction Documents (per page) NEW			
11x17 NEW B/W or Color	\$4.00		Each
18x24 NEW B/W or Color	\$5.00		Each
24x36 NEW B/W or Color	\$6.00		Each
36x48 NEW B/W or Color	\$7.00		Each
Floodplain Management Fees	Rate	Rate Change	Note
Floodplain Development Permit	\$200.00		Each
Inspection Fee	\$25.00		Per inspection

Section 10. Airport Fees and Permits

Airport Fees and Permits *All subject to requirements of Chapter 14 of the Sallisaw City Code of Ordinances *Per Section 14-82 (8), the Airport Manager may suspend, restrict or revoke any permit for all operations whenever such action is deemed necessary in the interest of public health, safety or welfare	Rate	Rate Change	Note
Permit for providing airport services (14-82). Applies to: - Aviation Flight School, 14-83 - Crop Dusting or Spraying of Agriculture chemicals, 14-84 - Aircraft Rental and Sales Operations, 14-85 - Aircraft maintenance services, 14-86 - Commercial Skydiving Operations, 14-82(19), 14-87 - Other aeronautical services as identified and allowed.	\$125.00		Per year for each service permitted.
Permit for Flying Clubs, 14-88	\$150.00		Per year
Permit for Advertising Signs Posted on Airport Property, 14-82 (10).	\$25.00		Per year, per sign
Permit for Advertising from Aircraft, 14-82 (11)	\$25.00		3-day permit
Permit for Special Events on Airport Property, 14-82 (17)	\$50.00		3-day event permit
Hangar Rental (City Owned). Based on contract or lease.	NA		
Airport facility land lease. Based on contract or lease.	NA		
Fuel cost. Calculated based on delivery cost of fuel and required city profit rate. Subject to daily, weekly or monthly adjustments.	NA		

Section 11. City Labor and Equipment Fees

City Labor and Equipment Fees	Rate	Rate Change	Note
Mobilization fee for large equipment requiring permit for moving to location. Fee for initial hauling and returning to city facility.	\$2,500		Per piece of equipment
Dozer	\$125.00		Per hour, 2 hour minimum charge
Large track hoe (excavator)	\$125.00		Per hour, 2 hour minimum charge
Small track hoe (excavator)	\$75.00		Per hour, 2 hour minimum charge
10 Wheeler Dump Truck	\$125.00		Per hour, 2 hour minimum charge
Road Grader	\$125.00		Per hour, 2 hour minimum charge
Grade-all Excavator	\$125.00		Per hour, 2 hour minimum charge
Front End Loader	\$125.00		Per hour, 2 hour minimum charge
Back-hoe	\$125.00		Per hour, 2 hour minimum charge
Grapple Truck	\$200.00		Per hour, 2 hour minimum charge
Street Sweeper	\$150.00		Per hour, 2 hour minimum charge
Large Tractor Mower	\$100.00		Per hour, 2 hour minimum charge
Small Tractor Mower	\$75.00		Per hour, 2 hour minimum charge
Riding Mower	\$35.00		Per hour, 2 hour minimum charge
Wood Chipper	\$60.00		Per hour, 2 hour minimum charge
Work Truck	\$50.00		Per hour, 2 hour minimum charge
Water Truck	\$75.00		Per hour, 2 hour minimum charge
Skid Steer Loader	\$75.00		Per hour, 2 hour minimum charge
Bucket Truck (Large)	\$200.00		Per hour, 2 hour minimum charge
Bucket Truck (Small)	\$175.00		Per hour, 2 hour minimum charge
Digger Derrick	\$150.00		Per hour, 2 hour minimum charge
Mini-Digger Derrick	\$100.00		Per hour, 2 hour minimum charge
Light Tower With Generator	\$50.00		Per hour, 2 hour minimum charge
Trencher	\$50.00		Per hour, 2 hour minimum charge
Fiber Splice Trailer	\$75.00		Per hour, 2 hour minimum charge
Cutting Torch	\$25.00		Per hour
Weed-eater	\$25.00		Per hour
DR Weed-eater	\$25.00		Per hour
Chainsaw	\$25.00		Per hour
Limb Saw	\$25.00		Per hour
Brush Truck	\$40.00		Per hour
Top Soil	\$80.00		Per load
Labor Per Hour Per Employee	Actual Hourly rate based on pay and benefits. May include overtime if applicable.		

AGENDA ITEM COMMENTARY

Meeting Date: October 12, 2020
Board: Sallisaw Municipal Authority
Subject: Tower Lease Agreement

ITEM TITLE: Discuss and Consider Approval of Tower Lease Agreement Between the Sallisaw Municipal Authority and the Board of County Commissioners, Sequoyah County, Oklahoma.

INITIATOR: General Manager
Sequoyah County Sheriff

STAFF INFORMATION SOURCE: General Manager
Sequoyah County Sheriff

BACKGROUND: Sheriff Lane and city staff has discussed possible lease of our new Gore telecommunications tower. The purpose is to allow the Sheriff to install public safety radio communications equipment on the tower. This would service a dead area he has in this location. The equipment installed would take up very little space.

EXHIBITS: 1. Gore Tower.Sheriff Office v3

KEY ISSUES: As part of the lease, the Sheriff will install chain link fencing with barbed wire around the tower area.

The term of the agreement is ten years, with no lease payment. SMA/City is pleased to be able to assist the Sheriff with his communications needs. We feel this is a benefit to Sequoyah County citizens.

The agreement does require the approval of the Sequoyah County Board of Commissioners.

FUNDING SOURCE: NA

RECOMMENDATION: Staff recommends approval.

SERVICES AGREEMENT

This Agreement ("Agreement") is made this _____ day of _____, 2020 ("Effective Date"), by and between the Board of County Commissioners of Sequoyah County, Oklahoma ("**USER**") located at 120 East Chickasaw, Sallisaw, Oklahoma, 74955, and the Sallisaw Municipal Authority a Public Trust ("**SMA**"), a telecommunications system operator located at 115 East Choctaw, Sallisaw, OK 74955. (**USER and SMA** are sometimes referred to herein individually as a "Party" and collectively as the "Parties").

RECITALS

WHEREAS, SMA desires to provide space on a communications tower, known as the Gore Tower, for **USER** to install radio communications equipment; and

WHEREAS, USER is in need of having space on this tower for its daily public safety operations; and

WHEREAS, the Parties desire to partner together in order to improve the communications of the Sequoyah County Sheriff's Department.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and promises set forth herein and intending to be legally bound hereby, the Parties agree as follows:

TERMS AND CONDITIONS

1. GENERAL CONDITIONS

- 1.1. **SMA** shall provide needed space on the Gore Tower for the **USER** to install radio communications equipment related to its public safety operations. Equipment of the **USER** shall be placed on the tower at a location approved by the **SMA**.
- 1.2. **SMA** shall make available space in an existing electronics cabinet for **USER** to install radio communications equipment related to its public safety operations. If the existing electronics cabinet is not sufficient in size, **USER** may add an additional cabinet to the property. The type and size of the additional cabinet, shall be approved by the **SMA**.
- 1.3. **SMA** shall allow **USER** to have access to the tower property and equipment cabinets. Upon leaving property **USER** shall ensure that all cabinets and gates are securely locked.
- 1.4. In lieu of a lease fee paid to the **SMA**, upon signing of this agreement, **USER**, at **USER's** expense, shall install a chain link security fence around the tower that shall enclose the tower and any buildings or cabinets at the base of the tower. Security fence shall be an appropriate height with barbed wire placed at the top of the fence. Fence shall contain one main entry gate and be capable of locking. All such improvements made by the **USER** shall become the property of the **SMA**.

- 1.5. Upon notification of any interference caused by equipment of the **USER**, **USER** shall immediately investigate the cause of the interference and correct as quickly as possible. If the interference cannot be remedied within five (5) days, **USER** shall disconnect equipment until such time interference issues are corrected.

2. TERM, RENEWAL AND TERMINATION

- 2.1. This agreement shall be effective upon the **EFFECTIVE DATE** noted above.
- 2.2. Unless sooner terminate as herein provided, the initial Term of this agreement shall be for **ten (10) years from the EFFECTIVE DATE**. *Upon expiration of the initial Term, this agreement shall be renewed automatically for successive one (1) year Term(s) ("Renewal Term") unless either party notifies the other party in writing no later than ninety (90) calendar days prior to the expiration of the initial Term or any Renewal Term that, upon such expiration, the agreement shall terminate.*
- 2.3. Either party may terminate this Agreement by submitting a written notice to the other party. Such notice shall provide a 365 day notice of intent to terminate the Agreement.
- 2.4. Upon expiration of the Initial Term, or any Renewal Term, of this Agreement as herein provided, the obligations of the Parties under this Agreement shall terminate. Except such obligations as shall have been incurred prior to the date of expiration or termination, neither Party shall have any further rights or obligations.
- 2.5. Upon termination of this agreement, **USER** shall have right to remove all equipment owned by **USER** installed under this agreement. All improvements made to the property by the **USER**, shall remain and be the property of the **SMA**.

3. ASSIGNMENT

- 3.1. **USER** shall not assign, or transfer any right, obligation or duty, in whole or in part, or any other interest hereunder, without the prior written consent of **SMA**.

4. FORCE MAJEURE

- 4.1. Neither Party shall be held liable for any loss, damage, delay or failure to perform any part of this Agreement caused by anything beyond its control and without its negligent or intentional act or omission, such as acts of God, acts of civil or military authority, government regulations, eminent domain, embargoes, labor stoppage, epidemics, war, police actions, terrorist acts, riots, insurrections, fires, explosions, earthquakes, nuclear accidents, floods, power blackouts, severe weather conditions, inability to secure facilities.

5. NOTICES

- 5.1. All notices and other communications required or permitted hereunder shall be in writing and shall be mailed by certified or registered mail (return receipt requested),

overnight courier (charges prepaid), facsimile (with electronic answer back) or in person to the following individuals at the following addresses.

- 5.2. Notice to **USER**: Board of County Commissioners, Sequoyah County, Oklahoma, 120 East Chickasaw, Sallisaw, Oklahoma, 74955; and, to Sequoyah County Sheriff's Office, 119 South Oak Street, Sallisaw, Oklahoma, 74955
- 5.3. Notice to **SMA**: Sallisaw Municipal Authority, Attn: General Manager , P.O. Box 525, 115 East Choctaw, Sallisaw, OK 74955.

6. LIMITATIONS ON LIABILITY

- 6.1. In no event will either Party be liable to the other Party for any indirect, special, incidental, punitive or consequential damages, whether or not foreseeable.
- 6.2. In no event shall an Outage be deemed a default under this Agreement

7. MISCELLANEOUS

- 7.1. Upon reasonable notice thereof and without any notice in the event of an emergency, nothing in this Agreement shall prevent **SMA** or any third party from taking such actions as are necessary to repair and maintain the facilities by which the services are provided hereunder but in either event, **SMA** shall not incur any liability as a result thereof even though, for example, the actions may render the services unusable for a period of time. Notwithstanding the foregoing, and except for emergencies, **SMA** shall attempt to perform routine repair and maintenance at such times that will have minimum disruptive impact on the continuity or performance of the Service. **SMA** shall schedule routine repair and maintenance with **USER** and customers as needed.
- 7.2. This Agreement or portions hereof may be amended or waived only by written agreement between the Parties.
- 7.3. **USER** recognizes that **SMA** may enter into agreements with third parties to perform all or part of its obligations hereunder and that references herein to **SMA** include, where applicable, its agents and independent contractors. Notwithstanding the foregoing, the use of any agent or subcontractor shall not relieve **SMA** of its obligations hereunder.

8. GOVERNING LAW

- 8.1. This Agreement and any issues arising out of or in relation hereto shall be governed by the laws of the State of Oklahoma, without regard to its choice-of-law provisions.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date and the persons signing covenant and warrant that they are duly authorized to sign for and on behalf of the Parties.

<u>Sallisaw Municipal Authority (SMA)</u> By: _____ Chairman Date: _____ Attest _____ Secretary	<u>Board of County Commissioners</u> By: _____ Chairman Date: _____ Attest _____ County Clerk <u>Sequoyah County Sheriff's Office</u> By: _____ Larry Lane, Sheriff Date: _____
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APPROVED AS TO FORM:

JOHN ROBERT MONTGOMERY, City Attorney

JACK THORPE, District Attorney

AGENDA ITEM COMMENTARY

Meeting Date: October 12, 2020
Board: Sallisaw Municipal Authority
Subject: Reinvestment

ITEM TITLE: Discuss and Consider Approval of Staff's Request to Reinvest a Sallisaw Municipal Authority Certificate of Deposit

INITIATOR: City Clerk

STAFF INFORMATION SOURCE: City Clerk

BACKGROUND: At the time of posting agendas, the City Clerk had not received all of the interest quotes back. Quote sheets were sent out late this month due to illness. She will present her recommendation for reinvestment at the time of the meeting.

EXHIBITS:

KEY ISSUES: N/A

FUNDING SOURCE: N/A

RECOMMENDATION: Will be presented at the time of the meeting.