

**SALLISAW BOARD OF ADJUSTMENT
REGULAR MEETING**

July 7, 2026

**Time: Immediately following the
Sallisaw Planning Commission Meeting**

**Council Chambers
113 North Elm
Sallisaw, Oklahoma**

A G E N D A

- 1. Meeting called to order**
- 2. Declaration of a quorum**
- 3. Consider approval of the minutes of the regular meeting of June 6, 2026**
- 4. Discuss, consider and take possible action on ICTC construction zoning**
- 5. Adjourn**

Posted: JULY 1, 2026

Time: 2:15 PM

LISA GABBERT

MINUTES

SALLISAW BOARD OF ADJUSTMENT

REGULAR MEETING

JUNE 2, 2026

The Sallisaw Board of Adjustment met in a regular meeting on June 2, 2026, in the Council Chambers, 113 N. Elm Street, Sallisaw. Notice of the meeting was given by emailing to Sequoyah County Times; by posting at city hall on May 29, 2026, at 9:00 am; by posting on the city's website; and, by giving notice to the City Clerk.

Members present:	Scott Looper Brady Bauer Reece Bush Beko Rivera Matt Duke	Vice Chairman Member Member Member Member
Members absent:	Tim Brown Crystal Sides	Chairman Secretary
Staff present:	Keith Miller Chris Carter Lisa Gabbert Brian Heverly	Building Development Director Senior Code Inspector Recording Secretary City Manager
Others present:	Jef Falling	

Meeting called to order

Meeting was called to order at 5:30 p.m.

Declaration of a quorum

A quorum was declared.

Consider approval of minutes of the regular meeting of October 7, 2025

Motion made by Bush, seconded by Bauer to accept the minutes of the regular meeting of October

7, 2025.

Vote: Looper aye, Bauer aye, Duke aye, Bush aye, Rivera aye. Motion carried 5-0.

Discuss, consider, and take possible action on Case No. BOA2026-001; a variance request in the south side yard setback from 75 feet, as required in the A-1; Agricultural District Zoning, to 35 feet by Aviagen, Inc.

Motion made by Rivera, seconded by Duke for approval of the variance in the south side yard set back from the required 75 feet to 35 feet by Aviagen, Inc.

Vote: Looper aye, Bauer aye, Duke aye, Bush aye, Rivera aye. Motion carried 5-0.

Discuss, consider and take possible action on Case No. BOA2026-002; a variance request in south-east yard setback from 75 feet, as required in the A-1; Agricultural District Zoning to 15 feet by Aviagen, Inc.

Motion made by Bauer, seconded by Bush for approval of variance in the south-east yard setback from the required 75 feet to 15 feet by Aviagen, Inc.

Vote: Looper aye, Bauer aye, Duke aye, Bush aye, Rivera aye. Motion carried 5-0.

Adjourn

Motion made by Bush, seconded by Rivera to adjourn the meeting.

Vote: Looper aye, Bauer aye, Duke aye, Bush aye, Rivera aye. Motion carried 5-0.

Meeting adjourned at 5:39 p.m.

Approved this _____ day of _____, _____.

Tim Brown, Chairman

ATTEST:

Crystal Sides, Secretary