

**SALLISAW AIRPORT ADVISORY BOARD
REGULAR MEETING**

June 22, 2026

6:00 P.M.

**Council Chambers
113 North Elm
Sallisaw, Oklahoma**

A G E N D A

- 1. Meeting called to order**
- 2. Declaration of a quorum**
- 3. Consider approval of regular minutes of February 23, 2026**
- 4. Review and Discussion on General Airport Operations and Projects**
- 5. City Staff Administrative Reports**
- 6. Adjourn**

Posted: JUNE 17, 2026

Time: 1:00 PM

KATIE HORTON

MINUTES

SALLISAW AIRPORT ADVISORY BOARD

REGULAR MEETING

FEBRUARY 23, 2026

The Sallisaw Airport Advisory Board met in a regular meeting on February 23, 2026, in the Council Chambers, 113 N. Elm Street, Sallisaw. Notice of the meeting was given by e-mailing to Sequoyah County Times; by posting at city hall on February 19, 2026 at 4:30 p.m.; by posting on the city's website; and, by giving notice to the City Clerk.

Members present:	Gary Schaefer, Mike Meece, Beko Rivera,	Chairman Secretary Member
Members absent:	Devin Guthrie, Frank Sullivan,	Member Member
Staff present:	Brian Heverly, George Bormann, Katie Horton,	City Manager Economic Development Director Admin Clerk
Others present:	Tom Hanning,	T3 Aerosports

Meeting called to order

Meeting was called to order at 6:00 p.m.

Declaration of a quorum

A quorum was declared present.

Consider approval of Special Minutes of August 19, 2025

Motion was made by Rivera, seconded by Meece to accept the minutes of the special meeting of August 19, 2025 as presented.

Vote: Schaefer aye, Meece aye, Rivera aye. Motion carried 3-0.

Acknowledge 2026 Meeting Dates

Motion was made by Meece, seconded by Rivera to accept the meeting dates for 2026 as presented.

Vote: Schaefer aye, Meece aye, Rivera aye. Motion carried 3-0.

Conduct Annual Review and Evaluation of Airport FBO Operations, and Possible Action Concerning Recommendation(s) to the Airport Manager

Motion made by Rivera, seconded by Meece to accept the memo recommending Tom Hanning to continue serving as the FBO of the Sallisaw Municipal Airport.

Vote: Schaefer aye, Meece aye, Rivera aye. Motion carried 3-0.

Review and Discussion on General Airport Operations and Projects

Tom went over his monthly report, said that new flight instructors are being rotated in, and the maintenance is doing well. There is aircraft from surrounding airports coming in for maintenance.

There are two abandoned aircraft left at the airport. Discussion was had regarding wanting to implement an abandoned aircraft policy.

City Staff Administrative Reports

George went over the draft recommendation from the Sallisaw Comprehensive Master Plan (CMP) done by Olsson. Olsson recommended the location of the airport not change due to the funding it would take to relocate. Discussion was had about the potential options for the airport giving the recommendation of the CMP. There is a potential problem with our Avgas tank. George is trying to add a new Avgas tank to the CIP plan and move it to the top of the list. Our current hangar list has 7 people on it and have one T hangar to fill at this time.

Adjourn

Motion made by Meece, seconded by Rivera to adjourn the meeting.

Vote: Schaefer aye, Meece aye, Rivera aye. Motion carried 3-0. Meeting adjourned at 6:38 p.m.

Approved this _____ day of _____, _____.

Gary Schaefer, Chairman

ATTEST:

Mike Meece, Secretary

AGENDA ITEM COMMENTARY

Meeting Date: June 22, 2026
Board: Sallisaw Airport Advisory Board
Subject:

ITEM TITLE: City Staff Administrative Reports

INITIATOR:

STAFF INFORMATION SOURCE:

BACKGROUND:

EXHIBITS:

KEY ISSUES:

FUNDING SOURCE:

RECOMMENDATION: