

**SALLISAW MUNICIPAL AUTHORITY
REGULAR MEETING**

January 12, 2026

**Time: Immediately Following the
Meeting of the Board of City Commissioners**

**Council Chambers
113 North Elm Street
Sallisaw, Oklahoma**

A G E N D A

“POSSIBLE ACTION” INCLUDES, BUT IS NOT LIMITED TO, APPROVAL, AUTHORIZATION, ADOPTION, REJECTION, DENIAL, AMENDMENT, TAKING NO ACTION, OR TAKING THE ITEM FOR DISPOSITION AT A LATER DATE OR TIME.

- 1. Meeting called to order**
- 2. Declaration of a quorum**
- 3. Possible action on minutes of regular meeting of December 8, 2025**
- 4. Discussion and possible action on Purchase Order No. 107640, issued to Techline Inc, of Cleveland, Oklahoma, in the amount of \$41,236.08 for three (3) substation switches**
- 5. Discussion and possible action on Change Order (#1) in the amount of \$10,300.00 for the electric coordination study; SEL Engineering Services, Inc.**
- 6. Discussion and possible action to award a contract to American Ramp Company of Joplin, Missouri *in an amount not to exceed \$550,000.00* for construction of the Skate park and authorize the Mayor to sign any future necessary documents related to this project**
- 7. Adjourn**

Posted: JANUARY 8, 2026

Time: 4:00 P.M.

Kim Jamison

MINUTES

SALLISAW MUNICIPAL AUTHORITY

REGULAR MEETING

DECEMBER 8, 2025

The Sallisaw Municipal Authority met in a regular meeting on December 8, 2025, in the Council Chambers, 113 North Elm, Sallisaw. Notice of the meeting was given by emailing Sequoyah County Times; by emailing KXXM; by posting at city hall on December 4, 2025, at 9:45 a.m.; by posting on the city's website; and, by giving notice to the City Clerk.

Members present:	Ernie Martens, Kenny Moody, Josh Bailey, Julian Mendiola, Brad Hamilton,	Chairman Trustee, Ward 1 Trustee, Ward 2 Trustee, Ward 3 Trustee, Ward 4
Members absent:	None	
Staff present:	Brian Heverly, Jordan Pace, Kim Jamison, Robin Haggard, Keith Miller, Clint Smith, Ben Spyres, Kayle Griffin,	General Manager City Attorney Secretary Director of Finance Community Development Director IT Manager Computer Technician Chief Accountant
Others present:	Lynn Adams; Tim A. Foote; Marley Abell; J.W. Fleetwood; Others Unidentified.	

Meeting called to order

Chairman Martens called the meeting to order. The meeting began at 7:16 p.m.

Declaration of a quorum

A quorum was declared present.

Possible action on minutes of regular meeting of November 10, 2025

Motion was made by Mendiola, seconded by Moody, for approval of the minutes of November 10, 2025. Vote: Mendiola aye; Moody aye; Bailey aye; Hamilton aye; Martens aye. Motion carried 5-0.

Discussion and possible action on staff's request to reinvest a Sallisaw Municipal Authority Certificate of Deposit with Local Bank for 245 days at 4.09% Interest

Motion was made by Mendiola, seconded by Bailey, for approval of staff's request to reinvest a Sallisaw Municipal Authority Certificate of Deposit with Local Bank for 245 days at 4.09% interest. Vote: Mendiola aye; Bailey aye; Moody aye; Hamilton aye; Martens aye. Motion carried 5-0.

Discussion and possible action on Purchase Order No. 107395, in an amount not to exceed \$50,000.00, Issued to Calix, for the purchase of Calix XGS PON ONTs for Telecommunications

Motion was made by Mendiola, seconded by Hamilton, for approval of Purchase Order No. 107395 in an amount not to exceed \$50,000.00. Vote: Mendiola aye; Hamilton aye; Moody aye; Bailey aye; Martens aye. Motion carried 5-0.

Discussion and possible action on a one (1) year Solid Waste Disposal Agreement with Yaffe Iron and Metal Corporation of Arkoma, Oklahoma

Motion was made by Hamilton, seconded by Moody, for approval of Solid Waste Disposal Agreement with Yaffe Iron and Metal Corporation. Vote: Hamilton aye; Moody aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0.

Possible action to convene in Executive Session as Authorized by Title 25 O.S., § 307(B)(3) for discussion concerning the potential purchase of real property

At the City Attorneys recommendation, motion was made by Hamilton, seconded by Bailey, to move to Executive Session. Vote: Hamilton aye; Bailey aye; Moody aye; Mendiola aye; Martens aye. Motion carried 5-0. Executive Session began at 7:18 p.m.

Action to reconvene to Regular Session

Motion was made by Moody, seconded by Hamilton, to reconvene back to regular session. Vote: Moody aye; Hamilton aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0. Regular Session reconvened at 7:26 p.m.

Possible action or direction pursuant to Executive Session regarding the purchase of real property

Motion was made by Hamilton, seconded by Bailey, to proceed as discussed in Executive Session. Vote: Hamilton aye; Bailey aye; Moody aye; Mendiola aye; Martens aye. Motion carried 5-0.

Adjourn

Motion was made by Moody, seconded by Hamilton, to adjourn. Vote: Moody aye; Hamilton aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0. The meeting ended at 7:27 p.m.

Approved this 12th day of January 2026.

Secretary to the Authority

(SEAL)

AGENDA ITEM COMMENTARY

Meeting Date: January 12, 2026
Board: Sallisaw Municipal Authority
Subject: Purchase Order No. 107640

ITEM TITLE: Discussion and possible action on Purchase Order No. 107640, issued to Techline Inc, of Cleveland, Oklahoma, in the amount of \$41,236.08 for three (3) substation switches

INITIATOR: Director - Electric

STAFF INFORMATION SOURCE: Quotes

BACKGROUND: The current switches at the south substation are inoperable and need to be replaced. Service is currently being provided via a safe but "Band-Aid" fix. The lead time is 6-8months.

EXHIBITS: 1. Techline Agenda Item - PO # 107640

KEY ISSUES:

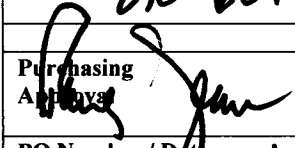
FUNDING SOURCE: GL #010-601-53310 Electric System

RECOMMENDATION: Approval of purchase order no. 107640 in the amount of \$41,236.08

CITY OF SALLISAW PURCHASE REQUISITION / PURCHASE ORDER NOT VALID UNLESS PURCHASE ORDER NUMBER HAS BEEN ISSUED				PO Number <u>107640 1/2/26</u>	
Vendor # _____ Department: <u>Electric</u>				PO Date	
Vendor Name: <u>TechLine</u>				Merchant, Mail Invoices to: City of Sallisaw PO Box 525 Sallisaw, OK 74955 Attn: Purchasing NOTE PO NUMBER ON INVOICE	
Address: <u>2506 E hwy 64</u>				Ph: (918) 775-6241 x 305 Fax: (918) 775-4194 Email: purchasing@sallisawok.org www.sallisawok.org	
City: <u>Cleveland</u>		State: <u>Ok</u>		Zip: <u>74020</u>	
Contact:		Phone/Cell	/		
Email		Fax		Grant Funds	Y N
Item #	Item Description/Catalog #	GL Acct	Quant	Unit Cost	Total Est. Cost
1	Substation Swithc 15kv	010-601-		41236.08	\$ 41,236.08
	Vertica;l				
Comments, Note grant information if applicable:				Freight/Other	
Replacement Switch for Substation #2 South sub Requestor: <u>Blakely Smith Jr</u> Date: _____ Purchasing Approval: <u>[Signature]</u> Date: <u>12/22/25</u>				Total Cost \$ 41,236.08	
				PRIORITY: <u>HIGH</u> <u>MED</u> <u>LOW</u>	
				Dept Need Date: _____	
				Order Date/By: _____/_____	
				Est. Delivery: _____	

CITY OF SALLISAW QUOTATION SHEET
Cost exceeds \$2,500, two quotations required.
Cost equals \$5,000 or more, three quotations required

****If you are quoting several items, attach list to this form** **Also attach all vendor quotes received****

VENDOR 1	VENDOR 2	VENDOR 3
Date of Quotation 12-17-2025	Date of Quotation 12-17-2025	Date of Quotation 12-17-2025
Department Number: 601	Department Number: 601	Department Number: 601
Vendor Name / Number Techline	Vendor Name / Number Anixter/Wesco	Vendor Name / Number AECI
Address 2506e hwy 64	Address 8201 Pole Rd	Address
City Cleveland	City Oklahoma City	City
State OK	State OK	State
Zip 74020	Zip 73149	Zip
Phone	Phone 405-438-6382	Phone
Item (s) Substation Switch	Item (s) Substation Switch	Item (s) Substation Switch
Quantity 3	Quantity 3	Quantity 3
Price each \$ 13,745.36	Price each \$ 14,159.00	Price each No Bid
Est. Freight	Est. Freight	Est. Freight
Total Cost \$ 41236.08	Total Cost \$ \$ 45,177.00	Total Cost \$ No Bid
Quote Expiration Date 1-16-2025	Quote Expiration Date 1-16-2025	Quote Expiration Date
Quotes Obtained By: Blakley Smith	Quotes Obtained By: Blakely Smith	Quotes Obtained By:
GL Budget Line 010-601-53310	GL Budget Line	GL Budget Line
Purchasing Approval 	Purchasing Approval	Purchasing Approval
PO Number / Date: 107640 / 1/2/2026	PO Number / Date: /	PO Number / Date: /

Explain if only one quotation supplied:

Quote approved: _____ Date: _____ Purchasing Agent, Finance Director or City Manager)



2506 E HWY 64
Cleveland OK. 74020
Phone 918-992-6878
Phone 918-992-6878

Quoted To: City of Sallisaw

Date: December 18, 2025
Project:
From: Ron

Attn: Blakely Smith

Item	Quantity	Catalog Number and/or Description	Unit Price	U/M	Total Price
1	3	VTX1520STD 15KV 2000A ALUM, LAM VERTICAL BRK RATED 15KV (15.5 KV MAX) 2000A (100KA MOM) 110 KV BIL; THE SWITCH WILL BE CONFIGURED FOR HORIZONTAL OR VERTICAL MOUNTING COMPLETE WITH 1-1/4" INTERPHASE ROD, 2" VERTICAL CONTROL ROD, SWING HANDLE OPERATED CONTROL MECHANISM, TR-205INSULATORS, AND ARCHING HORNS QUOTE EXPERATION 1/31/256 QUOTED PRICING IS VALID TILL 1/31/26 AND THROUGH DELIVERY IF ORDERED AT QUOTED LEAD TIME, ORDERS PLACED BEYOND QUOTED LEAD TIME MAY BE SUBJECT TO PRICE ESCALATION IF MATERIAL COST INCREASE MORE THAN 5% FROM DATED OF QUOTE TO DATE OF SHIPMENT. ALL GROUP OPERATED SWITCHES PURCHASED WITH A QUOTED LEAD TIME UNDER 12 WEKKS REQUIRE STRUCTURE DRAINGS AT TIME OF PURCHASE TO MEET EXPEDITED LEAD TIME. LEAD TIME 26-36 WKS	\$13,745.36	EA	\$41,236.08
TOTAL					\$41,236.08

ms: Net 30
ss otherwise stated, this quotation expires 30 days from the above date. All orders are subject
pproval by our credit department. This proposal is offered as a complete package and any
ations from the quantites listed could result in price adjustments and/or withdrawal of the entire
osal . Techline, Inc. reserves the right to withdraw this quotation at any time prior to buyer's written acceptance.

Sallisaw Quote 3



8201 POLE ROAD
Oklahoma City, OK 73149

www.anixterpowersolutions.com

Phone: 405.438.6382
Fax: 405.632.0668

Quotation: U00795665.00

To: CITY OF SALLISAW
2600 NORTH WHEELER AVE
SALLISAW, OK 74955-0525

Issued Date: Dec 09, 2025
Expiration Date: Jan 07, 2026

Attn:
Phone:
Fax:

Sales Contact: Thomas Wilson
(P)
(F)
thwilson@anixter.com

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
1		VTX1520STD SWITCH DEL: 26-30 WKS	3	14,159.000	EA	42,477.00
2		FREIGHT CHARGE FOR FREIGHT	1	2,700.000	EA	2,700.00

SECTION TOTAL: \$45,177.00

QUOTE TOTAL: \$45,177.00

Special Notes

- 1) All items are In Stock unless otherwise noted.
- 2) All item pricing on this quote is valid for thirty days unless otherwise specified.
- 3) All applicable taxes apply.

BY ACCEPTING THIS QUOTE, YOU AGREE THE WESCO TERMS CONDITIONS PUBLISHED AT WWW.WESCO.COM/TERMSOFSALE ARE EXPRESSLY INCORPORATED INTO AND GOVERN THIS TRANSACTION. Storage transport fees may apply if delivery isn't accepted w/in 90 days of availability. Price subject to change based on duties, freight, tariffs, or supplier increases.

Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.

AGENDA ITEM COMMENTARY

Meeting Date: January 12, 2026
Board: Sallisaw Municipal Authority
Subject: Change Order — Electric Study

ITEM TITLE: Discussion and possible action on Change Order (#1) in the amount of \$10,300.00 for the electric coordination study; SEL Engineering Services, Inc.

INITIATOR: Director - Electric

STAFF INFORMATION SOURCE: SeL Engineering Services

BACKGROUND: This is a quote to add development of electrical system models to support the completion of the protective relay coordination study required to program 8- SEL-651R Advanced Recloser Controls.

Original Quote - \$69,405.00
Change Order - \$10,300.00
Total - \$79,705.00

EXHIBITS: 1. 034338.000.00 - CO1 - City of Sallisaw - Rev00 - 20251204

KEY ISSUES:

FUNDING SOURCE: #090-601-55508 - Engineering fees \$95,000.00 budgeted

RECOMMENDATION: Approval of Changer Order in the amount of \$10,300.00; SEL Engineering Services, Inc.



Project Change Order

Customer	City of Sallisaw, Oklahoma	Contract/PO Number	034338.000.01
Customer Contact Name	Blakely Smith	Change Order Number	1
SEL ES Project Name	City of Sallisaw Coordination and Settings	Change Order Date	12/30/2025
SEL ES Project Number	034338.000.00	Date Response Required	01/05/2026
SEL ES Project Manager	Kenny Barnett	SEL ES Contact Name	Sara Fatima

Description
Basis of Change SEL ES is providing this quote to add development of electrical system models to support the completion of the protective relay coordination study required to program eight (8) SEL-651R Advanced Recloser Controls.
System Studies • For Substation #3: SEL ES will develop an electrical system model (ETAP) that includes only the utility equivalent, 67-013.2 kV transformer, 013.2 kV main bus, 013.2 kV transfer bus, and Feeders 1, 2, and 3 along with their respective reclosers. • For Substation #2: SEL will develop an electrical system model (ETAP) that includes only Transformer #1 (North) and Transformer #2 (South), associated buses, and reclosers as shown in the one-line diagram, along with the utility equivalent.
Deliverables to SEL ES • For projects involving the development of an electrical system model from Customer-provided information and a site survey: – Transformer size/nameplate – Cable size/type/length – Switchgear/circuit breaker rating – Relays and settings – Fuse type/sizes – Disconnect switches – Low-voltage MCC/panelboard data – Static loads and motor loads >50 HP
Clarifications • All clarifications included in the base proposal and subsequent change orders are also applicable to this change order.

Confidentiality Notice: The information contained in this query is privileged and confidential information and is intended solely for the use of the individual or entity to whom it is addressed. If you are not the intended recipient or the person responsible for delivering the material to the intended recipient, you are hereby notified that any dissemination, disclosure, copying, or distribution of this communication is strictly prohibited. If you received this communication in error, please notify us immediately by telephone and destroy this material accordingly.

- SEL ES scope in this quote is limited to providing a reduced power system model to calculate the fault currents needed to perform coordination study for eight (8) SEL-651R Reclosers

Cost Impact	
US \$10,300.00	TOTAL
For projects in the U.S., all quoted prices are exclusive of any sales, value-added, or similar taxes, which will be added, if applicable, at the statutory rate(s) at the time of invoicing.	

Payment Milestone Schedule	
Milestone Activity	Price (USD)
Services	
Submission of Studies	\$10,300.00
Total Price	\$10,300.00

Change Order Summary	
\$69,405.00	Original Contract/PO
\$10,300.00	Amount for this proposed Change Order #1
US \$79,705.00	TOTAL

Validity	This quotation is valid for 60 days. SEL ES reserves the right to withdraw this offer if mutually accepted credit terms cannot be agreed upon.
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Authorization			
Customer/vendor approves this Change Order.			
☐ Add to existing PO	☐ Use new PO number _____		
Signature		Date	
Name		Title	

AGENDA ITEM COMMENTARY

Meeting Date: January 12, 2026
Board: Sallisaw Municipal Authority
Subject: Contract

ITEM TITLE: Discussion and possible action to award a contract to American Ramp Company of Joplin, Missouri *in an amount not to exceed \$550,000.00* for construction of the Skate park and authorize the Mayor to sign any future necessary documents related to this project

INITIATOR: City Manager

STAFF INFORMATION SOURCE: Soucewell

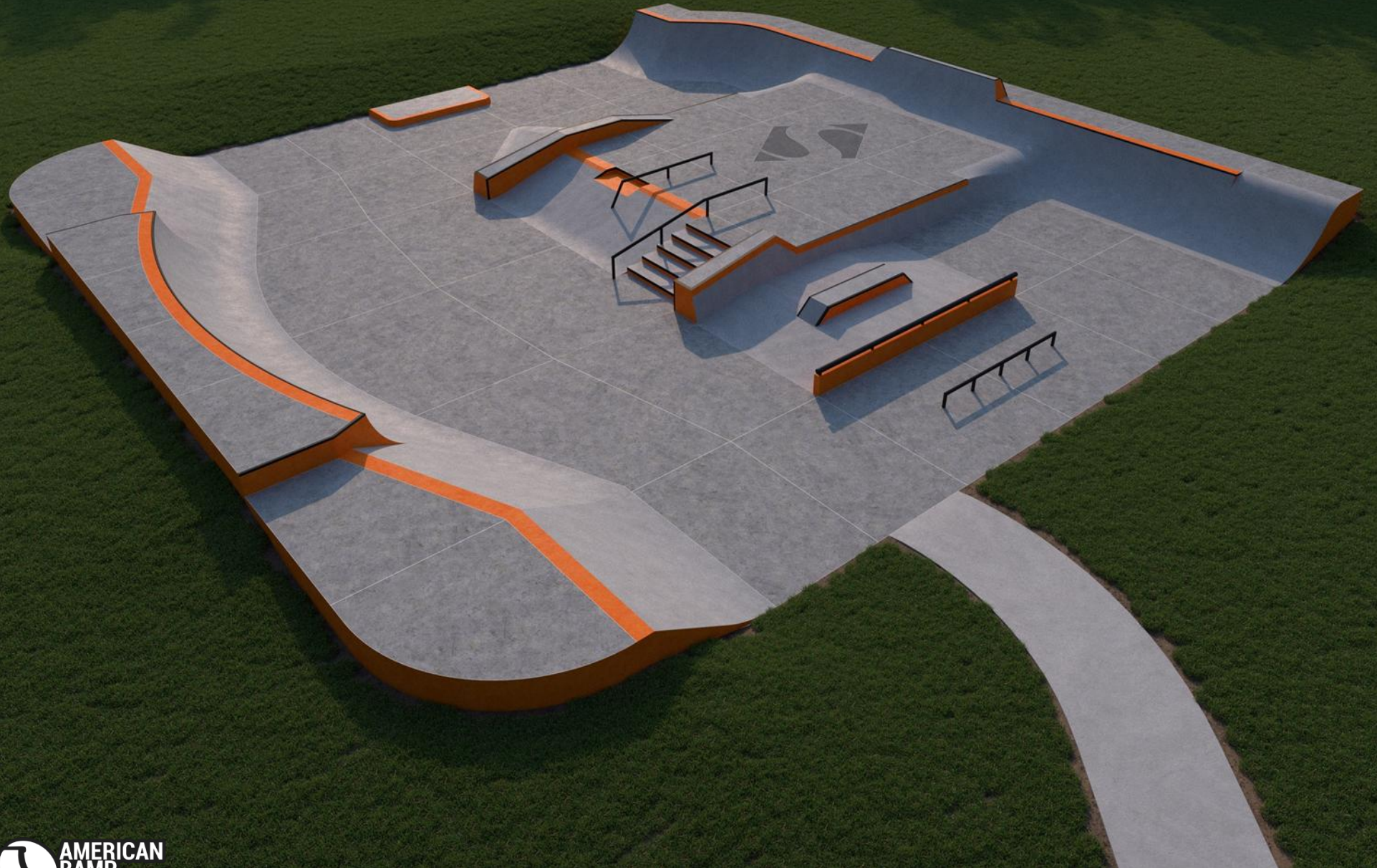
BACKGROUND: The bid from the Sourcewell contractor for \$485k. However at the time of posting the agenda in accordance with the Open Meetings Act, PDG is conducting ongoing discussions about whether this number includes the sidewalk to the restroom, sod and erosion control, which could increase the bid by an estimated 30k\$. So, we are asking that a "not to exceed" price be approved that provides for these possibly additional items in the bid. Tabling would cost another 30 days, something we would like to avoid in order to get this project completed as soon as possible. The estimated cost for the skate park was \$850k.

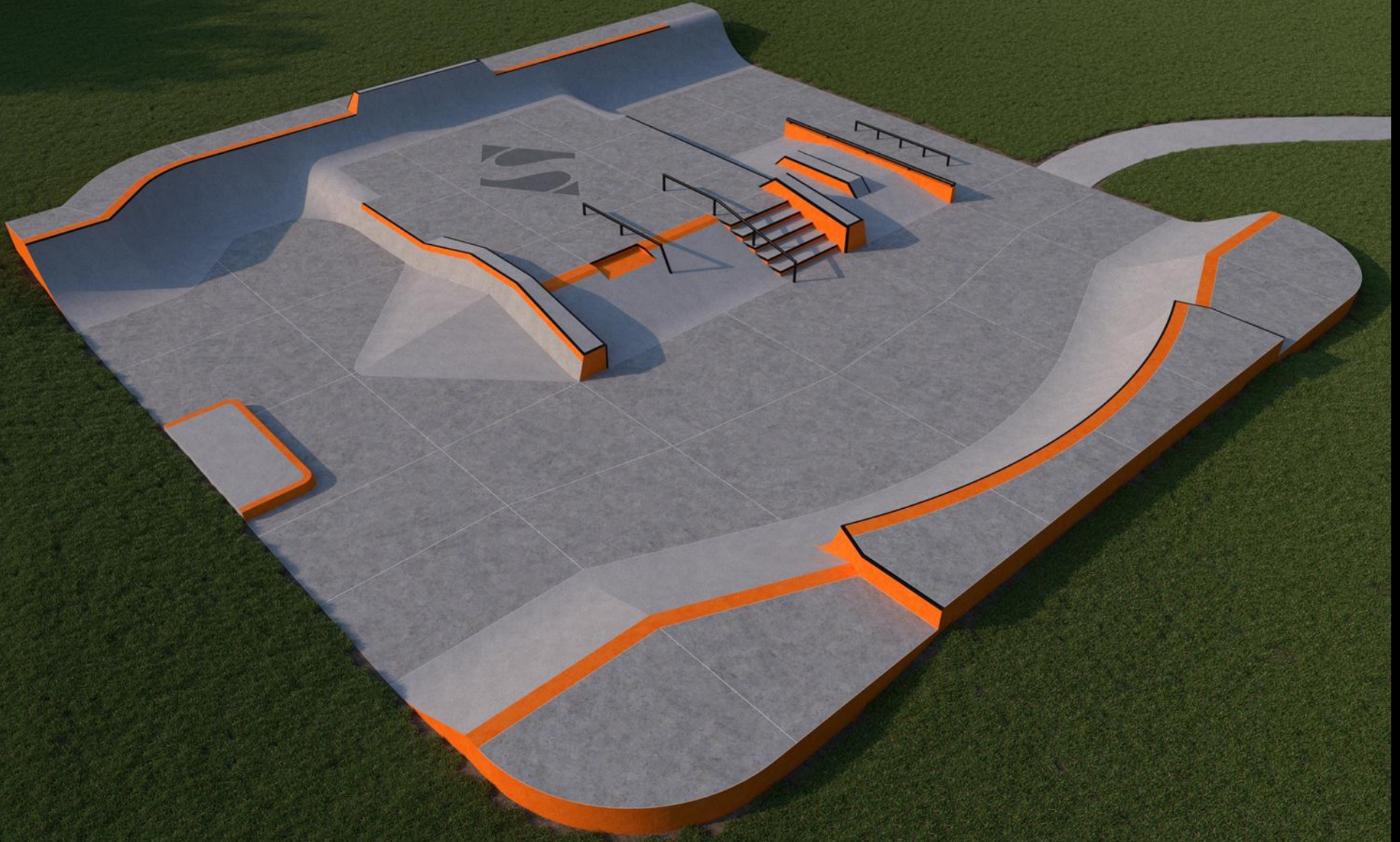
EXHIBITS: 1. Sallisaw, OK Sourcewell Proposal

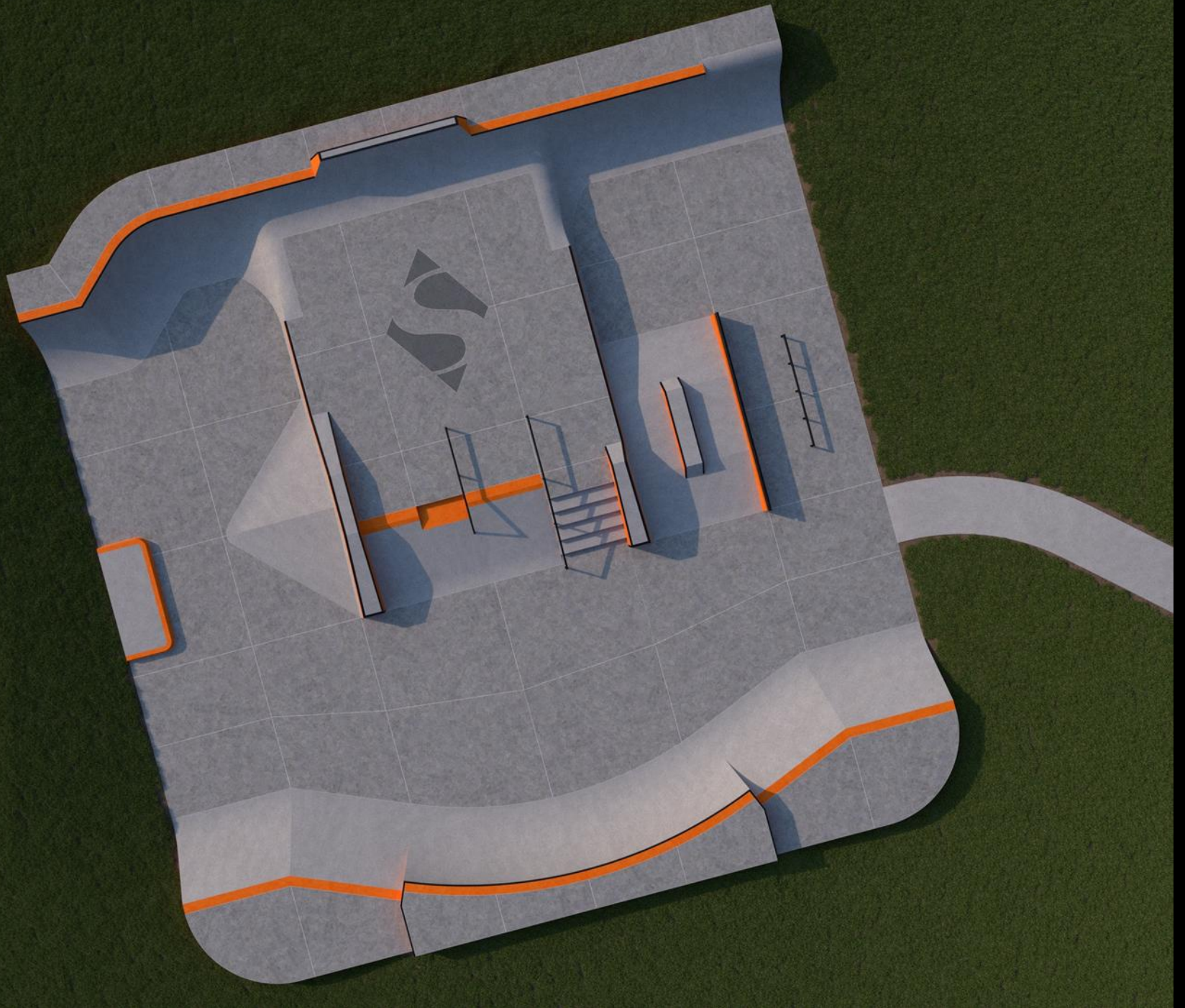
KEY ISSUES:

FUNDING SOURCE: GL #090-501-57738 - CONST SKATEPARK

RECOMMENDATION: Award a contract to American Ramp Company in an amount not to exceed \$550,000.00 and authorize the Mayor to sign necessary documents











Quote #	Design #	Customer	Date	Designer
Q27076.0	8176	City of Sallisaw	1-6-26	JD Fields

Sourcewell Cost Proposal: \$485,000

SCOPE OF WORK

1.1 INCLUDES:

- All labor, construction project management, supplies, tools, materials, and equipment required per scope of work
- Site staking and layout
- Cutting and shaping grades within skatepark footprint
- Installation of rebar
- Install and finish shotcrete
- Concrete flatwork
- Concrete ledges, steps, and turndown walls
- Expansion joints, saw cuts and cold joints
- Coping, edgings, rails
- Park sealing
- Fine grading

1.2 EXCLUDES*:

- Prevailing wage
- Sales tax
- Erosion and sediment control
- Stabilized construction entrance
- Landscaping, site and turf restoration post skatepark construction
- Sidewalks/walkways and site amenities of any kind
- Mass excavation or import
- Permits, fees and/or engineering and stamping.
- Utility, mechanical, electrical, plumbing work, relocation, or repairs of any kind.
- Toxic or hazardous material handling or removal.
- Removal and/or replanting of any trees or shrubs or protection of trees and shrubs.

1.3 CUSTOMER PROVIDES*:

- Geotechnical Report – If this requirement is waived, assumption is that the site is suitable to build as-is. A change order will be issued for any unforeseen costs that may occur if this is not the case at a cost plus 25%
- Survey and Mapping – The Client shall provide ARC with a current survey locating all above and belowground utilities, appurtenances, structures, and easements. The survey shall be in digital format that can easily be used with AutoCAD software.
- Sufficient water and electrical power within 100 feet of work areas.
- Unobstructed, safe, and continuous access to work area with heavy equipment. All weather roads for heavy equipment.
- All necessary site information including topography, site surveying, and elevations.

***All items above can be provided for an additional fee.**

Purchase through our competitively bid government Sourcedwell contract.

