

**BOARD OF CITY COMMISSIONERS  
REGULAR MEETING**

**January 12, 2026**

**6:00 P.M.**

**COUNCIL CHAMBERS  
113 N ELM ST  
SALLISAW, OK 74955**

**A G E N D A**

**“POSSIBLE ACTION” INCLUDES, BUT IS NOT LIMITED TO, APPROVAL, AUTHORIZATION, ADOPTION, REJECTION, DENIAL, AMENDMENT, TAKING NO ACTION, OR TAKING THE ITEM FOR DISPOSITION AT A LATER DATE OR TIME.**

- 1. Meeting called to order**
- 2. Declaration of a quorum**
- 3. Pledge of Allegiance**
- 4. Discussion and possible action on removal of any item from the consent agenda**
- 5. Consent agenda**
  - (a) Possible action on minutes of regular meeting of December 8, 2025
  - (b) Possible action on Invoice Paid Report for December 2025
- 6. Discussion and possible action on any item removed from the consent agenda**
- 7. Discussion and possible action on Resolution 2026-01; *A Resolution of Project Sponsorship for a Transportation Alternative Program Application and Maintenance Commitment***
- 8. Discussion and possible action on Purchase Order No. 107678, issued to Kirby Smith Machinery, Inc., in the amount of \$269,900.00 for the purchase of one (1)**

**used Gradall XL 3100 V 2021 Model for the Street Department, and discussion and possible action authorizing \$174,500.00 be used from the contingency fund to complete the purchase**

- 9. Conduct public hearing to determine if the property located at 518 West Chickasaw Avenue is a public nuisance; Case No. 1-26-1C, Condemnation of Dilapidated Structure**
- 10. Conduct Public Hearing to determine if the property located at 516 West Denton Street is a public nuisance; Case No. 1-26-2C, Condemnation of Dilapidated Structure**
- 11. Receive update on economic development and grant activities**
- 12. Receive update on current and future projects**
- 13. Receive update on the financial status of the city and activities of the finance department**
- 14. Administrative reports**
- 15. Adjourn**

**Posted: JANUARY 8, 2026**

**Time: 4:00 P.M.**

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**KIM JAMISON**

**MINUTES**  
**BOARD OF CITY COMMISSIONERS**  
**REGULAR MEETING**  
**DECEMBER 8, 2025**

The Board of City Commissioners met in a regular meeting on December 8, 2025, in the Council Chambers, 113 N. Elm Street, Sallisaw. Notice of the meeting was given by emailing to Sequoyah County Times; emailing KXXM; by posting at city hall on December 5, 2025, at 2:45 p.m.; by posting on the city's website; and, by giving notice to the City Clerk.

Members present: Ernie Martens, Mayor  
Kenny Moody, Member, Ward 1  
Josh Bailey, Member, Ward 2  
Julian Mendiola, Member, Ward 3  
Brad Hamilton, Member, Ward 4

Members absent: None

Staff present: Brian Heverly, City Manager  
Jordan Pace, City Attorney  
Kim Jamison, City Clerk  
Robin Haggard, Director of Finance  
Kayle Griffin, Chief Accountant  
Keith Miller, Community Development Director  
Ben Spyres, Computer Technician  
Clint Smith, IT Manager  
Caleb Dotson, Patrolman  
Anthony Armstrong, Fire Chief  
Ricky Randolph, Fire Captain

Others present: Lynn Adams; Mike Jamison, Tim A. Foote; Jana Walker; Marley Abell; Ethan Coker; Cassie Coker; Jasper Coker; Fontreba Bias; Jeannie Richardson; J.W. Fleetwood; Aaron Padgett and Family; Steve Padgett; Mike Fullbright; Lelani Fullbright; Chrissy Armstrong; Lisa Randolph; Harli Randolph; Dewey Padgett; Levada Padgett; Others Unidentified.

**1. Meeting called to order**

Mayor Martens called the meeting to order. The meeting began at 6:00 p.m.

**2. Declaration of a quorum**

A quorum was declared present.

**3. Pledge of Allegiance**

The City Manager led everyone present in the Pledge of Allegiance.

**4. Discussion and possible action on removal of any item from the consent agenda**

None.

**5. Consent agenda**

**a Possible action on minutes of regular meeting of November 10, 2025**

**b Possible action on Invoice Paid Report for November 2025**

Motion was made by Moody, seconded by Hamilton, for approval of the consent agenda.  
Vote: Moody aye; Hamilton aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0.

**6. Discussion and possible action on any item removed from the consent agenda**

None.

**7. Presentation of Oklahoma Municipal League's (OML) 25-Year Service Award to Keith Miller, Anthony Armstrong, Mike Fullbright, Ricky Randolph, and Kim Jamison**

The Mayor and City Manager presented the OML 25-year service awards to Keith Miller, Anthony Armstrong, Mike Fullbright, Ricky Randolph, and Kim Jamison.

**8. Recognize Retiree Firefighter Mike Fullbright for this 33 years of service**

The Mayor, City Manager, and City Manager recognized Mike Fullbright by presenting

him a Certificate of Appreciation for his 33 years of service to the Sallisaw Fire Department.

**9. Recognize Padgett's Barber Shop for 66 years of being in business**

The Mayor, City Manager, and Commissioner Mendiola presented a Certificate to Padgett's Barber Shop recognizing their 66 years of operating a business in the city of Sallisaw. Commissioner Mendiola read a brief history of the barber shop prior to the certificate presentation.

**10. Discussion and possible action on staff's request to reinvest a General Fund Certificate of Deposit with Local Bank for 245 days at 4.09% interest**

Motion was made by Mendiola, seconded by Hamilton, for approval of staff's request to reinvest a General Fund Certificate of Deposit with Local Bank for 245 days at 4.09% interest. Vote: Mendiola aye; Hamilton aye; Moody aye; Bailey aye; Martens aye. Motion carried 5-0.

**11. Receive presentation of FY 2025 Audit from Jana A Walker, CPA, PLLC, and discussion and possible acceptance of the audit**

Jana Walker went over the draft audit with Council. They don't anticipate any changes, just maybe in formatting. The auditors option is an unqualified opinion, which is what you want, saying that the auditors don't have any material modifications that we believe will be presented in the final audit. Nothing was felt to rise to a level of material weakness or significant inefficiency. The Finance Department does a good job. Motion was made by Moody, seconded by Hamilton, to accept the audit. Vote: Moody aye; Hamilton aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0.

**12. Discussion and possible action on Agreement for Library Services, Facilities and Maintenance 2025-2026 between the Eastern Oklahoma Library System, with respect to the Stanley Tubbs Memorial Library, and the City of Sallisaw**

Motion was made by Hamilton, seconded by Moody, to accept the Agreement for Library Services Facilities and Maintenance between the Eastern Oklahoma Library System with respect to the Stanley Tubbs Memorial Library and the City of Sallisaw. Vote: Hamilton aye; Moody aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0.

**13. Discussion and possible action on Resolution No. 2025-18; *A Resolution to Increase the Salary of the Elected Chief of Police of the City of Sallisaw, Oklahoma***

Motion was made by Moody, seconded by Hamilton, for approval of Resolution 2025-18

increasing the Chief of Police salary to \$100,000.00. Vote: Moody aye; Hamilton aye; Bailey aye; Mendiola nay; Martens aye. Motion carried 4-1.

**14. Discussion and possible action on Contract for Engineering Services in the amount of \$45,600.00 between the City of Sallisaw and Neel, Harvell and Associates P.C. for the Sidewalk Improvements (Ruth Street - Kerr Blvd to Cedar Street) including the revised cost estimate**

Motion was made by Mendiola, seconded by Bailey, to approve the engineering contract and the revised contract estimate. Vote: Mendiola aye; Bailey aye; Moody aye; Hamilton aye; Martens aye. Motion carried 5-0.

**15. Conduct Public Hearing to Determine if the Property Located at 703 S Oak Street is a Public Nuisance; Case #12-25-1C, Condemnation of Dilapidated Structure**

Mayor Martens opened the Public Hearing at 6:54 p.m. Code Enforcement presented the case to the Board. The property owner was also present and addressed Council. No other comments. The Public Hearing closed at 7:05 p.m. Motion was made by Mendiola, seconded by Hamilton, to declare Case # 12-25-1C a public nuisance and directed staff to abate. Vote: Mendiola aye; Hamilton aye; Moody aye; Bailey aye; Martens aye. Motion carried 5-0.

**16. Receive update on current and future projects**

The Community Development Director gave an update; for informational purposes only.

**17. Receive update on the financial status of the city and activities of the finance department**

The Finance Director gave an update, for informational purposes only.

**18. Administrative reports**

The City Manager gave an update on the following: community events; dates that City offices would be closed for the holidays; the January meeting date; he noted that the Tree Lighting was a huge success. Thanking Commissioner Mendiola for championing the new tree. Recognized the IT and the Parks Department for their work on getting it operational; Thanked the Finance Department for their hard work on the audit.

**19. Adjourn**

Motion was made by Moody, seconded Hamilton, to adjourn the meeting. Vote: Moody aye; Hamilton aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0. The meeting ended at 7:16 p.m.

**Approved this 12th day of January 2026.**

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**Ernie Martens, Mayor**

**ATTEST:**

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**Kim Jamison, City Clerk**

**(SEAL)**

## **AGENDA ITEM COMMENTARY**

**Meeting Date:** January 12, 2026  
**Board:** Board of City Commissioners  
**Subject:** Resolution 2026-01

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**ITEM TITLE:** Discussion and possible action on Resolution 2026-01; *A Resolution of Project Sponsorship for a Transportation Alternative Program Application and Maintenance Commitment*

**INITIATOR:** Grant Specialist

### **STAFF INFORMATION SOURCE:**

**BACKGROUND:** In May 2025, the City of Sallisaw collaborated with key partners, including Sallisaw Public Schools, the local TSET Healthy Living Program, and the Cherokee Nation, to address critical pedestrian safety gaps on J.T. Stites Street. Following a comprehensive walkability assessment, the group met with Scott Neel, who had pre-existing drawings from 2016. Scott updated the design and has created a plan for sidewalks coming from Redbird Estates to Highway 59. If the grant is funded, the project will consist of a one-mile-long sidewalk, installation of pedestrian signals, an extension of the school zone, and three raised crosswalks designed to reduce vehicle speed. This project will provide a protected pathway for students and residents, effectively bridging the gap between housing and essential city services.

**EXHIBITS:** 1. Resolution No. 2026-01

**KEY ISSUES:** No funds were budgeted by the City for this project.

**FUNDING SOURCE:** 80% (\$924,396.00) paid by grant. Cherokee Nation has verbally committed to the 20% match (\$231,099.00) if we are awarded the grant.

**RECOMMENDATION:** Approval of Resolution 2026-01.

**RESOLUTION NO. 2026-01**

**A RESOLUTION OF PROJECT SPONSORSHIP FOR A TRANSPORTATION  
ALTERNATIVES PROGRAM APPLICATION AND MAINTENANCE  
COMMITMENT**

**A RESOLUTION DECLARING THE ELIGIBILITY FOR THE CITY OF SALLISAW, OKLAHOMA TO SUBMIT AN APPLICATION TO THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) FOR USE OF TRANSPORTATION ALTERNATIVES PROGRAM FUNDS SET FORTH BY IJJA FOR THE *J.T. STITES SIDEWALK PROJECT* IN SALLISAW, OKLAHOMA AND AUTHORIZING ERNIE MARTENS, MAYOR TO SIGN THE APPLICATION.**

**Whereas**, the City of Sallisaw, Oklahoma, is submitting an application to the Oklahoma Department of Transportation for transportation alternatives program funds in the amount of \$1,155,495.00 set forth by IJJA and as outlined in ODOT's transportation alternatives program guidance & application packet for 2026; and

**Whereas**, the City of Sallisaw, Oklahoma, is participating as an eligible project sponsor in the Oklahoma Department of Transportation's transportation alternatives program set forth by IJJA; and

**Whereas**, federal monies are available under a transportation alternatives program set forth by IJJA, administered by the state of Oklahoma, Department of Transportation, for the purpose of creating and promoting the planning and development of active transportation facilities and programs in Oklahoma; and

**Whereas**, the City of Sallisaw, Oklahoma, acknowledges the availability of the required local match of no less than 20%; and,

**Whereas**, after appropriate public input and due consideration, the governing body of City of Sallisaw, Oklahoma, has recommended that an application be submitted to the state of Oklahoma for the J.T. Stites Sidewalk project. Now, therefore, be it resolved by the governing body of the City of Sallisaw, Oklahoma:

**Section 1.** The City of Sallisaw, Oklahoma, does hereby authorize the City of Sallisaw to submit an application to the Oklahoma Department of Transportation for transportation alternatives program funds set forth by IJJA on behalf of the citizens of the City of Sallisaw, Oklahoma.

**Section 2.** The City of Sallisaw, Oklahoma, hereby assures the Oklahoma Department of Transportation that sufficient funding for the J.T. Stites Sidewalk project is available.

**Section 3.** The City of Sallisaw, Oklahoma, hereby assures the Oklahoma Department of Transportation that sufficient funding for the operation and maintenance of the J.T. Stites Sidewalk project will be available for the life of the project.

**Section 4.** That the City of Sallisaw, Oklahoma, hereby assures the Oklahoma Department of Transportation that the City of Sallisaw, Oklahoma, will have title or permanent easement to the J.T. Stites Sidewalk project by the time of project letting, if necessary.

**Section 5.** The chief project sponsor of the City of Sallisaw, Oklahoma, is authorized to sign the application to the Oklahoma Department of Transportation for transportation alternatives program funds set forth by IJA on behalf of the citizens of the City of Sallisaw, Oklahoma. The chief project sponsor is also authorized to submit additional information as may be required and act as the official representative of the City of Sallisaw in this and subsequent related activities.

**PASSED AND APPROVED** by the Board of City Commissioners of the City of Sallisaw, Oklahoma, this 12<sup>th</sup> day of January 2026.

**CITY OF SALLISAW, OKLAHOMA**

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**ERNIE MARTENS, MAYOR**

**ATTEST:**

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**KIM JAMISON, CITY CLERK**  
[Seal]

**Approved as to form and legality:**

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**Jordan Pace, City Attorney**

**AGENDA ITEM COMMENTARY**

**Meeting Date:** January 12, 2026  
**Board:** Board of City Commissioners  
**Subject:** Purchase Order No. 107678

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**ITEM TITLE:** Discussion and possible action on Purchase Order No. 107678, issued to Kirby Smith Machinery, Inc., in the amount of \$269,900.00 for the purchase of one (1) used Gradall XL 3100 V 2021 Model for the Street Department, and discussion and possible action authorizing \$174,500.00 be used from the contingency fund to complete the purchase

**INITIATOR:** Director - Street Department  
City Manager

**STAFF INFORMATION SOURCE:**

**BACKGROUND:** This will allow for the purchase of a used Gradall for the Street Department. It is a 2021 Model with 997 hours. While it is 4-5yrs old, it only has 3yrs worth of hours in terms of our usage. (If it was ours and 4yrs old it would have over 1300hrs). The current model is a 2008 with 5,769 hours and will be used as a backup.

- EXHIBITS:**
1. Gradall XL 3100
  2. 20251230\_154448120\_iOS
  3. 20251230\_154448448\_iOS
  4. 20251230\_154448718\_iOS
  5. 20251230\_154448937\_iOS

**KEY ISSUES:** A new unit was included in the current budget BUT as a lease purchase in the amount of \$95,400.00/yearly. Purchasing the used model (\$269,900) v a new model (\$560,898) would be a savings in the amount of \$290,998.00 based on the quotes received.

**FUNDING SOURCE:** GL # 030-401-57722 \$95,400.00 Budgeted. \$174,500.00 from contingency

**RECOMMENDATION:** Approval of Purchase Order No. 107678 in the amount of \$269,900.00 and approval to use \$174,500.00 from contingency to complete the purchase.



Used

12/29/2025

Quote #: isherbundy-0289

CITY OF SALLISAW  
111 N Elm Street  
Po Box 525  
Sallisaw, OK 74955

Dear BRYAN HYLER:

We are pleased to quote the following for your consideration:

**GRADALL XL3100 V 2021 model w/ 997 hours, Unit # GE21007X, S/N 3120000557.**

The following Factory and Dealer Options are included in the package:

- **GRADALL XL3100 V 2021,**
- **XL3100 V 4X2 EXCAVATOR**
- **SMOOTH DITCHING BUCKET W/ BOCE**

The following Attachments are included:

- **GRADALL FIXED THUMB GRAPPLE**

**Total Price: \$269,900.00**

**PRICING IS SUBJECT TO POTENTIAL TARIFF-RELATED SURCHARGES, WHICH MAY NOT BE REFLECTED IN THE TOTAL ABOVE**

We believe the equipment as quoted will exceed your expectations. On behalf of Kirby-Smith Machinery, Inc., thank you for the opportunity to quote you this package.

Sincerely,  
Isaac Sherbundy  
Governmental Sales Representative  
Kirby-Smith Machinery, Inc.  
Phone: 918-438-1700  
Cell: 918-443-0259  
Email: isherbundy@kirby-smith.com



New

12/17/2025

Quote #: isherbundy-0118

CITY OF SALLISAW  
111 N Elm Street  
Po Box 525  
Sallisaw, OK 74955

Dear BRYAN HYLER:

We are pleased to quote the following for your consideration:  
**GRADALL XL 3100 V 4X4 2025 model - Unit # N.I.S. - Factory Order.**  
The following Factory and Dealer Options are included in the package:

- GRADALL XL 3100 V 4X4
- Fixed Thumb Grapple
- Bucket – Ditching – 60" w/Bolt On Cutting Edge
- Beacon Light -LED - Chassis - w/Branch Guard
- Left Hand Rear Step
- AM/FM Stereo Radio With Bluetooth – Chassis
- Camera System – Chassis – Dual Monitor & w/1 Camera
- Escape Hammer – Chassis
- Extra Set Of Keys (4): (2) 77384578 Ignition & (2) 91144470 Door & Covers
- Thumb Drive
- Camera System – Upper – Quad Monitor w/2 Cameras
- Low Pressure Aux. Return To Tank (use with RS20 Valve)

**Additional Details:**

**Sales Price:** \$560,898.00  
**Net Trade Allowance** \$18,000.00  
**Total Price:** **\$542,898.00**

**PRICING IS SUBJECT TO POTENTIAL TARIFF-RELATED SURCHARGES, WHICH MAY NOT BE REFLECTED IN THE TOTAL ABOVE**

**Trade-in Description:**

Manufacturer	Model	Serial #	Equip #	Year	Hours	Allowance	Balance
GRADALL	XL310 0 III	Serial # 3140000 234		2008	5680	\$18,000.00	\$ 0.00

We believe the equipment as quoted will exceed your expectations. On behalf of Kirby-Smith Machinery, Inc., thank you for the opportunity to quote you this package.

Sincerely,  
Isaac Sherbundy  
Governmental Sales Representative  
Kirby-Smith Machinery, Inc.  
Phone: 918-438-1700  
Cell: 918-443-0259  
Email: isherbundy@kirby-smith.com









**AGENDA ITEM COMMENTARY**

**Meeting Date:** January 12, 2026  
**Board:** Board of City Commissioners  
**Subject:** Condemnation

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**ITEM TITLE:** Conduct public hearing to determine if the property located at 518 West Chickasaw Avenue is a public nuisance; Case No. 1-26-1C, Condemnation of Dilapidated Structure

**INITIATOR:** Code Enforcement Officer

**STAFF INFORMATION SOURCE:** Code Enforcement Officer

**BACKGROUND:** The property in question has been without utilities since August 2025, making it unsuitable for habitation. Over the past several months, the structure has been the subject of numerous complaints related to:

- Accumulation of trash and debris
- Property maintenance violations
- Zoning infractions
- Animal control issues

In September 2025, concerns regarding the living conditions prompted notification and involvement of Adult Protective Services.

Community Development has assessed the property and determined that the structure poses significant safety risks to both the occupant and neighboring residents. Based on the extent of deterioration and ongoing hazards, the office concludes that the structure is beyond repair and recommends demolition to protect public health and safety.

- EXHIBITS:**
1. Notice - Chickasaw
  2. 518 W Chickasaw
  3. Other Docs - 518 W Chickasaw
  4. 518 W CHICKASAW PICTS

**KEY ISSUES:** The structure presents a hazard to the occupant, the neighbors, and the surrounding community.

**FUNDING SOURCE:** N/A

**RECOMMENDATION:** That Case No. 1-26-1C be declared a public nuisance; Condemnation of Dilapidated structure and declare staff to abate.

**NOTICE FOR  
CONDEMNATION OF DILAPIDATED BUILDING  
11O.S. 22-112**

**TO: JOHN BILYEU ½ INT.  
CHLOE FLORESCA / JOHNSON ½ INT.**

**Case #1-26-1C  
25-0152**

[REDACTED]

You are hereby notified in accordance with 11 Oklahoma Statutes 22-112 and amendments thereto, that a hearing will be held before the Board of Commissioners of the City of Sallisaw, Sequoyah County, Oklahoma to determine if the property is dilapidated and has caused the property to become detrimental to the health, benefit and welfare of the general public and the community, or if said property creates a fire hazard to other property.

Upon a finding by the Commission that the condition of the property constitutes a detriment or hazard, and that the property would be benefited by the removal of such conditions, the City will enter on the property to cause the dilapidated building to be torn down and removed and perform the necessary duties as a governmental function of the City.

In the event the City performs such services, a statement for the actual cost of said services will be forwarded to you for payment. If said statement is not paid in accordance to 11 O.S. 22-112, the City of Sallisaw shall cause a notice of lien to be filed with the County Clerk against said property for cost due and owing the city.

Your cooperation in correcting this matter prior to the hearing date is requested. Inspection of the property will be made within twenty-four (24) hours prior to the hearing date and time. If this matter is corrected prior to the below hearing date, the action will be dismissed. Please attempt to correct the situation so as to avoid incurring an assessment by the City.

Hearing before the Board of Commissioners to be at 6:00 o'clock p.m. on JANUARY 12TH, 2026, in the Sallisaw Municipal Complex for the following described real property:

518 W CHICKASAW, SALLISAW, OKLAHOMA 74955

Real Estate Parcel: 0002-00-033-004-0-001-00

Legal Description: W 90' OF LOTS 4 & 5, BLOCK 33, ORIGINAL TOWN OF SALLISAW

This notice issued, posted and mailed on 16 December 2025.

By: \_\_\_\_\_  
Travis Buchanan, Code Enforcement Officer

CITY OF SALLISAW  
PO BOX 525  
SALLISAW, OK 74955

Cc:

**If the property has recently been sold or you feel that this notice is in error please contact the City of Sallisaw Building Development at 918-775-6241.**



W Chickasaw Ave

W Chickasaw Ave

S Maple St

S Maple St

518

512

101

103

105

106

108

512

513

103

103

0002-00-033-003-0-000-00

0002-00-033-004-0-000-00

0002-00-033-004-0-001-00

0002-00-033-001-0-001-00

0002-00-033-006-0-000-00

N1

518 W Chickasaw

( 1 ) City of Sallisaw ordinance Sec 18-271 (2)

*Oklahoma Title 11 O.S. 22-112 (C) (1)(b)*

“A structure which is unfit for human occupancy due to the lack of necessary repairs and is considered uninhabitable or is a hazard to the health, safety, and welfare of the general public.”

( 2 ) International Property Maintenance Code (IPMC) 108.1.3

“A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lack maintenance, is unsanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.”

( 3 ) IPMC 505.1

“Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other plumbing fixture shall be properly connected to either a public water system or to an *approved* private water system. Kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the *International Plumbing Code*.”







**AGENDA ITEM COMMENTARY**

**Meeting Date:** January 12, 2026  
**Board:** Board of City Commissioners  
**Subject:** Condemnation of Dilapidated Structure

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**ITEM TITLE:** Conduct Public Hearing to determine if the property located at 516 West Denton Street is a public nuisance; Case No. 1-26-2C, Condemnation of Dilapidated Structure

**INITIATOR:** Community Development

**STAFF INFORMATION SOURCE:** Community Development

**BACKGROUND:** The Sallisaw Police Department, while assisting First Responders and EMS, identified an occupied structure that raised significant concerns regarding living conditions. These conditions prompted notifications to Adult Protective Services and Code Enforcement for further evaluation.

Community Development has assessed the situation and expressed serious safety concerns for both the occupant and surrounding residents. Based on their evaluation, the structure is deemed beyond repair and poses an ongoing risk to public health and safety. Consequently, Community Development recommends that the structure be removed to mitigate hazards and ensure community well-being.

**EXHIBITS:**

1. Notice - 516 W Denton
2. 516 W Denton
3. Other Docs - W Denton
4. Picts W Denton

**KEY ISSUES:** The structure presents a hazard to the occupant, the neighbors, and the surrounding community.

**FUNDING SOURCE:** N/A

**RECOMMENDATION:** Case No. 1-26-2C be declared a public nuisance and direct staff to abate nuisance.

**NOTICE FOR  
CONDEMNATION OF DILAPIDATED BUILDING  
11O.S. 22-112**

**TO: ERNST DEE HARRIS**

**SALLISAW OK 74955**

**Case #1-26-2C  
25-0223**

You are hereby notified in accordance with 11 Oklahoma Statutes 22-112 and amendments thereto, that a hearing will be held before the Board of Commissioners of the City of Sallisaw, Sequoyah County, Oklahoma to determine if the property is dilapidated and has caused the property to become detrimental to the health, benefit and welfare of the general public and the community, or if said property creates a fire hazard to other property.

Upon a finding by the Commission that the condition of the property constitutes a detriment or hazard, and that the property would be benefited by the removal of such conditions, the City will enter on the property to cause the dilapidated building to be torn down and removed and perform the necessary duties as a governmental function of the City.

In the event the City performs such services, a statement for the actual cost of said services will be forwarded to you for payment. If said statement is not paid in accordance to 11 O.S. 22-112, the City of Sallisaw shall cause a notice of lien to be filed with the County Clerk against said property for cost due and owing the city.

Your cooperation in correcting this matter prior to the hearing date is requested. Inspection of the property will be made within twenty-four (24) hours prior to the hearing date and time. If this matter is corrected prior to the below hearing date, the action will be dismissed. Please attempt to correct the situation so as to avoid incurring an assessment by the City.

Hearing before the Board of Commissioners to be at 6:00 o'clock p.m. on JANUARY 12TH, 2026, in the Sallisaw Municipal Complex for the following described real property:

516 W DENTON, SALLISAW, OKLAHOMA 74955

Real Estate Parcel: 0270-00-003-014-0-000-00

Legal Description: LOT 14, BLOCK 3, WYNNEWOOD ADDITION TO THE CITY OF SALLISAW

This notice issued, posted and mailed on 16 December 2025.

By: 

Travis Buchanan, Code Enforcement Officer

CITY OF SALLISAW  
PO BOX 525  
SALLISAW, OK 74955

Cc:

**If the property has recently been sold or you feel that this notice is in error please contact the City of Sallisaw Building Development at 918-775-6241.**



516 W Denton

( 1 ) City of Sallisaw ordinance Sec 18-271 (2)

*Oklahoma Title 11 O.S. 22-112 (C) (1)(b)*

“A structure which is unfit for human occupancy due to the lack of necessary repairs and is considered uninhabitable or is a hazard to the health, safety, and welfare of the general public.”

( 2 ) International Property Maintenance Code (IPMC) 108.1.3

“A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lack maintenance, is unsanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.”



## ADMINISTRATIVE REPORTS

<b>Meeting Date:</b>	January 12, 2026
<b>Board:</b>	Board of City Commissioners
<b>Subject:</b>	

### Upcoming Events:

City Hall is closed for MLK Jr Day--19 JAN

February 9th next meeting

February 10th is Voting Day

### City Manager Reports:

We have ceased providing Cable TV. We are still providing assistance with changing over to a streaming service of the customer's choice. We did have some folks wait until the last minute and there is a "line" for help but we are working through it.

The City is in an election cycle. I would encourage everyone to register, at the DMV when you update your license or at the County Election Board Office. And then participate in the process. Attend any question and answer sessions or debates, respectfully engage with the candidates and let them know what is important to you. And then on early election days, Thursday the 5th and Friday the 6th from 8-6 PM at the County Election office or in your ward on February 10th, make time to get out and vote. It's your chance to let your voice be heard and take part in a process that makes this nation great. I realize this is a local election. But these are the elections that can directly influence our day-to-day lives.

### City Projects:

Box Drain and some ditch work is complete on Drake to help drainage from north of Drake Rd, the new Mosby houses and Prairie Sky.

AMI is back. They are installing electric meters. Everyone will get a new electric meter. They will then finish with the water meters we have. Remember we are only replacing about a third of the water meters at this time.

Soccer fields--we are going through some paperwork and review process with some state and federal agencies for the grant money we were awarded before we can go out for bid and start work. We hope to be out for bid by February.

The Demo of the old PD/City Hall is coming. We have an estimate and are doing our due diligence and seeking additional quotes to determine if we need to go through the bidding process.