

**SALLISAW AIRPORT ADVISORY BOARD
SPECIAL MEETING**

August 19, 2025

6:00 P.M.

**Council Chambers
113 North Elm
Sallisaw, Oklahoma**

A G E N D A

- 1. Meeting called to order**
- 2. Declaration of a quorum**
- 3. Consider approval of regular minutes of June 23, 2025**
- 4. Presentation and discussion with Olsson representative regarding the City's Comprehensive Master Plan (CMP)**
- 5. Review and Discussion on General Airport Operations and Projects**
- 6. City Staff Administrative Reports**
- 7. Adjourn**

Posted: AUGUST 14, 2025

Time: 10:30 AM

KATIE HORTON

MINUTES

SALLISAW AIRPORT ADVISORY BOARD

REGULAR MEETING

JUNE 23, 2025

The Sallisaw Airport Advisory Board met in a regular meeting on June 23, 2025, in the Council Chambers, 113 N. Elm Street, Sallisaw. Notice of the meeting was given by e-mailing to Sequoyah County Times; by posting at city hall on June 18, 2025 at 2:45 p.m.; by posting on the city's website; and, by giving notice to the City Clerk.

Members present:	Gary Schaefer, Mike Meece, Beko Rivera,	Chairman Secretary Member
Members absent:	Frank Sullivan, Devin Guthrie,	Member Member
Staff present:	Brian Heverly George Bormann, Katie Horton,	City Manager Economic Development Director Admin Clerk
Others present:	Tom Hanning,	T3 Aerosports

Meeting called to order

Meeting was called to order at 6:00 p.m.

Declaration of a quorum

A quorum was declared.

Consider approval of regular minutes of May 19, 2025

Motion was made by Rivera, seconded by Guthrie to accept the minutes of the regular meeting of May 19, 2025 as presented.

Vote: Schaefer aye, Rivera aye, Meece aye. Motion carried 3-0.

Review and possible recommendation on Airport Land Lease Agreement between the City of Sallisaw and Alpine Aviation, LLC.

Motion made by Meece, seconded by Rivera to recommend the Airport Land Lease Agreement

between the City of Sallisaw and Alpine Aviation LLC, as presented.
Vote: Scafer aye, Rivera aye, Meece aye. Motion carried 3-0.

Review and Discussion on General Airport Operations and Projects

Hanning said that things are going well. There are private owners building hangars but there is still a need for more.

City Staff Administrative Reports

Bormann said the design portion of the runway rehab project is at 90% and will be moving forward soon. Pre-construction meetings and bid opening will be happening in the near future.

Adjourn

Motion made by Rivera, seconded by Meece to adjourn the meeting.
Vote: Schaefer aye, Rivera aye, Meece aye. Motion carried 3-0
Meeting adjourned at 6:12 p.m.

Approved this _____ day of _____, _____.

Gary Schaefer, Chairman

ATTEST:

Mike Meece, Secretary

AGENDA ITEM COMMENTARY

Meeting Date: August 19, 2025
Board: Sallisaw Airport Advisory Board
Subject:

ITEM TITLE: Presentation and discussion with Olsson representative regarding the City's Comprehensive Master Plan (CMP)

INITIATOR:

STAFF INFORMATION SOURCE:

BACKGROUND:

EXHIBITS:

KEY ISSUES:

FUNDING SOURCE:

RECOMMENDATION:

AGENDA ITEM COMMENTARY

Meeting Date: August 19, 2025
Board: Sallisaw Airport Advisory Board
Subject:

ITEM TITLE: City Staff Administrative Reports

INITIATOR:

STAFF INFORMATION SOURCE:

BACKGROUND:

EXHIBITS:

KEY ISSUES:

FUNDING SOURCE:

RECOMMENDATION: