

**SALLISAW MUNICIPAL AUTHORITY
SPECIAL MEETING**

July 10, 2025

**Time: Immediately Following the
Meeting of the Board of City Commissioners**

**Council Chambers
113 North Elm Street
Sallisaw, Oklahoma**

A G E N D A

“POSSIBLE ACTION” INCLUDES, BUT IS NOT LIMITED TO, APPROVAL, AUTHORIZATION, ADOPTION, REJECTION, DENIAL, AMENDMENT, TAKING NO ACTION, OR TAKING THE ITEM FOR DISPOSITION AT A LATER DATE OR TIME.

- 1. Meeting called to order**
- 2. Declaration of a quorum**
- 3. Possible action on minutes of regular meeting of June 9, 2025**
- 4. Discussion and possible action on staff's request to reinvest the Sallisaw Municipal Authority Certificate of Deposit with Local Bank for 273 Days at 4.52% Interest**
- 5. Discussion and possible action on staff's request to reinvest the Meter Fund Certificate of Deposit with Local Bank for 273 Days at 4.52% Interest**
- 6. Discussion and possible action on Uptown Services Statement of Work (SOW) #24, an Agreement to Provide Consulting Services to the Sallisaw Municipal Authority, and authorize the General Manager to sign**
- 7. Discussion and possible action on Resolution No. 2025-05; *A Resolution Amending the Master Fee Schedule, Establishing Certain Rates and Fees for The Sallisaw Municipal Authority, and Superseding Previous Resolutions***

8. Discussion and possible action on Change Order No. 7 in the amount of \$6,686.23 for the Sallisaw Aquatics Facility Project; Hoey Construction Company
9. Discussion and possible action on Change Order No. 8 in the amount of - **\$32,800.00 (deduct)** for the Sallisaw Aquatics Facility Project; Hoey Construction Company
10. Discussion and possible action on authorizing an amount *not to exceed \$80,000.00* for expenditures to serve as customer incentives during cable t.v. transition, and authorize the General Manager to sign Streaming Choice Terms and Funding Agreement
11. Discussion and provide direction to staff and/or possible action concerning Lease of Landfill property for agricultural use
12. Adjourn

Posted: JULY 8, 2025

Time: 11:45 A.M.

Kim Jamison

MINUTES

SALLISAW MUNICIPAL AUTHORITY

REGULAR MEETING

JUNE 9, 2025

The Sallisaw Municipal Authority met in a regular meeting on June 9, 2025, in the Council Chambers, 113 North Elm, Sallisaw. Notice of the meeting was given by emailing Sequoyah County Times; by emailing KXXM; by posting at city hall on June 5, 2025, at 5:15 p.m.; by posting on the city's website; and, by giving notice to the City Clerk.

Members present:	Ernie Martens, Kenny Moody, Josh Bailey, Julian Mendiola, Brad Hamilton,	Chairman Trustee, Ward 1 Trustee, Ward 2 Trustee, Ward 3 Trustee, Ward 4
Members absent:	None	
Staff present:	Brian Heverly, Jordan Pace, Kim Jamison, Robin Haggard, Keith Miller, Clint Smith, Chris Carter, Ben Spyres, Kayle Griffin,	General Manager City Attorney Secretary Director of Finance Building Development Director IT Manager Senior Code Inspector Computer Technician Chief Accountant
Others present:	Lynn Adams; Randy Nelson; J.W. Fleetwood; Tim Foote; Michael Hogan; Stephanie Six; Stacy Callahan; Others Unidentified.	

Meeting called to order

Chairman Martens called the meeting to order. The meeting began at 7:37 p.m.

Declaration of a quorum

A quorum was declared present.

Possible action on minutes of regular meeting of May 12, 2025 and special meeting of May

20, 2025

Motion was made by Mendiola, seconded by Moody, for approval of the minutes. Vote: Mendiola aye; Moody aye; Bailey aye; Hamilton aye; Martens aye. Motion carried 5-0.

Possible action on Resolution 2025-03: Resolution of Lease Purchase Renewal on 2025 Aljon ADV 525 Rebuilt Core Landfill Compactor (Payoff 4/2031)

Motion was made by Mendiola, seconded by Hamilton, for approval of Resolution 2025-03; Lease Purchase Renewal. Vote: Mendiola aye; Hamilton aye; Moody aye; Bailey aye; Martens aye. Motion carried 5-0.

Possible Action on correction of Water Purchase Contract; Contract was presented as with Rural Water District #3 and should have been Rural Water District #8

Motion was made by Moody, seconded by Hamilton, for approval of correction (from RWD3 to RWD8). Vote: Moody aye; Hamilton aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0.

Discussion and possible action on Resolution 2025-04; A Resolution Agreeing To File Application With The Oklahoma Water Resources Board (The "OWRB") For Financial Assistance Through The Drinking Water State Revolving Fund Loan Program, With The Loan Proceeds Being For The Purpose Of Acquiring, Constructing, Equipping And Installing An Automated Meter Reader System For The Authority's Water System; Approving A Legal Services Agreement And A Financial Advisory Agreement With Respect To The Aforesaid Automated Meter Reader System Project; And Containing Other Provisions Related Thereto

Motion was made by Mendiola, seconded by Moody, for approval of Resolution 2025-04. Vote: Mendiola aye; Moody aye; Bailey aye; Hamilton aye; Martens aye. Motion carried 5-0.

Administrative reports

None.

Adjourn

Motion was made by Moody, seconded by Hamilton, to adjourn. Vote: Moody aye; Hamilton aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0. The meeting ended at 7:43 p.m.

Approved this 10th day of July, 2025.

Secretary to the Authority

(SEAL)

AGENDA ITEM COMMENTARY

Meeting Date: July 10, 2025
Board: Sallisaw Municipal Authority
Subject: Reinvestment

ITEM TITLE: Discussion and possible action on staff's request to reinvest the Sallisaw Municipal Authority Certificate of Deposit with Local Bank for 273 Days at 4.52% Interest

INITIATOR: City Clerk

STAFF INFORMATION SOURCE: City Clerk

BACKGROUND: The City Clerk requested quotes for temporarily idle funds. Following review of quotes received, staff recommends reinvestment of the Sallisaw Municipal Authority Certificate of Deposit with the high bidder, Local Bank, for 273 days at 4.52% interest.

EXHIBITS:

KEY ISSUES: None.

FUNDING SOURCE: N/A

RECOMMENDATION: Approval of request to reinvest temporarily idle funds with Local Bank for 273 days at 4.52% interest.

AGENDA ITEM COMMENTARY

Meeting Date: July 10, 2025
Board: Sallisaw Municipal Authority
Subject: Reinvestment

ITEM TITLE: Discussion and possible action on staff's request to reinvest the Meter Fund Certificate of Deposit with Local Bank for 273 Days at 4.52% Interest

INITIATOR: City Clerk

STAFF INFORMATION SOURCE: City Clerk

BACKGROUND: The City Clerk requested quotes for temporarily idle funds. Following review of quotes received, staff recommends reinvestment of the Meter Fund Certificate of Deposit with the high bidder, Local Bank, for 273 days at 4.52% interest.

EXHIBITS: 1. SMA - CD QUOTES

KEY ISSUES: None.

FUNDING SOURCE: N/A

RECOMMENDATION: Approval of request to reinvest temporarily idle funds with Local Bank for 273 days at 4.52% interest.

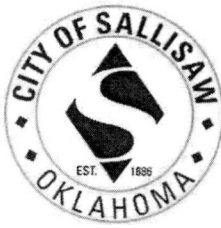
SALLISAW MUNICIPAL AUTHORITY

REDEPOSIT OF TEMPORARILY IDLE FUNDS

JULY 10, 2025

	<u>Fund</u>	<u>Amount</u>		
	Sallisaw Municipal Auth	\$ 907,945.95		
<u>Days</u>	<u>Firststar</u>	<u>National</u>	<u>Armstrong</u>	<u>Local</u>
147	<u>3.76%</u>	<u>4.25%</u>	<u>3.60%</u>	<u>NB</u>
<u>Days</u>	<u>Firststar</u>	<u>National</u>	<u>Armstrong</u>	<u>Local</u>
238	<u>3.64%</u>	<u>4.25%</u>	<u>4.17%</u>	<u>NB</u>
<u>Days</u>	<u>Firststar</u>	<u>National</u>	<u>Armstrong</u>	<u>Local</u>
273	<u>3.64%</u>	<u>4.25%</u>	<u>4.03%</u>	<u>4.52%</u>

	<u>Fund</u>	<u>Amount</u>		
	Meter Fund	\$ 488,882.81		
<u>Days</u>	<u>Firststar</u>	<u>National</u>	<u>Armstrong</u>	<u>Local</u>
147	<u>3.76%</u>	<u>4.25%</u>	<u>3.35%</u>	<u>NB</u>
<u>Days</u>	<u>Firststar</u>	<u>National</u>	<u>Armstrong</u>	<u>Local</u>
238	<u>3.64%</u>	<u>4.25%</u>	<u>4.17%</u>	<u>NB</u>
<u>Days</u>	<u>Firststar</u>	<u>National</u>	<u>Armstrong</u>	<u>Local</u>
273	<u>3.64%</u>	<u>4.25%</u>	<u>4.03%</u>	<u>4.52%</u>



115 East Choctaw P.O. Box 525 Sallisaw, OK 74955
Ph. 918-775-6241 Fax 918-775-9550 www.sallisawok.org

The Sallisaw Municipal Authority requests quotes on time deposits of idle funds for the time specified below beginning on July 16, 2025:

<u>FUND</u>	<u>AMOUNT</u>	<u>DAYS</u>	<u>MATURITY</u>	<u>QUOTE</u>
Sallisaw Mun Auth	\$907,945.95*	147	Dec 10, 2025	_____
		238	Mar 11, 2026	_____
		273	Apr 15, 2026	<u>4.52%</u>
SMA - Meter Fund	\$488,882.81*	147	Dec 10, 2025	_____
		238	Mar 11, 2026	_____
		273	Apr 15, 2026	<u>4.52%</u>

Quotes will be received by the City Clerk via e-mail; kjamison@sallisawok.org and must be received by 2:00 p.m., July 8, 2025. Quotes will then be reviewed. Recommendation for award will be presented at the regular meeting of The Sallisaw Municipal Authority, immediately following the Board of City Commissioners beginning at 6:00 p.m., July 14, 2025.

Please ensure that your facility has sufficient collateral pledged, should you be the successful bidder.

Submitted by:

Local Bank
(Print Bank Name)

Date: 6-27-25

By: Teresa Watts

Kim Jamison

Kim Jamison, City Clerk

*Estimated



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Ph. 918-775-6241 Fax 918-775-9550 www.sallisawok.org

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Please ensure that your facility has sufficient collateral pledged, should you be the successful bidder.

Submitted by:


Kim Jamison, City Clerk

Firststar Bank
(Print Bank Name)

Date: 7-1-25

By: Erin Kan, SUP/Market President

*Estimated



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Ph. 918-775-6241 Fax 918-775-9550 www.sallisawok.org

The Sallisaw Municipal Authority requests quotes on time deposits of idle funds for the time specified below beginning on July 16, 2025: *Same rate - All Terms*

<u>FUND</u>	<u>AMOUNT</u>	<u>DAYS</u>	<u>MATURITY</u>	<u>QUOTE</u>
Sallisaw Mun Auth	\$907,945.95*	147	Dec 10, 2025	_____
		238	Mar 11, 2026	_____
		273	Apr 15, 2026	_____
SMA - Meter Fund	\$488,882.81*	147	Dec 10, 2025	_____
		238	Mar 11, 2026	_____
		273	Apr 15, 2026	_____

4.25%

Quotes will be received by the City Clerk via e-mail; kjamison@sallisawok.org and must be received by **2:00 p.m., July 8, 2025**. Quotes will then be reviewed. Recommendation for award will be presented at the regular meeting of The Sallisaw Municipal Authority, immediately following the Board of City Commissioners beginning at 6:00 p.m., July 14, 2025.

Please ensure that your facility has sufficient collateral pledged, should you be the successful bidder.

Kim Jamison

Kim Jamison, City Clerk

Submitted by:

National Bank of Sallisaw
(Print Bank Name)

Date:

7/3/25

By:

[Signature]

*Estimated



115 East Choctaw P.O. Box 525 Sallisaw, OK 74955
Ph. 918-775-6241 Fax 918-775-9550 www.sallisawok.org

The Sallisaw Municipal Authority requests quotes on time deposits of idle funds for the time specified below beginning on July 16, 2025:

<u>FUND</u>	<u>AMOUNT</u>	<u>DAYS</u>	<u>MATURITY</u>	<u>QUOTE</u>
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SMA - Meter Fund	\$488,882.81*	147	Dec 10, 2025	<u>3.35%</u>
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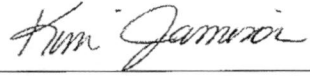
Please ensure that your facility has sufficient collateral pledged, should you be the successful bidder.

Submitted by:

Armstrong Bank
(Print Bank Name)

Date: 7/3/2025

By: Megan McHale


Kim Jamison, City Clerk

*Estimated

AGENDA ITEM COMMENTARY

Meeting Date: July 10, 2025
Board: Sallisaw Municipal Authority
Subject: Uptown Services Statement of Work (SOW) #24

ITEM TITLE: Discussion and possible action on Uptown Services Statement of Work (SOW) #24, an Agreement to Provide Consulting Services to the Sallisaw Municipal Authority, and authorize the General Manager to sign

INITIATOR: Director of Finance

STAFF INFORMATION SOURCE: Uptown Services

BACKGROUND: Uptown Services was originally contracted to perform consulting tasks for SMA related to the DiamondNet fiber optic project. Original contract date was April 14, 2003. Since the original contract, the scope of work has been modified to meet the ongoing needs of DiamondNet and staff.

The ongoing relationship with Uptown Services is a benefit for the SMA in that the SMA does not have the staff time or the expertise in programming issues that must be negotiated as the existing agreements expire. Uptown's experience in this area continues to save us from incurring additional expenses related to programming. They assist with all voice regulatory filings, Form 477 filings, and marketing and sales program development and execution. Uptown also assists staff with other technical issues related to DiamondNet operations.

EXHIBITS: 1. SOW #24

KEY ISSUES: Approval of this item will allow Uptown Services to continue working with staff on DiamondNet operations, as well as programming/voice issues that arise during the coming year. The new Agreement provides for these services for the period July 1, 2025, to June 30, 2026.

Uptown Services greatly benefits the city in that the city staff does not have the staff time nor the expertise in programming issues that must be negotiated. Uptown is able to stay on top of the issues on a nationwide basis and keep up with trends in programming. Their assistance with all the voice regulatory filings is a great assistance to staff.

Uptown Services retainer fee is \$1,000 per month.

FUNDING SOURCE: SMA - GL# 090-604-55507

RECOMMENDATION: Staff recommends approval of Uptown Services Statement of Work (SOW) #24.

IMPLEMENTATION SUPPORT SERVICES
FOR
FIBER OPTIC TELECOMMUNICATIONS SYSTEM

SALLISAW MUNICIPAL AUTHORITY

STATEMENT OF WORK No. 024

DATED AS OF JULY 1, 2025

This statement of work is issued pursuant to that certain Consulting Agreement dated as of April 14, 2003, by and between Sallisaw Municipal Authority ("Utility") and Uptown Services, LLC ("Uptown"), the "Agreement."

A. Term of this Statement of Work

From July 1, 2025 to June 30, 2026, unless otherwise terminated pursuant to the terms of Agreement, or extended by mutual agreement of the parties.

B. Scope of Assignment

This agreement provides for a monthly retainer to be paid for consulting and project execution tasks as required by the Utility in operating its fiber optic system.

Ongoing consulting support tasks to be completed are:

- Assistance with voice regulatory filings (499Q, 499A, OUSF, LNP, TRS)
- Assistance with 477 filings
- Programmer negotiation, renewals, and invoicing issues
- Annual rate increase analysis and recommendation
- Assistance launching new video channels
- Troubleshooting video services
- Marketing and sales program development and execution
- Negotiation of retransmission consent agreements

The monthly retainer will be \$1,000 per month for the ongoing consulting support tasks. This monthly retainer will cover remote support. In-person onsite travel will be \$1,500 per trip. Actual travel expenses will be additional to this amount.

C. Uptown Contact Information

Project Lead: Dave Stockton

1546 Bluebird Lane

Mound, MN 55364

Phone: 404 641 3000 (cell)

Email: dstockton@uptownservices.com

Website: <http://www.UptownServices.com>

D. Incorporation of Terms and Conditions of Agreement

The terms and conditions of the Agreement referenced above are hereby incorporated in and made part of this Statement of Work.

Agreed:

Uptown Services, LLC

By:

Name:

Dave Stockton

Title:

Principal

Date:

6/3/2025

Agreed:

Sallisaw Municipal Authority

By:

Name:

Title:

General Manager

Date:

RESOLUTION NO. 2025-05

**A RESOLUTION AMENDING THE MASTER FEE SCHEDULE, ESTABLISHING
CERTAIN RATES AND FEES FOR THE SALLISAW MUNICIPAL AUTHORITY, AND
SUPERSEDING PREVIOUS RESOLUTIONS**

WHEREAS, certain rates and fees of the Master Fee Schedule have previously been adopted by the Sallisaw Municipal Authority in prior resolutions; and

WHEREAS, certain rates and fees now need to be adjusted or added to the Master Fee Schedule; and

WHEREAS, the General Manager of the Authority has reviewed these rates and fees with the Trustees and the Trustees of the Sallisaw Municipal Authority have determined the rates and fees are necessary; and

WHEREAS, the Board of Trustees may at any time adjust or amend all or portions of the Master Fee Schedule and set certain rates and fees in separate resolutions if needed.

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE SALLISAW MUNICIPAL AUTHORITY AS FOLLOWS:

Section 1: The amendment to the Master Fee Schedule, as provided in Exhibit “A” attached hereto and incorporated herein by reference, is hereby adopted and shall be amended in its entirety to reflect the new version as attached to this resolution.

Section 2: That all provisions of any resolution of the Sallisaw Municipal Authority in conflict with the provisions of this resolution be repealed, and all other provisions not in conflict with the provisions of this resolution shall remain in full force and effect.

Section 3: Effective Date. The rate and fee adjustments and amendments of this resolution shall become effective on September 1, 2025.

PASSED AND APPROVED by the Trustees of the Sallisaw Municipal Authority, Sallisaw, Oklahoma on the 10th day of July 2025.

SALLISAW MUNICIPAL AUTHORITY

By: _____
Ernie Martens, Chairman

ATTEST:

Kim Jamison, Secretary
(SEAL)



CITY OF SALLISAW
MASTER FEE SCHEDULE
EFFECTIVE September 1, 2025

As adopted on July 10, 2025 by the
Board of City Commissioners
and the
Sallisaw Municipal Authority Board of Trustees

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Section 1. Administration and Business-Related Fees

Administration and Business-Related Fees	Rate	Rate Change	Note
Copy of requested records	\$0.25		Per page
Certified copy of records	\$1.00		Per page
Research/Compilation of Requested Records	City Cost		
Incident Reports- Fire and Police	\$5.00		Each
Video Reproduction	\$50.00		Per video
Copy of Municipal Code Book (must be ordered) City Ordinances Website Link: https://library.municode.com/ok/sallisaw/codes/code_of_ordinances	\$25.00 + city costs		All city ordinances are available at the city website
Copy of City Municipal Budget Document (Bound copy)	\$25.00		Each
Copy of Municipal Budget Document (Electronic copy) City Budget Documents Website Link: http://www.sallisawok.org/129/Budget-Information	NC		No charge. Current and past budget documents can be obtained on city web site.
Copy of Annual Audit Document (Bound copy)	\$15.00		Each
Copy of Annual Audit Document (Electronic copy) City Audits Website Link: http://www.sallisawok.org/131/Financial-Statements-Audits	NC		No charge. Current and past audits can be obtained on city web site.
Alcohol Occupation Tax Fees / Permits Medical Marijuana Fees / Permits	<i>*See applicable City Ordinance*</i>		
Coin-Operated Amusement (Due on or before January 1st each year)	\$30.00	-	Per unit per year
Commercial Business License Fee	\$500.00		Per year
Transient Merchant/Itinerant Vendor License	\$25.00 \$20.00/day \$230/month \$700/year		-Fees apply do NOT apply to food trucks -Exceptions per Art V, code of ordinances
Special Event Permit	\$20.00		Base fee for all special events
--alcohol surcharge	\$100.00		
--For-profit and Fundraising events surcharge	\$50.00		Any event where revenue is kept by vendors and/or a for-profit organization

Section 2. Recreation and City Facility Rental Fees

Recreation and City Facility Rental Fees	Rate	Rate Change	Note
Civic Center Reservation Fee (Wheeler facility)	\$100.00		Per Event
McGee Park Picnic Shelter Reservation Fee	NC		No fee, reservation required
Sallisaw Creek Park Picnic Shelter Reservation Fee	NC		No fee, reservation required
Rodeo Arena Use Permit (Requires certificate of liability insurance)	\$350.00		Per event

Rodeo Arena Use (Non Profit) Proof of insurance and non-profit status required	NC		No Fee, reservation required
Athletic field key to lights	\$25.00		Deposit, to be returned upon return of key
City Municipal Swimming Pool Admittance Fee-2025 ONLY	\$5.00		17+
Children 2-16	\$3.00		
Children Under 2	FREE		
City Municipal Swimming Pool Admittance Fee	\$3.00		Per person
City Municipal Swimming Pool Admittance Fee			
Children Under 2	FREE		
1st child 2-12	\$3.00		
Per add'l children 2-12	\$2.00		
Per teenager 13-16	\$4.00		Children <16 must be accompanied by an adult
17+	\$5.00		
City Municipal Swimming Pool Season Pass –Single Person. NO REFUNDS	\$30.00 \$50.00		Per season
City Municipal Swimming Pool Season Pass. Maximum of four (4) family members. Additional fee added for each family member in excess of four (4) family members. NO REFUNDS	\$50.00 plus \$10.00 per person over four.		Per season
	\$80.00		1x Adult and 2x children (any age)
	\$15.00		Per additional child 2-12
	\$20.00		Per additional teenager 13-16
	\$40.00		Per additional 17+
City Municipal Swimming Pool Private Parties *Subject to availability of pool manager and minimum of two lifeguards. Only available on Tuesday, Wednesday and Thursday from hours of 6:30 to 8:30. Must be scheduled minimum 14 days in advance.	\$250.00 \$400.00		Per event. Maximum event length 2 hours.—Pool ONLY
Brushy Lake Pavilion Use (Reserved)	\$50.00		Per day
Brushy Lake Camp Site (March 1 thru October 31)	\$20.00		Per night
Brushy Lake Camp Site (November 1 thru February 28 or 29.	\$15.00		Per night

Section 3. Utility Deposits

Residential Utility Deposits ¹	Rate	Rate Change	Note
Utility Deposit –Electric with or without other utility services	\$150.00		Per meter if multiple meters

Utility Deposit -Electric with or without other services and Online Utility Exchange Deposit Decision Red Light. (Online Utility Exchange red light identifies potential loss based on customer's previous credit history)	\$200.00		Per meter if multiple meters
Utility Deposit –Water, sewer, sanitation service only or combination of.	\$35.00		Per service
Utility Deposit –Water, sewer, sanitation service only or combination of and Online Utility Exchange Deposit Decision Red Light. (Online Utility Exchange red light identifies potential loss based on customer's previous credit history)	\$50.00		Per service
Utility Deposit –Vapor Light Service only (install fees still apply, refer to Section 4.1.1)	\$10.00		Per light

¹ Residential utility deposits may be waived or deferred based on customer payment history. Residential Deposits subject to be refunded based on approved city policy.

Deposits Commercial Services	Rate	Rate Change	Note
Minimum Commercial Utility Deposit –Commercial accounts -Full Service	\$350.00		Minimum deposit for a commercial account
Commercial Master Water Meter for Apartment Complex -Water Service Only	\$75.00 per unit		Landlord pays water usage based on a master meter
Commercial Deposits over \$350.00 Required Deposit: Deposit is equal to two (2) months bills based upon an estimated 12-month usage for the commercial establishment in question. History of prior occupancy of building may be used to estimate usage and determine deposit if business is of similar nature. If no history exists at location, deposit may be calculated based on other comparable customers or locations the city serves. This deposit may be adjusted up or down after a more accurate history has been recorded for a particular operation. Deposit may also be calculated based on the calculated electric load.	Maximum deposit: \$8,000.00		
Deposit - Commercial Water Service Only	Estimated monthly water costs x 2		Estimated water costs to be determined by city and customer. Deposit is subject to adjustment every 12 months based on usage.
Deposits Industrial Services			
Utility Deposit –Industrial Accounts	NA		Set by Contract
Deposits (Other)			
Residential Construction Poles/Temporary Use	\$150.00 \$175.00		Each
Commercial Construction Pole, Temporary Use	\$350.00 \$375.00		Each
Industrial Construction Pole, Temporary Use	\$500.00 \$525.00		Each

Section 4. City Utility Rates and Fees

Electric Services

Electric Connection Fees	Rate	Rate Change	Note
Due to constant changes in cost of materials, all items in this section shall be charged at current cost plus 15% to cover portion of labor (15% does not apply to commercial transformers). Cost shall include all materials needed to complete connection.			
60-200 AMP CALCULATED LOAD, SINGLE PHASE ELECTRIC SERVICE (Self Contained)			
Commercial Underground	COST+12% COST+15%		Each
Commercial Aerial	COST+15%		Each
Residential Underground	COST+15%		Each
Residential Aerial	COST+15%		Each
225-400 AMP CALCULATED LOAD, SINGLE PHASE ELECTRIC SERVICE (Self Contained)			
Self-Contained			
Commercial Underground	COST+15%		Each
Commercial Aerial	COST+15%		Each
Residential Underground	COST+15%		Each
Residential Aerial	COST+15%		Each
200-400 AMP CALCULATED LOAD, THREE (3) PHASE ELECTRIC SERVICE			
Commercial Underground	COST+15%		Each
Commercial Aerial	COST+15%		Each
3-Phase Transformer (Based on city cost)	COST of transformer. Prepayment required based on cost of unit		
400-1600 AMP CALCULATED LOAD, THREE (3) PHASE ELECTRIC SERVICE			
Commercial Underground	COST+15%		Each
Commercial Aerial	COST+15%		Each
3-Phase Transformer (Based on city cost)	COST of transformer. Prepayment required based on cost of unit		
All Other Material (COST determined by quotes at time of service request)	COST +15%		
Distributed Generation Application and Permit Fees			
Interconnecting A Generating Facility Application Fee	\$300.00 \$325.00		Non-refundable
Permit for Distributed Generation Facility (Permit will not be issued until the Interconnecting A Generating Facility Application is reviewed and approved)	\$100.00 \$125.00		

Sanitation Services

Sanitation Rates and Fees	Rate	Rate Change	Note
RSW-1, Residential Garbage per month	\$15.00 \$17.00		First container

	Over 65 \$10.00		
RSW-1, Residential Garbage per month	\$7.50 \$8.50		Each additional container
CSW-1, Commercial Garbage per month	\$20.00		First container
CSW-1, Commercial Garbage per month	\$12.00 \$15.00		Each additional container
Damaged Poly Cart	Cost +12% Cost +15%		Each
**CSW-3, Roll Off Container -20 CY (includes landfill fees, setting container, pick up and disposal of contents)	\$380.00 \$400.00		Per Setting, Prepaid
CSW-2, Dumpster Container (per cubic yard; once a week pick up)	\$5.00 \$6.00 \$10/ add'l pickup		

Commercial Dumpster Per Cubic Yard Charges-Per Month

	Cubic Yards	Per week	Weeks Yr	Mths Year		
	1	1	52	12		
		1 TIME	2 TIMES	3 TIMES	4 TIMES	5 TIMES
CY	\$ 5.00	PER WEEK	PER WEEK	PER WEEK	PER WEEK	PER WEEK
1	1 Cubic Yard per month	\$ 21.67	\$ 43.33	\$ 65.00	\$ 86.67	\$ 108.33
2	2 Cubic Yards per month	\$ 43.33	\$ 86.67	\$ 130.00	\$ 173.33	\$ 216.67
4	4 Cubic Yards per month	\$ 86.67	\$ 173.33	\$ 260.00	\$ 346.67	\$ 433.33
6	6 Cubic Yards per month	\$ 130.00	\$ 260.00	\$ 390.00	\$ 520.00	\$ 650.00
8	8 Cubic Yards per month	\$ 173.33	\$ 346.67	\$ 520.00	\$ 693.33	\$ 866.67

Sanitation Rates and Fees. Grapple Truck	Rate	Rate Change	Note
Residential Curbside Pickup Minimum Charge	\$32.00 \$35.00 Over 65 \$25.00		"Curbie"-per pick up
Residential Curbside Pickup up to 10 CY CY= (Length x width x height)/27	\$32.00 per load \$35.00 per load		Size 10' length x 5' width x 5' tall
Residential Curbside Pickup 11 CY or More	\$32.00 plus \$5.00 \$32.00 plus \$5.00 per additional CY over 10 CY		
Commercial Curbside Pickup	Minimum of \$45.00 plus \$5.00 \$48.00 plus \$5.00 per CY		

Landfill

Landfill Rates and Fees	Rate	Rate Change	Note
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Municipal Solid Waste (MSW 1 & 10) (noncontracted)	\$40.00 \$41.00		Per ton; min fee=1 ton
Minimum Charge	\$35.00		Per load
Non Hazardous Industrial Waste (NHIW -15)	\$60.00 \$65.00		Per ton; min fee=1 ton
NHIW-Minimum Charge	\$60.00		Per load
Non-Friable Asbestos	\$100.00 \$110.00		Per Ton
Contaminated Soil	\$50.00 \$45.00		Per ton; min fee=1 ton
Contaminated Soil – Minimum Charge	\$50.00		Per load
Shingles	\$40.00		Per ton; min fee=1 ton
Shingles – Minimum Charge	\$35.00		Per load
Shingle Pull Off, using dozer	\$45.00		Dozer pull off (9)
Shingle Pull Off, using excavator	\$75.00		Excavator pull off (12)
Shingle Pull Off, using backhoe	\$45.00		Backhoe pull off
Dead Animals (14)	\$50.00 \$60.00		Per ton; min fee=1 ton; call ahead for approval
Dead Animals – Minimum Charge	\$35.00		
Shredder Fluff (6)-No Contract	\$34.00 \$35.00		Per ton; min fee=1 ton
Shredder Fluff – Minimum Charge	\$30.00		
Chicken Waste (8)	\$175.00 \$190.00		Per load
Chicken Waste – Minimum Charge	\$50.00		
Sludge Material from Wastewater Plants	\$22.00 \$35.00		Per ton; min fee=1 ton
Sludge – Minimum Charge	\$15.00		
State of Oklahoma Solid Waste Fee (SSF). This fee is charged on solid waste when applicable.	\$1.25		Per ton. This fee charged on solid waste when applicable
Penalty for nonpayment of landfill invoices	10% of unpaid balance		Applied monthly
Landfill Facility Use Deposit (Contract Customer). Deposits may be required for certain customers who pose a payment risk.	Minimum of monthly tonnage costs x 2 or greater		
Copy of Landfill Invoices (outside what is provided with statements).	Minimum charge of \$10.00 + \$0.25 per page		
Tires and White Goods -- NO LONGER ACCEPTED			

Water Services

Water Service Tap Fees (All prices include tap and meter set)	Rate	Rate Change	Note
Due to constant changes in cost of materials, all items in this section shall be charged at current cost plus 15% to cover portions of labor. Cost shall include all materials needed to complete connection.			
Three Quarter (3/4) inch water tap	COST+12% COST+15%		Each

One (1) Inch Water Tap	COST+15%		Each
Two(2) Inch Water Tap	COST+15%		Each
Three (3) Inch Water Tap	COST+15%		Each
Four (4) Inch Water Tap	COST+15%		Each
Six (6) Inch Water Tap	COST+15%		Each
Eight (8) Inch Water Tap	COST+15%		Each
Fire Line Tap 4x3 tap with valve	COST+15%		Each
Fire Line Tap 6x3 tap with valve	COST+15%		Each
Fire Line Tap 6x4 tap with valve	COST+15%		Each
Fire Line Tap 8x4 tap with valve	COST+15%		Each
Fire Line Tap 8x6 tap with valve	COST+15%		Each
Fire Line Tap 10x4 tap with valve	COST+15%		Each
Fire Line Tap 10x6 tap with valve	COST+15%		Each
Fire Line Tap 10x8 tap with valve	COST+15%		Each
Fire Line Tap 12x4 tap with valve	COST+15%		Each
Fire Line Tap 12x6 tap with valve	COST+15%		Each
Fire Line Tap 12x8 tap with valve	COST+15%		Each
Fire Line Tap 12x10 tap with valve	COST+15%		Each
Fire Line Tap 4x4 tap and valve (extension only)	COST+15%		Each
Fire Line Tap 6x6 tap and valve (extension only)	COST+15%		Each
Fire Line Tap 8x8 tap and valve (extension only)	COST+15%		Each
Fire Line Tap 10x10 tap and valve (extension only)	COST+15%		Each
Fire Line Tap 12x12 tap and valve (extension only)	COST+15%		Each
Bulk Water Sale Rates and Fees	Rate	Rate Change	Note
Bulk Tank Fill –No meter, up to 1,000 gallons	\$40.00 \$45.00		Minimum
Plus per 1,000 gallons	\$8.00		
Bulk water sale with fire hydrant meter (Requires billing application to be completed)	-\$45.00 \$50.00		Minimum each billing period
Plus per 1,000 gallons	\$8.00		
Fire Hydrant Water Meter Deposit (Requires billing application to be completed)	\$1,250.00 \$1,400.00		Deposit required for each meter. Must be returned operable for deposit refund

Sewer Services

Sewer Service Tap Fees	Rate	Rate Change	Note
Sanitary Sewer Tap Inspection Fee	\$40.00 \$75.00		Each tap. New or Replacement, Residential or Commercial. Includes inspection
Sanitary Sewer Tap Inspection Fee (Industrial)	\$60.00		Each tap; Includes inspection

	\$80.00		
Private Sewage Disposal System Permit and Inspection Fee	\$100.00 \$125.00		Per system

Section 5. Utility Administration Fees

Utility Administration Fees	Rate	Rate Change	Note
REALTOR SHORT TERM CONNECT (RESIDENTIAL & SMALL COMMERCIAL REQUIRING METER INSTALL OR DISCONNECT AT METER CAN). 24 Hour electric and water connection (Applies to homes where utility connections are terminated and realtor wishes to show for sale)	\$45.00 \$50.00 per 24 hour period		Per 24 hour period not to exceed 5 days. No Account setup in UB. Requires signed service order
REALTOR SHORT TERM CONNECT (COMMERCIAL SERVICE REQUIRING POLE CONNECTION / DISCONNECTION). 24 Hour electric and water connection (Applies to commercial property where utility connections are terminated and realtor wishes to show for sale)	Base of \$275.00 plus \$45.00 \$50.00 per 24 hour period		Base required for electric department mobilization for connection and disconnection at pole. No Account setup in UB. Requires signed service order
Utility Reconnect Fee during normal business hours -Residential (8 AM-5 PM, M-F) Electric and/or Water	\$40.00 \$45.00		Per occurrence
Utility Reconnect Fee after normal business hours, weekends & holidays – Residential Electric and/or Water	\$50.00 \$60.00		Per occurrence
Utility Reconnect Fee-Electric crew required during normal business hours (8 AM-5 PM, M-F)	\$150.00 \$175.00		Per occurrence
Utility Reconnect Fee- Electric crew required after normal business hours, weekends & holidays	\$300.00 \$375.00		Per occurrence
Utility Transfer Fee -Applies to transfer of utility account to new service address	\$20.00 \$25.00		Per account
Return Check Fee, applies to all checks written to city	\$25.00 each		Will be applied to all dishonored negotiable instruments given in payment of utility bills (checks, money orders, account drafts, etc.)
Penalty on Unpaid Utility Accounts (Utility only)	10% of balance		
Cut Electric Meter Seal	\$25.00 each		
Electric Meter Test	\$25.00 each		(Independent test at customer's request, no charge if meter is defective)
Utility Account Collection Fee (Collected only if a delinquent account has been sent to a collection agency, collected in addition to the amount due on the utility account)	35% 40% of total sent to collections.		OK Title 11, Section 22-138. Includes unpaid utilities, unpaid fees, penalties, interest, court penalties, court costs, court fines.

Section 6. Cemetery Fees

Cemetery Fees	Rate	Rate Change	Note
Space Purchase	\$250.00		Per space
Columbarium	\$850.00		Per niche with lettering
Columbarium	\$625.00		Per niche without lettering
Grave Opening (Mon-Friday, 7:00 am to 4:00 pm)	\$300.00		
Grave Opening (Arriving after 4:00 pm M-F, or Saturday)	\$400.00 \$425.00		
Grave Opening (Sunday and Holiday)	\$550.00 \$600.00		
Cemetery Register (Paper Copy)	\$10.00		
Cemetery Register (Electronic pdf. file) Can be obtained from web site	NC		
Assist in Urn Burial Monday- Friday	NC		
Assist in Urn Burial Weekends and Holidays	\$50.00 \$60.00		
Set up of Chairs and Gazebo on Weekends & Holidays	\$100.00 \$150.00		

Section 7. Fire Department Response and Permit Fees

Fire Department Response and Permit Fees	Rate	Rate Change	Note
Rates apply to outside city limits non-assist responses or inside/outside city limits hazardous material response.			
Minimum emergency response charge –Class A response, minimum 2 hours	\$1,500.00		
Minimum emergency response charge –Requiring aerial truck, minimum 2 hours	\$2,000.00		
Class A Pumper –After 2 hours	\$400.00		Per hour
Aerial Pumper –After 2 hours	\$750.00		Per hour
Rescue Truck –After 2 hours	\$125.00		Per hour
Minim Pumper Truck –After 2 hours	\$200.00		Per hour
Class 9 Grass Truck –After 2 hours	\$150.00		Per hour
Service Truck –After 2 hours	\$100.00		Per hour
Cascade Trailer –After 2 hours	\$75.00		Per hour
Firefighter Personnel –per hour	\$40.00		Per hour
Firefighter Officer –After 2 hours	\$50.00		Per hour
Equipment Cleanup Charge	\$200.00		Per occurrence
Burn Permit-Agricultural zoned 10 acres or more.	No Charge		5-day Permit
Burn Permit -Non-Agricultural, 5 days	\$10.00		
Open Bon Fire –One (1) time permit per event	\$10.00		Per event

Section 8. Animal Welfare and Shelter Fees

Adoption and Redemption of Impounded Animals

Redemption of Impounded Animals	Rate	Rate Change	Note
Adoption fee for dog or cat. Includes neuter/ spay, vaccination for each animal adopted.	\$50.00		Each. Completed prior to animal leaving facility.
Adoption fee for puppy or kitten <6 months. Includes neuter & spay deposit, vaccinations for each animal adopted.	\$95.00 (\$25.00 deposit incl)		Spay/Neuter deposit of 25\$ can be redeemed in accordance with Ch10, Sec10-6
Adoption fee for puppy or kitten between 6 and 10months. Includes neuter/ spay, vaccinations for each animal adopted.	\$70.00		
Adoption small animal (not cat or dog), fowl or domestic bird	\$20.00		Each
Altered dog or cat, first impoundment	\$30.00		
Altered dog or cat, second impoundment	\$75.00		Fee in addition to any fine received in court
Altered dog or cat, third or subsequent impoundment	\$100.00		Fee in addition to any fine received in court
Unaltered dog or cat, first impoundment	\$80.00		
Unaltered dog or cat, second impoundment	\$180.00		Fee in addition to any fine received in court & includes spay/neuter (see Ch10 Sec10-3)
Unaltered dog or cat, third or subsequent impoundment (Mandatory neuter or spay required)	\$100.00		
Impoundment of livestock or other large animal	\$100.00		Per day plus actual cost of feed and other housing costs.
Care Fees (Fees include day of arrival and day of departure of impounded animals and is in addition to any other fees or deposits fines)	\$15.00 animal/day		Not applicable to animals being adopted
Dead animal pick up from residence, animal hospital or clinic. (dog or cat only)	\$25.00		Each
Dead animal pick up from residence of person over 65 years of age (dog or cat only)	NC		
Owner surrender of adoptable animal to animal shelter	\$50.00		Per animal

Animal Euthanasia and Cremation Services

EUTHANASIA AND CREMATION SERVICES			
Euthanasia of animal at animal shelter. At owner's request. Requires signed release.	\$45.00		Per animal
Cremation services up to 20 lbs.	\$100.00 \$110.00		Includes urn with engraved plate
Cremation services 21 to 60 lbs.	\$140.00 \$150.00		Includes urn with engraved plate
Cremation services 61 to 80 lbs.	\$160.00 \$175.00		Includes urn with engraved plate

Cremation services 81 to 100 lbs.	\$200.00 \$215.00		Includes urn with engraved plate
Cremation services 101 up to maximum of 250 lbs.	\$230.00 \$250.00		Includes urn with engraved plate

Animal Licenses and Permits

Licenses and Permits for Kennels Keeping Small Animals	Rate	Rate Change	Note
Kennel License (In zoned agriculture areas only) (required for more than any combination of 5 pets)	\$175		Per year; annual inspection required prior to license issuance
Alteration Permit—allows pets over 6mo to remain unaltered	\$100/pet		One time fee; required for unaltered pets not covered by vet exception
Permit for keeping small animals other than dog or cat	\$25.00		Per year
Bee Keeper License (In zoned agriculture areas only)	\$25.00		Per year

Licensing of Dogs and Cats	Rate	Rate Change	Note
LIFETIME LICENSE: Lifetime dog or cat license fee Requires Microchip. Includes registration of microchip.	\$30.00		Lifetime
YEARLY LICENSE: Dog or cat license fee, no microchip. Requires yearly renewal	\$75.00		Per year
Re-issue of lost or destroyed city animal tag	\$10.00		Each Tag
Dog or cat micro-chip Registration in lieu of annual tag, or until change in ownership	\$10.00		
Hobbyist Breeder Permit: A permit may be issued to hobbyist who are in compliance with city ordinances. Limit of four (4), not to exceed five (5) dogs, cats, or combination of. Each animal must have its own permit and location must be inspected by animal welfare and code enforcement.	\$60.00		Requires yearly renewal. In addition, each animal must have its own license.
LIFETIME LICENSE: License for each dog or cat, lifetime or change in ownership for persons over age of 65	Cost of Microchip	-	-

Section 9. Building Development Permit, Inspection, Plan Review and Code Enforcement Fees

Building, Electrical, Mechanical and Plumbing Permits	Rate	Rate Change	Note
Commercial Building Permit and Inspections	\$125.00 \$130.00 plus \$.10 psf.		
Commercial Remodel	\$125.00 \$135.00 plus \$0.05 psf.		

Commercial Electrical, Mechanical and Plumbing Permit	-\$50.00 \$55.00 plus \$.07 per psf		
Commercial All Inclusive (Building, electric, mechanical, plumbing, roof permits)	\$125.00 \$135.00 plus \$0.20 psf		
Residential Building Permit	-\$50.00 \$60.00 plus \$.05 \$.10 psf		
Residential Remodel	\$50.00 \$60.00 plus \$0.03 psf		
Residential All Inclusive (Building, electric, mechanical, plumbing, roof permits)	\$50.00 \$60.00 plus \$0.15 \$.20 psf		
Residential Electrical, Mechanical and Plumbing Permit	\$40.00 \$50.00 plus \$.03 \$.10 psf		
Manufacturing/Industrial Building Permit	-\$300.00 \$350.00		Minimum
Plus per square foot	\$0.10 \$0.15		first 5,000 sf
Plus per square foot	\$0.05 \$0.10		next 20,000 sf
Plus per square foot	\$0.01 \$0.05		over 25,000K sf
Demolition and House Moving Permit	\$50.00 \$60.00		Each
Uniform Building Code Commission Fee \$4.00) + UBCC Administrative Fee (\$0.50)	\$4.50		Each unless permit excluded
Occupancy Permits	Rate	Rate Change	Note
Applies to change of occupants only where and when required			
Single Family	\$20.00 \$25.00		Each
Two Family and Multi-family	\$10.00 \$15.00		Per unit
Commercial	\$20.00 \$25.00 plus \$10.00 \$12.00 per floor		
Industrial	\$50.00 \$60.00		Each
Temporary Occupancy Permit	\$10.00 \$15.00		Each
Street Cut Permits *Contractor required to repair based on city specifications.	Rate	Rate Change	Note

Side Walk Replacement	\$20.00		Each
Curb Cut or Driveway Approach	\$25.00		Each
Asphalt Street or Alley Utility Cut	-\$250.00 \$275.00		Each
Concrete Street or Alley Utility Cut	-\$250.00 \$275.00		Each
Mobile Home Permits	Rate	Rate Change	Note
Does not include electrical or plumbing permits			
Inside Mobile Home Park	-\$40.00 \$42.00		Each
Outside Mobile Home Park	-\$60.00 \$65.00		Each
Swimming Pool Permits	Rate	Rate Change	Note
Does not include electrical or plumbing permits			
Residential Swimming Pool	\$40.00 \$45.00		Each
Commercial, Multi-family	\$100.00 \$125.00		Each
Signage and Billboards	Rate	Rate Change	Note
Non-electric Signage: ground, pole, canopy, awning, wall, marquee and menu boards.	\$40.00 \$45.00 plus \$0.25 per square foot		
Electrical Signage: ground, pole, canopy, awning, wall, marquee and menu boards.	\$60.00 \$70.00 plus \$0.25 per square foot		
Temporary advertisement, banners and real estate signs	See Sign Ordinance		
Fuel Storage Tank Permits/Inspection Fees	Rate	Rate Change	Note
Fuel Storage Tanks	-\$125.00 \$135.00		Each. Includes piping
Fuel Dispensing Pump	-\$30.00 \$40.00		Each
Inspection Fees	Rate	Rate Change	Note
Re-Inspection Fee (Normal Hours, upon 2 nd and subsequent re-inspections	\$25.00 \$35.00		Per hour, 1 hour minimum
Inspection Fees Scheduled Outside Normal Business Hours and Weekends	\$50.00 \$75.00		Per hour, 1 hour minimum
Gas Line Test/Inspection Fee	\$25.00 \$30.00		Each, in addition to permit required
Sewer Tap Inspection Fee	\$25.00 \$30.00	-	Each, in addition to permit required

Other Permit Fees	Rate	Rate Change	Note
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Sewage Tank Dumping Permit. <i>Allows dumping of sewage into sewer collection system at wastewater treatment plant.</i>	\$500.00 \$550.00		Per year.
Day Care Permit Fee (In Home Daycare)	\$25.00 \$20.00		
Garage Sale Permit Fee –Residential property	NC		limit 4 per 12-month period, application and license per sale.
Miscellaneous Permits (includes; storm shelters, awnings, firework-stands , fences, tents, siding.(All items not listed but governed by construction codes)	\$20.00 \$25.00		Each; Fireworks Stands must have Itinerant Vendor License and Fire Safety Inspection
Roof Permit - Residential	\$40 plus \$1.00 per Square ft.		
Roof Permit - Commercial / Industrial	\$100 plus \$1.00 per Square ft.		
Communication Tower Permits and fees	See Ordinance		
Planning Commission	Rate	Rate Change	Note
Planning Commission Applications; All	\$200.00 \$210.00		Each
Special Use Permit (applicant pays for advertising)	\$200.00 \$225.00		Each
Administrative Zoning Clearance Permit	\$125.00 \$130.00		Each
Plan Reviews	Rate	Rate Change	Note
Preliminary Plan Review (Residential)	\$50.00 \$60.00		Each
Preliminary Plan Review (Commercial)	\$100.00 \$120.00		Each
Preliminary Plan Review (Industrial)	\$150.00 \$170.00		Each
Board of Adjustment	Rate	Rate Change	Note
Board of Adjustment Applications: All Applications.	\$200.00 \$225.00		Each
Appeals of Determination to the PC or BOA (Filed with City Clerk within 15 days)(City Ordinances)	\$100.00 \$150.00		
Board of Appeals (Construction Codes) Filed with City Clerk within 15 days	\$100.00 \$125.00		

Contractor Registration Fees	Rate	Rate Change	Note
As required by state law			
Contractor, first time registration	\$100.00 \$110.00 per license, plus \$50.00 for each Journeyman		
Contractor renewal registration	\$50.00 \$45.00 per license, plus \$25.00 \$20.00 for each Journeyman		
Maps	Rate	Rate Change	Note

11x17 map	\$2.50		Each
11 x 17 map with aerial image background	\$5.00		Each
18x24 map	\$5.00		Each
18 x 24 map with aerial image background	\$10.00		Each
24x36 map	\$10.00		Each
24 x 36 map with aerial image for background	\$15.00		Each
36X48 map	\$15.00		Each
36 x 48 map with aerial image for background	\$25.00		Each
Copies of Construction Documents (per page)			
11x17 NEW B/W or Color	\$4.00		Each
18x24 NEW B/W or Color	\$5.00		Each
24x36 NEW B/W or Color	\$6.00		Each
36x48 NEW B/W or Color	\$7.00		Each
Floodplain Management Fees	Rate	Rate Change	Note
Floodplain Development Permit	\$200.00 \$210.00		Each
Inspection Fee	\$25.00 \$30.00		Per inspection

Section 10. Airport Fees and Permits

Airport Fees and Permits *All subject to requirements of Chapter 14 of the Sallisaw City Code of Ordinances	Rate	Rate Change	Note *Per Section 14-82 (8), the Airport Manager may suspend, restrict or revoke any permit for all operations whenever such action is deemed necessary in the interest of public health, safety or welfare
Permit for providing airport services (14-82). Applies to: - Aviation Flight School, 14-83 - Crop Dusting or Spraying of Agriculture chemicals, 14-84 - Aircraft Rental and Sales Operations, 14-85 - Aircraft maintenance services, 14-86 - Commercial Skydiving Operations, 14-82(19), 14-87 - Other aeronautical services as identified and allowed.	\$125.00 \$130.00		Per year for each service permitted.
Permit for Flying Clubs, 14-88	\$150.00 \$160.00		Per year
Permit for Advertising Signs Posted on Airport Property, 14-82 (10).	\$25.00 \$30.00		Per year, per sign
Permit for Advertising from Aircraft, 14-82 (11)	\$25.00		3-day permit

	\$30.00		
Permit for Special Events on Airport Property, 14-82 (17)	\$50.00 \$60.00		3-day event permit
Hangar Rental (City Owned). Based on contract or lease.	NA		
Airport facility land lease. Based on contract or lease.	NA		
Fuel cost. Calculated based on delivery cost of fuel and required city profit rate. Subject to daily, weekly or monthly adjustments.			

Section 11. City Labor and Equipment Fees

City Labor and Equipment Fees	Rate	Rate Change	Note
Mobilization fee for large equipment requiring permit for moving to location.	\$3,000.00	\$3250.00	Per piece of equipment
Dozer	\$125.00	\$150.00	Per hour, 2 hour minimum charge
Large track hoe (excavator)	\$125.00	\$150.00	Per hour, 2 hour minimum charge
Small track hoe (excavator)	\$75.00	\$80.00	Per hour, 2 hour minimum charge
10 Wheeler Dump Truck	\$125.00	\$140.00	Per hour, 2 hour minimum charge
Road Grader	\$125.00	\$140.00	Per hour, 2 hour minimum charge
Grade-all Excavator	\$125.00	\$140.00	Per hour, 2 hour minimum charge
Front End Loader	\$125.00	\$140.00	Per hour, 2 hour minimum charge
Back-hoe	\$125.00	\$140.00	Per hour, 2 hour minimum charge
Grapple Truck	\$200.00	\$225.00	Per hour, 2 hour minimum charge
Street Sweeper	\$150.00	\$165.00	Per hour, 2 hour minimum charge
Large Tractor Mower	\$100.00	\$110.00	Per hour, 2 hour minimum charge
Small Tractor Mower	\$75.00	\$90.00	Per hour, 2 hour minimum charge
Riding Mower	\$35.00	\$40.00	Per hour, 2 hour minimum charge
Wood Chipper	\$60.00	\$75.00	Per hour, 2 hour minimum charge
Work Truck	\$50.00	\$60.00	Per hour, 2 hour minimum charge
Water Truck	\$75.00	\$90.00	Per hour, 2 hour minimum charge
Skid Steer Loader	\$75.00	\$100.00	Per hour, 2 hour minimum charge
Bucket Truck (Large) (Electric or Telecom)	\$225.00	\$250.00	Per hour, 2 hour minimum charge
Bucket Truck (Small) (Electric or Telecom)	\$200.00	\$225.00	Per hour, 2 hour minimum charge
Digger Derrick	\$175.00	\$190.00	Per hour, 2 hour minimum charge
Mini-Digger Derrick	\$125.00	\$140.00	Per hour, 2 hour minimum charge
Light Tower With Generator	\$50.00	\$60.00	Per hour, 2 hour minimum charge
Trencher	\$50.00	\$60.00	Per hour, 2 hour minimum charge
Cutting Torch, Weed Eater, DR Weed Eater, Chainsaw, Limb Saw	\$25.00	\$30.00	Per hour
Brush Truck	\$40.00	\$50.00	Per hour
Top Soil	\$80.00	\$90.00	Per load
Telecom: Fiber Splice Trailer	\$75.00	\$90.00	Per hour, 2 hour minimum charge
Telecom: Fusion Splicing	\$25.00	\$30.00	Per splice

Telecom: Splice Enclosure Replace Small	\$50.00	\$60.00	Each
Telecom: Splice Enclosure Replace Large	\$250.00	\$275.00	Each
Telecom: Fiber Optic Trunk -Fiber Replace	\$0.50	\$0.75	Per foot
Telecom: Fiber Optic Service Drop Fiber Replace	\$0.20	\$0.30	Per foot
Labor Per Hour Per Employee	Actual Hourly rate based on pay and benefits. May include overtime if applicable.		
Materials Used to Repair Damage to City Infrastructure	Cost of materials plus 25% restocking fee		

AGENDA ITEM COMMENTARY

Meeting Date: July 10, 2025
Board: Sallisaw Municipal Authority
Subject: Change Order #7

ITEM TITLE: Discussion and possible action on Change Order No. 7 in the amount of \$6,686.23 for the Sallisaw Aquatics Facility Project; Hoey Construction Company

INITIATOR: Hoey Construction

STAFF INFORMATION SOURCE: City Manger

BACKGROUND: Change Order #7 is for the hot water heater and the toilet accessories for the stand-alone bathroom. This was an oversight by the architect and the architect will cover these costs.

Original Contract -	\$3,342,986.27
Change Order #1 -	\$8,500.00
Change Order #2 -	(\$9,360.67)
Change Order #3 -	Too Costly
Change Order #4 -	(\$10,979.22)
Change Order #5 -	\$ 8,654.81
Change Order #6 -	Combined with 5
Change Order #7 -	\$ 0.00 (Cost will be covered by architect)
Total	\$ 3,339,801.19

EXHIBITS: 1. Change Order 7- Sallisaw Aquatics Facility TA SAR

KEY ISSUES:

FUNDING SOURCE:

RECOMMENDATION: Approval of Change Order 7, Hoey Construction, in the amount of \$6,686.23

DATE: 5/21/2025
PROJECT MANAGER: EH
ESTIMATE BY: EH

**PLEASE PROVIDE AN ANSWER
NO LATER THAN 5/23/2025**

Approved: 7/10/25

Ernie Martens, Chairman

Attest:

Kim Jamison, Secretary

AGENDA ITEM COMMENTARY

Meeting Date: July 10, 2025
Board: Sallisaw Municipal Authority
Subject: Change Order #8

ITEM TITLE: Discussion and possible action on Change Order No. 8 in the amount of - **\$32,800.00 (deduct)** for the Sallisaw Aquatics Facility Project; Hoey Construction Company

INITIATOR: Hoey Construction

STAFF INFORMATION SOURCE: City Manger

BACKGROUND: Per Hoey Construction, this change order is the result of the pool deck elevations not being identified for them to complete the sod work. The change order includes removal of 65,600 square feet of sod.

Original Contract -	\$3,342,986.27
Change Order #1 -	\$8,500.00
Change Order #2 -	(\$9,360.67)
Change Order #3 -	Too Costly
Change Order #4 -	(\$10,979.22)
Change Order #5 -	\$ 8,654.81
Change Order #6 -	Combined with 5
Change Order #7 -	\$ 0.00 (Cost will be covered by architect)
Change Order #8	(\$32,800.00)
Total	\$ 3,307,001.19

EXHIBITS: 1. Chage Order Proposal 8 - Sod Removal
2. Hoey Change Order #8

KEY ISSUES:

FUNDING SOURCE:

RECOMMENDATION: Approval of Change Order 8, Hoey Construction, in the amount of deduct \$32,800.00

5/30/2025

Geoff Evans
Planning Design Group
5314 S. Yale Ave. Tulsa, OK 74135

City of Sallisaw

Subject: Change Order #8 – Sallisaw Aquatic Facility

Attn: Geoff Evans, Brian Heverly, Keith Miller, Robin Haggard

Attached, please find Change Order #8 for the Sallisaw Aquatic Facility, this was brought on by the pool deck elevations not being identified for HCC to complete the sod work. This Change Order includes removal of 65,600 square feet of sod.

Please be aware that the completion timeline for these changes may vary depending on the response times for approvals, as well as the availability of materials. We will make every effort to expedite the work once approvals are received and materials are secured. We will keep you informed of any potential delays and adjust the project schedule as needed.

We appreciate your prompt attention to this Change Order. Should you have any questions or require further information, please do not hesitate to contact us.

Thank you for your cooperation.

Sincerely,



DATE: 5/30/2025
PROJECT MANAGER: EH
ESTIMATE BY: EH

**PLEASE PROVIDE AN ANSWER
NO LATER THAN 6/3/2025**

Ernie Martens, Chairman

Kim Jamison, Secretary

AGENDA ITEM COMMENTARY

Meeting Date: July 10, 2025
Board: Sallisaw Municipal Authority
Subject: Ageement

ITEM TITLE: Discussion and possible action on authorizing an amount *not to exceed \$80,000.00* for expenditures to serve as customer incentives during cable t.v. transition, and authorize the General Manager to sign Streaming Choice Terms and Funding Agreement

INITIATOR: IT Director
City Manager

STAFF INFORMATION SOURCE: IT Director
City Manager

BACKGROUND:

EXHIBITS:

KEY ISSUES:

FUNDING SOURCE: #090-604-55510 - VIDEO PROGRAMMING COST

RECOMMENDATION: Approval of expenditures in *an amount not to exceed \$80,000* for customer incentives during cable t.v. transition and authorize General Manager to sign Agreement

AGENDA ITEM COMMENTARY

Meeting Date: July 10, 2025
Board: Sallisaw Municipal Authority
Subject: Landfill Land Lease

ITEM TITLE: Discussion and provide direction to staff and/or possible action concerning Lease of Landfill property for agricultural use

INITIATOR: Commissioner Moody
City Manager

STAFF INFORMATION SOURCE: City Manager
Solid Waste Superintendent

BACKGROUND:

The City was recently approached with a request to lease City-owned property for the purpose of using it as pasture land and for baling hay. The property in question is currently not being utilized for landfill waste or any other active municipal operations.

We are asking Council to evaluate the request to determine the appropriateness of such use, taking into account legal, environmental, and logistical considerations. If warranted, bids will be requested and a final General Lease will be brought back for consideration, if it is determined that the property may be leased under acceptable terms.

EXHIBITS: 1. Landfill Area Lease Agreement_DRAFT

KEY ISSUES:

FUNDING SOURCE:

RECOMMENDATION:

GENERAL LEASE FOR LANDFILL AREA USAGE

THIS LEASE, made and entered into between The Sallisaw Municipal Authority, a public trust, hereinafter referred to as lessor, and _____, of _____, Oklahoma _____, hereinafter referred to as lessee;

WITNESSETH:

1) The lessor, for and in consideration of the rents, covenants and agreements hereinafter set forth has demised, leased and rented unto the lessee the following described premises:

All that part of the SW $\frac{1}{4}$ SW $\frac{1}{4}$ NW $\frac{1}{4}$ and all that part of the N $\frac{1}{2}$ NW $\frac{1}{4}$ SW $\frac{1}{4}$ and all that part of the SW $\frac{1}{4}$ NE $\frac{1}{4}$ SW $\frac{1}{4}$ lying South and West of the Railroad right-of-way and all that part of the SE $\frac{1}{4}$ SW $\frac{1}{4}$ and all that part of the S $\frac{1}{2}$ SW $\frac{1}{4}$ SE $\frac{1}{4}$ lying South of the Railroad right-of-way in Section 13, Township 11 North, Range 24 East of the Indian Base and Meridian, Sequoyah County, Oklahoma; and,

The NW $\frac{1}{4}$ NE $\frac{1}{4}$ NW $\frac{1}{4}$ and the S $\frac{1}{2}$ NE $\frac{1}{4}$ NW $\frac{1}{4}$ and the S $\frac{1}{2}$ NW $\frac{1}{4}$ and the S $\frac{1}{2}$ NW $\frac{1}{4}$ NE $\frac{1}{4}$ and the S $\frac{1}{2}$ NE $\frac{1}{4}$ and the NE $\frac{1}{4}$ NE $\frac{1}{4}$ and the NE $\frac{1}{4}$ NW $\frac{1}{4}$ SW $\frac{1}{4}$ and the S $\frac{1}{2}$ NW $\frac{1}{4}$ SW $\frac{1}{4}$ and the NE $\frac{1}{4}$ SW $\frac{1}{4}$ and the S $\frac{1}{2}$ SW $\frac{1}{4}$ and the SE $\frac{1}{4}$, all in Section 22, Township 11 North, Range 24 East of the Indian Base and Meridian; and,

All of Section 23, Township 11 North, Range 24 East of the Indian Base and Meridian, Less the E $\frac{1}{2}$ SE $\frac{1}{4}$ SE $\frac{1}{4}$; and,

The N $\frac{1}{2}$ NW $\frac{1}{4}$ NE $\frac{1}{4}$ and the N $\frac{1}{2}$ NE $\frac{1}{4}$ NW $\frac{1}{4}$ and the S $\frac{1}{2}$ N $\frac{1}{2}$ NW $\frac{1}{4}$ and the S $\frac{1}{2}$ NW $\frac{1}{4}$ and the N $\frac{1}{2}$ N $\frac{1}{2}$ SW $\frac{1}{4}$ of Section 24, Township 11 North, Range 24 East of the Indian Base and Meridian;

LESS THE FOLLOWING TRACTS:

The space needed to construct the new leachate pond.

...

for the purpose of pasture land and baling hay. Total acres leased is ____ acres. Together with all the rights, privileges and appurtenances thereunto belonging, to have and to hold for and during the amended term of five years, effective October 1, 2025 to September 30, 2030.

2) Said lessee agrees to pay the lessor as a rental for the within leased premises the sum of *twenty dollars (\$20.00)* per acre per year, payable in one (1) annual installment per year, commencing on October 1, and continuing through the 1st of October of each year

thereafter during the term of said lease. All rent payments shall be paid to The Sallisaw Municipal Authority.

3) Upon sale of any part of property, lessor shall give lessee 60 days notice to vacate that part sold with remainder of lease to be pro-rated.

4) The lessor and the lessee further covenants and agrees with each other as follows:

A. The lessee will maintain the property by mowing it according to the following schedule:

- 1) within one year of signing of this lease the property must be mowed;
- 2) Annually, thereafter, the property will be mowed;
- 3) Mowing and bailing hay shall be equal to or considered as mowing.

B. The lessee will be responsible for upkeep of all perimeter fencing (no less than 4 strand barbed wire), any gates installed, and/or any cattle guard crossings.

- 1) Fencing and/or gate(s) must be installed from _____ to _____ by the lessee prior to occupation in order to prevent cattle from interfering with stream/waterway mitigation efforts and to reduce the risk to animals and equipment.
- 2) Fencing and/or gate(s) must be installed from _____ to _____ by the lessee prior to occupation in order to prevent cattle from interfering with daily landfill operations and to reduce the risk to animals and equipment.
- 3) Fencing installation and adequacy will be confirmed by the Landfill & Sanitation Director prior to lessee occupying the space.
- 4) Install gate on fence opening immediately east of scale house that will limit access to leased area and keep cattle in. This will be the primary access point for the leased area. This gate will need to be accessible by Landfill personnel as the pond is a source of freshwater for operations.

C. Any time cattle are found to be outside the fence, the lessee will be contacted. If the estimated response time to the situation is more than 2 hours from notification, the cattle found outside of the fence will be rounded up by City employees, returned to inside of the fence and the lessee will be charged 300\$ per occurrence. Any more than five occurrences per year will be grounds for termination of the lease.

D. The lessee agrees not to assign or lease or let or underlet the premises or any part thereof without first obtaining the written consent of the lessor.

E. The lessee agrees that all property of any kind that may be on the premises during the continuance of the lease shall be at the sole risk of the lessee, and lessor shall not be liable to the lessee for any injury, loss to damage to such property.

F. There is no hunting permitted on the property leased by the lessee nor shall it be let or underlet for the purposes of hunting. *Surrounding property is privately owned and may be hunted at the owners' discretion.*

G. Lessor shall inspect the property on an annual basis, and, in the event that Lessee does not keep each and every covenant of this agreement as set out herein, this lease may be terminated upon 60 day notice to Lessee. The failure of Lessee to comply with each and every provision of this lease shall be grounds for termination upon giving of such 60 days notice.

H. The lessee hereby agrees to use the property exclusively for the purpose of pasture land and baling hay; and, lessee hereby further agrees not to commit or allow to be committed hunting and/or fishing, or to lease or let the premises or any part thereof for the purpose of hunting and/or fishing.

I. This amended lease shall bind and endure to the benefit of the parties hereto and their respective heirs,