SALLISAW ECONOMIC AUTHORITY
SPECIAL MEETING

July 10, 2025

Time: Immediately Following the Meeting of the Sallisaw Library Authority

Council Chambers
113 North Elm Street
Sallisaw OK 74955

A G E N D A

"POSSIBLE ACTION" INCLUDES, BUT IS NOT LIMITED TO, APPROVAL, AUTHORIZATION, ADOPTION, REJECTION, DENIAL, AMENDMENT, TAKING NO ACTION, OR TAKING THE ITEM FOR DISPOSITION AT A LATER DATE OR TIME.

1. **Meeting Called to Order**

2. **Declaration of a Quorum**

3. **Possible Action on Minutes of Regular Meeting of June 9, 2025**

4. **Discussion and Possible Action on Issuing Payment to OSU-Center for Health Sciences in the Amount of $262,566.27, Paid in 8 Payments, for the Hospital Authority**

5. **Adjourn**

Posted: **JULY 8, 2025**
Time: **11:15 A.M.**

KIM JAMISON

MINUTES

SALLISAW ECONOMIC AUTHORITY

REGULAR MEETING

JUNE 9, 2025

The Sallisaw Economic Authority met in a regular meeting on June 9, 2025, in the Council Chambers, 113 North Elm, Sallisaw. Notice of the meeting was given by emailing Sequoyah County Times; by emailing KXMX; by posting at city hall on June 5, 2025, at 5:15 p.m.; by posting on the city's website; and, by giving notice to the City Clerk.

Members present:	Ernie Martens,	Chairman
	Kenny Moody,	Trustee, Ward 1
	Josh Bailey,	Trustee, Ward 2
	Julian Mendiola,	Trustee, Ward 3
	Brad Hamilton,	Trustee, Ward 4
Members absent:	None	
Staff present:	Brian Heverly,	General Manager
	Jordan Pace,	City Attorney
	Kim Jamison,	Secretary
	Robin Haggard,	Director of Finance
	Keith Miller,	Building Development Director
	Clint Smith,	IT Manager
	Chris Carter,	Senior Code Inspector
	Ben Spyres,	Computer Technician
	Kayle Griffin,	Chief Accountant
Others present:	Lynn Adams; Randy Nelson; J.W. Fleetwood; Tim Foote; Michael Hogan; Stephanie Six; Stacy Callahan; Others Unidentified.	

Meeting Called to Order

Chairman Martens called the meeting to order. The meeting began at 7:43 p.m.

Declaration of a Quorum

A quorum was declared present.

Possible Action on Minutes of Regular Meeting of April 14, 2025

Motion was made by Mendiola, seconded by Moody, for approval of minutes. Vote: Mendiola aye; Moody aye; Bailey aye; Hamilton aye; Martens aye. Motion carried 5-0.

Discussion and Possible Action on Issuing Payment to OSU-Center for Health Sciences in the amount of $269,817.32 and Linen King, LLC in the amount of $41,166.29 for the Hospital Authority

Motion was made by Mendiola, seconded by Moody, to approve the invoice payment request. Vote: Mendiola aye; Moody aye; Bailey aye; Hamilton aye; Martens aye. Motion carried 5-0.

Adjourn

Motion was made by Moody, seconded by Bailey, to adjourn the meeting. Vote: Moody aye; Bailey aye; Mendiola aye; Hamilton aye; Martens aye. Motion carried 5-0. The meeting ended at 7:44 p.m.

Approved this ______________ day of ______________, 2025

____
Secretary to the Authority

(SEAL)

AGENDA ITEM COMMENTARY

Meeting Date:	July 10, 2025
Board:	Sallisaw Economic Authority
Subject:	Invoice Payment Request

ITEM TITLE: Discussion and Possible Action on Issuing Payment to OSU-Center for Health Sciences in the Amount of $262,566.27, Paid in 8 Payments, for the Hospital Authority

INITIATOR: Hospital Authority

STAFF INFORMATION SOURCE: Hospital Authority

BACKGROUND: This is related to the bond that was obtained for the hospital debt. Any invoice to be paid after the bond closing date must have SEA approval prior to requesting invoice payment be made by BancFirst.

EXHIBITS: 1. NHS.PAYABLES.OSU CENTER FOR HEALTH SCIENCES_Redacted

KEY ISSUES: Approval required prior to payments being issued on invoices.

FUNDING SOURCE: Bond Funds

RECOMMENDATION: Approval of invoice payment request.

REQUISITION FOR PAYMENT
(Submit in Triplicate)

Account [redacted]

TO: BANCFIRST
OKLAHOMA CITY, OKLAHOMA

Send to: corporatetrust@bancfirst.bank

Please make the following payment from the Project Fund of The Sallisaw Economic Authority in your custody under The Sallisaw Economic Authority Series 2025 Revenue Bond Indenture, dated February 1, 2025:

Payee: OSU-CENTER FOR HEALTH SCIENCES

Address: 700 N. GREENWOOD TULSA,OK 74106

Amount: $ 32,820.78

Purpose of Payment: MAY_2024_ER_SALLISAW , JUNE_2024_ER_SALLISAW

1 OF 8 PAYMENTS $32,820.78, TOTALING $262,566.27

It hereby is certified that the foregoing payment is for a purpose specified in Section 2 of Article II of said Indenture.

Please indicate on the accompanying copies of this Requisition the date of payment, etc., as provided below and return the copies to the Authority.

FOR THE TRUSTEES OF THE SALLISAW ECONOMIC AUTHORITY

By______________________________
Authorized Representative

Requisition Paid: Date:______________________________

Balance in Payment Fund after payment: $______________________________

OSU Center for Health Sciences
Financial Analysis & Reporting
5310 E 31st #1029
Tulsa, OK 74135

INVOICE
Date 6/5/24
Invoice # MAY_2024_ER_SALLISAW

Sequoyah County Sallisaw Memorial
Hospital Authority
Accounts Payable
213 E Redwood Ave
Sallisaw, OK 74955

PERIOD **May-24**

RECEIVED
JUN 06 2024
Acct. Payable

Physician	Clinic Location	Period		
Emergency Medicine Physicians	Sallisaw	May-24		
	SHIFTS	**HOURS**	**RATE**	**TOTAL**
Residents	17	12	$ 165.00	$33,660.00
Board Certified Physicians	40	12	$ 265.00	$127,200.00

57	**TOTAL**	**$160,860.00**

Make checks payable to:
OSU Center for Health Sciences
700 N. Greenwood
Tulsa, OK 74106

FEI: [redacted]

Funding:

7 322172 500470

Question on this invoice?
Contact Vicki Wheeler
(918)561-8334
or email: victoria.wheeler@okstate.edu

1010074
0110200-41700

OSU Center for Health Sciences
Financial Analysis & Reporting
5310 E 31st #1029
Tulsa, OK 74135

INVOICE
Date 7/16/24
Invoice # JUNE_2024_ER_SALLISAW

Sequoyah County Sallisaw Memorial
Hospital Authority
Accounts Payable
213 E Redwood Ave
Sallisaw, OK 74955

PERIOD **Jun-24**

Physician	**Clinic Location**	**Period**		
Emergency Medicine Physicians	Sallisaw	Jun-24		
	SHIFTS	**HOURS**	**RATE**	**TOTAL**
Residents	17	12	$ 165.00	$33,660.00
Board Certified Physicians	40	12	$ 265.00	$127,200.00
	57		**TOTAL**	**$160,860.00**

Make checks payable to:
OSU Center for Health Sciences
700 N. Greenwood
Tulsa, OK 74106

RECEIVED
JUL 17 2024
Acct. Payable

FEI: [redacted]

Funding:

7 322172 500470

Question on this invoice?
Contact Vicki Wheeler
(918)561-8334
or email: victoria.wheeler@okstate.edu

1010074
6110200-41700

To: Stephanie Six <ssix@smhok.com>
Subject: RE: OSU

Okay, So what do you need from me for the bond side?

Thanks,
Amy

Amy Butler
Sr. Director of Accounting
+918-453-2121 Ext: 2121
abutler@nhs-ok.org
1400 E Downing St.
Tahlequah, OK 74464
NORTHEASTERN
HEALTH SYSTEM

From: Stephanie Six <ssix@smhok.com>
Sent: Tuesday, July 1, 2025 2:02 PM
To: Amy Butler <abutler@nhs-ok.org>
Cc: RN Stephanie Six <ssix@smhok.com>
Subject: OSU

Total we owed OSU

OSU-CENTER FOR HEALTH SCIENCES	MAR_2024_ER_SALLISAW	03/31/2024	03/31/2024	110,937.32
OSU-CENTER FOR HEALTH SCIENCES	APR_2024_ER_SALLISAW	04/30/2024	04/30/2024	158,880.00
OSU-CENTER FOR HEALTH SCIENCES	MAY_2024_ER_SALLISAW	05/31/2024	05/31/2024	160,860.00
OSU-CENTER FOR HEALTH SCIENCES	JUNE_2024_ER_SALLISA	07/16/2024	07/16/2024	160,860.00

Total $591,537.32

10% discount $59,153.73

Total now owed after discount $532,383.59

Paid by bond $269,817.32 already

Now total owed is $262,566.27

This will be paid over 8 months is my understanding...

Stephanie Six, RN
CEO/Administrator
Northeastern Health System Sequoyah

(918) 774-1100 Work
(918) 774-1143 Fax
ssix@smbok.com

INVOICE	TOTAL INVOICE	PAYMENTS WITH DISCOUNT
MAY_2024_ER_SALLISAW	$ 160,860.00	$ 32,820.78
MAY_2024_ER_SALLISAW		$ 32,820.78
MAY_2024_ER_SALLISAW		$ 32,820.78
MAY_2024_ER_SALLISAW		$ 32,820.78
JUNE_2024_ER_SALLISAW	$ 160,860.00	$ 32,820.78
JUNE_2024_ER_SALLISAW		$ 32,820.79
JUNE_2024_ER_SALLISAW		$ 32,820.79
JUNE_2024_ER_SALLISAW		$ 32,820.79
DISCOUNT	$ (59,153.73)	
	$ 262,566.27	$ 262,566.27