

**BOARD OF CITY COMMISSIONERS
REGULAR MEETING**

April 13, 2020

6:00 P.M.

**Wheeler Event Center
103 North Wheeler
Sallisaw, Oklahoma**

A G E N D A

- 1. Meeting called to order**
- 2. Declaration of a quorum**
- 3. Installation of Ernie Martens, Mayor, and Terry Franklin, Chief of Police**
- 4. Removal of any Item from the Consent Agenda**
- 5. Consent Agenda**
 - (a) Consider Approval of Minutes of Regular Meeting of March 9, 2020
 - (b) Acknowledge Invoice Paid Report for March 2020
- 6. Consider any Item Removed from the Consent Agenda**
- 7. Discuss and Consider Approval of Change Order No. 1 for the 2019 Street Overlay Project, in the Amount of \$30,000.00**
- 8. Discuss and Consider Planning Commission Case No. 2019-21; Request for Rezoning from Agriculture (A-1) to Residential (R-1), by Calvin H. Pilkington Revocable Living Trust; and, Ordinance 2020-03 with Emergency Clause**
- 9. Discuss and Consider Approval of Staff's Request to Reinvest a General Fund Certificate of Deposit for 28 days with National Bank of Sallisaw, the High Bidder**

10. Discuss and Consider Rescinding Resolution 2020-05, Approved March 9, 2020

11. Discuss Current COVID-19 Event and the Effect on City Operations; Possible Direction to City Staff

12. Administrative Reports

13. Adjourn

Posted: April 10, 2020

Time: 10:15 a.m.

Dianna Davis

MINUTES
BOARD OF CITY COMMISSIONERS
REGULAR MEETING
MARCH 9, 2020

The Board of City Commissioners met in a regular meeting on March 9, 2020, in the city council chambers located at 111 North Elm. Notice of the meeting was given by e-mailing to Sequoyah County Times; by posting at city hall; and, by giving notice to the City Clerk.

Members present: Ernie Martens, Mayor
Ronnie Lowe, Member, Ward 1
Philip Gay, Member, Ward 2
Julian Mendiola, Member, Ward 3
Shannon Vann, Member, Ward 4

Members absent: (None)

Staff present: Keith Skelton, City Manager
John R. Montgomery, City Attorney
Kim Jamison, Deputy City Clerk
Robin Haggard, Finance Director
Sue Reed, Chief Accountant
Randy Sizemore, Purchasing Agent
Jessica Robertson, Customer Service Supervisor
Terry Franklin, Chief of Police
Clint Smith, Telecommunications Supt.
George Bormann, Econ. Dev. Dir./Grants Admin.
Keith Miller, Building Development Director
Gene Martin, Equipment Services Superintendent
Beau Gabbert, Police Captain
Steven Armstrong, Electric Crew Leader
Blakely Smith, Jr., Electric Superintendent
Amy Edwards, Sallisaw NOW

Others present: Robert Morris; Randy and Ro Freeman; Marty Green; Jordan Pace; Jerry Cook with GRDA; Marley Abell and family; Roy Faulkenberry.

Mayor Martens called the meeting to order at 6:00 p.m. and declared a quorum was present.

PRESENTATION OF PROCLAMATION TO MARLEY ABELL

Mayor Martens presented a proclamation to Marley Abell, thanking him for his years of service on the Sallisaw Planning Commission, as well as his years of other volunteer service in the community.

PRESENTATION TO RETIREE RANDY FREEMAN

Keith Skelton came forward and presented retiree Randy Freeman with a token of appreciation and thanked him for his service to Sallisaw and his love and care of the animals.

REMOVAL OF ANY ITEM FROM THE CONSENT AGENDA

None

CONSENT AGENDA

(a) Consider Approval of Minutes of Regular Meeting of February 10, 2020, and Special Meeting of February 20, 2020

(b) Acknowledge Invoice Paid Report for February 2020

Motion was made by Vann, seconded by Lowe, for approval of the consent agenda. Vote: Vann aye; Lowe aye; Mendiola aye; Gay aye; Martens aye. Motion carried 5-0.

CONSIDER ANY ITEM REMOVED FROM THE CONSENT AGENDA

None.

ACKNOWLEDGE ELECTION RESULTS RECEIVED FROM THE SEQUOYAH COUNTY ELECTION BOARD FOR THE FEBRUARY 11, 2020 ELECTION

Motion was made by Vann, seconded by Lowe, to acknowledge the election results for the February 11, 2020 election. Vote: Vann aye; Lowe aye; Mendiola aye; Gay aye; Martens aye. Motion carried 5-0.

CONSIDER APPROVAL OF AUDIT ENGAGEMENT LETTERS WITH FSW&B, CPA'S PLLC, OF STILLWATER, OK, FOR FISCAL YEAR 2020 AUDIT SERVICES AND LANDFILL CALCULATIONS

Motion was made by Lowe, seconded by Mendiola, for approval. Vote: Lowe aye; Mendiola aye; Gay aye; Vann aye; Martens aye. Motion carried 5-0.

CONSIDER APPROVAL OF LETTER OF ENGAGEMENT FOR PROFESSIONAL SERVICES WITH RS MEACHAM, CPAS AND ADVISORS, CLINTON, OKLAHOMA, FOR CONSULTING SERVICES RELATED TO FINANCIAL MATTERS OF THE CITY OF SALLISAW

Motion was made by Mendiola, seconded by Lowe, for approval. Vote: Mendiola aye; Lowe aye; Vann aye; Gay aye; Martens aye. Motion carried 5-0.

CONSIDER APPROVAL OF STAFF'S REQUEST TO DECLARE THIRTY (30) GLOCK FIREARMS AS SURPLUS FOR PURPOSE OF TRADE

Following discussion, motion was made by Lowe, seconded by Mendiola, for approval. Vote: Lowe aye; Mendiola aye; Gay aye; Vann aye; Martens aye. Motion carried 5-0.

DISCUSS AND CONSIDER APPROVAL OF ADMINISTRATIVE POLICY 1,010.00, REVISION 2, CITY AND EMPLOYEE USE OF SOCIAL MEDIA

At the recommendation of the City Manager, motion was made by Gay, seconded by Vann, to strike this item at this time. Vote: Gay aye; Vann aye; Lowe aye; Mendiola aye; Martens aye. Motion carried 5-0.

APPROVE PURCHASE ORDER NO. 80460, IN AN AMOUNT NOT TO EXCEED \$25,000.000, TO IPS CONSTRUCTION OF SALLISAW, FOR FRONTAGE REMODEL WORK ON STANLEY TUBBS MEMORIAL LIBRARY

Following discussion, motion was made by Mendiola, seconded Gay, for approval of Purchase Order No. 80460 in an *amount not to exceed* \$25,000.00, to IPS Construction. Vote: Mendiola aye; Gay aye; Lowe aye; Vann aye; Martens aye. Motion carried 5-0.

DISCUSS AND CONSIDER APPROVAL OF ITEMS RELATED TO PURCHASE OF ONE (1) INSULATED AERIAL BUCKET TRUCK FOR THE ELECTRIC DEPARTMENT

(a) Accept Bids Received

Motion was made by Lowe, seconded by Vann, to accept the bids received. Vote: Lowe aye; Vann aye; Mendiola aye; Gay aye; Martens aye. Motion carried 5-0.

- (b) Consider Award of Bid to Altec Industries, Inc., of St. Joseph, Missouri, in the Amount of \$152,666.00

Motion was made by Lowe, seconded by Vann, for award of bid/contract to Altec Industries, Inc. of St. Joseph Missouri, in the amount of \$152,666.00. Vote: Lowe aye; Vann aye; Mendiola aye; Gay aye; Martens aye. Motion carried 5-0.

DISCUSS AND CONSIDER APPROVAL OF PURCHASE ORDER NO. 80470, ISSUED TO TIM A. RISLEY AND ASSOCIATES, FOR ARCHITECTURAL DESIGN SERVICES RELATED TO THE REMODEL OF THE OLD POST OFFICE FACILITY LOCATED AT 113 NORTH ELM, IN THE AMOUNT OF \$21,000, PLUS REIMBURSABLE EXPENSES

Following discussion, motion was made by Mendiola, seconded Vann, for approval of Purchase Order No. 80470 in the amount of \$21,000.00, to Tim A. Risley and Associates for remodel of the old post office facility. Vote: Mendiola aye; Vann aye; Gay aye; Lowe aye; Martens aye. Motion carried 5-0.

DISCUSS AND CONSIDER APPROVAL OF RESOLUTION 2020-05, A RESOLUTION PROVIDING CHANGES IN ELECTRIC SERVICE RATES IN THE CITY OF SALLISAW, OKLAHOMA

Motion was made by Vann, seconded by Mendiola, for approval of Resolution 2020-05. Vote: Vann aye; Mendiola aye; Gay aye; Lowe aye; Martens aye. Motion carried 5-0.

DISCUSS AND CONSIDER APPROVAL OF ORDINANCE 2020-02; AN ORDINANCE AMENDING CHAPTER 6, ALCOHOLIC BEVERAGES AND LOW POINT BEER, SECTION 62 (2)(3) OF THE SALLISAW CODE OF ORDINANCES BY STRIKING THE SAME AND ENACTING A NEW SECTION 6-2 (2)(3) TO THE CITY OF SALLISAW CODE OF ORDINANCE; AND, DECLARING AN EMERGENCY

Motion was made by Vann, seconded by Lowe, for approval of Ordinance 2020-02. Vote: Vann aye; Lowe aye; Mendiola aye; Gay aye; Martens aye. Motion carried 5-0. Motion was made by Vann, seconded by Lowe, for approval of the emergency clause. Vote: Vann aye; Lowe aye; Mendiola aye; Gay aye; Martens aye. Motion carried 5-0.

DISCUSS THE POTENTIAL PURCHASE OF REAL PROPERTY; POSSIBLE CONVENING IN EXECUTIVE SESSION AS AUTHORIZED BY TITLE 25 O.S., § 307 (B)(3)

City Attorney recommended council move to executive session for the purpose stated. Motion was made by Vann, seconded by Lowe, to move to executive session. Vote: Vann aye; Lowe aye; Mendiola aye; Gay aye; Martens aye. Motion carried 5-0. Executive session began 6:36 p.m; ended 6:45 p.m.

RECONVENE TO REGULAR SESSION

Motion was made by Mendiola, seconded by Lowe, to reconvene in regular session. Vote: Mendiola aye; Lowe aye; Vann aye; Gay aye; Martens aye. Motion carried 5-0.

POSSIBLE ACTION OR DIRECTION PURSUANT TO EXECUTIVE SESSION

Motion was made by Lowe, seconded by Mendiola, to proceed as directed in executive session. Vote: Lowe aye; Mendiola aye; Vann aye; Gay aye; Martens aye. Motion carried 5-0.

ADMINISTRATIVE REPORTS

Mr. Skelton introduced Mr. Jerry Cook with GRDA. He noted that the contractor is moving dirt on the wastewater treatment plant FEB project. Notice to proceed will be issued for the sports complex walking trail project. He noted that Lisa Gabbert was now taking care of the city's social media postings and that she was doing a good of keeping our page active. Highway 59 fiber project is proceeding. Mayor Martens inquired about the crematory for the animal shelter. Mr. Miller gave an update on the status. Mr. Skelton reviewed bond refinancing information. He noted council may need to hold a special meeting on March 25 or 26 to discuss this matter further.

ADJOURN

Motion was made by Lowe, seconded by Vann, to adjourn the meeting there being no further business. Vote: Lowe aye; Vann aye; Gay aye; Mendiola aye; Martens aye. Motion carried 5-0. The meeting adjourned at 6:53 p.m.

APPROVED the 13th day of APRIL 2020.

Ernie Martens, Mayor

ATTEST:

Dianna Davis, City Clerk

(SEAL)

AGENDA ITEM COMMENTARY

Meeting Date: April 13, 2020
Board: Board of City Commissioners
Subject: Change Order No. 1, 2019 Street Overlay Project

ITEM TITLE: Discuss and Consider Approval of Change Order No. 1 for the 2019 Street Overlay Project, in the Amount of \$30,000.00

INITIATOR: City Manager

STAFF INFORMATION SOURCE: City Manager, JOB Construction

BACKGROUND: Change Order No. 1 ratifies the installation of additional asphalt to complete extra work on Creek, from Apache to Comanche, and on Apache, from Choctaw to Creek. The extra work in this area was done because of high school bus traffic. Other costs were related to some streets in the project being paved thicker after milling in order to re-strengthen the base. These were decisions made in the field at the time the work was being done. This now needs approved/ratified by council.

Approval of Change Order No. 1 will bring the final contract amount to \$237,102.00. (original contract amount \$207,102.00; project overage \$35,625.75, less \$5,625.75 forgiven by JOB; total change order \$30,000.00). Staff notes there are sufficient funds in the Street & Alley Fund to cover the change order.

EXHIBITS: 1. CHANGE ORDER NO. 1 - STREET PROJECT

KEY ISSUES: N/A

FUNDING SOURCE: Street & Alley Fund; 020-401-57731. Budget was \$250,000.

RECOMMENDATION: Approval of Change Order No. 1 in the amount of \$30,000 for the 2019 Street Overlay Project.

**CITY OF SALLISAW
2019 STREET OVERLAY PROJECT**

CHANGE ORDER NO. 1

Contractor: JOB Construction Company, Inc., Poteau, OK

CONTRACT AWARD:

\$ 207,102.00

Change Order No. 1 ratifies the installation of additional asphalt to complete extra work on Creek, from Apache to Comanche, and on Apache, from Choctaw to Creek. Other streets in the project were relayed thicker after milling in order to re-strengthen the base.

Project Overage 35,625.75

Less Amount Credited by JOB -5,625.75

Total Change Order No. 1: **30,000.00**

FINAL CONTRACT AMOUNT

\$237,102.00

Date: _____

Date: 3-25-2020

CITY OF SALLISAW

JOB CONST. CO. INC.

Ernie Martens, Mayor

W. D. Hoffman
W. D. Hoffman, President

ATTEST:

ATTEST:

Dianna Davis, City Clerk

Starla J. Hoffman
Starla J. Hoffman, Corp. Sec.

(SEAL)

(SEAL)

AGENDA ITEM COMMENTARY

Meeting Date: April 13, 2020
Board: Board of City Commissioners
Subject: Rezoning Request

ITEM TITLE: Discuss and Consider Planning Commission Case No. 2019-21; Request for Rezoning from Agriculture (A-1) to Residential (R-1), by Calvin H. Pilkington Revocable Living Trust; and, Ordinance 2020-03 with Emergency Clause

INITIATOR: Kelly Osburn, Agent

STAFF INFORMATION SOURCE: Building Development Director

BACKGROUND: Kelly Osburn, agent, for Calvin H. Pilking Revocable Living Trust, is requesting certain property be rezoned from from Agriculture (A-1) to Residential (R-1). This property is located in the 200 block of West Taylor Drive. The owner's intent is to construct multiple, single family dwellings.

The Sallisaw Planning Commission considered this item during their April 7, 2020 meeting and recommend approval as requested.

EXHIBITS:

1. Application Case No. PC 2019-21
2. Map PC2019-21
3. Notice of Hearing - Case No. PC 2019-21(revised)
4. 2020.03.Rezoning.Pilkington Rev Lvg Trust

KEY ISSUES: None

FUNDING SOURCE: N/A

RECOMMENDATION:

1. Approval of rezoning from A-1 to R-1; Ordinance 2020-03.
2. Approval of emergency clause.

"Forest Ridge"

CASE # PC 2019-21

PLANNING COMMISSION

REQUEST TO REZONE

Application is hereby made to the Planning Commission of a recommendation to the City Council for rezoning of the following described property to a District R-1

General Location 200 Block of W. Taylor South of Taylor Drive
(Street Address)

Present Use of Property Apartment (A-1)

Proposed Use of Property R-1

Record Owner of Property Reese Pilkington

If Applicant is other than owner, indicate interest: ☐ purchaser, ☐ lessee,

☒ agent for Shumland Surveyors LLC

Are there any Private or Deed Restrictions controlling the use of this property? no

I do hereby certify that the information herein submitted is complete, true and accurate.

Signed [Signature]
Phone 918-775-9322

Address 3955 W. Cherokee
Sallisaw, OK 74955

APPLICANT - DO NOT WRITE BELOW THIS LINE

Application Received by: _____ Date _____

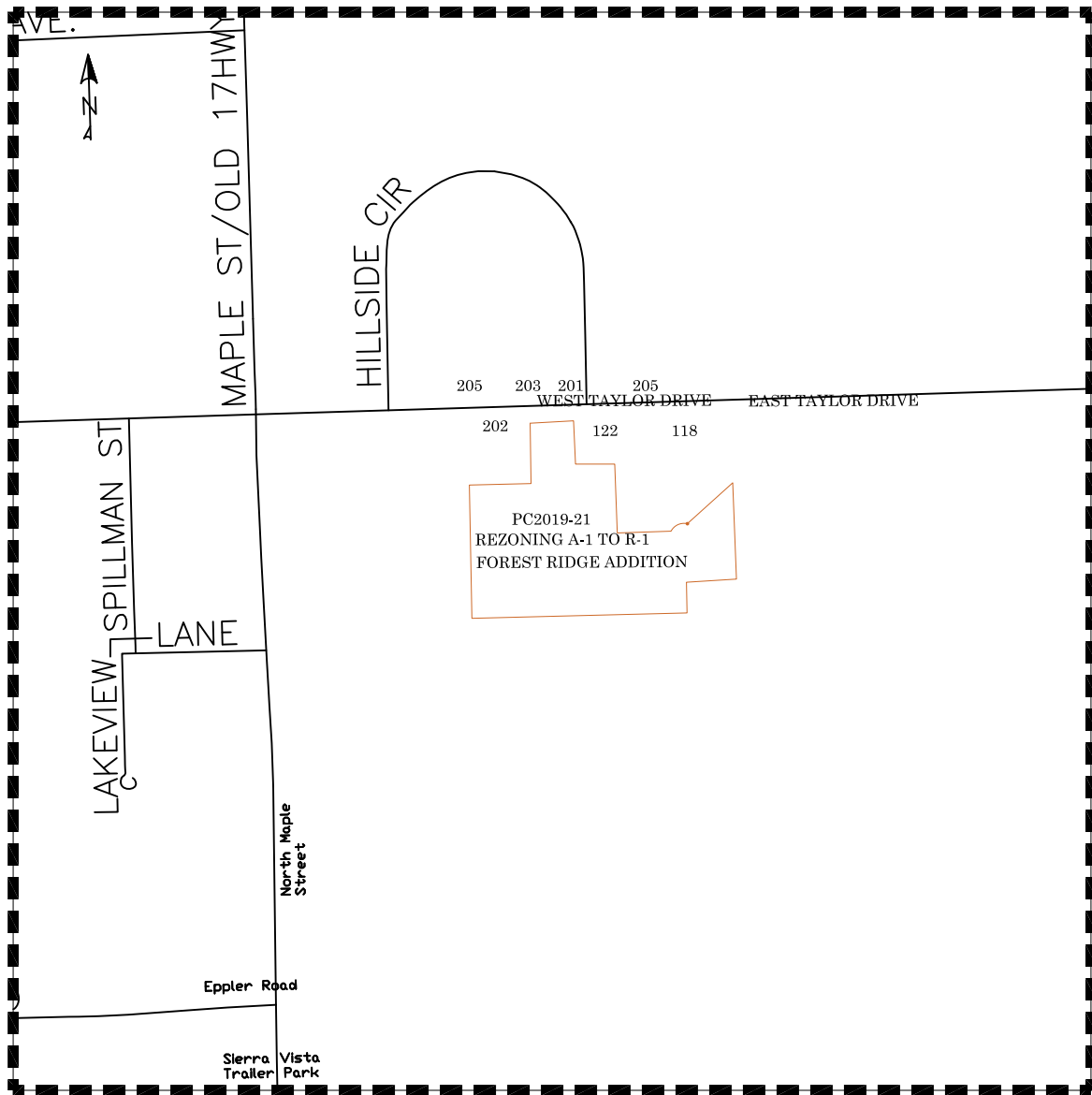
Application No.: _____ Requested: _____

Fee Receipt: _____ P.C Date: _____

City Council: _____

Date: _____

Ordinance No.: _____



NOTICE OF PUBLIC HEARING **ON APPLICATION FOR REZONING**

Notice is hereby given that the undersigned, as owner(s) or agent for the owner(s) of the following described property in the Sallisaw City Limits, Sequoyah County, **Oklahoma, to wit:**

A 8.25 acre parcel of land, more or less, less public road right of ways and being subject to any easements of record, being situated in a part of the NE 1/4 NW 1/4 NW 1/4 and a part of the NW 1/4 NE 1/4 NW 1/4 of Section 32, Township 12 North, Range 24 East of the Indian Base and Meridian, Sequoyah County, Oklahoma. The described parcel being created by Kelly Osburn, Oklahoma P.L.S. #1628 on September 3, 2019. The basis of bearing for the described parcel is N89°50'48"E along the North line of the NW 1/4 of Said Section 32 and is more particularly described as:

Commencing at the NW Corner of said NE 1/4 NW 1/4 NW 1/4; thence along the North line thereof, N89°50'48"E 208.75 feet to the point of beginning; thence continuing along the North line of said NE 1/4 NW 1/4 NW 1/4 N89°50'48"E 150.00 feet; thence S00°09'12"E 150.00 feet; thence N89°50'48"E 125.92 feet; thence S00°09'12"E 232.70 feet; thence N89°50'48"E 181.83 feet; thence along a curve to the right having a radius of 50.00 feet, an arc length of 65.31 feet and a chord bearing and distance of N67°16'06"E 60.77 feet; thence N49°53'41"E 207.34 feet; thence S00°09'12"E 326.24 feet; thence S89°52'23"W 223.69 feet; thence S00°00'42"E 107.60 feet to the SE Corner of said NE 1/4 NW 1/4 NW 1/4; thence along said South line S89°55'12"W 660.23 feet to the SW corner of said NE 1/4 NW 1/4 NW 1/4; thence along the West line thereof N00°04'32"E 450.37 feet; thence N89°50'48"E 208.75 feet; thence N00°04'33"E 208.75 feet to the point of beginning.

General Location: **200 Block of West Taylor Dr, Sallisaw**

has filed with the Sallisaw Planning Commission a written application # **PC2019-21** pursuant to Zoning Ordinance as adopted by the City of Sallisaw, Oklahoma, to **rezone from agriculture (A-1) to residential (R-1)**

The undersigned will present said application to the Sallisaw Planning Commission on April 7, 2020, at **103 North Wheeler, beginning at 5:30 pm**, at which time the Sallisaw Planning Commission will conduct a public hearing on said application. All interested persons are entitled to be heard and are invited to attend. Revised notice is published this 1st day of April, 2020.

By: **Calvin H. Pilkington Revocable Living Trust**
Owner(s)

or By: **Kelly Osburn**
Agent

By: **Joe Velasquez**
Chairman, Sallisaw Planning Commission

Bill To:

CITY OF SALLISAW - 80651
PO BOX 525
SALLISAW OK 74955
918-775-6541

ORDINANCE NO. 2020-03

AN ORDINANCE AMENDING THE ZONING MAP OF SALLISAW AND DECLARING AN EMERGENCY

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SALLISAW,
OKLAHOMA.**

SECTION 1.

That the zoning map of the City of Sallisaw, which is part of Section 102-172 of the Code of Ordinances, City of Sallisaw, Oklahoma, is hereby amended in the following particulars, to-wit:

That the following described real estate situated in the City of Sallisaw, County of Sequoyah, State of Oklahoma, to-wit:

A 8.25 acre parcel of land, more or less, being situated in a part of the NE $\frac{1}{4}$ NW $\frac{1}{4}$ NW $\frac{1}{4}$ and a part of the NW $\frac{1}{4}$ NE $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 32, Township 12 North, Range 24 East of the Indian Base and Meridian, Sequoyah County, Oklahoma; the described parcel being created by Kelly Osburn, Oklahoma P.L.S.#1628, September 3, 2019; the basis of bearing for the described parcel is N89°50'48"E along the North line of the NW $\frac{1}{4}$ of said Section 32 and is more particularly described as: Commencing at the NW corner of said NE $\frac{1}{4}$ NW $\frac{1}{4}$ NW $\frac{1}{4}$; thence along the North line thereof N89°50'48"E 208.75 feet to the point of beginning; thence continuing along the North line of said NE $\frac{1}{4}$ NW $\frac{1}{4}$ NW $\frac{1}{4}$, N89°50'48"E 150.00 feet; thence S00°09'12"E 150.00 feet; thence N89°50'48"E 125.92 feet; thence S00°09'12"E 232.70 feet; thence N89°50'48"E 181.83 feet; thence along a curve to the right having a radius of 50.00 feet, an arc length of 65.31 feet and a chord bearing and distance of N67°16'06"E 60.77 feet; thence N49°53'41"E 207.34 feet; thence S00°09'12"E 326.24 feet; thence S89°52'23"W 223.69 feet; thence S00°00'42"E 107.60 feet to the SE corner of said NE $\frac{1}{4}$ NW $\frac{1}{4}$ NW $\frac{1}{4}$; thence along said South line S89°55'12"W 660.23 feet the SW corner of said NE $\frac{1}{4}$ NW $\frac{1}{4}$ NW $\frac{1}{4}$; thence along the West line thereof N00°04'32"E 450.37 feet; thence N89°50'48"E 208.75 feet; thence N00°04'33"E 208.75 feet to the point of beginning;

be and the same is hereby changed from A-1 to R-1 District, which is owned by Calvin H. Pilkington Revocable Living Trust.

SECTION 2.

WHEREAS, an emergency and immediate necessity exists by reason of the health, safety and protection of the citizens of Sallisaw; therefore, an emergency is declared to exist by reason whereof this ordinance shall be in full force and effect from and after its passage and approval.

APPROVED this 13th day of April, 2020.

CITY OF SALLISAW, OKLAHOMA

By:

ERNIE MARTENS, Mayor

ATTEST:

DIANNA DAVIS, City Clerk
[SEAL]

BOARD OF CITY COMMISSIONERS

REDEPOSIT
OF
TEMPORARILY IDLE FUNDS

APRIL 13, 2020

		<u>Fund</u>	<u>Amount</u>		
		General Fund	\$104,901.65		
<u>Days</u>	<u>Firststar</u>	<u>National</u>	<u>Armstrong</u>	<u>Arvest</u>	
28	<u>.24%</u>	<u>.35%</u>	<u>—</u>	<u>—</u>	
<u>Days</u>	<u>Firststar</u>	<u>National</u>	<u>Armstrong</u>	<u>Arvest</u>	
56	<u>.54%</u>	<u>.35%</u>	<u>—</u>	<u>—</u>	



115 East Choctaw P.O. Box 525 Sallisaw, OK 74955
918-775-6241 918-775-9550 Fax www.sallisawok.org

TO: Firststar Bank

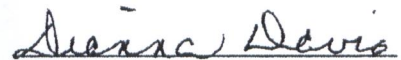
March 31, 2020

The City of Sallisaw requests quotes on time deposits of idle funds for the time specified beginning April 15, 2020:

<u>FUND</u>	<u>AMOUNT</u>	<u>DAYS</u>	<u>MATURITY</u>	<u>QUOTE</u>
General Fund	\$104,901.65	28	May 13, 2020	<u>2.26%</u>
		56	June 10, 2020	<u>2.54%</u>

Due to COVID-19 quotes will be received by the City Clerk via e-mail; **ddavis@sallisawok.org**. E-mail quotes must be received by **10:00 a.m., Wednesday, April 8, 2020**. Quotes will be reviewed by the City Clerk. Recommendation for award will be presented at the meeting of the Board of City Commissioners beginning at 6:00 p.m. on April 13, 2020.

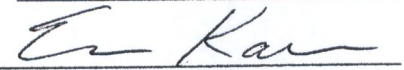
Please ensure your facility has sufficient collateral pledged, should you be the successful bidder.

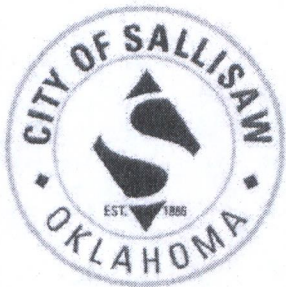

Dianna Davis, City Clerk

Submitted by:

Firststar Bank

Date: 4-2-2020

By: 



115 East Choctaw P.O. Box 525 Sallisaw, OK 74955
918-775-6241 918-775-9550 Fax www.sallisawok.org

TO: National Bank of Sallisaw

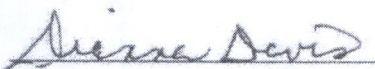
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Due to COVID-19 quotes will be received by the City Clerk via e-mail; ddavis@sallisawok.org. E-mail quotes must be received by 10:00 a.m., Wednesday, April 8, 2020. Quotes will be reviewed by the City Clerk. Recommendation for award will be presented at the meeting of the Board of City Commissioners beginning at 6:00 p.m. on April 13, 2020.

Please ensure your facility has sufficient collateral pledged, should you be the successful bidder.


Dianna Davis, City Clerk

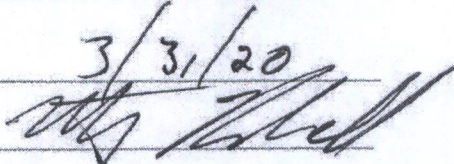
Submitted by:

National Bank of Sallisaw

Date:

3/31/20

By:



AGENDA ITEM COMMENTARY

Meeting Date: April 13, 2020
Board: Board of City Commissioners
Subject: Electric Rate Resolution

ITEM TITLE: Discuss and Consider Rescinding Resolution 2020-05, Approved March 9, 2020

INITIATOR: City Manager
Director of Finance

STAFF INFORMATION SOURCE: City Manager, Director of Finance

BACKGROUND: Given the current COVID-19 issues, staff is requesting that the changes to electric rates be postponed until a later date. Staff will need to monitor the aftermath of the COVID-19 event. Another resolution will be brought to council at a later date concerning electric rate changes.

Staff will make this a topic of discussion for the budget retreat.

EXHIBITS:

KEY ISSUES: N/A

FUNDING SOURCE: N/A

RECOMMENDATION: Staff recommends rescinding Resolution 2020-05.

AGENDA ITEM COMMENTARY

Meeting Date: April 13, 2020
Board: Board of City Commissioners
Subject: COVID-19 and City Operations Update

ITEM TITLE: Discuss Current COVID-19 Event and the Effect on City Operations;
Possible Direction to City Staff

INITIATOR: City Manager

STAFF INFORMATION SOURCE: City Manager; State of Oklahoma

BACKGROUND: The City Manager and staff will present an update on COVID-19 and its effect on city operations and businesses within the community.

EXHIBITS:

KEY ISSUES: Key issues within the City related to COVID-19 include:

- The City of Sallisaw has issued an emergency proclamation that is effective through April 30, which is the same as the emergency declaration of the State of Oklahoma.
- The City's emergency proclamation includes a city curfew and orders for Sallisaw residents to shelter in place, except for essential activities.
- All non-essential businesses and operations within Sallisaw are closed.
- City staff continues to monitor the economic and financial impacts to the community and city.

FUNDING SOURCE: N/A

RECOMMENDATION: N/A