

**SALLISAW MUNICIPAL AUTHORITY
REGULAR MEETING**

September 9, 2024

**Time: Immediately Following the
Meeting of the Board of City Commissioners**

**Council Chambers
113 North Elm Street
Sallisaw, Oklahoma**

A G E N D A

“POSSIBLE ACTION” INCLUDES, BUT IS NOT LIMITED TO, APPROVAL, AUTHORIZATION, ADOPTION, REJECTION, DENIAL, AMENDMENT, TAKING NO ACTION, OR TAKING THE ITEM FOR DISPOSITION AT A LATER DATE OR TIME.

- 1. Meeting called to order**
- 2. Declaration of a quorum**
- 3. Discussion and possible action on minutes of regular meeting of August 12, 2024, and special meeting of August 15, 2024**
- 4. Discussion and possible action on Purchase Order No. 102824, issued to Calix, *in an Amount not to Exceed \$50,000.00* for the Purchase of Calix Equipment for Telecommunications**
- 5. Discussion and possible action on Change Order No. 1 in the amount of \$8,500.00 on the Sallisaw Aquatics Facility Project; Hoey Construction Company**
- 6. Discussion and possible action on Purchase Order No. 102845, issued to Techline of Dallas, Texas, in the amount of \$39,223.89 for the purchase of one (1) 750 kVA 120/208 Pad Mount Transformer**
- 7. Discussion and possible action on staff's request to reinvest the Sallisaw**

Municipal Authority Certificate of Deposit with Local Bank for 308 Days at 5.52% Interest

- 8. Discussion and possible action on staff's request to reinvest the Meter Fund Certificate of Deposit with Local Bank for 308 Days at 5.52% Interest**
- 9. Discuss and Consider Approval of Resolution 2024-08; *A Resolution Providing Changes in Electric Service Rates For the Sallisaw Municipal Authority, and Superseding Previous Resolutions***
- 10. Discuss and Consider Approval of Resolution 2024-09; *A Resolution Providing Changes in Water and Sewer Service Rates For the Sallisaw Municipal Authority, and Superseding Previous Resolutions.***
- 11. Discuss and Consider Approval of Resolution 2024-10; *A Resolution Amending The Master Fee Schedule, Establishing Certain Rates And Fees For The Sallisaw Municipal Authority, and Superseding Previous Resolutions***
- 12. Administrative reports**
- 13. Adjourn**

Posted: SEPTEMBER 5, 2024

Time: 4:55 P.M.

Kim Jamison

MINUTES

SALLISAW MUNICIPAL AUTHORITY

REGULAR MEETING

AUGUST 12, 2024

The Sallisaw Municipal Authority met in a regular meeting on August 12, 2024, in the Council Chambers, 113 North Elm, Sallisaw. Notice of the meeting was given by emailing Sequoyah County Times; by emailing KXXMX; by posting at city hall on August 9, 2024, at 11:15 a.m.; by posting on the city's website; and, by giving notice to the City Clerk.

Members present:	Ernie Martens, Kenny Moody, Josh Bailey, Brad Hamilton,	Chairman Trustee, Ward 1 Trustee, Ward 2 Trustee, Ward 4
Members absent:	Julian Mendiola	Trustee, Ward 3
Staff present:	John R. Montgomery, Kim Jamison, Robin Haggard, Keith Miller, Terry Franklin, George Bormann, Clint Smith, Ben Spyres, Kayle Griffin,	City Attorney Secretary Director of Finance Building Development Director Chief of Police Economic Development Director IT Manager Computer Technician Chief Accountant
Others present:	Laura Kuykendall; Michael Hogan; Pamela Gay; Philip Gay; Lynn Adams; Jeannie Richardson; Jay Fleetwood; Others Unidentified.	

Meeting called to order

Chairman Martens called the meeting to order. The meeting began at 6:48 p.m.

Declaration of a quorum

A quorum was declared present.

Possible action on minutes of regular meeting of July 8, 2024

Motion was made by Bailey, seconded by Moody, for approval of minutes. Vote: Bailey aye; Moody aye; Hamilton aye; Martens aye. Motion carried 4-0.

Discussion and possible action on Purchase Order No. 102534, issued to Altec Industries, Inc. of Waxahachie, Texas, in the amount of \$230,830.00 for the purchase of One (1) Altec Model AT41M Bucket Truck for the Electric Department

Motion was made by Bailey, seconded by Hamilton, for approval of Purchase Order No. 102534, issued to Altec Industries, in the amount of \$230,830.00. Vote: Bailey aye; Hamilton aye; Moody aye; Martens aye. Motion carried 4-0.

Discussion and possible action on Diamondnet Incentive Agreement between Sallisaw Municipal Authority (SMA) and Millison Casting Technology LLC to provide fiber incentive of 1 Gb commercial internet connection

Motion was made by Hamilton, seconded by Moody, for approval of Diamondnet Incentive Agreement between the Sallisaw Municipal Authority and Millison Casting Technology, LLC. Vote: Hamilton aye; Moody aye; Bailey aye; Martens aye. Motion carried 4-0.

Administrative reports

None.

Adjourn

Motion was made by Hamilton, seconded by Moody, to adjourn the meeting. Vote: Hamilton aye; Moody aye; Bailey aye; Martens aye. Motion carried 4-0. The meeting ended at 6:54 p.m.

Approved this 9th day of September 2024.

Secretary to the Authority

(SEAL)

MINUTES

SALLISAW MUNICIPAL AUTHORITY

SPECIAL MEETING

AUGUST 15, 2024

The Sallisaw Municipal Authority met in a special meeting on August 15, 2024, in the Council Chambers, 113 North Elm, Sallisaw. Notice of the meeting was given by emailing Sequoyah County Times; by emailing KXXMX; by posting at city hall on August 12, 2024, at 11:00 a.m.; by posting on the city's website; and, by giving notice to the City Clerk.

Members present:	Ernie Martens,	Chairman
	Kenny Moody,	Trustee, Ward 1
	Josh Bailey,	Trustee, Ward 2
	Julian Mendiola,	Trustee, Ward 3
	Brad Hamilton,	Trustee, Ward 4

Members absent: None

Staff present:	John R. Montgomery,	City Attorney
	Kim Jamison,	Secretary
	Robin Haggard,	Director of Finance
	Christian Sizemore,	Network Manager
	Kayle Griffin,	Chief Accountant

Others present: Steve Whitlock; JoLynn Rains; Brian Becker; Pamela Gay; Philip Gay; Dawn Butler; Others Unidentified.

Meeting called to order

Chairman Martens called the meeting to order. The meeting began at 5:43 p.m.

Declaration of a quorum

A quorum was declared present.

Receive presentations from city staff and JoLynn Rains, utility rate consultant, on current electric, water, and wastewater utility rates, including the announced GRDA adjustments; and provide direction to staff

The Interim City Manager introduced JoLyn and gave a brief history of the City's working relationship with Mrs. Rains. She then turned the presentation over to JoLynn Rains. Mrs. Rains gave an introduction of the Cost of Service and Rate Design. She reviewed electric residential and commercial rates and rate structures; future growth was included. She included GRDA's proposed increases in her study. She presented two (2) scenarios for increases. She also presented Water/Wastewater Cost-of-Services information. She went over water and wastewater rates and rate structures. As well as two (2) scenarios for increases. Discussion was held and questions answered.

Adjourn

Motion was made by Hamilton, seconded by Moody, to adjourn the meeting. Vote: Hamilton aye; Moody aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0. The meeting ended at 8:03 p.m.

Approved this 9th day of September 2024.

Secretary to the Authority

(SEAL)

AGENDA ITEM COMMENTARY

Meeting Date: September 9, 2024
Board: Sallisaw Municipal Authority
Subject: Calix Equipment Purchase

ITEM TITLE: Discussion and possible action on Purchase Order No. 102824, issued to Calix, *in an Amount not to Exceed \$50,000.00* for the Purchase of Calix Equipment for Telecommunications

INITIATOR: Telecommunications Superintendent
Director of Finance

STAFF INFORMATION SOURCE: Telecommunications Superintendent
Director of Finance

BACKGROUND: This item is for the purchase of equipment for the continuing network upgrade (replacing older legacy equipment that is nearing end of life). The quote is in the amount of \$49,605.000. Staff is requesting an amount not to exceed \$50,000.00 in case there are any unexpected costs.

EXHIBITS: 1. 760898A-
2_CITY_OF_SALLISAW_DBA_727GE_LastTimeBuy_u6x_8.26.24

KEY ISSUES:

FUNDING SOURCE: SMA - Customer Premise Equipment GL#090-604-52206
FY 25 Budgeted amount \$200,000

RECOMMENDATION: Approval of Purchase Order No. 102824, issued to Calix, *in an amount not to exceed \$50,000.00.*



Network Configuration & Quotation

Customer Name: CITY OF SALLISAW DBA DIAMONDNET
Project Name: Q3_727GE_LastTimeBuy_8.12.24
Quote Description: Q3_727GE_LastTimeBuy_8.12.24
Author Name: Mike Felling
Contact Name:

Quote Reference Number: 760898A-2
Quote Type: Prem
Date Created: August 23, 2024
Date Modified: August 26, 2024
Quote Expiration: September 25, 2024



Equipment Summary

700GE ONT	Price	Qty	Ext. Price
100-05166	\$370.44	100	\$37,044.00
727GE ONT, 4 POTS, 4 GE, 1 RF CLEI: BVM9V00ARG			
GigaSpire2	Price	Qty	Ext. Price
000-01201	\$272.80	45	\$12,276.00
GigaSpire u6x, GS4227, GPON SFP module, package Dual band 4x4 + 2x2 Wi-Fi 6; 4 GE, 2 POTS, AM power adapter			
Services	Price	Qty	Ext. Price
110-00073	\$285.00	1	\$285.00
Freight Charges			

Equipment Total	\$49,605.00
Grand Total	\$49,605.00

Package Details:

000-01201 package consists of the following:		Qty
100-05609	GPON ONT SFP Module for GigaSpire GPON Access Module	1
100-05603	GS4227; SFP+ WAN; 4 GE LAN; Dual 11ax Wi-Fi, 2 POTS, 1 USB, AM Power Adapter	1

Notes & Optional Equipment and Services

All prices are in USD

Due to rounding, some totals may not correspond with the sum of the separate figures.

Calix Warranty - See Purchase Agreement.

Calix does not purchase cargo insurance on your behalf that covers the replacement value of the shipment. If you wish to have any portion of your order insured for shipment, please contact Calix Customer Operations to make the appropriate arrangements and to provide your preferred carrier and account details. Any orders not designated by the customer to be insured will be shipped without insurance and coverage for loss or damage will be the sole responsibility of the customer.

Important Ordering Instructions:

Please include the Calix quote number (found in the upper right hand corner) on your PO. You may also provide an internal PO number to be used with your order. Orders received without an internal PO number will use the Calix quote number by default.

Include contact information (Name, Email & Tel) for the person who will receive the order acknowledgements and shipping notifications as well as the required billing and shipping addresses for your order.

Send Purchase Orders to Calix Order Management:



Customer Name: CITY OF SALLISAW DBA DIAMONDNET
Project Name: Q3_727GE_LastTimeBuy_8.12.24
Quote Description: Q3_727GE_LastTimeBuy_8.12.24
Author Name: Mike Felling
Contact Name:

Network Configuration & Quotation

Quote Reference Number: 760898A-2
Quote Type: Prem
Date Created: August 23, 2024
Date Modified: August 26, 2024
Quote Expiration: September 25, 2024

Email: om@calix.com
Fax: 707-283-3771

You may check the status of your order at any time on our website. (www.calix.com, click Login)



Customer Name: CITY OF SALLISAW DBA DIAMONDNET
Project Name: Q3_727GE_LastTimeBuy_8.12.24
Quote Description: Q3_727GE_LastTimeBuy_8.12.24
Author Name: Mike Felling
Contact Name:

Network Configuration & Quotation

Quote Reference Number: 760898A-2
Quote Type: Prem
Date Created: August 23, 2024
Date Modified: August 26, 2024
Quote Expiration: September 25, 2024



Optional Summary

Extended Warranty

	Price	Qty	Ext. Price
110-01165	\$20.16	45	\$907.20
Extended Warranty - Upfront - 4 years for 100-05603			
110-01165	\$20.16	100	\$2,016.00
Extended Warranty - Upfront - 4 years for 100-05166			

Optional Total	\$2,923.20
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AGENDA ITEM COMMENTARY

Meeting Date: September 9, 2024
Board: Sallisaw Municipal Authority
Subject: Change Order No. 1, Aquatics Facility Project

ITEM TITLE: Discussion and possible action on Change Order No. 1 in the amount of \$8,500.00 on the Sallisaw Aquatics Facility Project; Hoey Construction Company

INITIATOR: Hoey Construction, Facility Contractor
PDG, Engineer

STAFF INFORMATION SOURCE: Building Development Director
Engineer
Facility Contractor

BACKGROUND: Approval of this item will allow for the materials and time needed by Hoey Construction to change the elevation needed for the new Aquatics Equipment Building.

EXHIBITS: 1. CO 1 Calculations- revised

KEY ISSUES: N/A

FUNDING SOURCE: SMA/TSET FUNDS 090-501-57736/021-501-57718

RECOMMENDATION: Approval of Change Order No. 1, in the amount of \$8,500.00, for the Aquatics Facility Project.

DATE: 8/26/2024
PROJECT MANAGER: Emma Hoey
ESTIMATE BY: Emma Hoey

**PLEASE PROVIDE AN
ANSWER NO LATER THAN
8/30/2024**

AGENDA ITEM COMMENTARY

Meeting Date: September 9, 2024
Board: Sallisaw Municipal Authority
Subject: Tranformer

ITEM TITLE: Discussion and possible action on Purchase Order No. 102845, issued to Techline of Dallas, Texas, in the amount of \$39,223.89 for the purchase of one (1) 750 kVA 120/208 Pad Mount Transformer

INITIATOR: Electric Superintendent

STAFF INFORMATION SOURCE: Electric Superintendent

BACKGROUND: Approval of this purchase order will allow the electric department to have a spare 750 kVA 120/208 pad mount transformer on site. The electric department currently has one on hand, but it will be utilized for the Cherokee Nation project. Techline has the transformer in stock and ready to ship. The other quotes received are 40 weeks out.

EXHIBITS:

1. PO 102845
2. Scan_20240905_2
3. Scan_20240905_3
4. Rev. Sallisaw, City of - Q-95677 (1)

KEY ISSUES: Need spare in case of an emergency,

FUNDING SOURCE: #090-601-55515 - Electric Transformers

RECOMMENDATION: Approval of Purchase Order No. 102845 in the amount of \$39,223.89.

IN STOCK

Attachment B: Quotation Sheet

40 weeks

40 weeks

CITY OF SALLISAW QUOTATION SHEET

Cost exceeds \$2,500, two quotations required.

Cost equals \$5,000 or more, three quotations required

****If you are quoting several items, attach list to this form** **Also attach all vendor quotes received****

VENDOR 1	VENDOR 2	VENDOR 3
Date of Quotation 9-4-2024	Date of Quotation 10-13	Date of Quotation
Department Number: 601	Department Number: 601	Department Number: 601
Vendor Name / Number TECH LINE	Vendor Name / Number TE R	Vendor Name / Number SUMMIT SOLOMON
Address PO BOX 674005	Address PO BOX 180	Address 1922 MLK JR DR
City DALLAS	City COLMAN	City TEMPLE
State TX Zip 75267	State SD Zip 57017	State TX Zip 76504
Phone	Phone	Phone
Item (s) 750 KVA 120-208 P.O. TRANSFORMER	Item (s) 1 5	Item (s) 1 3
Quantity 1	Quantity 1	Quantity 1
Price each	Price each	Price each
Est. Freight	Est. Freight	Est. Freight
Total Cost \$ 39,223.89	Total Cost \$ 36,850.00	Total Cost \$ 43,295.00
Quote Expiration Date	Quote Expiration Date	Quote Expiration Date
Quotes Obtained By: AS	Quotes Obtained By:	Quotes Obtained By:
GL Budget Line	GL Budget Line	GL Budget Line
Purchasing Approval	Purchasing Approval	Purchasing Approval
PO Number / Date: 102845, 9/5/24	PO Number / Date: 1	PO Number / Date: 1

Explain if only one quotation supplied:

Quote approved: _____ Date: _____
(Purchasing Agent, Finance Director or City Manager)



TECHLINE, Inc.

9609 Beck Circle ■ Austin, Texas 78758-5401
Phone: (512) 833-5410 ■ Fax: (512) 833-5407

QUOTE

QUOTE DATE	ORDER NO.
09/04/24	7225703-00
P.O. NO.	PAGE #
	1

CUST.#: 9844

SHIP TO:
CITY OF SALLISAW
113 W QUESENBURY
SALLISAW, OK 74955

Please remit all payments to:
Techline, Inc.
P.O. Box 674005
Dallas, TX 75267-4005
Phone: (512) 833-5401

BILL TO:
CITY OF SALLISAW
PO BOX 525
SALLISAW, OK 74955

INSTRUCTIONS	
SHIP POINT	SHIP VIA
Techline Cleveland	TECHLINE
SHIPPED	TERMS
	NET 30 DAYS

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY AVAILABLE	QTY. U/M	UNIT PRICE	AMOUNT (NET)
1	9589-435643-538 750kva Pad DV 208/120 3Ph with Taps	1	1	each	39223.89	39223.89
1	Lines Total	Qty Shipped Total		1	Total Invoice Total	39223.89

Last Page



T&R ELECTRIC
SUPPLY COMPANY INCORPORATED
BOX 180, COLMAN, SOUTH DAKOTA 57017

"The Transformer People"

When Every Minute Counts

Call Toll Free 800-843-7994
(Outside U.S.) 605-534-3555
FAX 605-534-3861
Website <http://t-r.com>

Quote Rev. 124108-1

Date: 09/05/2024

Contact: Steven Armstrong

Company: Sallisaw Municipal Authority

Phone: 918-776-4118

Fax: 918-775-9550

Email: sarmstrong@sallisawok.org

Quote Summary

#	Item	Type	Qty	Category	Ph	KVA	Primary	Secondary	Price	Total
1	0	RW	1	PAD MOUNT	3	750	12470Y/7200	208Y/120	\$36,850.00 USD	\$36,850.00 USD
Grand Total									\$36,850.00 USD	

Additional Notes

1. All quotes are subject to the "Standard Terms and Conditions of Sale".
2. This quote is valid for 15 days.
3. Estimated manufacturing lead-time is a best estimate at time of quotation and may vary.
4. Upon completion of order, immediate shipment is available plus freight on a common carrier. Unless otherwise specified, freight on quotes is prepaid and allowed in the contiguous US on our next available truck going to your area.
5. Electrical Test reports available upon request.
6. Prices subject to change. Due to the current volatility of the transformer components market (including copper), prices are subject to change in the event a rapid or extreme fluctuation in price occurs between the time of order placement and sourcing of materials. A rapid or extreme fluctuation occurs when a component part increases by more than 5% from the time the order is placed, and the time materials are ordered. T&R Electric agrees to use its best efforts to obtain advantageous pricing from materials suppliers. In the event there is a price increase through no fault of T&R Electric, we will notify the customer as soon as practicable.
7. Note: In order for a Purchase Order to be entered into the work queue and receive a designated time slot for production, these conditions must be accepted, and a note of acknowledgement must be present on said purchase order.

If you have any questions or need any additional information please call me at 800-843-7994. You may also email me at trevor.jacobsen@trelectric.com.

Sincerely,
Trevor Jacobsen
Sales Representative



"The Transformer People"

When Every Minute Counts

Call Toll Free 800-843-7994
(Outside U.S.) 605-534-3555
FAX 605-534-3861
Website <http://t-r.com>

Quote Rev. 124108-1

Date: 09/05/2024

Contact: Steven Armstrong

Company: Sallisaw Municipal Authority

Phone: 918-776-4118

Fax: 918-775-9550

Email: sarmstrong@sallisawok.org

Item #1 - Three Phase 750 KVA Pad Mount

Product Type: Rewind

Transformer Type: Pad Mount

Specifications:

KVA: 750

Phase: 3

High Voltage: 12470Y/7200

Low Voltage: 208Y/120

Taps: W/TAPS 2 X 2 1/2% +/-

Accessories:

- Primary Bushings, Dead Front, Loop Feed
- Bayonet Fusing
- Secondary Bushings, Standard Spade Connectors
- Oil Level Gauge
- Pressure/Vacuum Gauge
- Temperature Gauge
- Pressure Relief Device
- Pentahead Entry Assembly
- Mineral Oil (standard)
- Non-PCB Label
- Drain Valve with Sampler
- Bell Green Paint
- Undercoating

Notes:

Freight allowed in the continental USA with standard shipping - Unit to deliver on next available truck in your area. Fuel Surcharge is added to invoice when shipped out: Approximately \$300 (not included in quote)
If needing expedited shipping that will be extra.

****Copper wound**

Quantity: 1

Warranty: 36 Month Guarantee

Delivery: Fob: Destination

Price:

\$36,850.00 USD Each

Manufacturing
Time:

52 - 54 weeks (ARO)

After Release to Production

Electrical Tests:

1. Transformer Turns Ratio Test
2. Polarity and Phase Relation Test
3. DC HYPOT TEST
Performed at Two Times Rated Line Voltage Plus 1000 Volts
 - a. HV to LV
 - b. HV to Ground
 - c. LV to Ground

4. Core Loss and Excitation Test
5. Load and No Load Testing
6. Induced Potential Test at 400 Hertz for 7200 Cycles



Blakely Smith, Jr
Sallisaw, City of
bsmith@sallisawok.org

Sandy Hendrix
Inside Sales
sandy.hendrix@sunbeltsolomon.com | +1 7855455225

PRODUCT	QTY	EACH
Three Phase Pad Mount 750 KVA KVA: 750 @ 65°C 60Hz Impedance: Standard HV: 12470GrdY (95 KV BIL) Loop Feed LV: 208Y/120 (30 KV BIL) Primary Taps: 2-2.5% FCAN & BN Dead Front Wells & 15 KV Inserts Primary Bushings 10-Hole Spade Secondary Bushings w/ Supports Bayonet Fusing Liquid Temperature Gauge Liquid Level Gauge Pressure Relief Device Drain Valve + Sampler Copper Windings Non-PCB Mineral Oil	1	\$39,995

All REMAN Units are Completely Reconditioned to Nameplate Specifications

Ask your sales rep about volume discounts

Destination: Oklahoma | **FOB:** Origin | **Shipping & Handling:** Prepaid & Allowed
Shipment: 32-34 Weeks ARO | **Warranty:** 3 Years | **Terms:** Net 30 with approved credit.

Offer to sell valid for 30 days. Price is subject to re-evaluation after 15 days. Units subject to availability.

Please note any changes to the specifications on this quotation form and reference the quotation number on your Purchase Order. Sunbelt Solomon ("Supplier") will use your Purchase Order to proceed with manufacturing when terms and conditions are finalized. Please note that changes made after the manufacturing process begins may result in additional charges and potential delays in production. Production of units that are contingent on the approval/receipt of drawings will begin the manufacturing process after the final sign off on the specified drawings by the customer. Please contact your sales representative for the estimated drawing lead time associated with this quote.

All sales, rental and services are subject to Supplier's Terms and Conditions for Sales and Rentals of Equipment and/or Services ("Terms and Conditions") unless otherwise mutually agreed in writing by officer of Supplier as evidenced by such officer's signature. Acceptance of a Buyer purchase order by Supplier does not constitute acceptance of Buyer terms and conditions. As orders are time sensitive and it is cost prohibitive to review and negotiate terms and conditions between parties, Supplier Terms and Conditions apply to quotes/orders: 1) with a value before tax of \$25,000 or less, 2) emergency services or services completed before issuance of a purchase order, and 3) rush orders for sales and rental that are to ship within three (3) days regardless of submission of terms and conditions by Buyer. If the Quotation is for Company to perform evaluation services on Customer-owned equipment (e.g. for Company to determine how/if the piece of equipment failed and/or whether it can be repaired), then the provisions of terms and conditions will apply which include (among other provisions) risk of loss remaining with Customer and Company only being liable for damage to this equipment to the extent of its gross negligence or willful misconduct. In no event does Supplier accept consequential damages or agree to Prime/Owner contract terms and conditions.

Price does not include tax. If applicable, tax will be added to the invoice. If order is tax exempt, please provide a copy of your exemption certificate. Unit(s) quoted are for normal service conditions as defined by ANSI/IEEE Standards. Notify Supplier at time of quotation should the unit(s) be subject to harmonics, motor starting, shovel duty, or other special service conventions.



1922 S. MLK Jr. Drive
Temple, TX 76504



+01 800.433.3128



info@sunbeltsolomon.com
sunbeltsolomon.com



Schedules

All Delivery dates are estimates and under no circumstances does Company guarantee date of delivery. Company shall not be responsible or liable for any damage or loss which occurs during transportation and/or shipment of the Equipment. Company is not liable or responsible for any costs of Customer caused by any delays in transportation or delivery.

Company reserves the right to manufacture and ship any items in advance of the acknowledged shipping schedule, unless expressly forbidden by the Customer at the time of the order entry.

Cancellation or Revision of Order

Any Purchase Order may be cancelled or revised by Customer only upon written approval by an authorized representative of the Company, and at the Company's sole discretion. Should Company approve cancellation or revision of a Purchase Order, Customer shall pay the cancellation or revision charges specified in said approval. Cancellation or revision charges will include expenses previously incurred, commitments made pursuant to or in reliance upon such Purchase Order, whether or not such commitments are legally binding on Company, and any other factors considered relevant by Company. In the event that Company does not approve cancellation or revision, Customer shall remain liable to Company for the full price of the Equipment, Rental and/or Services ordered.

Cancellation charges are calculated for each unit cancelled per its individual status.

Standard Cancellation Charges:

Cancellation Charges:	% of PO Price
Upon Purchase Order acceptance	25
After materials are ordered	50
After production begins for Equipment	75
Once production is complete for Equipment	100

Company reserves the right to re-quote both price and lead time for any request to revise an order. If it is determined that a revision will incur an additional revision charge, charges are calculated for each unit revised per its individual status.

Standard Revision Charges:

Revision Charges:	% of Selling Price
Before Engineering Review / Scheduling	0
Before Production Begins	35
After Production Begins	100

AGENDA ITEM COMMENTARY

Meeting Date: September 9, 2024
Board: Sallisaw Municipal Authority
Subject: Reinvestment

ITEM TITLE: Discussion and possible action on staff's request to reinvest the Sallisaw Municipal Authority Certificate of Deposit with Local Bank for 308 Days at 5.52% Interest

INITIATOR: City Clerk

STAFF INFORMATION SOURCE: City Clerk

BACKGROUND: The City Clerk requested quotes for temporarily idle funds. Following review of quotes received, staff recommends reinvestment of the Sallisaw Municipal Authority Certificate of Deposit with the high bidder, Local Bank, for 308 days at 5.52% interest.

EXHIBITS:

KEY ISSUES: None.

FUNDING SOURCE: N/A

RECOMMENDATION: Approval of request to reinvest temporarily idle funds with Local Bank for 308 days at 5.52% interest.

AGENDA ITEM COMMENTARY

Meeting Date: September 9, 2024
Board: Sallisaw Municipal Authority
Subject: Reinvestment

ITEM TITLE: Discussion and possible action on staff's request to reinvest the Meter Fund Certificate of Deposit with Local Bank for 308 Days at 5.52% Interest

INITIATOR: City Clerk

STAFF INFORMATION SOURCE: City Clerk

BACKGROUND: The City Clerk requested quotes for temporarily idle funds. Following review of quotes received, staff recommends reinvestment of the Meter Fund Certificate of Deposit with the high bidder, Local Bank, for 308 days at 5.52% interest.

EXHIBITS: 1. SMA

KEY ISSUES: None.

FUNDING SOURCE: N/A

RECOMMENDATION: Approval of request to reinvest temporarily idle funds with Local Bank for 308 days at 5.52% interest.

SALLISAW MUNICIPAL AUTHORITY

REDEPOSIT
OF
TEMPORARILY IDLE FUNDS

SEPTEMBER 9, 2024

	<u>Fund</u>	<u>Amount</u>		
	Sallisaw Municipal Auth	\$ 866,715.91		
<u>Days</u>	<u>Firststar</u>	<u>National</u>	<u>Armstrong</u>	<u>Local</u>
182	<u>4.05%</u>	<u>4.55%</u>	<u>5.01%</u>	<u>5.54%</u>
<u>Days</u>	<u>Firststar</u>	<u>National</u>	<u>Armstrong</u>	<u>Local</u>
308	<u>4.15%</u>	<u>4.25%</u>	<u>4.80%</u>	<u>5.52%</u>

	<u>Fund</u>	<u>Amount</u>		
	Meter Fund	\$ 488,882.81		
<u>Days</u>	<u>Firststar</u>	<u>National</u>	<u>Armstrong</u>	<u>Local</u>
182	<u>4.05%</u>	<u>4.55%</u>	<u>5.01%</u>	<u>5.54%</u>
<u>Days</u>	<u>Firststar</u>	<u>National</u>	<u>Armstrong</u>	<u>Local</u>
308	<u>4.15%</u>	<u>4.25%</u>	<u>4.80%</u>	<u>5.52%</u>



115 East Choctaw P.O. Box 525 Sallisaw, OK 74955
Ph. 918-775-6241 Fax 918-775-9550 www.sallisawok.org

TO: Armstrong Bank

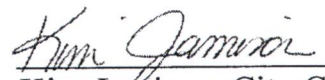
August 16, 2024

The City of Sallisaw requests quotes on time deposits of idle funds for the time specified beginning on ***September 11, 2024***:

<u>FUND</u>	<u>AMOUNT</u>	<u>DAYS</u>	<u>MATURITY</u>	<u>QUOTE</u>
<i>Sallisaw Mun Auth</i>	<i>\$ 866,715.91</i>	<i>182</i>	<i>March 12, 2025</i>	<i>5.01</i>
	(Approximate)	<i>308</i>	<i>July 16, 2025</i>	<i>4.80</i>
<i>SMA - Meter Fund</i>	<i>\$ 488,882.81</i>	<i>182</i>	<i>March 12, 2025</i>	<i>5.01</i>
	(Approximate)	<i>308</i>	<i>July 16, 2025</i>	<i>4.80</i>

Quotes will be received by the City Clerk via e-mail; **kjamison@sallisawok.org**, and must be received by **10:00 a.m., Wednesday, August 28, 2024**. Quotes will then be reviewed by the City Clerk. Recommendation for award will be presented at a regular meeting of the Sallisaw Municipal Authority, immediately following the BOCC meeting on September 9, 2024.

Please ensure that your facility has sufficient collateral pledged, should you be the successful bidder.

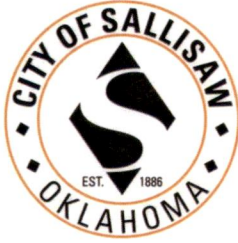

Kim Jamison, City Clerk

Submitted by:

Armstrong Bank

Date: August 27, 2024

By: Megan McHale



115 East Choctaw P.O. Box 525 Sallisaw, OK 74955
Ph. 918-775-6241 Fax 918-775-9550 www.sallisawok.org

TO: Local Bank

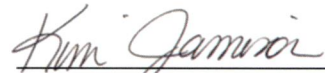
August 16, 2024

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	(Approximate)	<i>308</i>	<i>July 16, 2025</i>	<i>5.52%</i>
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Kim Jamison, City Clerk

Submitted by:

Local Bank

Date: 08/21/24

By: THOMAS GARDNER



115 East Choctaw P.O. Box 525 Sallisaw, OK 74955
Ph. 918-775-6241 Fax 918-775-9550 www.sallisawok.org

TO: National Bank

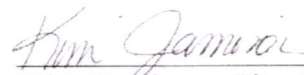
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Kim Jamison, City Clerk

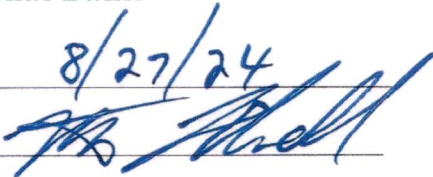
Submitted by:

National Bank

Date:

8/27/24

By:





115 East Choctaw P.O. Box 525 Sallisaw, OK 74955
Ph. 918-775-6241 Fax 918-775-9550 www.sallisawok.org

TO: Firstar Bank

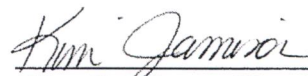
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	(Approximate)	308	July 16, 2025	<u>4.15%</u>
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Kim Jamison, City Clerk

Submitted by:

Firstar Bank

Date: 8-20-24

By: E. Kam, SUP

AGENDA ITEM COMMENTARY

Meeting Date: September 9, 2024
Board: Sallisaw Municipal Authority
Subject: Resolution Modifying Electric Rate Structure

ITEM TITLE: Discuss and Consider Approval of Resolution 2024-08; *A Resolution Providing Changes in Electric Service Rates For the Sallisaw Municipal Authority, and Superseding Previous Resolutions*

INITIATOR: Interim City Manager/
Director of Finance

STAFF INFORMATION SOURCE: Interim City Manager
Grand River Dam Authority
Electric Rate Consultant

BACKGROUND: The cost of service study for electric rates has been completed and presented by the rate consultant. Due to the Annual Rate Increases for Purchased Power Cost being passed from GRDA, a change in the structure of our electric rates is required to ensure all power costs are recovered.

EXHIBITS: 1. Resolution 2024.08.SMA Electric Rates.Final

KEY ISSUES: With the GRDA announcement of Annual Rate Increases for Purchased Power Cost, staff brought our rate consultant, JoLynn Rains, back to determine the impacts of these changes to the City/SMA. The goals used for the new rate design were to:

- Minimize impacts on customers within classes
- Move components toward Cost of Service
- Adjust Delivery Charges
- Increase Basic Charges
- Adjust Capacity/Energy to recover remaining

Update CPBA to a GRDA PCA Pass-thru:

- In October 2021, the Cost of Power Base Adjustment (CPBA) was implemented in the rate structure as a mechanism to ensure the full cost recovery of GRDA Purchased Power. Electric System losses were applied and the CPBA was charged to all customers based on kWh used. A portion of the average cost of power was included in the energy rate paid by customers.
- This new rate structure is recommended to replace the CPBA with a Power Cost Adjustment (PCA).

- The PCA calculations will fully recover the cost of the GRDA PCA power that is charged to the city monthly.
- The PCA will be calculated based on the GRDA PCA with the city's electric system losses factor applied.
- PCA calculation is recommended to be calculated as follows:
 - $PCA = A * (1 + B)$ where
 - A = GRDA PCA (\$/kWh)
 - B= City's electric system losses factor (%)
- Failure to pass on these rate adjustments as presented will cause future rate and cash flow issues for the City/SMA. It is important that these items are kept current.

FUNDING SOURCE: Electric Rates

RECOMMENDATION: After reviewing the new rate model with our rate consultant, and taking into consideration all possible scenarios, it is staff's recommendation that Resolution 2024-08 be approved.

RESOLUTION NO. 2024-08

**A RESOLUTION PROVIDING
CHANGES IN ELECTRIC SERVICE RATES
FOR THE SALLISAW MUNICIPAL AUTHORITY**

WHEREAS, The Sallisaw City Code provides that the Board of Trustees of the Sallisaw Municipal Authority shall establish rates and charges governing all aspects of utility services, and;

WHEREAS, the Board of Trustees of the Sallisaw Municipal Authority has determined that electric rate adjustments are necessary for the continued revenue availability allowing the City of Sallisaw to provide quality and reliable utility services, and;

WHEREAS, the Board of Trustees of the Sallisaw Municipal Authority desire to amend electric rates for its electric services, and;

WHEREAS, the Board of City Commissioners of the City of Sallisaw, Oklahoma, by approval of City Resolution 2024-21, have approved the proposed rate changes, and;

WHEREAS, the electric rates approved by this resolution shall be effective as noted, and shall be subject to future review by the Board of Trustees of the Sallisaw Municipal Authority,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE SALLISAW MUNICIPAL AUTHORITY, OF THE CITY OF SALLISAW, OKLAHOMA

SECTION 1: That the following shall henceforth be the established rates for electric service in the Sallisaw Municipal Authority, Sallisaw, Oklahoma, to-wit, and that such rates noted below shall become effective during October of each year, beginning October 1, 2024, through October 2027, and shall be reflected in the first billing statement of October of each year:

SCHEDULE OF ELECTRIC RATES					
		Effective	Effective	Effective	Effective
	Current	Oct 2024	Oct 2025	Oct 2026	Oct 2027
RP-1 Residential					
Customer Charge	\$ 14.94	\$ 17.18	\$ 18.56	\$ 19.30	\$ 20.07
Charge Per kWh	\$ 0.1038	\$ 0.1034	\$ 0.1116	\$ 0.1161	\$ 0.1207
PCA (Power Cost Adjustment)		Monthly calculation			
CP-1 Commercial					
Customer Charge	\$ 14.94	\$ 16.51	\$ 17.83	\$ 18.54	\$ 19.28
Charge Per kWh	\$ 0.1038	\$ 0.0987	\$ 0.1066	\$ 0.1109	\$ 0.1153
PCA (Power Cost Adjustment)		Monthly calculation			
CP-2 Commercial Demand					
Customer Charge	\$ 12.32	\$ 13.18	\$ 13.97	\$ 14.53	\$ 15.11
Charge Per kWh	\$ 0.0585	\$ 0.0466	\$ 0.0494	\$ 0.0514	\$ 0.0534
Demand Charge Per KW	\$ 15.46	\$ 15.77	\$ 16.08	\$ 16.41	\$ 16.73
PCA (Power Cost Adjustment)		Monthly calculation			
VCP-1 (Veterans Rate)					
Customer Charge	\$ 12.32	\$ 13.18	\$ 13.97	\$ 14.53	\$ 15.11
Charge Per kWh	\$ 0.0585	\$ 0.0391	\$ 0.0415	\$ 0.0432	\$ 0.0449
Demand Charge Per KW	\$ 15.46	\$ 12.55	\$ 13.17	\$ 13.83	\$ 14.53
PCA (Power Cost Adjustment)		Monthly calculation			
**VCP-1 demand for year 2027 is unknown and will change once announced by GRDA					
IP-1 (Industrial Rate)					
Customer Charge	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
Charge Per kWh	\$ 0.0585	\$ 0.0414	\$ 0.0414	\$ 0.0414	\$ 0.0414
Demand Charge Per KW	\$ 15.46	\$ 12.55	\$ 13.17	\$ 13.83	\$ 14.53
PCA (Power Cost Adjustment)		Monthly calculation			

SECTION 2: Rate Schedule RP-1, Residential Electric Service

Availability

This rate schedule is available in the territory served by the City of Sallisaw/Sallisaw Municipal Authority (SMA) for residential customers located within and adjacent to its electric distribution system.

Applicability and Character of Service

This rate schedule shall apply to residential customers for the exclusive use of an individual customer for domestic purposes, including, for example, space heating, water heating, clothes drying, and cooking. This service cannot be used for resale, stand-by, commercial, or industrial service. Service shall be A.C., 60-Hz, 1-phase, 120/240 volts unless specifically agreed to by the City/SMA.

Charge for Service

The charge for service for each month shall be the sum of the following components:

- A. **Customer Charge**: The Customer Charge shall be the Customer Rate as contained in the Schedule of Rates for each month in which the Customer receives service.
- B. **Energy Charge (Per kWh)**: The Energy Charge shall be obtained by multiplying the Energy Rate as contained in the Schedule of Rates times the kWh used by the customer during the month.
- C. **Minimum Bill**: The minimum monthly bill shall be the Customer Charge.
- D. **PCA (Power Cost Adjustment)**: Monthly calculation that allows for the recovery of the Purchased Power Cost (PPC). The PCA Calculations will fully recover the cost of the GRDA PCA power that is charged to the city monthly. The PCA will be calculated based on the GRDA PCA with the city's electric system losses factor applied. The PCA is calculated using the following formula:
 - $PCA = A \times (1 + B)$ where
 - A = GRDA PCA (\$/kWh)
 - B = City's electric system losses factor (%)

Single Point Delivery

The above rates and conditions are based on the supply of electric service at a single delivery and metering point at a single voltage. Separate supply for the same customer at other points of delivery, or at other voltages, will be separately metered and billed.

SECTION 3: Rate Schedule CP-1, Small Commercial Electric Service

Availability

This rate schedule is available in the territory served by the City of Sallisaw/Sallisaw Municipal Authority for any commercial or business customers located within and adjacent to its electric distribution system, **provided that the kWh energy usage does not equal or exceed 15,000 kWh for any 3 months during a 12-month period.**

Applicability and Character of Service

This rate schedule shall apply to existing commercial customers for the exclusive use of the commercial customer for business purposes. This service cannot be used for resale, stand-by,

residential, or industrial service. Service shall be A.C., 60-Hz, 1- or 3-phase, with nominal service voltages of 120/240 volts for 1 phase service and 208wye/120-volts for 3-phase service, or other voltages as presently established for the service locations, unless specifically agreed to by the City. This load shall not be highly fluctuating to the extent that it causes interference with standard quality service to other customers on the system.

15,000 kWh Rule: Each year, during the month of November, customers billed under the CP-1 rate shall have their previous 12 month of usage (November thru October) reviewed for usage equal to or exceeding 15,000 kWh. Customers who have three (3) instances of monthly kWh usage equaling or exceeding 15,000 kWh during the 12-month lookback period, shall be moved to the CP-2 rate schedule beginning with the first billing statement of January. Customers who have not exceeded this 15,000-kWh usage rule, will remain on the CP-1 rate schedule.

Charge for Service

The charge for service for each month shall be the sum of the following components:

- A. **Customer Charge:** The Customer Charge shall be the Customer Rate as contained in the Schedule of Rates for each month in which the Customer receives service.
- B. **Energy Charge (Per kWh):** The Energy Charge shall be obtained by multiplying the Energy Rate as contained in the Schedule of Rates times the kWh used by the customer during the month.
- C. **Minimum Bill:** The minimum monthly shall be the Customer Charge.
- D. **PCA (Power Cost Adjustment):** Monthly calculation that allows for the recovery of the Purchased Power Cost (PPC). The PCA Calculations will fully recover the cost of the GRDA PCA power that is charged to the city monthly. The PCA will be calculated based on the GRDA PCA with the city's electric system losses factor applied. The PCA is calculated using the following formula:

- $PCA = A \times (1 + B)$ where
- A = GRDA PCA (\$/kWh)
- B = City's electric system losses factor (%)

Single Point Delivery

The above rates and conditions are based on the supply of electric service at a single delivery and metering point at a single voltage. Separate supply for the same customer at other points of delivery, or at other voltages, will be separately metered and billed.

Metering

All newly constructed commercial or business structures with a single service panel main disconnect greater than 200 amps, or a main disconnecting panel greater than 200 amps are required to have a demand electric meter. Future upgrades that meet these specifications will also require a demand electric meter and the customer will be subject to incurring demand charges.

Appropriate demand indicating meters will be furnished by the City to measure the energy delivered and the maximum kilowatt demand for any 15-minute period during the month.

SECTION 4: Rate Schedule CP-2, Large Commercial Electric Service With Demand

Availability

This rate schedule is available in the territory served by the City of Sallisaw/Sallisaw Municipal Authority for any commercial or business customers located within and adjacent to its electric distribution system whose energy usage; a) equals or exceeds the **15,000 kWh Rule while being billed for services under Rate Schedule CP-2**, or b) based on information supplied by the customer, the calculated load will be equal to or greater than **15,000 kWh per month** starting at the time energy use begins.

15,000 kWh Rule: Each year, during the month of November, customers billed under the CP-2 rate shall have their previous 12-month usage (November thru October) reviewed for usage equaling or exceeding 15,000 kWh. Customers who do not have three (3) instances of equaling or exceeding 15,000 kWh of usage during the 12-month lookback period, shall be moved to the CP-1 rate schedule beginning with the first billing statement of January. Customers who have met or exceeded the 15,000-kWh usage limit a minimum of any three (3) months during the 12-month period, shall remain on the CP-2 rate schedule.

Applicability and Character of Service

This rate schedule shall apply to new and existing commercial customers for the exclusive use of the commercial customer for business purposes. This service cannot be used for resale, stand-by, residential, or industrial service unless it meets the requirements below, applicable to EV Charging Stations. Service shall be A.C., 60-Hz, 1- or 3-phase, with nominal service voltages of 120/240 volts for 1 phase service and 208wye/120-volts for 3-phase service, or other voltages as presently established for the service locations, unless specifically agreed to by the City. This load shall not be highly fluctuating to the extent that it causes interference with standard quality service to other customers on the system.

No resale, breakdown, auxiliary or supplementary service permitted, except as set forth in (A) and (B) below.

- (A) Sales of charging services from an electric vehicle charging station, not owned by the City of Sallisaw or the Sallisaw Municipal Authority, for the purpose of fueling an electric vehicle, including the ability to sell on a kWh basis, shall not be considered resale of retail electricity, and such sales from the electric vehicle charging station shall not be subject to rate regulation by the Sallisaw Municipal Authority.
- (B) Utility service to an electric vehicle charging station shall be provided subject to availability and the utility's terms and conditions of service.
- (C) All EV Charging Stations will be served under the CP-2 rate schedule.

Customers being billed under the Large Commercial Service CP-2 rate schedule will incur demand charges.

Charge for Service

The charge for service for each month shall be the sum of the following components:

- A. **Customer Charge**: The Customer Charge shall be the Customer Rate as contained in the Schedule of Rates for each month in which the Customer receives service.
- B. **Demand Charge**: The Demand Charge shall be obtained by multiplying the Demand Rate as contained in the Schedule of Rates times the monthly KW demand used by the customers during the month. For billing purposes, the monthly demand shall be defined as the highest integrated load during any 15-minute period during the billing month.
- C. **Energy Charge (Per kWh)**: The Energy Charge shall be obtained by multiplying the Energy Rate as contained in the Schedule of Rates times the kWh used by the customer during the month.
- D. **PCA (Power Cost Adjustment)**: Monthly calculation that allows for the recovery of the Purchased Power Cost (PPC). The PCA Calculations will fully recover the cost of the GRDA PCA power that is charged to the city monthly. The PCA will be calculated based on the GRDA PCA with the city's electric system losses factor applied. The PCA is calculated using the following formula:
 - $PCA = A \times (1 + B)$ where
 - A = GRDA PCA (\$/kWh)
 - B = City's electric system losses factor (%)

Single Point Delivery

The above rates and conditions are based on the supply of electric service at a single delivery and metering point at a single voltage. Separate supply for the same customer at other points of delivery, or at other voltages, will be separately metered and billed.

Metering

All newly constructed commercial or business structures with a single service panel main disconnect greater than 200 amps, or a main disconnecting panel greater than 200 amps are required to have a demand electric meter. Future upgrades that meet these specifications will also require a demand electric meter and the customer will be subject to incurring demand charges.

Appropriate demand indicating meters will be furnished by the City to measure the energy delivered and the maximum kilowatt demand for any 15-minute period during the month.

SECTION 5: Rate Schedule IP-1, Industrial Electric Service

Availability

This rate schedule is available in the territory served by the City of Sallisaw/Sallisaw Municipal Authority to any existing or new industrial customer located within and adjacent to its electric distribution system.

Applicability and Character of Service

This rate schedule shall apply to industrial, manufacturing, or material processing customers with a load exceeding peak monthly billing demand of 2,000 KW, for all uses. This service cannot be used for resale, stand-by, residential, or commercial service. Service shall be A.C., 60-Hz, 3-phase, with nominal service wye or delta voltages; or Primary voltage as available for larger services. This load shall not be highly fluctuating to the extent that it causes interference with standard quality service to other customers on the system.

Charge for Service

The rates and methods of calculating billing statements shall be set by contract between the seller and the buyer.

Single Point Delivery

The rates and methods of calculating billing statements shall be based on the supply of electric service at a single delivery and metering point at a single voltage. Separate supply for the same customer at other points of delivery, or at other voltages, will be separately metered and billed.

Metering

All new industrial service customers are required to have a demand meter. Appropriate indicating or recording meters will be furnished by the Authority to measure the energy delivered and the maximum kilowatt demand for any 15-minute period during the month.

Power Cost Adjustments

Monthly calculation that allows for the recovery of the Purchased Power Cost (PPC). The PCA Calculations will fully recover the cost of the GRDA PCA power that is charged to the city monthly. The PCA will be calculated based on the GRDA PCA with the city's electric system losses factor applied. The PCA is calculated using the following formula:

- $PCA = A \times (1 + B)$ where
- $A = \text{GRDA PCA } (\$/\text{kWh})$
- $B = \text{City's electric system losses factor } (\%)$

SECTION 6: Rate Schedule VCP-1, Veteran's Center Electric Service

Availability

This rate schedule shall meet the terms of the CP-2 rate schedule with the exception that the rates applicable to this rate schedule shall only apply to the Veterans care facility approved by the Oklahoma Department of Veterans Affairs (ODVA) on October 26, 2018, and is agreed to by both the City of Sallisaw/Sallisaw Municipal Authority and the ODVA.

Upon startup of the facility the following rates shall be in effect unless the rates of the Grand River Dam Authority are modified between the dates of this resolution and the date of the startup of the ODVA facility.

Methods of determining rates for VCP-1:

1. The kWh rate calculation shall reflect a 16% savings from the calculated CP2 rate schedule.
2. The KW rate for VCP-1 shall be equal to the KW rate charged by the Grand River Dam Authority to the City of Sallisaw/Sallisaw Municipal Authority.
3. The calculation methods noted above shall remain in effect for a term of 48 months from the date of the startup of the facility.
4. Upon any rate modification made by the Grand River Dam Authority, the City of Sallisaw shall review the effects of the rate modification and make necessary adjustments to the VCP-1 Rate Schedule.

Power Cost Adjustments

Monthly calculation that allows for the recovery of the Purchased Power Cost (PPC). The PCA Calculations will fully recover the cost of the GRDA PCA power that is charged to the city monthly. The PCA will be calculated based on the GRDA PCA with the city's electric system losses factor applied. The PCA is calculated using the following formula:

- $PCA = A \times (1 + B)$ where
- $A = \text{GRDA PCA (\$/kWh)}$
- $B = \text{City's electric system losses factor (\%)}$

SECTION 7: Rate Schedule DG-1, Distributed Generation Electric Service

For the purpose of the DG-1 Rate Schedule, Distributed Generation shall be defined as an energy producing system at or near the point of energy consumption, which is located on and interconnected to a utility's distribution system.

The City of Sallisaw/Sallisaw Municipal Authority shall provide Distributed Generation Services under a Buy All Sell All (BASA) tariff. The utility shall furnish 100% of the customers electric consumption, billed under the appropriate rate schedule, and purchase 100% of the customers DG output, based on the utility's avoided cost defined below.

**Rate Schedule DG-1 shall not become effective until requirements for connecting services and metering requirements, along with required application and permit fees, are adopted.*

- I. **APPLICATION.** This rate is in addition to the customer's standard rate tariff for electric service.
- II. **AVAILABILITY.** This rate is applicable to customers who intend to own and operate an electric generating facility using solar equipment to produce electricity.
- III. **CREDIT FOR GENERATION.** The utility will provide a credit for energy generated by the customer which would be applied to customer's usage as billed by the utility under the customer's applicable rate tariff. Energy would be credited based on the following schedule:

ENERGY: Energy generated will be credited at the utility's AVOIDED COSTS. An AVOIDED COST is defined as the incremental cost to an electric utility of energy and capacity which the utility would generate itself or purchase from another non-renewable source. The utility's avoided cost is based upon the current applicable wholesale power rate from the Grand River Dam Authority (GRDA), including any applicable Power Cost Adjustment.

- IV. **CREDIT LIMITATION.** The energy credit for any billing period described in Section III above is limited to the customer's maximum energy usage during any billing period from the previous calendar year. No credit will be provided by the utility for any generation above this amount.

New customer's maximum credit will be established after the first calendar year of service. In order for customer to receive the maximum benefit from the installation customer shall not oversize the installation larger than the customer's anticipated maximum annual billing period energy (kWh) usage, as no credit will be provided by the utility for any generation above this amount.

Examples of how the customer credit will be calculated:

Previous Calendar Year Billing Period **Maximum kWh usage** – 1,000 kWh
Customer Generation (Billing Period) – 2,000 kWh
Customer Credit, not to exceed customer's **maximum kWh usage**– 1,000 kWh

Previous Calendar Year Billing Period **Maximum kWh usage** – 1,000 kWh
Customer Generation (Billing Period) – 500 kWh
Customer Credit, not to exceed customer's **maximum kWh usage**– 500 kWh

Credits will be applied toward the customer's usage as charged by the utility based on the customer's applicable rate tariff. If the amount credited is greater than the amount charged for any billing period, the remaining credits will roll forward to the next billing cycle. Net credits at the end of a billing period will continue to roll forward to

subsequent billing periods. Any remaining credits will expire upon the termination of electric service to a customer.

- V. SYSTEM INFRASTRUCTURE.** For installations over 100 KW, the utility may require a study on the impact to nearby system infrastructure to be completed prior to installation. The customer shall be responsible for the actual costs of this study.
- VI. INTERCONNECTION AGREEMENT.** Any customer desiring to receive credit for generation from the utility under this rate schedule is required to execute an Interconnection Agreement prior to delivering energy to the utility. Installation must follow all requirements as described in the Interconnection Agreement. By submitting an application, customer agrees to all such requirements.
- VII. METERING EQUIPMENT.** Customers under this rate tariff shall have 2 sets of metering equipment. One meter to measure the customer's consumption and a second meter to measure the customer's generation. The customer shall be responsible for the actual costs of the metering equipment, as well as the cost of installation, supplied by the utility. All metering installation must meet the established codes of the City.
- VIII. APPLICATION FEES.** Customer will be charged a non-refundable application fee as stated in the Master Fee Schedule to cover the cost of application processing.
- IX. TERM.** The utility has the right to modify, suspend, or terminate this rate upon thirty days' notice to customers.

SECTION 8: Adjustments to GRDA Rate Components

Upon notification of any GRDA rate adjustment, the City of Sallisaw may add a GRDA Purchased Power Surcharge to any adopted electric rate of the City. If deemed necessary, this Surcharge will be calculated using any changes to GRDA rate components that are passed to the City.

Effective Date of This Rate Change

This resolution establishing new electric rates shall become effective on October 1, 2024, and shall be reflected in all billing statements calculated after October 1, 2024.

PASSED AND APPROVED by the Board of Trustees of the Sallisaw Municipal Authority on the 9th day of September, 2024.

SALLISAW MUNICIPAL AUTHORITY

By: _____
Ernie Martens, Chairman

ATTEST:

Kim Jamison, Secretary
(SEAL)

AGENDA ITEM COMMENTARY

Meeting Date: September 9, 2024
Board: Sallisaw Municipal Authority
Subject: Resolution Separating the Water & Sewer Rates from the Master Fee Schedule and establishing new rates.

ITEM TITLE: Discuss and Consider Approval of Resolution 2024-09; *A Resolution Providing Changes in Water and Sewer Service Rates For the Sallisaw Municipal Authority, and Superseding Previous Resolutions.*

INITIATOR: Interim City Manager/
Director of Finance

STAFF INFORMATION SOURCE: Interim City Manager/
Director of Finance
Water/Waste Water Rate Consultant

BACKGROUND: The cost of service study for water and sewer rates has been completed and presented by the rate consultant. The attached resolution separates these fees from the master fee schedule and also amends the water and sewer rates from October 1, 2024–October 1, 2027 as presented last month.

EXHIBITS: 1. Resolution 2024.09.SMA Water & Sewer Rates

KEY ISSUES:

- Adjustments to residential and commercial water rates.
- Adjustments to residential and commercial sewer rates. Sewer rate charges are based on water usage during the months of November to March and are calculated on July 1 each year.

FUNDING SOURCE: Water and Sewer Rates

RECOMMENDATION: After reviewing the new rate model with our rate consultant, and taking into consideration all possible scenarios, it is staff's recommendation that Resolution 2024-09 be approved.

RESOLUTION 2024-09

**A RESOLUTION PROVIDING CHANGES IN THE WATER AND SEWER RATES
FOR THE SALLISAW MUNICIPAL AUTHORITY, AND
SUPERSEDING PREVIOUS RESOLUTIONS**

WHEREAS, the Sallisaw City Code provides that the Board of Trustees of the Sallisaw Municipal Authority shall establish rates and charges governing all aspects of utility services, and;

WHEREAS, the Board of Trustees of the Sallisaw Municipal Authority has determined that water and sewer rate adjustments are necessary for the continued revenue availability allowing the City of Sallisaw to provide quality and reliable utility services, and;

WHEREAS, the Board of Trustees of the Sallisaw Municipal Authority desire to amend water and sewer rates for its water and sewer services, and may at any time adjust or amend any utility rate as needed by adoption of separate or combined resolutions, and;

WHEREAS, the Board of City Commissioners of the City of Sallisaw, Oklahoma, by approval of City Resolution 2024-22, have approved the proposed rate changes, and;

WHEREAS, the water and sewer rates approved by this resolution shall be effective as noted.

**NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE SALLISAW
MUNICIPAL AUTHORITY, OF THE CITY OF SALLISAW, OKLAHOMA**

Section 1: The amended water and sewer rates as provided in Exhibit “A” attached hereto and incorporated herein by reference, is hereby adopted in its entirety to reflect the new rates as attached to this resolution.

Section 2: That all provisions of any resolution of the Sallisaw Municipal Authority in conflict with the provisions of this resolution be repealed, and all other provisions not in conflict with the provisions of this resolution shall remain in full force and effect.

Section 3: That the following shall henceforth be the established rates for water and sewer services in the Sallisaw Municipal Authority, Sallisaw, Oklahoma, to-wit, and that such rates noted below shall become effective during October of each year, beginning October 1, 2024, through October 2027, and shall be reflected in the first billing statement of October of each year:

PASSED AND APPROVED by the Trustees of the Sallisaw Municipal Authority, Sallisaw, Oklahoma on the 9th day of September 2024.

SALLISAW MUNICIPAL AUTHORITY

By: _____
ERNIE MARTENS, Chairman

ATTEST:

Kim Jamison, Secretary
(SEAL)

EXHIBIT A

WATER AND SEWER RATE SCHEDULES

SCHEDULE OF WATER RATES						
		Effective	Effective	Effective	Effective	
	Current	Oct 2024	Oct 2025	Oct 2026	Oct 2027	
Residential		Per 1,000 Gallons				
Minimum Charge (1st 2,000 gal)	\$ 24.00	\$ 31.92	\$ 39.26	\$ 43.19	\$ 45.35	
Usage Charge (2,001-3,000)	\$ 2.60	\$ 3.46	\$ 4.26	\$ 4.69	\$ 4.92	
Usage Charge (3,001-4,000)	\$ 2.65	\$ 3.52	\$ 4.33	\$ 4.76	\$ 5.00	
Usage Charge (4,001-6,000)	\$ 2.70	\$ 3.59	\$ 4.42	\$ 4.86	\$ 5.10	
Usage Charge (6,001-12,000)	\$ 3.12	\$ 4.15	\$ 5.10	\$ 5.61	\$ 5.89	
Usage Charge (12,001 & Above)	\$ 3.89	\$ 5.17	\$ 6.36	\$ 7.00	\$ 7.35	
Commercial						
Minimum Charge (1st 2,000 gal)	\$ 26.50	\$ 35.25	\$ 43.36	\$ 47.70	\$ 50.09	
Usage Charge (2,001-10,000)	\$ 3.10	\$ 4.12	\$ 5.07	\$ 5.58	\$ 5.86	
Usage Charge (10,001-18,000)	\$ 3.66	\$ 4.87	\$ 5.99	\$ 6.59	\$ 6.92	
Usage Charge (18,001 & Above)	\$ 4.57	6.08	\$ 7.48	\$ 8.23	\$ 8.64	
Rural Water						
By Contract						
SCHEDULE OF WASTEWATER RATES						
		Effective	Effective	Effective	Effective	
	Current	Oct 2024	Oct 2025	Oct 2026	Oct 2027	
Residential		Per 1,000 Gallons				
Minimum Charge (1st 2,000 gal)	\$ 18.00	\$ 22.50	\$ 27.45	\$ 28.55	\$ 29.69	
Usage Charge (2,001-3,000)	\$ 1.95	\$ 2.44	\$ 2.98	\$ 3.10	\$ 3.22	
Usage Charge (3,001-4,000)	\$ 1.95	\$ 2.03	\$ 2.11	\$ 2.19	\$ 2.28	
Usage Charge (4,001-5,000)	\$ 1.95	\$ 2.03	\$ 2.11	\$ 2.19	\$ 2.28	
Usage Charge (5,001 & Above)	\$ 1.95	\$ 2.03	\$ 2.11	\$ 2.19	\$ 2.28	
(Based on residential water usage for months of November through March, recalculated on July 1 of each year)						
Commercial						
Minimum Charge (1st 2,000 gal)	\$ 20.00	\$ 25.00	\$ 30.50	\$ 31.72	\$ 32.99	
Usage Charge	\$ 2.75	\$ 3.44	\$ 4.20	\$ 4.37	\$ 4.54	

AGENDA ITEM COMMENTARY

Meeting Date: September 9, 2024
Board: Sallisaw Municipal Authority
Subject: Master Fee Schedule

ITEM TITLE: Discuss and Consider Approval of Resolution 2024-10; *A Resolution Amending The Master Fee Schedule, Establishing Certain Rates And Fees For The Sallisaw Municipal Authority, and Superseding Previous Resolutions*

INITIATOR: Interim City Manager

STAFF INFORMATION SOURCE: Interim City Manager
City Staff

BACKGROUND: This resolution amends the Master Fee Schedule for the Sallisaw Municipal Authority. If approved, it will become effective on October 1, 2024.

EXHIBITS: 1. SMA.MFS_SMA Resolution 2024.10
2. 9.09.24.Master Fee Schedule Update

KEY ISSUES: Key changes in the schedule include:

1. Separate water rates into a separate adopted rate resolution.
2. Separate sewer rates into a separate adopted rate resolution.
3. Amend the Adoption fee for dog or cat to include license and chip for each animal adopted with no modification to the current fee of \$50.
4. Amend the Lifetime License fee for dog or cat to include microchip and registration of microchip.
5. Remove the \$75.00 fee per year for a yearly license for dog and cat.

FUNDING SOURCE: NA

RECOMMENDATION: Staff recommends approval of Resolution 2024-10.

RESOLUTION 2024-10

**A RESOLUTION AMENDING THE MASTER FEE SCHEDULE, ESTABLISHING
CERTAIN RATES AND FEES FOR THE SALLISAW MUNICIPAL AUTHORITY, AND
SUPERSEDING PREVIOUS RESOLUTIONS**

WHEREAS, certain rates and fees of the Master Fee Schedule have previously been adopted by the Sallisaw Municipal Authority in prior resolutions; and

WHEREAS, certain rates and fees now need to be adjusted or added to the Master Fee Schedule; and

WHEREAS, the General Manager of the Authority has reviewed these rates and fees with the Trustees and the Trustees of the Sallisaw Municipal Authority have determined the rates and fees are necessary; and

WHEREAS, the Board of Trustees may at any time adjust or amend all or portions of the Master Fee Schedule and set certain rates and fees in separate resolutions if needed.

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE SALLISAW MUNICIPAL AUTHORITY AS FOLLOWS:

Section 1: The amendment to the Master Fee Schedule, as provided in Exhibit “A” attached hereto and incorporated herein by reference, is hereby adopted and shall be amended in its entirety to reflect the new version as attached to this resolution.

Section 2: That all provisions of any resolution of the Sallisaw Municipal Authority in conflict with the provisions of this resolution be repealed, and all other provisions not in conflict with the provisions of this resolution shall remain in full force and effect.

Section 3: Effective Date. The rate and fee adjustments and amendments of this resolution shall become effective on October 1, 2024.

PASSED AND APPROVED by the Trustees of the Sallisaw Municipal Authority, Sallisaw, Oklahoma on the 9th day of September 2024.

SALLISAW MUNICIPAL AUTHORITY

By: _____
ERNIE MARTENS, Chairman

ATTEST:

Kim Jamison, Secretary
(SEAL)



CITY OF SALLISAW
MASTER FEE SCHEDULE
EFFECTIVE OCTOBER 1, 2024

As adopted on September 9, 2024 by the
Board of City Commissioners
and the
Sallisaw Municipal Authority Board of Trustees

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Section 1. Administration and Business Related Fees

Administration and Business Related Fees	Rate	Rate Change	Note
Copy of requested records	\$0.25		Per page
Certified copy of records	\$1.00		Per page
Research/Compilation of Requested Records	City Cost		
Incident Reports- Fire and Police	\$5.00		Each
Video Reproduction	\$50.00		Per video
Copy of Municipal Code Book (must be ordered) City Ordinances Website Link: https://library.municode.com/ok/sallisaw/codes/code_of_ordinances	\$25.00 + city costs		All city ordinances are available at the city website
Copy of City Municipal Budget Document (Bound copy)	\$25.00		Each
Copy of Municipal Budget Document (Electronic copy) City Budget Documents Website Link: http://www.sallisawok.org/129/Budget-Information	NC		No charge. Current and past budget documents can be obtained on city web site.
Copy of Annual Audit Document (Bound copy)	\$15.00		Each
Copy of Annual Audit Document (Electronic copy) City Audits Website Link: http://www.sallisawok.org/131/Financial-Statements-Audits	NC		No charge. Current and past audits can be obtained on city web site.
Alcohol Occupation Tax Fees / Permits Medical Marijuana Fees / Permits	<i>*See applicable City Ordinance*</i>		
Coin Operated Amusement (Due on or before January 1 st each year)	\$30.00		Per unit per year
Adult Business License Fee	\$1,000.00		Per year
Transient Merchant/Itinerant Vendor License *Issued for a period not to exceed 14 days. *No more than one issuance every 90 days.	\$25.00		Per Day, Per Location Ordinance 2021-12 Sallisaw Code: Chapter 22, Article V, Sections 22-131 thru 22-180.

Section 2. Recreation and City Facility Rental Fees

Recreation and City Facility Rental Fees	Rate	Rate Change	Note
Civic Center Reservation Fee (Wheeler facility)	\$100.00		Per Event
McGee Park Picnic Shelter Reservation Fee	NC		No fee, reservation required
Sallisaw Creek Park Picnic Shelter Reservation Fee	NC		No fee, reservation required
Rodeo Arena Use Permit (Requires certificate of liability insurance)	\$350.00		Per event
Rodeo Arena Use (Non Profit) Proof of insurance and non-profit status required	NC		No Fee, reservation required
Athletic field key to lights	\$25.00		Deposit, to be returned upon return of key
City Municipal Swimming Pool Admittance Fee	\$3.00		Per person

City Municipal Swimming Pool Season Pass –Single Person. NO REFUNDS	\$30.00		Per season
City Municipal Swimming Pool Season Pass. Maximum of four (4) family members. Additional fee added for each family member in excess of four (4)family members. NO REFUNDS	\$50.00 plus \$10.00 per person over four.		Per season
City Municipal Swimming Pool Private Parties *Subject to availability of pool manager and minimum of two lifeguards. Only available on Tuesday, Wednesday and Thursday from hours of 6:30 to 8:30. Must be scheduled minimum 14 days in advance.	\$250.00		Per event. Maximum event length 2 hours.
Brushy Lake Pavilion Use (Reserved)	\$50.00		Per day
Brushy Lake Camp Site (March 1 thru October 31)	\$20.00		Per night
Brushy Lake Camp Site (November 1 thru February 28 or 29.	\$15.00		Per night

Section 3. Utility Deposits

Residential Utility Deposits ¹	Rate	Rate Change	Note
Utility Deposit –Electric with or without other utility services	\$150.00		Per meter if multiple meters
Utility Deposit -Electric with or without other services and Online Utility Exchange Deposit Decision Red Light. (Online Utility Exchange red light identifies potential loss based on customer's previous credit history)	\$200.00		Per meter if multiple meters
Utility Deposit –Water, sewer, sanitation service only or combination of.	\$35.00		Per service
Utility Deposit –Water, sewer, sanitation service only or combination of and Online Utility Exchange Deposit Decision Red Light. (Online Utility Exchange red light identifies potential loss based on customer's previous credit history)	\$50.00		Per service
Utility Deposit –Vapor Light Service only (install fees still apply, refer to Section 4.1.1)	\$10.00		Per light

¹ Residential utility deposits may be waived or deferred based on customer payment history. Residential Deposits subject to be refunded based on approved city policy.

Deposits Commercial Services	Rate	Rate Change	Note
Minimum Commercial Utility Deposit –Commercial accounts -Full Service	\$350.00		Minimum deposit for a commercial account
Commercial Master Water Meter for Apartment Complex -Water Service Only	\$75.00 per unit		Landlord pays water usage based on a master meter

Commercial Deposits over \$350.00 Required Deposit: Deposit is equal to two (2) months bills based upon an estimated 12-month usage for the commercial establishment in question. History of prior occupancy of building may be used to estimate usage and determine deposit if business is of similar nature. If no history exists at location, deposit may be calculated based on other comparable customers or locations the city serves. This deposit may be adjusted up or down after a more accurate history has been recorded for a particular operation. Deposit may also be calculated based on the calculated electric load.	Maximum deposit: \$8,000.00		
Deposit - Commercial Water Service Only	Estimated monthly water costs x 2	Estimated water costs to be determined by city and customer. Deposit is subject to adjustment every 12 months based on usage.	
Deposits Industrial Services			
Utility Deposit –Industrial Accounts	NA		Set by Contract
Deposits (Other)			
Residential Construction Poles/Temporary Use	\$150.00		Each
Commercial Construction Pole, Temporary Use	\$350.00		Each
Industrial Construction Pole, Temporary Use	\$500.00		Each

Section 4. City Utility Rates and Fees

Electric Services

Electric Rates	Rate	Rate Change	Note
Refer to separate adopted electric rate resolution			
Security(Vapor) Light Rental and Installation	Rate	Rate Change	Note
Rate codes 1503, 1504, 1513, 1514 for 100/175 Watt security light	\$8.50		Each per month
Rate codes 1501, 1502, 1511 for 100/175 Watt (Shared lights, applies only to existing customers under rate codes 1501, 1502 and 1511 installed prior to September 1, 2008	\$4.75		Each per month
Rate code 1516 Security Light 250 Watt	\$18.50		Each per month
Installation Charge, light only	\$135.00		Each, must be paid before installation
Installation charge for materials, light and pole	\$250.00		Each, must be paid before installation

Electric Connection Fees	Rate	Rate Change	Note
Due to constant changes in cost of materials, all items in this section shall be charged at current cost plus 8% (8% does not apply to commercial transformers) to cover portions of labor. Cost shall include all materials needed to complete connection.			
60-200 AMP CALCULATED LOAD, SINGLE PHASE ELECTRIC SERVICE (Self Contained)			
Commercial Underground	COST+12%		Each
Commercial Aerial	COST+12%		Each
Residential Underground	COST+12%		Each
Residential Aerial	COST+12%		Each
225-400 AMP CALCULATED LOAD, SINGLE PHASE ELECTRIC SERVICE (Self Contained)			
Self-Contained			
Commercial Underground	COST+12%		Each
Commercial Aerial	COST+12%		Each
Residential Underground	COST+12%		Each
Residential Aerial	COST+12%		Each
200-400 AMP CALCULATED LOAD, THREE(3) PHASE ELECTRIC SERVICE			
Commercial Underground	COST+12%		Each
Commercial Aerial	COST+12%		Each
3-Phase Transformer (Based on city cost)	COST of transformer. Prepayment required based on cost of unit		
400-1600 AMP CALCULATED LOAD, THREE(3) PHASE ELECTRIC SERVICE			
Commercial Underground	COST+12%		Each
Commercial Aerial	COST+12%		Each
3-Phase Transformer (Based on city cost)	COST of transformer. Prepayment required based on cost of unit		
Distributed Generation Application and Permit Fees			
Interconnecting A Generating Facility Application Fee	\$300.00		Non-refundable
Permit for Distributed Generation Facility (Permit will not be issued until the Interconnecting A Generating Facility Application is reviewed and approved)	\$100.00		

Sanitation Services

Sanitation Rates and Fees	Rate	Rate Change	Note
RSW-1, Residential Garbage per month	\$15.00		First container
RSW-1, Residential Garbage per month	\$7.50		Each additional container
CSW-1, Commercial Garbage per month	\$20.00		First container
CSW-1, Commercial Garbage per month	\$12.00		Each additional container
Damaged Poly Cart	Cost +12%		Each
**CSW-3, Roll Off Container -20 CY (includes landfill fees, setting container, pick up and disposal of contents)	\$380.00		Per Setting, Prepaid
CSW-2, Dumpster Container	\$5.00		Per Cubic Yard, adjusted for number of times per week dumpster is serviced

Commercial Dumpster Per Cubic Yard Charges-Per Month

	Cubic Yards	Per week	Weeks Yr	Mths Year		
	1	1	52	12		
		1 TIME	2 TIMES	3 TIMES	4 TIMES	5 TIMES
CY	\$ 5.00	PER WEEK	PER WEEK	PER WEEK	PER WEEK	PER WEEK
1	1 Cubic Yard per month	\$ 21.67	\$ 43.33	\$ 65.00	\$ 86.67	\$ 108.33
2	2 Cubic Yards per month	\$ 43.33	\$ 86.67	\$ 130.00	\$ 173.33	\$ 216.67
4	4 Cubic Yards per month	\$ 86.67	\$ 173.33	\$ 260.00	\$ 346.67	\$ 433.33
6	6 Cubic Yards per month	\$ 130.00	\$ 260.00	\$ 390.00	\$ 520.00	\$ 650.00
8	8 Cubic Yards per month	\$ 173.33	\$ 346.67	\$ 520.00	\$ 693.33	\$ 866.67

Sanitation Rates and Fees. Grapple Truck	Rate	Rate Change	Note
Residential Curbside Pickup Minimum Charge	\$32.00		"Curbie"
Residential Curbside Pickup up to 10 CY CY= (Length x width x height)/27	\$32.00 per load		Size 10' length x 5' width x 5' tall
Residential Curbside Pickup 11 CY or More	\$32.00 plus \$5.00 per additional CY over 10 CY		
Commercial Curbside Pickup	Minimum of \$45.00 plus \$5.00 per CY		

Landfill

Landfill Rates and Fees	Rate	Rate Change	Note
Municipal Solid Waste (MSW 1 & 10)	\$40.00		Per ton (Change 9/1/2023)
Minimum Charge	\$35.00		Per load
Non Hazardous Industrial Waste (NHIW -15)	\$60.00		Per ton
NHIW-Minimum Charge	\$60.00		Per load
Non-Friable Asbestos	\$100.00		Per Ton
Contaminated Soil	\$50.00		Per ton
Contaminated Soil - Minimum Charge	\$50.00		Per load
Shingles	\$40.00		Per ton
Shingles - Minimum Charge	\$35.00		Per load
Shingle Pull Off, using dozer	\$45.00		Dozer pull off (9)
Shingle Pull Off, using excavator	\$75.00		Excavator pull off (12)
Shingle Pull Off, using backhoe	\$45.00		Backhoe pull off
Dead Animals (14)	\$50.00		Per ton
Dead Animals - Minimum Charge	\$35.00		
Shredder Fluff (6)-No Contract	\$34.00		Per ton
Shredder Fluff - Minimum Charge	\$30.00		
Chicken Waste (8)	\$175.00		Per load
Chicken Waste - Minimum Charge	\$50.00		
Sludge Material from Wastewater Plants	\$22.00		Per ton
Sludge - Minimum Charge	\$15.00		
State of Oklahoma Solid Waste Fee (SSF). This fee is charged on solid waste when applicable.	\$1.25		Per ton. This fee charged on solid waste when applicable
Penalty for nonpayment of landfill invoices	10% of unpaid balance		Applied monthly
Landfill Facility Use Deposit (Contract Customer). Deposits may be required for certain customers who pose a payment risk.	Minimum of monthly tonnage costs x 2 or greater		
Copy of Landfill Invoices (outside what is provided with statements).	Minimum charge of \$10.00 + \$0.25 per page		
Tires and White Goods -- NO LONGER ACCEPTED			

Water Services

Water Rates and Fees	Rate	Rate Change	Note
For water rates, refer to separate adopted rate resolution RW-1, Residential Water, effective October 1, 2024			
First 2,000 gallons (minimum)	\$24.00		
Next 1,000 gallons	\$2.60		Per 1,000 gallons
Next 1,000 gallons	\$2.65		Per 1,000 gallons
Next 1,000 gallons	\$2.70		Per 1,000 gallons
6,001 to 12,000 gallons (+18%)	\$3.12		Per 1,000 gallons

Over 12,000 gallons (+25%)	\$3.89		Per 1,000 gallons
CW-1, Commercial Water, effective October 1, 2024-			
First 2,000 gallons (minimum)	\$26.50		-
2,001 to 10,000 gallons	\$3.10		Per 1,000 gallons
10,001 to 18,000 gallons (+18%)	\$3.66		Per 1,000 gallons
Over 18,000 gallons (+25%)	\$4.57		Per 1,000 gallons
-	-	-	-

Water Service Tap Fees (All prices include tap and meter set)	Rate	Rate Change	Note
Due to constant changes in cost of materials, all items in this section shall be charged at current cost plus 8% to cover portions of labor. Cost shall include all materials needed to complete connection.			
Three Quarter (3/4) inch water tap	COST+12%		Each
One (1) Inch Water Tap	COST+12%		Each
Two(2) Inch Water Tap	COST+12%		Each
Three (3) Inch Water Tap	COST+12%		Each
Four (4) Inch Water Tap	COST+12%		Each
Six (6) Inch Water Tap	COST+12%		Each
Eight (8) Inch Water Tap	COST+12%		Each
Fire Line Tap 4x3 tap with valve	COST+12%		Each
Fire Line Tap 6x3 tap with valve	COST+12%		Each
Fire Line Tap 6x4 tap with valve	COST+12%		Each
Fire Line Tap 8x4 tap with valve	COST+12%		Each
Fire Line Tap 8x6 tap with valve	COST+12%		Each
Fire Line Tap 10x4 tap with valve	COST+12%		Each
Fire Line Tap 10x6 tap with valve	COST+12%		Each
Fire Line Tap 10x8 tap with valve	COST+12%		Each
Fire Line Tap 12x4 tap with valve	COST+12%		Each
Fire Line Tap 12x6 tap with valve	COST+12%		Each
Fire Line Tap 12x8 tap with valve	COST+12%		Each
Fire Line Tap 12x10 tap with valve	COST+12%		Each
Fire Line Tap 4x4 tap and valve (extension only)	COST+12%		Each
Fire Line Tap 6x6 tap and valve (extension only)	COST+12%		Each
Fire Line Tap 8x8 tap and valve (extension only)	COST+12%		Each
Fire Line Tap 10x10 tap and valve (extension only)	COST+12%		Each
Fire Line Tap 12x12 tap and valve (extension only)	COST+12%		Each

Bulk Water Sale Rates and Fees	Rate	Rate Change	Note
Bulk Tank Fill –No meter, up to 1,000 gallons	\$40.00		Minimum
Plus per 1,000 gallons	\$8.00		
Bulk water sale with fire hydrant meter (Requires billing application to be completed)	\$45.00		Minimum each billing period
Plus per 1,000 gallons	\$8.00		
Fire Hydrant Water Meter Deposit (Requires billing application to be completed)	\$1,250.00		Deposit required for each meter. Must be returned operable for deposit refund

Sewer Services

Sewer Rates and Fees	Rate	Rate Change	Note
For sewer rates, refer to separate adopted rate resolution RS-1, Residential Sewer, effective October 1, 2024			
(Based on residential water usage for months of November through March, recalculated on July 1 of each year)			
First 2,000 gallons (minimum)	\$18.00		Minimum
Next 1,000 gallons (3,000)	\$1.95		Per 1,000 gallons
Next 1,000 gallons (4,000)	\$1.95		Per 1,000 gallons
Next 1,000 gallons (5,000)	\$1.95		Per 1,000 gallons
Over 5,000 gallons	\$1.95		Per 1,000 gallons
-	-	-	-
CS-1, Commercial Sewer, effective October 1, 2024 (Based on actual water usage)			
-			
First 2,000 gallons (minimum)	\$20.00		Minimum
Over 2,000 gallons	\$2.75		Per 1,000 gallons
Sewer Service Tap Fees	Rate	Rate Change	Note
Sanitary Sewer Tap Inspection Fee	\$40.00		Each tap. New or Replacement, Residential or Commercial.
Sanitary Sewer Tap Inspection Fee (Industrial)	\$60.00		Each tap
Private Sewage Disposal system Permit and Inspection Fee	\$100.00		Per system

Section 5. Utility Administration Fees

Utility Administration Fees	Rate	Rate Change	Note
REALTOR SHORT TERM CONNECT (RESIDENTIAL & SMALL COMMERCIAL REQUIRING METER INSTALL OR DISCONNECT AT METER CAN). 24 Hour electric and water connection (Applies to homes where utility connections are terminated and realtor wishes to show for sale)	\$45.00 per 24 hour period		Per 24 hour period not to exceed 5 days. No Account setup in UB. Requires signed service order
REALTOR SHORT TERM CONNECT (COMMERCIAL SERVICE REQUIRING POLE CONNECTION / DISCONNECTION). 24 Hour electric and water connection (Applies to commercial property where utility connections are terminated and realtor wishes to show for sale)	Base of \$275.00 plus \$45.00 per 24 hour period		Base required for electric department mobilization for connection and disconnection at pole. No Account setup in UB. Requires signed service order
Utility Reconnect Fee during normal business hours -Residential (8 AM-5 PM, M-F) Electric and/or Water	\$40.00		Per occurrence
Utility Reconnect Fee after normal business hours, weekends & holidays – Residential Electric and/or Water	\$50.00		Per occurrence
Utility Reconnect Fee-Electric crew required during normal business hours (8 AM-5 PM, M-F)	\$150.00		Per occurrence
Utility Reconnect Fee- Electric crew required after normal business hours, weekends & holidays	\$300.00		Per occurrence
Utility Transfer Fee -Applies to transfer of utility account to new service address	\$20.00		Per account
Return Check Fee, applies to all checks written to city	\$25.00 each		Will be applied to all dishonored negotiable instruments given in payment of utility bills (checks, money orders, account drafts, etc.)
Penalty on Unpaid Utility Accounts (Utility only)	10% of balance		
Cut Electric Meter Seal	\$25.00 each		
Electric Meter Test	\$25.00 each		(Independent test at customer's request, no charge if meter is defective)
Utility Account Collection Fee (Collected only if a delinquent account has been sent to a collection agency, collected in addition to the amount due on the utility account)	35% of total sent to collections.		OK Title 11, Section 22-138. Includes unpaid utilities, unpaid fees, penalties, interest, court penalties, court costs, court fines.

Section 6. Cemetery Fees

Cemetery Fees	Rate	Rate Change	Note
Space Purchase	\$250.00		Per space
Columbarium	\$850.00		Per niche with lettering
Columbarium	\$625.00		Per niche without lettering
Grave Opening (Mon-Friday, 7:00 am to 4:00 pm)	\$300.00		
Grave Opening (Arriving after 4:00 pm M-F, or Saturday)	\$400.00		
Grave Opening (Sunday and Holiday)	\$550.00		
Cemetery Register (Paper Copy)	\$10.00		
Cemetery Register (Electronic pdf. file) Can be obtained from web site	NC		
Assist in Urn Burial Monday- Friday	NC		
Assist in Urn Burial Weekends and Holidays	\$50.00		
Set up of Chairs and Gazebo on Weekends & Holidays	\$100.00		

Section 7. Fire Department Response and Permit Fees

Fire Department Response and Permit Fees	Rate	Rate Change	Note
Rates apply to outside city limits non-assist responses or inside/outside city limits hazardous material response.			
Minimum emergency response charge –Class A response, minimum 2 hours	\$1,500.00		
Minimum emergency response charge –Requiring aerial truck, minimum 2 hours	\$2,000.00		
Class A Pumper –After 2 hours	\$400.00		Per hour
Aerial Pumper –After 2 hours	\$750.00		Per hour
Rescue Truck –After 2 hours	\$125.00		Per hour
Minim Pumper Truck –After 2 hours	\$200.00		Per hour
Class 9 Grass Truck –After 2 hours	\$150.00		Per hour
Service Truck –After 2 hours	\$100.00		Per hour
Cascade Trailer –After 2 hours	\$75.00		Per hour
Firefighter Personnel –per hour	\$40.00		Per hour
Firefighter Officer –After 2 hours	\$50.00		Per hour
Equipment Cleanup Charge	\$200.00		Per occurrence
Burn Permit-Agricultural zoned 10 acres or more.	No Charge		5-day Permit
Burn Permit -Non-Agricultural, 5 days	\$10.00		
Open Bon Fire –One (1) time permit per event	\$10.00		Per event

Section 8. Animal Welfare and Shelter Fees

Adoption and Redemption of Impounded Animals

Redemption of Impounded Animals	Rate	Rate Change	Note
Adoption fee for dog or cat. Includes neuter, spay, vaccination, <u>license and chip</u> for each animal adopted.	\$50.00		Each. Completed prior to animal leaving facility.
Adoption small animal, fowl or domestic bird	\$20.00		Each
Altered dog or cat, first impoundment	NC		
Altered dog or cat, second impoundment	\$40.00		
Altered dog or cat, third or subsequent impoundment	\$80.00		
Unaltered dog or cat, first impoundment	\$30.00		
Unaltered dog or cat, second impoundment	\$60.00		
Unaltered dog or cat, third or subsequent impoundment (Mandatory neuter or spay required)	\$100.00		
Impoundment of livestock or other large animal	\$100.00		Per day plus actual cost of feed and other housing costs.
Boarding Fees (Fees include day of arrival and day of departure of impounded animals and is in addition to any other fees or deposits)	\$10.00 regular size \$25.00 large size animal		Per day per animal. Does not apply to dogs or cats being adopted
Dead animal pick up from residence, animal hospital or clinic. (dog or cat only)	\$25.00		Each
Dead animal pick up from residence of person over 65 years of age (dog or cat only)	NC		
Owner surrender of adoptable animal to animal shelter	\$50.00		Per animal

Animal Euthanasia and Cremation Services

EUTHANASIA AND CREMATION SERVICES			
Euthanasia of animal at animal shelter. At owner's request. Requires signed release.	\$45.00		Per animal
Cremation services up to 20 lbs.	\$100.00		Includes urn with engraved plate
Cremation services 21 to 60 lbs.	\$140.00		Includes urn with engraved plate
Cremation services 61 to 80 lbs.	\$160.00		Includes urn with engraved plate
Cremation services 81 to 100 lbs.	\$200.00		Includes urn with engraved plate
Cremation services 101 up to maximum of 250 lbs.	\$230.00		Includes urn with engraved plate

Animal Licenses and Permits

Licenses and Permits for Kennels Keeping Small Animals	Rate	Rate Change	Note
Kennel License (In zoned agriculture areas only)	\$75.00		Per year
Permit for keeping small animals other than dog or cat	\$25.00		Per year

Bee Keeper License (In zoned agriculture areas only)	\$25.00		Per year
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Licensing of Dogs and Cats	Rate	Rate Change	Note
LIFETIME LICENSE: Lifetime dog or cat license fee includes Requires Microchip and -Includes registration of microchip.	\$30.00		Lifetime
YEARLY LICENSE: Dog or cat license fee, no microchip. Requires yearly renewal	\$75.00		Per year
Re-issue of lost or destroyed city animal tag	\$10.00		Each Tag
Dog or cat micro-chip Registration in lieu of annual tag, or until change in ownership	\$10.00		
Hobbyist Breeder Permit: A permit may be issued to hobbyist who are in compliance with city ordinances. Limit of four (4), not to exceed five (5) dogs, cats, or combination of. Each animal must have its own permit and location must be inspected by animal welfare and code enforcement.	\$60.00		Requires yearly renewal. In addition, each animal must have its own license.
LIFETIME LICENSE: License for each dog or cat, lifetime or change in ownership for persons over age of 65	Cost of Microchip		

Section 9. Building Development Permit, Inspection, Pan Review and Code Enforcement Fees

Building, Electrical, Mechanical and Plumbing Permits	Rate	Rate Change	Note
Commercial Building Permit and Inspections	\$125.00 plus \$.10 psf.		
Commercial Remodel	\$125.00 plus \$0.05 psf.		
Commercial Electrical, Mechanical and Plumbing Permit	\$50.00 plus \$.07 per psf		
Commercial All Inclusive (Building, electric, mechanical, plumbing, roof permits)	\$125.00 plus \$0.20 psf		
Residential Building Permit	\$50.00 plus \$.05 psf		
Residential Remodel	\$50.00 plus \$0.03 psf		
Residential All Inclusive (Building, electric, mechanical, plumbing, roof permits)	\$50.00 plus \$0.15 psf		
Residential Electrical, Mechanical and Plumbing Permit	\$40.00 plus \$.03 psf		
Manufacturing/Industrial Building Permit	\$300.00		Minimum
Plus per square foot	\$0.10		first 5,000 sf
Plus per square foot	\$0.05		next 20,000 sf
Plus per square foot	\$0.01		over 25,000K sf

Demolition and House Moving Permit	\$50.00		Each
Uniform Building Code Commission Fee \$4.00) + UBCC Administrative Fee (\$0.50)	\$4.50		Each unless permit excluded
Occupancy Permits	Rate	Rate Change	Note
Applies to change of occupants only where and when required			
Single Family	\$20.00		Each
Two Family and Multi-family	\$10.00		Per unit
Commercial	\$20.00 plus \$10.00 per floor		
Industrial	\$50.00		Each
Temporary Occupancy Permit	\$10.00		Each
Street Cut Permits *Contractor required to repair based on city specifications.	Rate	Rate Change	Note
Side Walk Replacement	\$20.00		Each
Curb Cut or Driveway Approach	\$25.00		Each
Asphalt Street or Alley Utility Cut	\$250.00		Each
Concrete Street or Alley Utility Cut	\$250.00		Each
Mobile Home Permits	Rate	Rate Change	Note
Does not include electrical or plumbing permits			
Inside Mobile Home Park	\$40.00		Each
Outside Mobile Home Park	\$60.00		Each
Swimming Pool Permits	Rate	Rate Change	Note
Does not include electrical or plumbing permits			
Residential Swimming Pool	\$40.00		Each
Commercial, Multi-family	\$100.00		Each
Signage and Billboards	Rate	Rate Change	Note
Non-electric Signage: ground, pole, canopy, awning, wall, marquee and menu boards.	\$40.00 plus \$0.25 per square foot		
Electrical Signage: ground, pole, canopy, awning, wall, marquee and menu boards.	\$60.00 plus \$0.25 per square foot		
Temporary advertisement, banners and real estate signs	See Sign Ordinance		

Fuel Storage Tank Permits/Inspection Fees	Rate	Rate Change	Note
Fuel Storage Tanks	\$125.00		Each. Includes piping
Fuel Dispensing Pump	\$30.00		Each
Inspection Fees	Rate	Rate Change	Note
Re-Inspection Fee (Normal Hours, upon 2 nd and subsequent re-inspections	\$25.00		Per hour, 1 hour minimum
Inspection Fees Scheduled Outside Normal Business Hours and Weekends	\$50.00		Per hour, 1 hour minimum
Gas Line Test/Inspection Fee	\$25.00		Each, in addition to permit required
Sewer Tap Inspection Fee	\$25.00		Each, in addition to permit required

Other Permit Fees	Rate	Rate Change	Note
Sewage Tank Dumping Permit. <i>Allows dumping of sewage into sewer collection system at wastewater treatment plant.</i>	\$500.00		Per year.
Day Care Permit Fee (In Home Daycare)	\$25.00		
Garage Sale Permit Fee –Residential property, limit 4 per 12-month period, requires application and license for each sale.	NC		
Miscellaneous Permits (includes; storm shelters, awnings, firework stands, fences, tents, siding.(All items not listed but governed by construction codes)	\$20.00		Each
Roof Permit - Residential	\$40 plus \$1.00 per Square ft.		
Roof Permit - Commercial / Industrial	\$100 plus \$1.00 per Square ft.		
Communication Tower Permits and fees	See Ordinance		
Planning Commission	Rate	Rate Change	Note
Planning Commission Applications; All	\$200.00		Each
Administrative Plat Approval (Lot Splits, Small Plats)	\$125.00		Each
Special Use Permit (applicant pays for advertising)	\$200.00		Each
Administrative Zoning Clearance Permit	\$125.00		Each
Plan Reviews	Rate	Rate Change	Note
Preliminary Plan Review (Residential)	\$50.00		Each
Preliminary Plan Review (Commercial)	\$100.00		Each
Preliminary Plan Review (Industrial)	\$150.00		Each

Board of Adjustment	Rate	Rate Change	Note
Board of Adjustment Applications: All Applications.	\$200.00		Each
Appeals of Determination to the PC or BOA (Filed with City Clerk within 15 days)(City Ordinances)	\$100.00		
Board of Appeals (Construction Codes)Filed with City Clerk within 15 days	\$100.00		

Contractor Registration Fees	Rate	Rate Change	Note
As required by state law			
Contractor, first time registration	\$100.00 per license, plus \$50.00 for each Journeyman		
Contractor renewal registration	\$50.00 per license, plus \$25.00 for each Journeyman		
Maps	Rate	Rate Change	Note
11x17 map	\$2.50		Each
11 x 17 map with aerial image background	\$5.00		Each
18x24 map	\$5.00		Each
18 x 24 map with aerial image background	\$10.00		Each
24x36 map	\$10.00		Each
24 x 36 map with aerial image for background	\$15.00		Each
36X48 map	\$15.00		Each
36 x 48 map with aerial image for background	\$25.00		Each
Copies of Construction Documents (per page) NEW			
11x17 NEW B/W or Color	\$4.00		Each
18x24 NEW B/W or Color	\$5.00		Each
24x36 NEW B/W or Color	\$6.00		Each
36x48 NEW B/W or Color	\$7.00		Each
Floodplain Management Fees	Rate	Rate Change	Note
Floodplain Development Permit	\$200.00		Each
Inspection Fee	\$25.00		Per inspection

Section 10. Airport Fees and Permits

Airport Fees and Permits *All subject to requirements of Chapter 14 of the Sallisaw City Code of Ordinances *Per Section 14-82 (8), the Airport Manager may suspend, restrict or revoke any permit for all operations whenever such action is deemed necessary in the interest of public health, safety or welfare	Rate	Rate Change	Note
Permit for providing airport services (14-82). Applies to: - Aviation Flight School, 14-83 - Crop Dusting or Spraying of Agriculture chemicals, 14-84 - Aircraft Rental and Sales Operations, 14-85 - Aircraft maintenance services, 14-86 - Commercial Skydiving Operations, 14-82(19), 14-87 - Other aeronautical services as identified and allowed.	\$125.00		Per year for each service permitted.
Permit for Flying Clubs, 14-88	\$150.00		Per year
Permit for Advertising Signs Posted on Airport Property, 14-82 (10).	\$25.00		Per year, per sign
Permit for Advertising from Aircraft, 14-82 (11)	\$25.00		3-day permit
Permit for Special Events on Airport Property, 14-82 (17)	\$50.00		3-day event permit
Hangar Rental (City Owned). Based on contract or lease.	NA		
Airport facility land lease. Based on contract or lease.	NA		
Fuel cost. Calculated based on delivery cost of fuel and required city profit rate. Subject to daily, weekly or monthly adjustments.			

Section 11. City Labor and Equipment Fees

City Labor and Equipment Fees	Rate	Rate Change	Note
Mobilization fee for large equipment requiring permit for moving to location.	\$3,000.00		Per piece of equipment
Dozer	\$125.00		Per hour, 2 hour minimum charge
Large track hoe (excavator)	\$125.00		Per hour, 2 hour minimum charge
Small track hoe (excavator)	\$75.00		Per hour, 2 hour minimum charge
10 Wheeler Dump Truck	\$125.00		Per hour, 2 hour minimum charge
Road Grader	\$125.00		Per hour, 2 hour minimum charge
Grade-all Excavator	\$125.00		Per hour, 2 hour minimum charge
Front End Loader	\$125.00		Per hour, 2 hour minimum charge
Back-hoe	\$125.00		Per hour, 2 hour minimum charge

Grapple Truck	\$200.00	Per hour, 2 hour minimum charge
Street Sweeper	\$150.00	Per hour, 2 hour minimum charge
Large Tractor Mower	\$100.00	Per hour, 2 hour minimum charge
Small Tractor Mower	\$75.00	Per hour, 2 hour minimum charge
Riding Mower	\$35.00	Per hour, 2 hour minimum charge
Wood Chipper	\$60.00	Per hour, 2 hour minimum charge
Work Truck	\$50.00	Per hour, 2 hour minimum charge
Water Truck	\$75.00	Per hour, 2 hour minimum charge
Skid Steer Loader	\$75.00	Per hour, 2 hour minimum charge
Bucket Truck (Large) (Electric or Telecom)	\$225.00	Per hour, 2 hour minimum charge
Bucket Truck (Small) (Electric or Telecom)	\$200.00	Per hour, 2 hour minimum charge
Digger Derrick	\$175.00	Per hour, 2 hour minimum charge
Mini-Digger Derrick	\$125.00	Per hour, 2 hour minimum charge
Light Tower With Generator	\$50.00	Per hour, 2 hour minimum charge
Trencher	\$50.00	Per hour, 2 hour minimum charge
Cutting Torch, Weed Eater, DR Weed Eater, Chainsaw, Limb Saw	\$25.00	Per hour
Brush Truck	\$40.00	Per hour
Top Soil	\$80.00	Per load
Telecom: Fiber Splice Trailer	\$75.00	Per hour, 2 hour minimum charge
Telecom: Fusion Splicing	\$25.00	Per splice
Telecom: Splice Enclosure Replace Small	\$50.00	Each
Telecom: Splice Enclosure Replace Large	\$250.00	Each
Telecom: Fiber Optic Trunk -Fiber Replace	\$0.50	Per foot
Telecom: Fiber Optic Service Drop Fiber Replace	\$0.20	Per foot
Labor Per Hour Per Employee	Actual Hourly rate based on pay and benefits. May include overtime if applicable.	
Materials Used to Repair Damage to City Infrastructure	Cost of materials plus 25% restocking fee	