

**BOARD OF CITY COMMISSIONERS
REGULAR MEETING**

August 12, 2024

6:00 P.M.

**COUNCIL CHAMBERS
113 N ELM ST
SALLISAW, OK 74955**

*****AMENDED*****

A G E N D A

“POSSIBLE ACTION” INCLUDES, BUT IS NOT LIMITED TO, APPROVAL, AUTHORIZATION, ADOPTION, REJECTION, DENIAL, AMENDMENT, TAKING NO ACTION, OR TAKING THE ITEM FOR DISPOSITION AT A LATER DATE OR TIME.

- 1. Meeting called to order**
- 2. Declaration of a quorum**
- 3. Installation of Kenny Moody as Commissioner, Ward 1**
- 3. Discussion and possible action on removal of any item from the consent agenda**
- 4. Possible action on consent agenda**
 - (a) Consider approval of regular minutes of July 8, 2024
 - (b) Acknowledge Invoice paid report for July 2024
 - (c) Consider approval of Mayor's reappointment of Frank Sullivan and Mike Meece to the Sallisaw Airport Advisory Board, each for three-year terms ending September 30, 2027
- 5. Discussion and possible action on any item removed from the consent agenda**

- 6. Discuss and Consider Approval of Resolution 2024-18; *Casting a Vote for Trustee of the Oklahoma Municipal Retirement Fund (OkMRF) to Fill the Expiring Term of At-Large Trustee Representing the Entire Membership***
- 7. Discussion and possible action on request from DOCServices, Inc. for the City of Sallisaw to provide free utilities**
- 8. Discussion and possible action on Purchase Order No. 102471, Issued to Imperium Supply of Edmond, Oklahoma, *in an Amount Not to Exceed \$28,000.00* for Repairs and/or Replacement of Various Sized Transformers**
- 9. Discussion and possible action on Purchase Order No. 102472, issued to Harrison Signs of Sallisaw, Oklahoma, in the amount of \$30,389.48 for the purchase of one (1) 50" x 126" 5.7 mm EMC LED digital display sign (marquee located at the intersection of Wheeler Avenue and Cherokee Avenue)**
- 10. Discussion and possible action on Purchase Order No. 102481, issued to Motorola Solutions, in the amount of \$62,000.00 for multiple in-car camera systems and body-worn cameras to include; cloud storage, installation, batteries, etc. for the Police Department**
- 11. Discussion and possible action on request from Greenbelt Turf Management, LLC for a 30-day extension to complete the South Cedar Tree Removal and Easement Clearing Project**
- 12. Discussion and possible action on Purchase Order No. 102543, issued to VIP Technology Solutions Group of Coweta, Oklahoma, *in an amount not to exceed \$25,000.00* for network cameras and licensing for the Police Department**
- 13. Discussion and possible action on Planning Commission Case No. PC 2024-007; rezoning request from Agricultural District (A-1) and Highway Commercial and Commercial Recreation District (C-4) to Highway Commercial and Commercial Recreation District (C-4) by CLN, LLC; and Ordinance 2024-04 with Emergency Clause**
- 14. Receive presentation from representative(s) of the Boys and Girls Club concerning the gymnasium project; Possible direction from the Council**
- 15. Receive update on current and future projects**

16. Receive update on the financial status of the city and activities of the finance department

17. Administrative reports

18. Adjourn

Posted: AUGUST 9, 2024

Time: 3:50 P.M.

KIM JAMISON

AGENDA ITEM COMMENTARY

Meeting Date: August 12, 2024
Board: Board of City Commissioners
Subject:

ITEM TITLE: Installation of Kenny Moody as Commissioner, Ward 1

INITIATOR:

STAFF INFORMATION SOURCE:

BACKGROUND:

EXHIBITS:

KEY ISSUES:

FUNDING SOURCE:

RECOMMENDATION:

MINUTES
BOARD OF CITY COMMISSIONERS
REGULAR MEETING
JULY 8, 2024

The Board of City Commissioners met in a regular meeting on July 8, 2024, in the Council Chambers, 113 N. Elm Street, Sallisaw. Notice of the meeting was given by emailing to Sequoyah County Times; emailing KXXM; by posting at city hall on July 5, 2024, at 10:45 a.m.; by posting on the city's website; and, by giving notice to the City Clerk.

Members present:	Ernie Martens, Vacant, Josh Bailey, Julian Mendiola, Brad Hamilton,	Mayor Member, Ward 1 Member, Ward 2 Member, Ward 3 Member, Ward 4
Members absent:	None	
Staff present:	John R. Montgomery, Kim Jamison, Robin Haggard, Kayle Griffin, Keith Miller, George Bormann, Ben Spyres, Clint Smith, Skylar Fullbright, Gene Martin, Randy Sizemore, Anthony Armstrong, Steve Padgett, Jamie Phillips, Daniel Emerson, Necole Emerson,	City Attorney City Clerk Director of Finance/Interim City Manager Chief Accountant Building Development Director Economic Development Director Computer Technican IT Manager Grants Specialist Superintendent - Equipment Services Purchasing Agent Fire Chief Assistant Fire Chief Superintendent - Solid Waste Locate Technician Admin Clerk
Others present:	Lynn Adams; Susan Chandler; David Chandler; Keith Chandler; Willie Downs; Sandra Downs; Reece Bush; Stephanie Goad; Philip Gay; Pamela Gay; Garry Pack; Susan Pack; Ron Durbin; Sean Buckner; Jim Agent; Julia Agent; Judy Martens; Holly Bormann; Kenny Moody; Megan Moody; Jack Jamison; Tim Ellis; Cristie Ellis; Daryl Jones; Ray Jacobs; Paul Haraway; Lance Montgomery; Leslie	

Jacobs; Abbie Bailey; Tricia Rivera; Sherry Cobban; Marshall Morris; Mark McConnell; Susan Fullbright; Don Lewis; Shane Walker; Jackson Goodwin; Jade Tullis; Michael Hogan; Ann Blasingame; Jeannie Richardson; JW Fleetwood; Debbie Phillips; Others Unidentified.

1. Meeting called to order

Mayor Martens called the meeting to order. The meeting began at 6:00 p.m.

2. Declaration of a quorum

A quorum was declared present.

3. Presentation to retirees William E. Downs and Sam E. Randolph

The Interim City Manager presented a retiree watch to Willie Downs.

4. Discussion and possible action on removal of any item from the consent agenda

None.

5. Possible action on Consent Agenda - All matters listed under "Consent Agenda" are considered to be routine and will be enacted by one motion.

a Consider approval of regular minutes of June 10, 2024, and special meetings of June 17, 2024, and June 27, 2024

b Consider approval of Invoice paid report for June 2024

c Acknowledge the Mayor's appointment of Mr. Beko Rivera to the Sallisaw Planning Commission for a three (3) year term, ending July 2027

Motion was made by Mendiola, seconded by Bailey, for approval of the consent agenda.
Vote: Mendiola aye; Bailey aye; Hamilton aye; Martens aye. Motion carried 4-0.

6. Discussion and possible action on any item removed from the consent agenda

None.

7. Introduction and presentation from those who have expressed interest in the vacant Ward 1 Commissioner seat; Mr. Kenny Moody; Mr. Ray Jacobs; Mr. Daryl Jones; Mr. Tim Ellis

Each candidate gave a presentation regarding why they would like to be considered to serve as Ward 1 Commissioner.

8. Discussion and possible action on filling the Ward 1 unexpired term

Motion was made by Bailey, seconded by Mendiola, to nominate Kenny Moody. Vote: Bailey aye; Mendiola aye; Hamilton aye; Martens aye. Motion carried 4-0.

9. Receive presentation from Ms. Stephanie Goad concerning allowing home-based businesses in residential zoned areas

Ms. Goad addressed the council. She stated that her business, Step B Groomin, has been in business for 7 years. She is requesting her property(residential) be rezoned to a vertical mixed used residential that would allow her to move her business to her home. She operates by appointment only. Her business is considered non-evasive and would not affect the surrounding communities.

10. Discussion and possible action on the proposed Proposal for Landscape Architectural Services for the Sallisaw Sports Complex Soccer and Sport Courts Project with Planning Design Group (PDG) in the amount of \$47,750.00, and, authorize Robin Haggard, Interim City Manager to sign acceptance of the proposal

Motion was made by Bailey, seconded by Hamilton, for approval of the Proposal for Landscape Architectural Services and authorizing Robin Haggard to sign. Vote: Bailey aye; Hamilton aye; Mendiola aye; Martens aye. Motion carried 4-0.

11. Discussion and possible action on Purchase Order No. 102152, issued to Blue Ribbon Auto Group of Sallisaw, Oklahoma, in the amount of \$61,000.00 for the purchase of one (1) 2024 GMC Yukon 4WD SLE to be utilized by the Sallisaw Fire Department

as an Emergency Medical Response (EMR) vehicle

Motion was made by Hamilton, seconded by Bailey, for approval of Purchase Order No. 102152, issued to Blue Ribbon Auto Group, in the amount of \$61,000.00 for the purchase of a 2024 GMC Yukon for the Sallisaw Fire Department. Vote: Hamilton aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 4-0.

12. Discussion and possible action on Purchase Order No. 102153, issued to Lum's Sales & Service, Inc. of Shady Point, Oklahoma, in the amount of \$28,579.59, for the purchase of a BendPak 4-Post Lift with Accessories for Fleet Maintenance

Motion was made by Bailey, seconded by Mendiola, for approval of Purchase Order No. 102153, issued to Lum's Sales and Service, Inc., in the amount of \$28,579.59. Vote: Bailey aye; Mendiola aye; Hamilton aye; Martens aye. Motion carried 4-0.

13. Discussion and possible action on Purchase Order No. 102167, issued to Municipal Emergency Services, in the amount of \$62,999.94 for Self Contained Breathing Apparatus (SCBA) systems and components for the Sallisaw Fire Department

Motion was made by Hamilton, seconded by Bailey, for the approval of Purchase Order No. 102167, issued to Municipal Emergency Services, in the amount of \$62,999.94 for SCBA systems for the Sallisaw Fire Department. Vote: Hamilton aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 4-0.

14. Discussion and possible action on Purchase Order No. 98750, which was \$528.90 above the previously approved *not to exceed amount* for repairs and/or replacement of various sized transformers, issued to Imperium Supply of Edmond, Oklahoma

Motion was made by Mendiola, seconded by Bailey, to approve the overage amount of \$528.90 on Purchase Order No. 98750. Vote: Mendiola aye; Bailey aye; Hamilton aye; Martens aye. Motion carried 4-0.

15. Discussion and possible action on proposed Contract for Professional Services between the City of Sallisaw and Oklahoma Municipal Management Services (OMMS) for Executive Recruiting of a City Manager

Motion was made by Mendiola, seconded by Bailey, to award Contract for Professional Services to Oklahoma Municipal Management Services. Vote: Mendiola aye; Bailey aye; Hamilton aye; Martens aye. Motion carried 4-0.

16. Discussion and possible action on Resolution 2024-17; *A Resolution of the Board of City Commissioners of the City of Sallisaw, Oklahoma, concerning the Hiring Process*

for a City Manager for the City of Sallisaw, and Establishing Policies and Procedures for Said Hiring Process

Motion was made by Mendiola, seconded by Hamilton, to approve Resolution 2024-17.
Vote: Mendiola aye; Hamilton aye; Bailey aye; Martens aye. Motion carried 4-0.

17. Discussion and possible action on request from DOCServices, Inc. for the City of Sallisaw to provide free utilities

Motion was made by Bailey, seconded by Hamilton, to table DOCServices request for utility assistance. Vote: Bailey aye; Hamilton aye; Mendiola aye; Martens aye. Motion carried 4-0

18. Discussion and possible action on appointing Robin Haggard as the City of Sallisaws Authorized Agent with the Oklahoma Municipal Retirement Fund (OkMRF)

Motion was made by Mendiola, seconded by Bailey, to approve (appointing Robin Haggard as the Citys Authorized Agent with OkMRF). Vote: Mendiola aye; Bailey aye; Hamilton aye; Martens aye. Motion carried 4-0.

19. Discussion and possible action on Planning Commission Case No. PC 2024-005; rezoning request from Highway Commercial and Commercial Recreation District (C-4) to Office District (C-1) by Wyman and Michelle Dobbs; and Ordinance 2024-03 with Emergency Clause

Motion was made by Mendiola, seconded by Bailey, for approval of Planning Commission Case No. PC2024-005 and Ordinance 2024-03. Vote: Mendiola aye; Bailey aye; Hamilton aye; Martens aye. Motion carried 4-0. Motion was made by Mendiola, seconded by Bailey, for approval of emergency clause. Vote: Mendiola aye; Bailey aye; Hamilton aye; Martens aye. Motion carried 4-0.

20. Discussion and possible action on Planning Commission Case No. PC 2024-006; Plat Presentation of Netz Family Properties Lots 1 thru 4 by CLN, LLC

Motion was made by Mendiola, seconded by Bailey, for approval of Plat as presented. Vote: Mendiola aye; Bailey aye; Hamilton aye; Martens aye. Motion carried 4-0.

21. Receive update on economic development and grant activities

The Economic Development Director gave an update; for informational purposes only.

22. Receive update on current and future projects

The Building Development Director gave an update, for informational purposes only.

23. Receive update on the financial status of the city and activities of the finance department

The Chief Accountant gave an update, for informational purposes only.

24. Administrative reports

Interim City Manager highlighted the notes included in the agenda packet. Mayor Martens noted that he would like to put together a Citizens Advisory Group to assist in rewriting the animal ordinance. Commissioner Mendiola inquired about the lights being installed at the (sports complex) walking trail. Robin advised that they had been delivered and they would be installed next week.

25. Adjourn

Motion was made by Bailey, seconded by Hamilton, to adjourn the meeting. Vote: Bailey aye; Hamilton aye; Mendiola aye; Martens aye. Motion carried 4-0. The meeting ended at 7:08 p.m.

Approved this 12th day of August 2024.

Ernie Martens, Mayor

ATTEST:

Kim Jamison, City Clerk

(SEAL)

AGENDA ITEM COMMENTARY

Meeting Date: August 12, 2024
Board: Board of City Commissioners
Subject: OkMRF Trustee Election

ITEM TITLE: Discuss and Consider Approval of Resolution 2024-18; *Casting a Vote for Trustee of the Oklahoma Municipal Retirement Fund (OkMRF) to Fill the Expiring Term of At-Large Trustee Representing the Entire Membership*

INITIATOR: OkMRF

STAFF INFORMATION SOURCE: City Clerk
Interim City Manager

BACKGROUND: Robert Johnston is the current at-large Trustee representing the entire membership with Oklahoma Municipal Retirement Fund (OkMRF).

EXHIBITS: 1. OkMRF Trustee Resolution
2. Johnston Bio
3. 2024-At-Large-Nominees-Bios-FINAL (1)

KEY ISSUES: N/A

FUNDING SOURCE: N/A

RECOMMENDATION: Approval of Resolution 2024-18

RESOLUTION NO. 2024-18

OFFICIAL BALLOT

**A RESOLUTION OF CITY OF SALLISAW (employer name)
CASTING A VOTE FOR TRUSTEE OF THE OKLAHOMA
MUNICIPAL RETIREMENT FUND (OkMRF) TO FILL THE
EXPIRING TERM OF AT-LARGE TRUSTEE REPRESENTING
THE ENTIRE MEMBERSHIP.**

WHEREAS, City of Sallisaw, participates in the OkMRF and is eligible to cast one vote for the Trustee office of the OkMRF Board to fill the expiring term for At-Large Trustee; and

WHEREAS, no vote can be split or cast in any fraction or part of the whole; and

WHEREAS, the Authorized Agent indicates the results of our vote on the ballot and returns this ballot to the Trust Administrator between July 20, 2024, and August 30, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Mayor/Chair and City Council/Board, of the participating employer City of Sallisaw, that its vote for the At-Large Trustee shall be cast for the following nominee (fill in name of nominee):

1. Robert Johnston
AT-LARGE Trustee

*****END*****

The undersigned hereby certify that the foregoing Resolution was duly adopted and approved by the Mayor/Chair and City Council/Board of the participating employer of City of Sallisaw on the 12th day of August, 2024.

Mayor/Chair

Attest (Seal):

City Clerk/Secretary/Authorized Agent

TO ENSURE DELIVERY, PLEASE CALL 1-888-394-6673 EXT. 100

**MAIL RESOLUTIONS TO:
OKLAHOMA MUNICIPAL RETIREMENT FUND
1001 NW 63RD STREET, SUITE 260
OKLAHOMA CITY, OK 73116**



David Berrong, Mayor
Ernesto Villanueva, Ward 1
Ernie Dowdell, Ward 2
Stormie Hill, Ward 3
Art Lloyd, Ward 4

Office of the City Manager

Robert B. Johnston, City Manager
City of Clinton, Oklahoma

July 17, 2024

Governing Board Via Authorized Agent:

As the end of my second term as the OkMRF at-Large Trustee approaches and the opportunity to be elected to a third term has arrived, my willingness and availability to serve continues. The first ten years of my service has coincided with many important milestones for the OkMRF trust: assets grew by \$627M, 50 new members have joined, we moved from a monthly to daily system for defined contribution participants to track their money, new retirement planning tools with free on-line advice has become available as has an updated website with relevant resources and many other positive results.

While I take no individual credit for these and other positive steps, I am one of the nine Trustees who met at least monthly to make decisions on behalf of the OkMRF Trust's member cities and individuals who rely upon us. Because employer and employee retirement contributions must be supplemented with investment income in order to pay the retirement benefits which are promised this is a major component of the Trustees' work. By electing us, you are entrusting the OkMRF Trustees to always do our very best in a fiduciary role to represent municipal employers' and employees' financial interests.

My long career and active participation in statewide organizations has allowed me to meet many municipal officials and employees across our great state. Although I do not know personally all of these dedicated public servants, I appreciate the people who carry the load of municipal service provision on a daily basis. I have and will always continue to take your trust very seriously by listening to your input and by taking advantage of targeted training opportunities to learn how to best navigate the financial markets through the prudent investment of other people's money.

The OkMRF election season is upon us as there is a fine array of willing and interested individuals with experience in employee benefits and knowledge of Oklahoma municipal government. Yet, on October 1, 2024, when the new term for OMRF Trustees commences, there is only one person with a proven track record based upon training and experience available to continue serving your retirement plan and employees' retirement needs. Thus, I humbly request that you give me five more years of challenging and fulfilling service as an OkMRF Trustee by voting for me when you receive your ballot.

A handwritten signature in blue ink that reads 'Robert'.

Robert B. Johnston



2024 ELECTION OF TRUSTEE AT- LARGE OKLAHOMA MUNICIPAL RETIREMENT FUND (“OkMRF”)

The governing body of each OkMRF Member is entitled to cast by resolution one (1) vote for the office of At-Large Trustee. The resolution (enclosed) must be returned and received no later than **August 30, 2024**. Please note: **Resolutions should be signed with a seal affixed to the ballot. Any resolutions unsigned or not received in the OkMRF offices by the deadline will not be valid. To ensure your ballot has been received in the OkMRF office, please call 1-888-394-6673, Ext 100 for confirmation.**

CAST YOUR VOTE FOR ONE (1) OF THE FOLLOWING NOMINEES ON THE ENCLOSED RESOLUTION:

KAMIE BROOKSHIRE

- Kamie Brookshire is a seasoned professional with over thirteen (13) years of experience in Human Resources.
- Mrs. Brookshire is the Director of Human Resources for the City of El Reno.
- She has a strong background in both the public and private sectors.
- She brings a wealth of knowledge and expertise to her role.
- She served as the Director of Human Resources for the City of Chickasha for slightly over two (2) years..
- She has also held various Human Resources roles in the private sector for five (5) years.
- Kamie is a Certified Professional in Human Resources.
- She demonstrates her commitment to excellence and ongoing professional development.
- She holds a Master of Science in Management from Southern Nazarene University.
- Kamie also holds a Bachelor of Science in Management from Southwestern Oklahoma State University.
- She volunteers as a small group leader for the Youth Group at her church.
- She also serves on the Personnel Committee at her church.
- Outside of her professional accomplishments, Kamie finds inspiration in her husband and two kids.

RYAN DAWSON

- Ryan Dawson is currently serving as the Vice Mayor of the Union City Board of Trustees, where he has served since 2020.
- Mr. Dawson has helped develop plans for growth and prosperity in the community.
- He is known for his ability and willingness to put the citizens and law/code first, regardless of personal bias.
- He has a passion and vision for a healthy community built on a solid foundation of old school values and ethics.
- He was born and raised in Union City and has always been an active member of his community.
- In addition to serving his community, Ryan is the lineman for the rural water authority in the area. This line of work has given him invaluable insight into municipal workings.
- Ryan is also a full-time farmer who has built a small grain and cattle operation from the ground up. Ryan’s grit and determination for success bleeds over into his advocacy for local government.

GREG BUCKLEY

- Greg Buckley is presently the Town Administrator for the Town of Carlton Landing.
- Mr. Buckley holds a Bachelor of Arts degree in Public Administration from University of Oklahoma and Master of Arts in Public Administration from Northern Illinois University.
- He has approximately thirty-four (34) years' experience in municipal government.
- He serves on the City Manager Association of Oklahoma (CMAO) Board and has served as Treasurer and President. He is a CMAO Accredited Manager.
- He served on the Oklahoma Public Employers Labor Relations Association both as Board member and President.
- He served on the Oklahoma Public Employee Relations Board as the City Representative November 2012 to June 2017.
- Greg serves on the Oklahoma Municipal League Legislative Committee.
- He served as Chairman of the Lake Eufaula Advisory Committee working with the U.S. Army Corp of Engineers.
- He has worked as an Adjunct Professor for Webster University.
- Greg has worked for municipalities in three of the four quadrants of the State.
- He has served communities of all population sizes ranging from 94 to 95,000.
- He also works as a consultant helping communities with Labor Relations, Grants, Policies and Procedures, Financial Management, Operations, Strategic Planning, and Project Management.
- He has served in positions as City Manager, Town Administrator, Assistant City Manager, Treasurer/Finance Director, and Public Works Director in various municipal governments.
- He volunteers as a Certified Mediator with the OK Courts Early Settlement Alternative Dispute Resolution program.
- Greg has been married to his wife, Betty, for twenty-five (25) years and enjoys spending time with his three (3) grandchildren.

SHAWN GIBSON

- Shawn Gibson is the City Manager of Drumright, Oklahoma.
- Mr. Gibson was formerly the Chief of Police for the City of Drumright.
- He retired from the Oklahoma State University Police Department.
- Shawn is a member of the Wall of Fame at the Oklahoma State University Police Department.
- He holds a Bachelor's Degree from Oklahoma State University.
- He also has an Associate's Degree from Northern Oklahoma College.
- He has over twenty-eight (28) years of experience in city and county government.
- Shawn has completed his Certified Municipal Official certificate through Oklahoma Municipal League (OML).
- He is a Past Master for the Drumright Masonic lodge.
- He is a Shriner and a Mini Karr Driver for the Akdar Shrine in Tulsa.
- He will complete the OML Leadership Development Program in September of 2024.
- Shawn is a board member with the Drumright Chamber of Commerce.

ROBERT B. JOHNSTON

- Robert B. Johnston presently serves as City Manager for the City of Clinton.
- Mr. Johnston previously served as City Manager of Frederick and Tonkawa and as Public Works Director for Clinton.
- He started his local government career in Clinton in 1981 and has participated in the Oklahoma Municipal Retirement Fund (OkMRF) his entire career.
- He holds a Bachelor's Degree in Business Management and has completed coursework for a Masters of Public Administration.
- Robert has served as a Board Member and as President/Chairman of the City Management Association of Oklahoma (CMAO), the Municipal Electric Systems of Oklahoma (MESO), the Oklahoma Municipal League (OML), and the Oklahoma Municipal Power Authority (OMPA).
- He also served as a Regional Vice-President of the International City/County Management Association (ICMA).
- Notable recognitions during his career include the Ray Duffy Personal Service Award from MESO in 2010 and in 2013 he was the recipient of the Don Rider Award from the OML.
- Robert was inducted into the Oklahoma Hall of Fame for City & Town Officials in 2020.
- He has served as an OkMRF Board Trustee since 2014.
- Robert presently serves as Vice Chairman of the OkMRF Board and chairs the OkMRF Administrative Committee.

CODY ROE

- Cody Roe is presently the City Manager for the City of McLoud.
- Mr. Roe retains the titles of Emergency Management Director and McLoud Public Works Director in addition to his City Manager title.
- He attended St. Gregory's University in Shawnee and is a graduate of the Oklahoma Municipal League Community Leadership Development program.
- Cody started his career in City Government in McLoud in 2010 where he was hired by City of McLoud as the Manager for Wes Watkins Reservoir.
- In 2012, Cody was appointed Parks Director where he was responsible for over 100 acres of parks, the McLoud Splash Pad, Wes Watkins Reservoir, and the McLoud Riverside Cemetery.
- Cody worked his way up the ranks and was ultimately appointed to City Manager in November of 2022 after serving as the Assistant City Manager for two (2) years.

CINDI SHIVERS

- Cindi Shivers is a Human Resource professional with two decades of dedication and experience with personnel management, payroll, benefits, and more. Working hard to break the stigma that the HR office is a scary place, by making it inviting, where everyone is welcome to stop by and chat and reminding employees that she is always there to help.
- Mrs. Shivers is presently the Human Resources (HR) Director for the City of Yukon.
- She has been both an active participant in the Oklahoma Municipal Retirement Fund (OkMRF) and has served as the City of Yukon's OkMRF Authorized Agent since 1998. In 2023, she received the George F. Wilkinson Award for outstanding Authorized Agent.
- She has twenty-six (26) years' experience in municipal government in Payroll and HR but also has been involved in the City Manager Administration with various projects, assignments, and committees throughout the years.
- She has extensive experience with many HR functions, including compliance, payroll, benefits, budget preparation, sitting in on Fraternal Order of Police and International Association of Firefighters union negotiations, and more.
- Cindi was voted the City of Yukon's Employee of the Year in 2011.
- She completed the Leadership Canadian County program 2013-2014.
- She completed the Oklahoma Municipal League (OML) Leadership Development program in 2015.
- She is an active Society of Human Resource Management (SHRM) member.
- She obtained and maintained SHRM-CP and PHR certifications related to Human Resource Management since 2013.
- Cindi was the Don Rider Transparency in Government 2022 Award Winner.
- She is an active member of the Oklahoma Municipal Assurance Group's Oklahoma Municipal Human Resource Professionals (OMHRP).
- She has been the City of Yukon's United Way Pacesetter Campaign Coordinator and event planner since 2011 and winner of the Outstanding Employee Coordinator award in 2021.
- Cindi sits on the Canadian Valley Technology Center Advisory Board for the Accounting & Business Education Department.

AGENDA ITEM COMMENTARY

Meeting Date: August 12, 2024
Board: Board of City Commissioners
Subject: Nutrition Center Utilities

ITEM TITLE: Discussion and possible action on request from DOCServices, Inc. for the City of Sallisaw to provide free utilities

INITIATOR: DOCServices, Inc.

STAFF INFORMATION SOURCE: DOCServices, Inc
Utility Billing Statements

BACKGROUND: DOCServices, Inc took over the management of the Sallisaw Nutrition Center on July 1, 2024 (Building Lease was approved June 10th). They have requested assistance with utilities. Attached is information on recent billing statements of the previous nutrition management firm. A recent 12-month average of the billing statement is \$1,133.93. This includes water, electric, sewer, and sanitation.

For Diamondnet services, we provide both basic video and internet services at no charge.

EXHIBITS: 1. Copier_20240604_120835
2. Nutrition Center Utilities

KEY ISSUES:

- In the past, the city has not given assistance to the management of the facility. We do assist in maintaining the building, including replacement of appliances, heat and air units, and other needed repairs. We also mow.
- DOC is a non-profit, providing services in several other Oklahoma Counties.

FUNDING SOURCE: N/A

RECOMMENDATION: Provide guidance to staff on DOCServices request for assistance with utilities.



June 4, 2024

To Whom It May Concern:

We would like to formally introduce DOC Services, Inc. as the new Older American's Act and ADvantage Medicaid Waiver provider for Cherokee, Adair and Sequoyah Counties. At the request of the State Department on Aging, we are stepping in to insure there are no gaps in service to your area as MC Nutrition will no longer be providing senior services. DOC Services, Inc. has a longstanding reputation as being a nonprofit senior service provider for over 43 years in Delaware, Ottawa and Craig Counties and we are excited to now include your area. We pride ourselves with providing a personal caring touch to our clients and plan to keep the same local caring staff the clients are accustomed to.

We would like to request assistance with the utilities of the Sallisaw Senior Center. We understand time is very limited for this request and would like to assure you we normally do all city requests by February each year. In the 43 years we have been serving seniors, all local municipalities have kindly provided a multitude of services including all utility cost. While we understand all city governments are different, we hope you will also consider supporting your seniors with this request.

We expect this to be a seamless transition with no disruption of service as we transition into managing the nutrition project and being the local meal provider on July 1st, 2024. Your constituents will continue to see the familiar faces of their current delivery drivers. We look forward to partnering with you for years to come to serve our clients! If any questions or concerns arise, please do not hesitate to contact us we welcome open lines of communication.

Sincerely,

A handwritten signature in black ink that reads "B.J. Mooney". The signature is written in a cursive, flowing style.

B.J. Mooney
Executive Director

Caselle Connect® Customer Inquiry

Customer: Customer 22353 of 38231

306.3240.00.02 MC NUTRITION PO BOX 1882 Account balance: 1,012.16
115 W REDWOOD AVE A Balance due: 05/20/2024 .00
306324000 MUSKOGEE OK 74402-1882 Last payment: 05/14/2024 947.79-

Display Compare History Transactions Customer Services Location Meters Backflow Contracts Loans Certification Credit History Supplemental

Detail Billed Usage Chart Billed Amount Chart Billing Chart

	05/31/2024	04/30/2024	03/31/2024	02/29/2024	01/31/2024	12/31/2023	11/30/2023	10/31/2023	05/31/2023
Electric	608.36	560.72	497.92	583.76	428.27	500.83	484.64	572.26	602.64
Electric usage	5,717	5,258	4,653	5,480	3,982	4,681	4,525	5,450	5,747
Electric CPBA	30.87	24.71	40.02	45.48	18.72	51.02	70.14	109.00	92.53
Water	29.60	26.50	26.50	26.50	26.50	26.50	29.60	26.50	24.00
Water usage	3	2	1	1	2	2	3	2	0
Sewer	22.75	20.00	20.00	20.00	20.00	20.00	22.75	20.00	17.00
Garbage	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	208.00
St Solid Waste Fee	.25	.25	.25	.25	.25	.25	.25	.25	.25
Curbie	.00	.00	.00	.00	.00	.00	.00	.00	.00
Miscellaneous	.00	.00	.00	.00	.00	.00	.00	.00	.00
Reconnect	.00	.00	.00	.00	.00	.00	.00	.00	.00
Tax	60.33	55.61	49.38	57.89	42.47	49.67	48.06	56.75	59.76
NSF	.00	.00	.00	.00	.00	.00	.00	.00	.00
Penalty	.00	.00	.00	.00	.00	.00	.00	140.93	.00
Total charges	1,012.16	947.79	894.07	993.88	796.21	908.27	915.44	1,185.69	1,004.18
Previous balance	947.79	894.07	993.88	796.21	908.27	915.44	1,044.76	1,409.28	1,004.89
Payments	947.79-	894.07-	993.88-	796.21-	908.27-	915.44-	1,044.76-	1,550.21-	1,004.89-
Adjustments	.00	.00	.00	.00	.00	.00	.00	.00	.00

1,012.16 947.79 894.07 993.88 796.21 908.27 915.44 1,044.76 1,004.18

Display ☒ Amounts ☒ Usages ☐ Payment detail ☐ Adjustment detail Summarize by ☐ Detail ☒ Service ☐ Service category

Caselle Connect® Customer Inquiry

Customer: Customer 22353 of 38231

306.3240.00.02 MC NUTRITION PO BOX 1882 Account balance: 1,012.16
115 W REDWOOD AVE A Balance due: 05/20/2024 .00
306324000 MUSKOGEE OK 74402-1882 Last payment: 05/14/2024 947.79-

Display Compare History Transactions Customer Services Location Meters Backflow Contracts Loans Certification Credit History Supplemental

Detail Billed Usage Chart Billed Amount Chart Billing Chart

	04/30/2023	03/31/2023	02/28/2023	01/31/2023	12/31/2022	11/30/2022	10/31/2022	09/30/2022	04/30/2022
Electric	576.45	449.39	423.92	420.54	401.62	556.50	487.67	1,016.87	.00
Electric usage	5,491	4,249	4,000	3,967	3,782	5,296	4,694	9,944	0
Electric CPBA	112.02	99.00	76.00	97.98	79.80	141.93	126.74	194.90	.00
Water	29.50	29.50	32.25	29.50	29.50	26.75	29.50	24.00	.00
Water usage	4	4	5	4	4	3	4	0	0
Sewer	21.50	21.50	23.75	21.50	21.50	19.25	21.50	17.00	.00
Garbage	208.00	208.00	208.00	208.00	208.00	208.00	208.00	208.00	.00
St Solid Waste Fee	.25	.25	.25	.25	.25	.25	.25	.25	.00
Curbie	.00	.00	.00	.00	.00	.00	.00	.00	.00
Miscellaneous	.00	.00	.00	.00	.00	.00	.00	.00	.00
Reconnect	.00	.00	.00	.00	.00	.00	.00	.00	.00
Tax	57.17	44.57	42.04	41.70	39.83	55.19	48.36	100.84	.00
NSF	.00	.00	.00	.00	.00	.00	.00	.00	.00
Penalty	.00	.00	.00	78.05	.00	.00	.00	.00	.00
Total charges	1,004.89	852.21	806.21	897.52	780.50	1,007.87	922.02	1,561.86	.00
Previous balance	852.21	806.21	819.47	780.50	1,007.87	922.02	1,460.87	1,009.92	.00
Payments	852.21-	806.21-	819.47-	858.55-	1,007.87-	922.02-	1,460.87-	1,110.91-	.00
Adjustments	.00	.00	.00	.00	.00	.00	.00	.00	.00

1,004.89 852.21 806.21 819.47 780.50 1,007.87 922.02 1,460.87 .00

Display ☒ Amounts ☒ Usages ☐ Payment detail ☐ Adjustment detail Summarize by ☐ Detail ☒ Service ☐ Service category

Billing Date	Amount
5/31/2024	\$ 1,012.16
4/30/2024	\$ 947.79
3/31/2024	\$ 894.07
2/29/2024	\$ 993.88
1/31/2024	\$ 796.21
12/31/2023	\$ 908.27
11/30/2023	\$ 915.44
10/31/2023	\$ 1,185.69
9/30/2023	\$ 1,570.69
8/31/2023	\$ 1,614.08
7/31/2023	\$ 1,484.54
6/30/2023	\$ 1,284.30
12-mth total	\$ 13,607.12
Avg	\$ 1,133.93

AGENDA ITEM COMMENTARY

Meeting Date: August 12, 2024
Board: Board of City Commissioners
Subject: Repair/Replacement of Transformers

ITEM TITLE: Discussion and possible action on Purchase Order No. 102471, Issued to Imperium Supply of Edmond, Oklahoma, *in an Amount Not to Exceed \$28,000.00* for Repairs and/or Replacement of Various Sized Transformers

INITIATOR: Electric Superintendent

STAFF INFORMATION SOURCE: Electric Superintendent

BACKGROUND: Approval of the purchase order will allow us to repair/replace several electrical transformers that are damaged. The amount to exceed is for any unforeseen costs that may occur.

EXHIBITS: 1. Imperium Supply - PON 102471

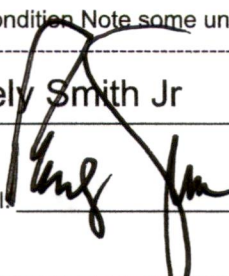
KEY ISSUES: Given the limited availability of transformers, repair of transformers that are repairable is a must.

FUNDING SOURCE: GL # 010-601-53316 Electric Transformer Repairs

RECOMMENDATION: Approval of Purchase Order No. 102471, issued to Imperium Supply, *in an amount not to exceed \$28,000.00*.

CITY OF SALLISAW PURCHASE REQUISITION / PURCHASE ORDER NOT VALID UNLESS PURCHASE ORDER NUMBER HAS BEEN ISSUED				PO Number 102471 8/1	
Vendor # _____ Department: <u>Electric</u> Vendor Name: <u>Imperium Supply</u> Address: <u>Po Box 8290</u> City: <u>Edmond</u> State: <u>Ok</u> Zip: <u>73083</u>				PO Date Merchant, Mail Invoices to: City of Sallisaw PO Box 525 Sallisaw, OK 74955 Attn: Purchasing NOTE PO NUMBER ON INVOICE Ph: (918) 775-6241 x 305 Fax: (918) 775-4194 Email: purchasing@sallisawok.org www.sallisawok.org	
Contact: _____		Phone/Cell _____		/	
Email _____		Fax _____		Grant Funds Y N	

Item #	Item Description/Catalog #	GL Acct	Quant	Unit Cost	Total Est. Cost
1	25 kva pole rw 83h677 rw	010-601-316	1	2340.00	\$ 2,340.00
2	25 kva pole g498037-66y rw	010-601-316	1	2390.00	\$ 2,390.00
3	75kva pole 861008566 rc	010-601-316	1	1414.00	\$ 1,414.00
4	25kva pole 861006003 rw	010-601-316	1	2440.00	\$ 2,440.00
5	25kva pole 851027919 rc	010-601-316	1	774.50	\$ 774.00
6	25kva pole 83h0674 rc	010-601-316	1	724.50	\$ 724.50
7	25kva pole 861004059 rc	010-601-316	1	774.50	\$ 774.50
8	25kva pole 21A132057 rc	010-601-316	1	724.50	\$ 724.50
9	25kva polenw149327 rw	010-601-316	1	2340.00	\$ 2,340.00
10	37.5kva nw123422 rw	010-601-316	1	4162.50	\$ 4,162.50
11	75kva pad 7605022 rw	010-601-316	1	5190.00	\$ 5,190.00
12	25kva pole nw149325 rc	010-601-316	1	774.50	\$ 774.50

Comments, Note grant information if applicable: *rw rewind *rc recondition Note some units had to have LV bushing changed Requestor: <u>Blakely Smith Jr</u> Date: <u>7-18-2024</u> Purchasing Approval:  Date: <u>7/29/24</u>				Freight/Other Total Cost PRIORITY: <u>HIGH</u> <u>MED</u> <u>LOW</u> Dept Need Date: _____ Order Date/By: _____/ Est. Delivery: _____	
--	--	--	--	--	--

AGENDA ITEM COMMENTARY

Meeting Date: August 12, 2024
Board: Board of City Commissioners
Subject: Marquee Replacement

ITEM TITLE: Discussion and possible action on Purchase Order No. 102472, issued to Harrison Signs of Sallisaw, Oklahoma, in the amount of \$30,389.48 for the purchase of one (1) 50" x 126" 5.7 mm EMC LED digital display sign (marquee located at the intersection of Wheeler Avenue and Cherokee Avenue)

INITIATOR: IT Director
Purchasing Agent

STAFF INFORMATION SOURCE: Quotes

BACKGROUND: On April 25, 2024, the marquee located at the intersection of Wheeler Avenue and Cherokee Avenue was struck by lightning. We filed a claim with our insurance company and received \$21,852.12 for replacement of the sign. We will receive an additional \$3,147.88 of recoverable depreciation once the sign has been replaced. We requested quotes and 4 quotes were returned (see Key Issues). Staff requests approval to use Harrison Signs of Sallisaw, Oklahoma for replacement. Although not the lowest quote received, Mr. Harrison quoted a sign with a better resolution than the other quotes received.

EXHIBITS: 1. Electronic Sign Replacement Agenda Item

KEY ISSUES: Quotes Received:

- Premier Signs & Design - 16 mm - \$28,877.65
- Harrison Signs - 5.7 mm - \$30,389.48
- Premier Signs & Design - 10 mm - \$33,379.09
- Cory's Spaces Project - 13 mm - \$40,299.05

FUNDING SOURCE: #010-940-58802 - Property Loss and Claims (\$25,000.00 from Insurance claim)

RECOMMENDATION: Approval of Purchase Order No. 102472, issued to Harrison Signs, in the amount of \$30,389.48

CITY OF SALLISAW QUOTATION SHEET

Cost exceeds \$2,500, two quotations required.

Cost equals \$5,000 or more, three quotations required

****If you are quoting several items, attach list to this form** **Also attach all vendor quotes received****

VENDOR 1	VENDOR 2	VENDOR 3
Date of Quotation 5/1/2024	Date of Quotation 5/13/2024	Date of Quotation 5/1/2024
Department Number: 501-PARKS	Department Number: 501-PARKS	Department Number: 501-PARKS
Vendor Name / Number PREMIER SIGNS & Design #6347	Vendor Name / Number HARRISON SIGNS #1185	Vendor Name / Number PREMIER SIGNS & Design #6347
Address	Address	Address
City PRYOR	City SALLISAW	City PRYOR
State OK Zip 74361	State OK Zip 74955	State OK Zip 74361
Phone 918-825-6422	Phone 918-774-5340	Phone 918-825-6422
Item (s) 16mm Full Color LED Electronic Sign.	Item (s) 5.7mm Full Color LED Electronic Sign.	Item (s) 10mm Full Color LED Electronic Sign
Quantity ONE (1)	Quantity ONE (1)	Quantity ONE (1)
Price each \$28,877.65	Price each \$30,389.48	Price each \$33,373.09
Est. Freight —	Est. Freight —	Est. Freight —
Total Cost \$ \$28,877.65	Total Cost \$ \$30,389.48	Total Cost \$ \$33,373.09
Quote Expiration Date 60 days	Quote Expiration Date 60 days	Quote Expiration Date 60 days
Quotes Obtained By: C. Smith	Quotes Obtained By: C. Smith	Quotes Obtained By: C. Smith
GL Budget Line Loss & Claims 010-940-58802	GL Budget Line Loss & Claims 010-940-58802	GL Budget Line Loss & Claims 010-940-58802
Purchasing Approval	Purchasing Approval [Signature]	Purchasing Approval
PO Number / Date: /	PO Number / Date: 102472 / 8/1/24	PO Number / Date: /

Explain if only one quotation supplied:

Quote approved: _____ Date: _____
(Purchasing Agent, Finance Director or City Manager)

CITY OF SALLISAW QUOTATION SHEET

Cost exceeds \$2,500, two quotations required.

Cost equals \$5,000 or more, three quotations required

****If you are quoting several items, attach list to this form** **Also attach all vendor quotes received****

VENDOR 1	VENDOR 2	VENDOR 3
Date of Quotation 5/15/2024	Date of Quotation	Date of Quotation
Department Number: 501 - Parks	Department Number:	Department Number:
Vendor Name / Number CORY'S SPACES Project # NEW	Vendor Name / Number	Vendor Name / Number
Address	Address	Address
City OKC	City	City
State OK Zip 73127	State Zip	State Zip
Phone 405-682-8800	Phone	Phone
Item (s) 13mm Full Color LED Electronic Sign	Item (s)	Item (s)
Quantity ONE(1)	Quantity	Quantity
Price each \$40,299.05	Price each	Price each
Est. Freight /	Est. Freight	Est. Freight
Total Cost \$ \$40,299.05	Total Cost \$	Total Cost \$
Quote Expiration Date 60 days	Quote Expiration Date	Quote Expiration Date
Quotes Obtained By: C. Smith	Quotes Obtained By:	Quotes Obtained By:
GL Budget Line Loss & Claims 010-940-58802	GL Budget Line	GL Budget Line
Purchasing Approval	Purchasing Approval	Purchasing Approval
PO Number / Date: /	PO Number / Date: /	PO Number / Date: /

Explain if only one quotation supplied:

Quote approved: _____ Date: _____
(Purchasing Agent, Finance Director or City Manager)

Randy Sizemore

From: Clint Smith <clint@diamondnetok.com>
Sent: Monday, July 22, 2024 12:11 PM
To: Randy Sizemore
Cc: Robin Haggard
Subject: LED Sign Replacement
Attachments: Cory's.pdf; Harrison Signs.pdf; City of Sallisaw 16mm.pdf; City of Sallisaw 10mm.pdf

Randy,

Attached are the quotes that I received for replacement of the lightning damaged LED sign at the corner of Cherokee and Wheeler. The existing sign is a 25mm. Premier quoted 16mm and 10mm. Harrison Signs quoted 5.7mm. Cory's quote is for a 13mm resolution. They all include an LTE cellular connection to a cloud-based management system, licensed for the lifetime of the sign, which is an improvement over the existing point to point radio connection used by the damaged sign. I would recommend Harrison signs as it is the highest quality sign quoted as well as being a local company. They installed and maintain the digital signage at the Chamber of Commerce and the Library. Also included in their quote is an upgrade to LED lighting in the lower illuminated portion of the sign.

Thanks,

Clint Smith
IT Manager
City of Sallisaw | DiamondNet

Estimate #9994

5/1/2024

Prepared For:

CITY OF SALLISAW
Kim Jamison

Prepared By:

Justin Hare
Premier Signs and Designs
1355 Horkey Street
Suite B
Pryor, OK 74361-5222 USA

Phone: 918-775-6241 ext 301 Fax:

Phone: 9188256422

Fax: 9188255306

Alt. Phone:

Alt. Phone:

Email:

Email: justin@premiersignsdesign.com

Description: [2024 Update] 4x10 LED Sign Option 16mm

Customer must have (1) dedicated circuit for LED
Minimum requirement for Ignite software is Windows 7

Quantity	Description	Each	Total	Taxable
1	16 mm Full Color LED Viewing Area: 48"x120" Color Capability: Min. 1.2 Quintillion Ignite Graphic Software / Web Based Training Video: Up to 30FPS Communication: 4G Wireless w/ Life-of-sign Cellular Data Plan 5 Year Watchfire Limited Warranty on Parts 1Year Limited Warranty on Labor	23,934.65	\$23,934.65	
1	Shipping	818.00	\$818.00	
1	Installation	4,125.00	\$4,125.00	
		Subtotal	\$28,877.65	
		Total	\$28,877.65	

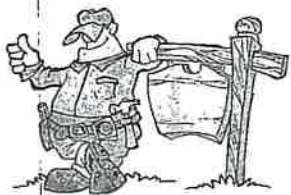
Terms: 50% deposit due on signing, 50% due at completion

By my signature, I authorize work to begin and agree to pay the above amount in full according to the terms on this agreement.

Signed by

Date

Amt. Paid Today



HARRISON SIGNS

P.O. BOX 1962 • SALLISAW, OK 74955
PHONE (918) 774-5340 • FAX (479) 242-2320
E-MAIL: harrison.signs@yahoo.com



DATE: 5-13-24

fax

workorder

quote

Randy Sizemore, Clint Smith, City of Sallisaw

① one sided 50" x 126" 5.7mm EMC LED
digital display, ~~Nanostation Antennas~~,
MBox Win10 controller, Novastar dimmer,
cloud software. Installed

* Cellular Driven

30,389.⁴⁸
~~#27,889.⁴⁸~~

+ TAX if applicable

* will service bottom sign
* changeover to LED's

TERMS / All work 50% down upon acceptance and balance due upon completion. All prices quoted, subject to change after 30 days. On installation - Rock and Stump exclusion - Extra Charge. Permits furnished by customer unless other arrangements are made. Any changes or additions after quote date - Extra Charge. All materials remain the property of Harrison Signs until balance is paid in full. There is a charge for all drawings unless otherwise noted. Drawings and Proofs of signs are the property of Harrison Signs until the drawing or sign is paid for in full. Rush charges of 25% will apply depending on work turn time requested.

CONTRACT ACCEPTANCE

SIGNATURE _____

PRINT NAME _____

RUSH

Extra Charge



PAGE OF

Estimate #9993

5/1/2024

Prepared For:

CITY OF SALLISAW
Kim Jamison

Prepared By:

Justin Hare
Premier Signs and Designs
1355 Horkey Street
Suite B
Pryor, OK 74361-5222 USA

Phone: 918-775-6241 ext 301 **Fax:**

Alt. Phone:

Email:

Phone: 9188256422

Fax: 9188255306

Alt. Phone:

Email: justin@premiersignsdesign.com

Description: [2024 Update] 4x10 LED Sign Option 10mm

Customer must have (1) dedicated circuit for LED
Minimum requirement for Ignite software is Windows 7

Quantity	Description	Each	Total	Taxable
1	10 mm Full Color LED Viewing Area: 48"x120" Color Capability: Min. 1.2 Quintillion	28,430.09	\$28,430.09	
	Ignite Graphic Software / Web Based Training Video: Up to 30FPS			
	Communication: 4G Wireless w/ Life-of-sign Cellular Data Plan			
	5 Year Watchfire Limited Warranty on Parts 1Year Limited Warranty on Labor			
1	Shipping	818.00	\$818.00	
1	Installation	4,125.00	\$4,125.00	
	Subtotal		\$33,373.09	
	Total		\$33,373.09	

Terms: 50% deposit due on signing, 50% due at completion

By my signature, I authorize work to begin and agree to pay the above amount in full according to the terms on this agreement.

Signed by

Date

Amt. Paid Today

Proposed By

Project Name: Outdoor LED Wall SW1021C State Contract
Company: City of Sallisaw
Contact: Clint Smith
Location: 115 E Choctaw Ave
PO Box 525
Sallisaw, OK 74955
Proposal Date: 05/15/2024
Quote: 11969

David Vezina
dvezina@corys.pro
405-682-8800

Joint Objective

Scope of Work

This Scope of Work is in response to a request by Clint Smith with the City of Sallisaw regarding the replace of the outdoor LED sign. The following document details the technology and our intentions for the installation by Cory's.

All products and services listed in the quote are on State Contract SW1021-C

LED Sign Replacement

Remove the existing LED sign and replace it with a new 13MM LED Sign. The existing sign will be removed and turned over to the customer. The new LED sign graphics are delivered by a cloud based cellular service and uploaded from the clients workstation.

Training and Commissioning

Training and commissioning are included in this proposal along with delivery and initial setup of the new LED outdoor sign.

Commissioning includes:

- Manual test-out of all connections, any and all new equipment, and programming functions to ensure a working system before client system sign-off.
- Training that will include a one-hour session of a Cory's professional, project manager, engineer, or other trained representative running through the system function, operation and Q&A with designated client representatives/operators at the end of the installation process.

Client Deliverables

The client agrees to provide or facilitate the following:

- Power and data at installation sites. Electrical call-outs to be done prior to installation.
- IT point of contact for interfacing to the network.

Assumptions

Below are a list of assumptions that were observed during site visit(s), should the assumptions listed below be inaccurate there will be a change order provided that could result in additional charges.

- Wall surfaces are standard drywall in the break room and cement wall in the conference room.
- Ceiling structure is drop tile grid
- There are no obstructions in the wall or ceiling preventing installation

Gold Service Package



CONNECTING PEOPLE

This service package will cover the installed equipment from this project.

- It Covers all onsite labor charges from service calls.
- Includes 2 Preventative Maintenance trips to keep the system running at optimal level.
- Additional Training can be scheduled during the Preventative Maintenance trips.
- Response Time will vary based on business levels at time of request (1-3 days onsite standard).
- Free Telephone Support (during standard business hours).
- All manufacturer warranties will be supported and facilitated for free during Gold service package.



CONNECTING PEOPLE

Estimate

PART NUMBER	MANUFACTURER	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
		13 mm 4' x 10' LED Video Wall 8000 Nits with Cell Modem Communications	1.00	\$31,804.77	\$31,804.77
INSTALLATION		Standard Installation Labor	24.00	\$85.00	\$2,040.00
SERVICE AGREEMENT		Service Agreement	1.00	\$1,900.00	\$1,900.00
MISC -HARDWARE		Misc Installation Hardware, Cables, Connectors	1.00	\$935.71	\$935.71
PROJMGMT		Project Management	10.00	\$110.00	\$1,100.00
SUBCONTRACTOR		Subcontractor Labor	1.00	\$1,428.57	\$1,428.57
TRAINING		Training	4.00	\$85.00	\$340.00
TRAVEL		Travel - Drive Time (per hour/per tech)	10.00	\$75.00	\$750.00
Estimated sales tax					\$0.00
Subtotal					\$40,299.05

Estimated Total

\$40,299.05

Billing

Quote expires November 1, 2024
Initial deposit N/A
Final payment Net 30

Purchase Order: _____

Select Payment Method:



Check
Payable to Cory's



Credit Card
Additional 4% fee
[Authorization Form](#)



ACH Transfer
Attach form
[Direct Billing Application](#)



CONNECTING PEOPLE

Project Name: Outdoor LED Wall SW1021C State Contract
Company: City of Sallisaw
Contact: Clint Smith
Location: 115 E Choctaw Ave
PO Box 525
Sallisaw, OK 74955
Proposal Date: 05/15/2024
Quote: 11969

Client Name (Printed)

Name (Printed)

Cory's Audio Visual Services, LLC.
(DBA: Cory's)

Client Signature

Signature

Cory's Audio Visual Services, LLC.
(DBA: Cory's)

Date

Date



CNA ATTN CLAIM
PO BOX 8317
CHICAGO IL 60680-8317



*****MIXED AADC 541
CITY OF SALLISAW
PO BOX 525
SALLISAW, OK 74955-0525

* To expedite handling of your claim, please include our claim number on all future correspondence to us			Claim Number *
Insured/Client CITY OF SALLISAW	Claimant CITY OF SALLISAW		E2H68694
Date of Loss 04/25/2024	From - Thru Dates	Amount	
Reason: COST OF REPLACEMENT LESS DEPRECIATION.			\$13,102.12

To ensure timely delivery of your check, please verify that the address on this check is complete and correct. If not, please notify your claims representative with the correct information. Thank you.

CNA ATTN CLAIM
PO BOX 8317
CHICAGO IL 60680-8317

Previous Balance: .00
Miscellaneous
Expense GF
000-000-10158
EXPENSE
21,852.12

Total: 21,852.12

CHKMO/ Sweep

Check No: 110350915 8,750.00

Payor:

CNA INSURANCE PYMNT FOR SIGN

16 CHKMO/ Sweep

Check No: 110339414 13,102.12

Payor:

CNA INSURANCE PYMNT FOR SIGN

*****MIXED AADC 541
CITY OF SALLISAW
PO BOX 525
SALLISAW, OK 74955-0525

Total Paid:

Total Applied:

Change Tendered:

04/25/2024 11:41 AM

* To expedite handling of your claim, please include our claim number on all future correspondence to us			Claim Number *
Insured/Client CITY OF SALLISAW	Claimant CITY OF SALLISAW		E2H68694
Date of Loss 04/25/2024	From - Thru Dates	Amount	
Reason: ADDITIONAL AMOUNT OWED UNDER LIMIT.			\$8,750.00

To ensure timely delivery of your check, please verify that the address on this check is complete and correct. If not, please notify your claims representative with the correct information. Thank you.

CNA

Randy Sizemore

From: Wall,Stefan <Stefan.Wall@cna.com>
Sent: Thursday, June 27, 2024 3:25 PM
To: Randy Sizemore; Elaine Howell
Cc: Gary Schaefer; Zack Schaefer
Subject: RE: URGENT; 2nd Request: City of Sallisaw Sign Claim #E2H68694

My pleasure.

My sincere apologies for missing this. I hope that this did not cause any serious issues for your office or the city.

Stefan Wall
Claims Specialist, Property Field and Catastrophe Claims

CNA
PO Box 8317
Chicago, IL 60680
Phone: 610.964.5536
Email: Stefan.Wall@cna.com

From: Randy Sizemore <rsizemore@sallisawok.org>
Sent: Thursday, June 27, 2024 4:23 PM
To: Wall,Stefan <Stefan.Wall@cna.com>; Elaine Howell <elaine@bhca.com>
Cc: Gary Schaefer <garys@bhca.com>; Zack Schaefer <Zack@bhca.com>
Subject: [EXTERNAL] RE: URGENT; 2nd Request: City of Sallisaw Sign Claim #E2H68694

Stefan,

Ok, this looks a lot better. Thanks for your help.

The city accepts this settlement.

Thank you,
Randy Sizemore | Purchasing Agent | City of Sallisaw
P.O. Box 525 | 115 E. Choctaw Ave. | Sallisaw OK 74955
Desk: 918-790-7123
rsizemore@sallisawok.org | www.sallisawok.org



From: Wall,Stefan <Stefan.Wall@cna.com>
Sent: Thursday, June 27, 2024 3:12 PM

To: Elaine Howell <elaine@bhca.com>; Randy Sizemore <rsizemore@sallisawok.org>
Cc: Gary Schaefer <garys@bhca.com>; Zack Schaefer <Zack@bhca.com>
Subject: RE: URGENT; 2nd Request: City of Sallisaw Sign Claim #E2H68694

Good afternoon all,

After review, I have confirmed that there is a \$25,000.00 limit for the sign along with an applicable \$1,250.00 deductible. Please see the breakdown below:

RCV: \$28,877.65
-Deductible \$1,250=
RCV \$27,627.65
-Depreciation
=\$21,852.12
can recover after replacement \$3,147.88 up to policy limit of \$25,000

prior paid=\$13,102.12
Total due: \$8,750.

recovery applicable after replacement: \$3,147.88 in additional funds

I will update the additional payment for \$8,750.00 today.

Please let me know if you have any additional questions.

Stefan Wall

Claims Specialist, Property Field and Catastrophe Claims

CNA
PO Box 8317
Chicago, IL 60680
Phone: 610.964.5536
Email: Stefan.Wall@cna.com

From: Elaine Howell <elaine@bhca.com>
Sent: Wednesday, June 19, 2024 3:54 PM
To: Wall,Stefan <Stefan.Wall@cna.com>
Cc: Gary Schaefer <garys@bhca.com>; Zack Schaefer <Zack@bhca.com>
Subject: [EXTERNAL] URGENT; 2nd Request: City of Sallisaw Sign Claim #E2H68694

Stefan,

We are questioning the deductible for City of Sallisaw Sign Claim #E2H68694. Shouldn't the deductible be 5% NOT \$10,000. Attached are the pages out of the CNA policy for the sign. Location #17, NW Corner of Cherokee and Wheeler, Deductible is 5% of the sign limit which is \$1,250.

Thank you,

Elaine Howell
Customer Service Representative
BHC Insurance

5000 Euper Lane
Fort Smith, AR 72903
(479)-242-2929 (Direct Line)
(479) 452-4000 ext 0157 (Office)
(479) 484-5185 (Fax)
www.bhca.com
<https://bhca.epaypolicy.com>



[BHC Video -About Us](#)

From: Elaine Howell
Sent: Thursday, June 13, 2024 3:08 PM
To: stefan.wall@cna.com
Cc: Gary Schaefer <garys@bhca.com>; Zack Schaefer <Zack@bhca.com>
Subject: City of Sallisaw Sign Claim #E2H68694

Stefan,

We are questioning the deductible for City of Sallisaw Sign Claim #E2H68694. Shouldn't the deductible be 5% NOT \$10,000. Attached are the pages out of the CNA policy for the sign. Location #17, NW Corner of Cherokee and Wheeler, Deductible is 5% of the sign limit which is \$1,250.

Thank you,

Elaine Howell
Customer Service Representative
BHC Insurance
5000 Euper Lane
Fort Smith, AR 72903
(479)-242-2929 (Direct Line)
(479) 452-4000 ext 0157 (Office)
(479) 484-5185 (Fax)
www.bhca.com
<https://bhca.epaypolicy.com>



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From: Gary Schaefer <garys@bhca.com>
Sent: Thursday, June 13, 2024 8:35 AM
To: Randy Sizemore <rsizemore@sallisawok.org>
Cc: Zack Schaefer <Zack@bhca.com>; Elaine Howell <elaine@bhca.com>
Subject: RE: CNA Claim #E2H68694

Let me check this out. I will get right back to you.

Gary Schaefer
BHC Insurance
1000 South Kerr Blvd
Sallisaw, Oklahoma 74955

(918) 775-4421 (Office) ext. 301
(479) 242-2907 (Direct)
(918) 775-8615 (Cell)
www.bhca.com
<https://bhca.epaypolicy.com>



BHC Video -About Us

From: Randy Sizemore <rsizemore@sallisawok.org>
Sent: Thursday, June 13, 2024 8:21 AM
To: Gary Schaefer <garys@bhca.com>
Cc: Clint Smith <clint@sallisawok.org>
Subject: FW: CNA Claim #E2H68694

Good morning, Gary.

I wanted you to look at this and let me know what you think, but I understood that our deductible was \$1,250?

Thank you,
Randy Sizemore | Purchasing Agent | City of Sallisaw
P.O. Box 525 | 115 E. Choctaw Ave. | Sallisaw OK 74955
Desk: 918-790-7123
rsizemore@sallisawok.org |
<https://link.edgepilot.com/s/8f51fa6a/QcyosrQklUOUjCSKOd2tbA?u=http://www.sallisawok.org/>



From: Wall,Stefan <Stefan.Wall@cna.com>
Sent: Wednesday, June 12, 2024 4:45 PM
To: Randy Sizemore <rsizemore@sallisawok.org>
Subject: CNA Claim #E2H68694

Good afternoon Mr. Sizemore,

I am following up on our recent conversation about the damage to your property. I have provided a summary of your payment calculation below. Please see attached Statement of Loss for details.

Enclosed is the initial estimate of repair(s) associated with our initial site inspection. Please review this estimate with your contractor and let us know immediately should there be any questions or concerns prior to work commencing.

Without giving us a reasonable opportunity to address your concern and review, we cannot guarantee that supplemental work and/or pricing outside of our scope and pricing will be approved.

Replacement Cost Value	\$ 28,877.65
Less Depreciation	(\$5,775.53)
Actual Cash Value	\$ 23,102.12

Less Deductible	(\$10,000.00)
=====	
Net Claim	\$ 13,102.12

The check associated with the payment calculation above should arrive in 5 – 7 business days.

The estimate includes recoverable depreciation, which is the loss of value that occurs over time due to factors such as age, wear and tear, and obsolescence. Your initial payment is based on the actual cash value of your items. You may receive additional payment(s) once you repair and/or replace the damaged items and provide us with documentation (i.e., invoices or cancelled checks). Please write your claim number on these documents and send them to us by email at Stefan.Wall@cna.com.

You will need to notify us within 180 days from the date of the claim that you will be making a claim for the depreciation. Also, it may be necessary for us to review your completed repairs prior to releasing the additional payment for recoverable depreciation.

Should you have any questions or concerns, please do not hesitate to contact me.

Thank you,

Stefan Wall
Claims Specialist, Property Field and Catastrophe Claims

CNA
PO Box 8317
Chicago, IL 60680
Phone: 610.964.5536
Email: Stefan.Wall@cna.com

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Randy Sizemore

From: Randy Sizemore
Sent: Friday, June 21, 2024 11:20 AM
To: Wall,Stefan
Cc: Zack Schaefer; Elaine Howell; Gary Schaefer
Subject: RE: CNA Claim #E2H68694

Stefan,

I received a check in the mail today in the amount of \$13,102.12.

This was the first settlement amount before the question of the deductible arose. Is this the final settlement? Or are you still reassessing the deductible amount?

It was out understanding that the deductible was \$1,250.00 and not \$10,000.00?

Thank you,
Randy Sizemore | Purchasing Agent | City of Sallisaw
P.O. Box 525 | 115 E. Choctaw Ave. | Sallisaw OK 74955
Desk: 918-790-7123
rsizemore@sallisawok.org | www.sallisawok.org



From: Randy Sizemore
Sent: Thursday, June 20, 2024 10:57 AM
To: Gary Schaefer <garys@bhca.com>
Cc: Zack Schaefer <Zack@bhca.com>; Elaine Howell <elaine@bhca.com>
Subject: FW: CNA Claim #E2H68694

Yes, I did receive this reply from Stefan a couple of days ago.

Thank you,
Randy Sizemore | Purchasing Agent | City of Sallisaw
P.O. Box 525 | 115 E. Choctaw Ave. | Sallisaw OK 74955
Desk: 918-790-7123
rsizemore@sallisawok.org | www.sallisawok.org

Randy Sizemore

From: Gary Schaefer <garys@bhca.com>
Sent: Thursday, June 20, 2024 10:54 AM
To: Randy Sizemore
Cc: Zack Schaefer; Elaine Howell
Subject: Electronic Sign

Randy,

CNA has advised us that they are reviewing the deductible on the electronic sign and that they have advised you of the review. Hopefully we will get this settled quickly.

of

Gary Schaefer

BHC Insurance

1000 South Kerr Blvd

Sallisaw, Oklahoma 74955

(918) 775-4421 (Office) ext. 301

(479) 242-2907 (Direct)

(918) 775-8615 (Cell)

www.bhca.com

<https://bhca.epaypolicy.com>



BHC Video -About Us



From: Wall,Stefan <Stefan.Wall@cna.com>
Sent: Tuesday, June 18, 2024 8:32 AM
To: Randy Sizemore <rsizemore@sallisawok.org>
Cc: Clint Smith <clint@sallisawok.org>
Subject: RE: CNA Claim #E2H68694

I did received an email from them regarding the deductible. I am working to verify the information (they only included a snip shot of the policy, not the entire document). Once I have completed that, I'll update the settlement.

Stefan Wall
Claims Specialist, Property Field and Catastrophe Claims

CNA
PO Box 8317
Chicago, IL 60680
Phone: 610.964.5536
Email: Stefan.Wall@cna.com

From: Randy Sizemore <rsizemore@sallisawok.org>
Sent: Tuesday, June 18, 2024 9:28 AM
To: Wall,Stefan <Stefan.Wall@cna.com>
Cc: Clint Smith <clint@sallisawok.org>
Subject: [EXTERNAL] RE: CNA Claim #E2H68694

Stefan,

Sorry for the delay in getting back with you regarding this settlement.

I had a question about our deductible. It was our understanding that we had \$1,250 deductible on the sign.

I know we carry the \$10,000 amount on our buildings, but not on the sign.

I have our local property insurance rep looking into it for us.

Will make contact with you once I am clear with him on what he shows the deductible is according to our policy.

Thank you,
Randy Sizemore | Purchasing Agent | City of Sallisaw
P.O. Box 525 | 115 E. Choctaw Ave. | Sallisaw OK 74955
Desk: 918-790-7123
rsizemore@sallisawok.org | www.sallisawok.org



From: Wall,Stefan <Stefan.Wall@cna.com>
Sent: Wednesday, June 12, 2024 4:45 PM
To: Randy Sizemore <rsizemore@sallisawok.org>
Subject: CNA Claim #E2H68694

Good afternoon Mr. Sizemore,

I am following up on our recent conversation about the damage to your property. I have provided a summary of your payment calculation below. Please see attached Statement of Loss for details.

Enclosed is the initial estimate of repair(s) associated with our initial site inspection. Please review this estimate with your contractor and let us know immediately should there be any questions or concerns prior to work commencing. Without giving us a reasonable opportunity to address your concern and review, we cannot guarantee that supplemental work and/or pricing outside of our scope and pricing will be approved.

Replacement Cost Value	\$ 28,877.65
Less Depreciation	(\$5,775.53)
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Less Deductible	(\$10,000.00)
=====	
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You will need to notify us within 180 days from the date of the claim that you will be making a claim for the depreciation. Also, it may be necessary for us to review your completed repairs prior to releasing the additional payment for recoverable depreciation.

Should you have any questions or concerns, please do not hesitate to contact me.

Thank you,

Stefan Wall
Claims Specialist, Property Field and Catastrophe Claims

CNA
PO Box 8317

Chicago, IL 60680
Phone: 610.964.5536
Email: Stefan.Wall@cna.com

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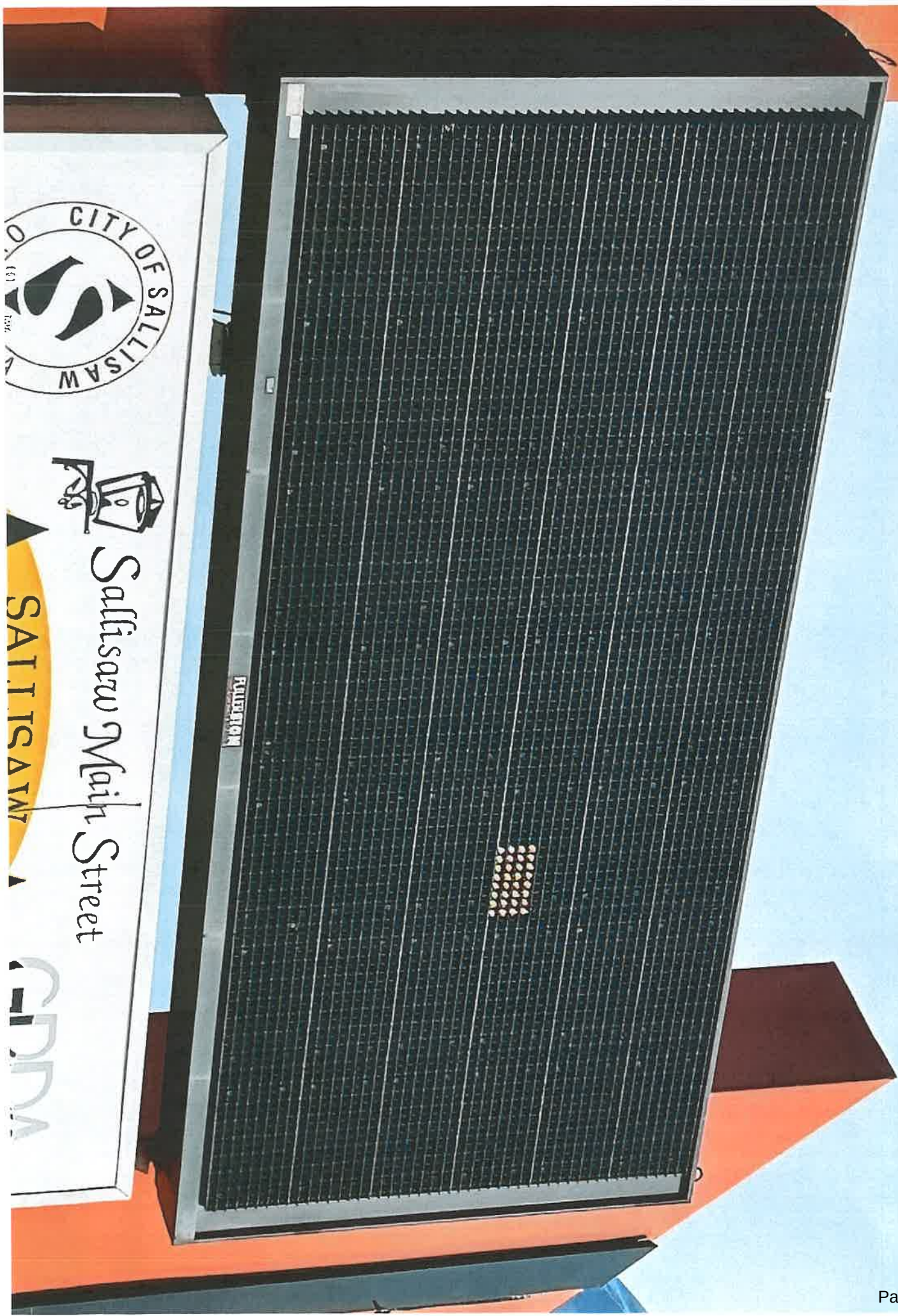
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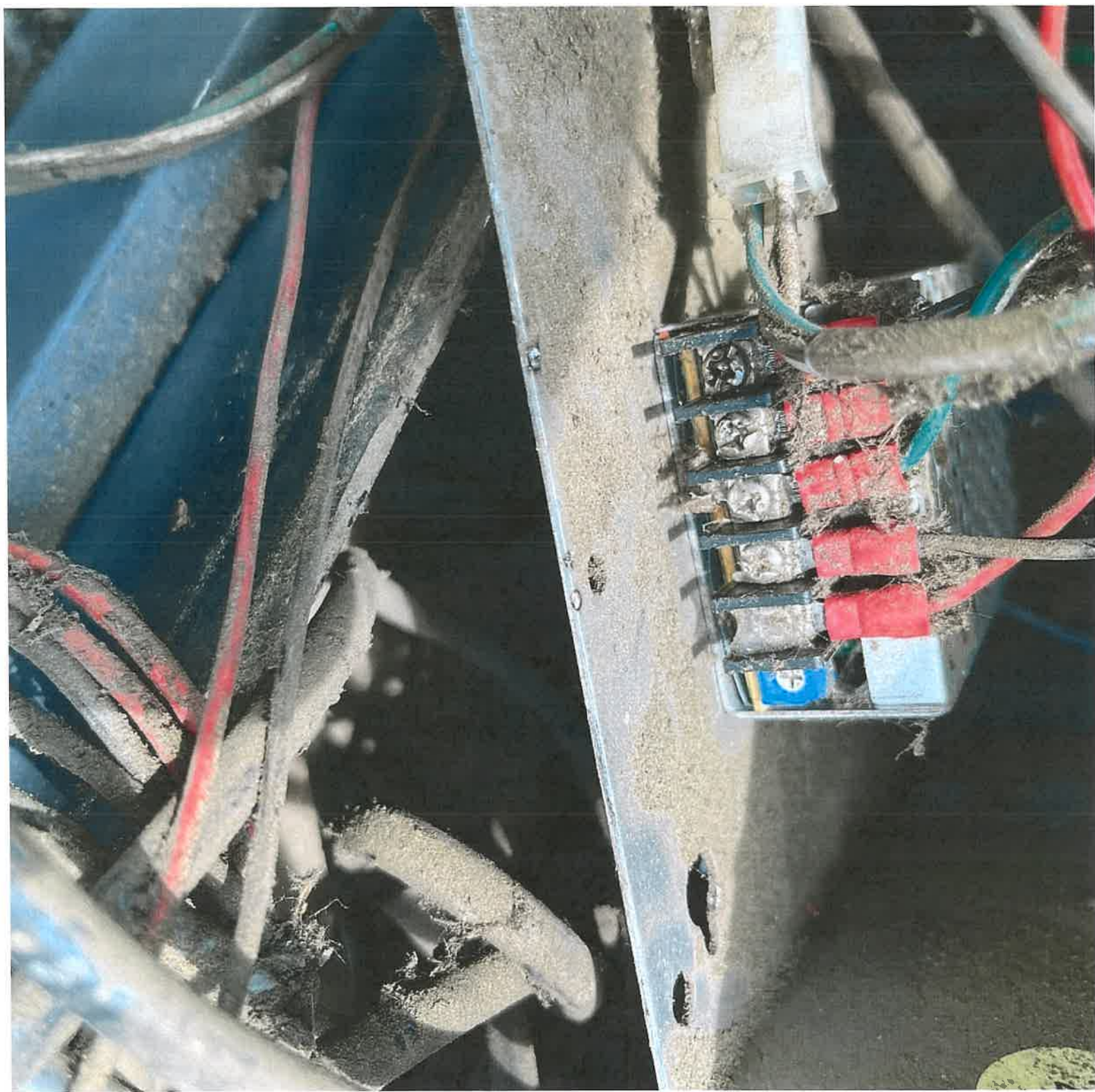
Sallisaw Main Street

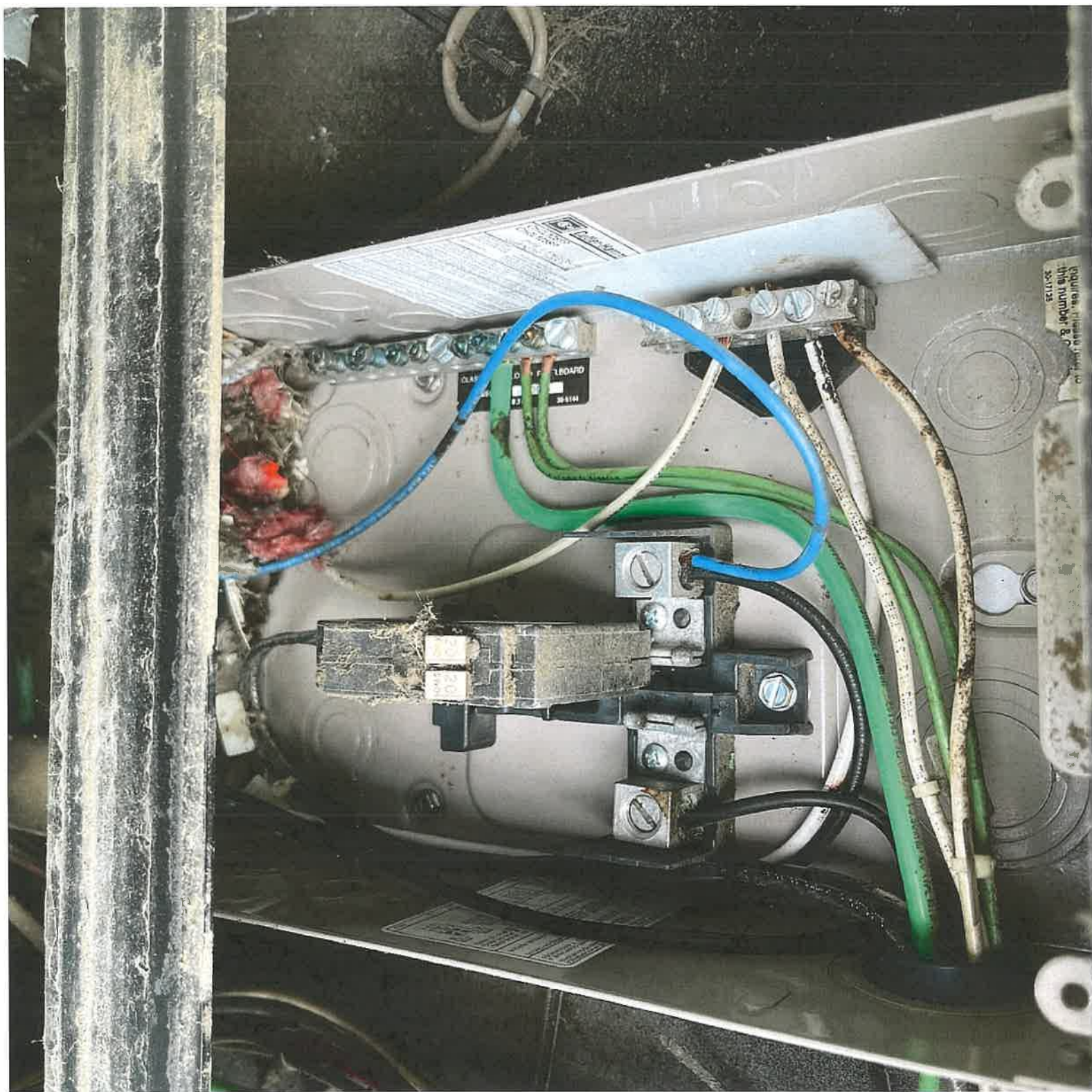
SALLISAW

CDMA









AGENDA ITEM COMMENTARY

Meeting Date: August 12, 2024
Board: Board of City Commissioners
Subject: In-Car Cameras and Body Worn Cameras

ITEM TITLE: Discussion and possible action on Purchase Order No. 102481, issued to Motorola Solutions, in the amount of \$62,000.00 for multiple in-car camera systems and body-worn cameras to include; cloud storage, installation, batteries, etc. for the Police Department

INITIATOR: Chief of Police
Police Captain

STAFF INFORMATION SOURCE: Chief of Police
Captain Hutchinson
IT Director

BACKGROUND: Approval of this will provide 23 M500 In-Car Systems and 33 V700 Body Cameras, 5 years of unlimited cloud storage, 5 years of no fault warranty, body camera unit refresh at year 3, 1 year of vigilant license plate reader services and commercial data, 3 access points with brackets, 23 in-car MikroTik units for upload to access points, one year of redaction (redaction) software and installation for the Sallisaw Police Department. There is \$62,000 budgeted in the General Fund.

EXHIBITS: 1. Camera Quotes

KEY ISSUES: The upfront cost of the equipment is \$62,000.00. Then for years 2-3 there will be a Subscription Fee of \$63,500.75 and years 4-5 the fee will be \$62,300.75, if we choose to continue utilizing the service.

Information from Chief Franklin:

Advantages of Motorola Systems:

1. **Proven Reliability:** Agencies that have used Motorola systems for several years report minimal to no issues, highlighting the product's reliability and longevity.
2. **Flexible Payment Plan:** Motorola offers a payment plan of approximately \$62,000 per year, which alleviates the financial burden of an upfront payment.
3. **Comprehensive Warranty and Support:** Motorola guarantees the replacement of all body cameras after three years and provides free repairs for any damaged or malfunctioning units. This ensures minimal downtime and continuous operational efficiency.
4. **Dedicated Technical Support:** Motorola employs multiple technicians who can troubleshoot and assist with any issues, ensuring

Agenda Item -Page 1 of 2

prompt and efficient resolutions.

5. **Advanced Redaction Software:** Motorola's redaction software significantly reduces the time and manpower required for processing Freedom of Information Act (FOIA) requests, cutting redaction efforts by half compared to Kustom Signals.
6. **Complete Installation Service:** The quoted price includes professional installation of cameras in all vehicles, including those used by animal control and code enforcement.

Challenges with Kustom Signals: (Current System)

1. **Ongoing Negotiations and Delays:** Kustom Signals is currently negotiating with the manufacturer of their in-car system's central unit, with no clear timeframe for resolution. This uncertainty has already spanned nearly six months.
2. **Frequent Equipment Failures:** Kustom Signals body cameras frequently break down and incur repair charges, leading to an average downtime of approximately two months.
3. **Power Issues:** Persistent power issues with Kustom Signals systems drain vehicle batteries, causing operational disruptions.
4. **Limited Technical Support:** As a small company, Kustom Signals has only one technician available for troubleshooting, resulting in significant delays in service response times.
5. **Increased Staffing Needs:** Maintaining Kustom Signals would necessitate hiring additional personnel to handle the increased workload associated with redacting footage for FOIA requests.

Concerns with 10-8 Mobile Video:

1. **Manual Activation:** 10-8 body cameras do not activate automatically with vehicle lights, posing a risk of missed recordings during critical incidents.
2. **Storage Limitations:** The in-car cameras use SD cards that overwrite data when full, potentially leading to the loss of important footage.
3. **Poor Durability:** The body cameras are reported to be cheaply made, with a lifespan of only six months to a year, according to other police departments.

FUNDING SOURCE: FY25 General Fund, #010-201-55512; \$62,000 budgeted.

RECOMMENDATION: Approval of Purchase Order No. 102481, to Motorola Solutions, in the amount of \$62,000.00

CITY OF SALLISAW QUOTATION SHEET

If you are quoting several items, attach list to this form **Also attach all vendor quotes received**

VENDOR 1	VENDOR 2	VENDOR 3
Date of Quotation 7/18/2024	Date of Quotation 7/18/2024	Date of Quotation 3/4/2024
Department Number: 201	Department Number: 201	Department Number: 201
Vendor Name / Number Kustom Signals	Vendor Name / Number 10-8 Video	Vendor Name / Number Motorola
Address 16901 W 84th Terrance, Suite 100 City Lenexa State Kansas Zip 66214	Address 1423 Huntsville Fayetteville, TN 37334 City State Zip	Address City State Zip
Phone 913-428-3280	Phone 888-788-1048	Phone
Item (s) Dash cam + Body cam	Item (s) Dash cam + Body cam	Item (s) Dash cam + Body cam
Quantity 33/24	Quantity 33/24	Quantity 33/24
Price each 4,750.00 1,500.00	Price each	Price each
Est. Freight	Est. Freight	Est. Freight
Total Cost \$ 191,516.00	Total Cost \$ 176,915.00	Total Cost \$ 313,603.00
Quote Expiration Date 10/18/2024	Quote Expiration Date 10/18/2024	Quote Expiration Date 10/14/2024
Quotes Obtained By: Hutchinson	Quotes Obtained By: Hutchinson	Quotes Obtained By: Hutchinson
GL Budget Line	GL Budget Line	GL Budget Line
Purchasing Approval	Purchasing Approval	Purchasing Approval
PO Number / Date: /	PO Number / Date: /	PO Number / Date: 102481, 8/1/24

Explain if only one quotation supplied:

Quote approved: _____ Date: _____
(Purchasing Agent, Finance Director or City Manager)

Attachment C: Requisition Document / Purchase Order



John Weber
Captain

Terry Franklin
Chief of Police

Herbert Hutchinson
Captain

Dear Members of the City Council,

I am writing to present a justification for the procurement of Motorola body and dash cameras for our police department. After thorough research and consultation with multiple agencies, including the Oklahoma Highway Patrol (OHP), Roland Police Department, and Muldrow Police Department, it has become clear that Motorola's systems offer superior performance and reliability compared to the lower-cost alternatives such as 10-8 Mobile Video and Kustom Signals.

Advantages of Motorola Systems:

1. **Proven Reliability:** Agencies that have used Motorola systems for several years report minimal to no issues, highlighting the product's reliability and longevity.
2. **Flexible Payment Plan:** Motorola offers a payment plan of approximately \$62,000 per year, which alleviates the financial burden of an upfront payment.
3. **Comprehensive Warranty and Support:** Motorola guarantees the replacement of all body cameras after three years and provides free repairs for any damaged or malfunctioning units. This ensures minimal downtime and continuous operational efficiency.
4. **Dedicated Technical Support:** Motorola employs multiple technicians who can troubleshoot and assist with any issues, ensuring prompt and efficient resolutions.
5. **Advanced Redaction Software:** Motorola's redaction software significantly reduces the time and manpower required for processing Freedom of Information Act (FOIA) requests, cutting redaction efforts by half compared to Kustom Signals.
6. **Complete Installation Service:** The quoted price includes professional installation of cameras in all vehicles, including those used by animal control and code enforcement.

Challenges with Kustom Signals:

1. **Ongoing Negotiations and Delays:** Kustom Signals is currently negotiating with the manufacturer of their in-car system's central unit, with no clear timeframe for resolution. This uncertainty has already spanned nearly six months.
2. **Frequent Equipment Failures:** Kustom Signals body cameras frequently break down and incur repair charges, leading to an average downtime of approximately two months.
3. **Power Issues:** Persistent power issues with Kustom Signals systems drain vehicle batteries, causing operational disruptions.
4. **Limited Technical Support:** As a small company, Kustom Signals has only one technician available for troubleshooting, resulting in significant delays in service response times.
5. **Increased Staffing Needs:** Maintaining Kustom Signals would necessitate hiring additional personnel to handle the increased workload associated with redacting footage for FOIA requests.

Concerns with 10-8 Mobile Video:

1. **Manual Activation:** 10-8 body cameras do not activate automatically with vehicle lights, posing a risk of missed recordings during critical incidents.
2. **Storage Limitations:** The in-car cameras use SD cards that overwrite data when full, potentially leading to the loss of important footage.
3. **Poor Durability:** The body cameras are reported to be cheaply made, with a lifespan of only six months to a year according to other police departments.

In conclusion, while the upfront cost of Motorola systems is higher, the long-term benefits, including reliability, comprehensive support, advanced software, and overall operational efficiency, justify the investment. Choosing Motorola will ensure our police department can effectively serve and protect our community with minimal disruptions and additional costs.

Thank you for considering this proposal. I am available to discuss further details and answer any questions you may have.

Sincerely,

P.O. Box 525
101 West Chickasaw
Sallisaw, Oklahoma 74955



Emergency: (918) 775-4141
Non-Emergency: (918) 775-4177
Fax: (918) 775-7389

Quote Number 00012027



Prepared By Jenny Coughenour
Phone (913) 428-3280
Fax (913) 492-1703
Email jcoughenour@kustomsignals.com

Address 10901 W 84th Terrace, Suite 100
Lenexa, Kansas 66214
United States
Created Date 7/18/2024
Expiration Date 10/18/2024

Quote To:

Name	Detective HERB HUTCHINSON	Ship To Name	SALLISAW POLICE DEPARTMENT
Bill To Name	SALLISAW POLICE DEPARTMENT	Ship To	101 W CHICKASAW AVE
Bill To	101 W CHICKASAW AVE SALLISAW, OK 74955 USA		SALLISAW, OK 74955 USA

Product Code	Quantity	Product Description	Sales Price	Total Price
4702	24.00	Argus ICV Base System Includes: Argus ICV MDVR w/GPS+WIFI, 512GB SSD, Tablet Monitor Controller, Dual Front HD Camera w/audio, HD Interior Cam w/IR., Shark fin Antenna, Expanse Wireless Audio system, and required cables. Mounting hardware is included for cameras and MDVR.	\$4,250.00	\$102,000.00
1900	24.00	Credit - Delete Expanse Audio System	-\$600.00	-\$14,400.00
4703	24.00	Argus ICV One Touch Controller Kit, Includes: ICV One Touch controller and cabling - P/N: 050-0066-00	\$115.00	\$2,760.00
4764	24.00	Tablet Monitor Controller Mount - Flex Kit	\$60.00	\$1,440.00
9005	24.00	Video Installation by Kustom Signal's Field Service Technician (FST)	\$400.00	\$9,600.00
9006	24.00	Video De-installation by Kustom Signal's Field Service Technician (FST)	\$175.00	\$4,200.00
4700	33.00	Argus BWC - BWC-944B1-AI Argus BWC with 64GB storage. Includes 1pcs Lithium ion polymer battery and 1pcs back clip. 13 month initial warranty that starts when the cameras ship. Requires annual Argus Data Vault license to store and manage files. P/N: 200-0045-00	\$655.00	\$21,615.00
4711	5.00	Argus BWC MultiDock Wallmount (Include Power Cable and Power Adapter) P/N: 050-0062-02	\$755.00	\$3,775.00
4713	24.00	Argus BWC In--Car Docking Station (YES ICV): Includes Single Dock, Mounting hardware, cabling for connection to agency-supplied router P/N: 050-0063-02	\$275.00	\$6,600.00
4715	33.00	Argus BWC Lithium-ion Polymer Battery, 3.8V/4000mAH P/N: 210-0010-07	\$55.00	\$1,815.00
4719	33.00	Argus BWC Klick Fast Stud (required for any Klick Fast Mount) P/N: 210-0010-08	\$35.00	\$1,155.00
8041	33.00	Klick Fast Assembled Magnetic Mount, N42 PN 015-0009-07	\$60.00	\$1,980.00
4734	33.00	Argus BWC No Fault Warranty Year 1 P/N: 444-0081-01	\$30.00	\$990.00
4090	1.00	Gigabit Ethernet 5-Port Switch	\$50.00	\$50.00
9013	1.00	Training Travel Expenses	\$806.00	\$806.00
1991	2.00	Pro Services - On-site Argus Data Vault Installation (Per Day)	\$1,500.00	\$3,000.00
4746	1.00	Argus Data Vault Wireless Transfer Kit - Required for wireless transfer, includes 1 AP. Order AP kit for more AP's - P/N: 200-0044-10	\$465.00	\$465.00

Quote Acceptance

Signature _____

Name _____

Title _____

Date _____

Quote Number 00012027



Prepared By Jenny Coughenour

Phone (913) 428-3280

Fax (913) 492-1703

Email jcoughenour@kustomsignals.com

Address 10901 W 84th Terrace, Suite 100
Lenexa, Kansas 66214
United States

Created Date 7/18/2024

Expiration Date 10/18/2024

4747	1.00	Argus Data Vault AP Kit - P/N: 200-0044-00	\$200.00	\$200.00
4749	57.00	Argus Data Vault Local License - Price Per Device/Year - \$65 P/N: 015-1764-01	\$325.00	\$18,525.00
4726	1.00	Argus Data Vault Server with NAS Local Storage - 120 TB	\$15,000.00	\$15,000.00
4733	1.00	Network Attached Storage Back-Up with 120 TB Storage	\$8,500.00	\$8,500.00
4756	24.00	Argus ICV Serial cable w/Radar and NFC connections - P/N: 210-0011-04	\$60.00	\$1,440.00

Totals

Subtotal	\$191,516.00
Shipping and Handling	\$0.00
Total Amount	\$191,516.00

* Applicable Sales Tax Not Included. Seller may charge Buyer a 25% restocking fee.

OK NASPO Video Contract #OK-MA-145-21-400

Contract Period: 7/1/2023 - 06/30/2028

Includes Shipping

Tahoe's (Take Home)

1-Year Standard Warranty- Argus BWC and ICV

Customer responsible for mounting access points on building and running cables to server room location. (Note: current access points can be used but new access points/kit provides a faster upload speed from vehicle.)

120TB Server- In 4-5 years you may have to consider expanding Storage.

Per Device/Year LICENSE has been quoted out for 5 years

No Fault Warranty: Year 1 quoted ONLY. Additional Years not quoted in total price

("Kustom Signals No Fault warranty for Argus Body Worn Cameras, increases the coverage beyond factory defects, and covers normal wear and tear of your unit, such as broken clips, scratched lenses, dropped or accidentally submerged units.)

Options available but NOT INCLUDED in total price Please ADD if interested**

CRS 4735 Argus BWC No Fault Extended Warranty Year 2 P/N: 444-0081-02 \$135 (per BWC device)

CRS 4736 Argus BWC No Fault Extended Warranty Year 3 P/N: 444-0081-03 \$135 (per BWC device)

CRS 4737 Argus BWC No Fault Extended Warranty Year 4 P/N: 444-0081-04 \$135 (per BWC device)

CRS 4738 Argus BWC No Fault Extended Warranty Year 5 P/N: 444-0081-05 \$135 (per BWC device)

Quote Acceptance

Signature _____

Name _____

Title _____

Date _____

Quote Number 00012027



Prepared By Jenny Coughenour
Phone (913) 428-3280
Fax (913) 492-1703
Email jcoughenour@kustomsignals.com

Address 10901 W 84th Terrace, Suite 100
Lenexa, Kansas 66214
United States
Created Date 7/18/2024
Expiration Date 10/18/2024

**KUSTOM SIGNALS, INC.
TERMS AND CONDITIONS**

1. **APPLICABILITY.** Unless otherwise specified in a written bid, quote or contract, the following terms and conditions shall apply.

2. **PRICES AND TAXES.** Prices will be Kustom Signals, Inc.'s ("Seller") prices in effect on the date a purchase order is accepted by Seller, and Seller may change its prices at any time, in its sole discretion. All prices will be F.O.B. Chanute, Kansas, and net of any duties, sales, use or similar taxes, fees or assessments, and do not include shipping, packaging or any insurance costs, all of which are Buyer's responsibility.

3. **PAYMENT.** Unless otherwise provided on the face of the invoice, payment is due **30 days after invoice date** in US dollars. Partial payments are not permitted unless authorized in writing. Partial payments will be treated as non-payment. Each invoice is independent from shipping sequence and disputes relating to other invoices. Failure to pay an invoice within 30 days will be considered a default.

4. **DELIVERY AND PERFORMANCE.** Delivery dates are approximate. Seller disclaims all liability for late or partial delivery. Seller may deliver in such lots and at such times as is convenient for Seller.

5. **LOSS IN TRANSIT.** Risk of loss will pass to Buyer upon delivery of the goods to the carrier. In case of breakage or loss in transit, Buyer will have notation of same made on expense bill before paying freight. Seller may reject claims for shortages not made within 15 days of Buyer's receipt of the goods.

6. **TERMINATION, RESTOCKING CHARGES.** Buyer may terminate this purchase order for its convenience, in whole or in part, by written, faxed or telegraphic notice at any time. If Buyer terminates this purchase order for convenience, Buyer will be liable to Seller for Seller's reasonable costs incurred in the performance of this purchase order that Seller cannot mitigate. Unless otherwise agreed upon in advance in writing by Seller, Seller may charge Buyer a 25% restocking fee, if: (a) upon approval by Seller, the Buyer returns any non-defective goods covered by this invoice; or (b) prior to shipment, but after the goods are produced by Seller, Buyer cancels the order for the subject goods.

7. **WARRANTY.** Seller's warranty is provided separately.

8. **LIMITATION OF LIABILITY.** SELLER IS NOT LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, OR INCIDENTAL DAMAGES, OR ANY LOST PROFITS OR LOST SAVINGS, EVEN IF A SELLER REPRESENTATIVE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS, DAMAGES, CLAIMS OR COSTS, NOR IS SELLER LIABLE FOR ANY CLAIM BY ANY THIRD PARTY. SELLER'S AGGREGATE LIABILITY UNDER OR IN CONNECTION WITH THIS PURCHASE ORDER IS LIMITED TO THE AMOUNT PAID FOR THE GOODS.

9. **INDEMNIFICATION.** Buyer will indemnify, defend and hold Seller harmless from all losses, damages, liabilities and costs, including attorneys' fees, incurred or sustained by Seller as a result of any third party claim made against Seller, including a claim by a customer of Buyer, arising from its negligent, reckless, willful, or intentional actions in marketing and reselling the goods.

10. **EXPORT RULES.** Exports and re-exports of the goods may be subject to United States export controls and sanctions administered by the U.S. Department of Commerce Bureau of Industry and Security under its Export Administration Regulations ("EAR"). Buyer shall comply with all laws, rules and regulations applicable to the export or re-export of goods including but not limited to EAR which includes, among other things, screening potential transactions against the U.S. Government's (i) list of prohibited end users, and (ii) list of prohibited countries. Buyer represents and warrants that (i) it has not been charged with, convicted of, or penalized for, any violation of EAR or any statute referenced in EAR §766.25, and (ii) it has not been notified by any government official of competent authority that it is under investigation for any violation of EAR or any statute referenced in EAR §766.25.

11. **MISCELLANEOUS.** These terms and conditions, together with any other written agreement between Buyer and Seller, if any: (i) are the exclusive statements of the parties with respect to the subject matter and supersedes any prior or contemporaneous communications; (ii) may not be amended except in writing executed by the parties and will prevail in any case where the terms of Buyer's purchase order or other communication are inconsistent; (iii) will be interpreted and enforced in accordance with the laws of the State of Kansas, without giving effect to principles of conflicts of law. These terms and conditions are: (1) solely for the benefit of the parties, and no provision of these terms and conditions will be deemed to confer upon any other person any remedy, claim, liability, reimbursement, cause of action or other right. Each party consents to the exclusive personal jurisdiction of the state and federal courts located in the State of Kansas for purposes of any suit, action or other proceeding arising out of this Agreement, waives any argument that venue in any such forum is not convenient and agrees that the venue of any litigation initiated by either of them in connection with this Agreement will be in either the District Court of Johnson County, Kansas, or the United States District Court, District of Kansas. If any provision of these terms and conditions is unenforceable, the remaining provisions will remain in effect. No waiver (whether by course of dealing or otherwise) is effective unless it is made in writing and signed by the party to be charged with such waiver. Unless otherwise specified in writing, notices must be given in writing by registered or certified mail, return receipt requested, addressed to:

Kustom Signals, Inc.
Attn: Sales Dept.
9652 Loiret
Lenexa, KS 66219

Quote Acceptance

Signature _____

Name _____

Title _____

Date _____

Herbert Hutchinson

From: 10-8 Video LLC <no_reply@intuit.com>
Sent: Thursday, July 18, 2024 10:27 AM
To: Herbert Hutchinson
Subject: Estimate from 10-8 Video



Your estimate is ready!

Total Estimate

\$76,915.00

or starting at **\$2,429**/month with financing (36 mo)*

Dear Sallisaw Police Department OK,

Below are your estimate details. To move forward with this estimate, please review and select **Review and Accept** and 10-8 Video LLC will reach out with next steps.

There are various payment methods available, including the option to pay monthly.

Pay monthly with a low, fixed rate

\$76,915
Amount
\$2,429-\$3,523/mo
Payment est.*

3 years
Loan terms*
8.49%-35.99%
APR with autopay

[Explore financing options](#)



Estimate #5538

10-8 Video LLC

- **1200-402 2 Camera ARSENAL In Car**

\$57,385.00

23 X \$2,495.00

- **1100-201 ARSENAL Body Worn**

\$16,467.00

33 X \$499.00

- **1100-204**

\$1,650.00

33 X \$50.00

- **1100-202 ARSENAL Dock**

\$998.00

2 X \$499.00

Total \$76,915.00

or starting at **\$2,429/month** with financing (36 mo)*

Review and accept

10-8 Video LLC

sales@10-8video.com

* Personal loans made through Upgrade feature Annual Percentage Rates (APRs) of 8.49%-35.99%. All personal loans have a 1.85% to 9.99% origination fee, which is deducted from the loan proceeds. Lowest rates require Autopay and paying off a portion of existing debt directly. Loans feature repayment terms of 24 to 84 months. For example, if you receive a \$10,000 loan with a 36-month term and a 17.59% APR (which includes a 13.94% yearly interest rate and a 5% one-time origination fee), you would receive \$9,500 in your account and would have a required monthly payment of \$341.48. Over the life of the loan, your payments would total \$12,293.46. The APR on your loan may be higher or lower and your loan offers may not have multiple term lengths available. Actual rate depends on credit score, credit usage history, loan term, and other factors. Late payments or subsequent charges and fees may increase the cost of your fixed rate loan. There is no fee or penalty for repaying a loan early.

*Approval not guaranteed. Your loan terms will be determined based on your credit, income, and certain other information provided in your loan application. Not all applicants will qualify for the full amount.

Loan services offered through Credit Karma Offers, Inc. Credit Karma Offers, Inc. NMLS ID# 1628077 | [Licenses](#) | [NMLS Consumer Access](#). California Loans arranged pursuant to a California Financing Law License.

Upgrade is a financial technology company, not a bank. Personal loans are issued by Upgrade's bank partners. Information on Upgrade's bank partners can be found at <https://www.upgrade.com/bank-partners/>.

If you receive an email that seems fraudulent, please check with the business owner before paying.



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QUOTE-2550085
Sallisaw PD - (24 M500 / (33) V700
VaaS

Billing Address:
Sallisaw Police Department
101 W Chickasaw Ave
Sallisaw, OK 74955-0525
US

Quote Date:03/04/2024
Expiration Date:10/14/2024
Quote Created By:
Bryan Pike
Regional Sales Manager
Bryan.Pike@
motorolasolutions.com
4052267321

End Customer:
Sallisaw Police Department
K Hutchinson
khutchinsonpd@salisawok.org
9187754177

Contract: 36882 - WATCHGUARD-
NASPO SW1057M
Payment Terms:

Sallisaw Police Department Budgetary Quote
(23) M500 In-Car Systems (33) V700 Body Cameras
5 Years of Unlimited Cloud Storage
5 Years of No Fault Warranty
Body Camera Unit Refresh at Year 3
1 Year Free of Vigilant License Plate Reader service and Commercial Data
3 Access Points with brackets
23 In-Car MikroTik units for upload to Access Points
One Year of Redcative (redaction) Software
Installation is included in this quote
*Motorola Loyalty Discount

Line #	Item Number	Description	Qty	Term	Contract Price	Sale Price	Ext. Sale Price	Refresh Duration
Video as a Service								
1	AAS-M5-BWC-5YR	M500 IN-CAR SYSTEM WITH BODY WORN CAMERA AND VIDEO MANAGER EL CLOUD - 5 YEARS VIDEO-AS-A-SERVICE	24	5 YEAR	\$13,500.00	\$10,800.00	\$259,200.00	



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Line #	Item Number	Description	Qty	Term	Contract Price	Sale Price	Ext. Sale Price	Refresh Duration
2	AAS-BWC-XFS-DOC	V300/V700 TRANSFER STATION - VIDEO-AS-A-SERVICE	2	5 YEAR	\$1,800.00	\$1,800.00	\$3,600.00	
3	PSV00S03898A	ON-SITE DEPLOYMENT, CONFIGURATION AND PROJECT MANAGEMENT	1		\$16,000.00	\$16,000.00	\$16,000.00	
4	SSV00S01450B	LEARNER LXP SUBSCRIPTION	3	5 YEAR	\$0.00	\$0.00	\$0.00	
5	WGC02001-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER BODY WORN CAMERA VAAS	24	5 YEAR	Included	Included	Included	
6	WGC02002-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER IN-CAR VIDEO SYSTEM WITH 2 CAMERAS VAAS	24	5 YEAR	Included	Included	Included	
7	WGB-0741A	V700 BODY WORN CAMERA FIRSTNET READY	24		Included	Included	Included	3 YEAR
8	LSV07S03512A	ESSENTIAL SERVICE WITH ACCIDENTAL DAMAGE AND ADVANCED REPLACEMENT	24	5 YEAR	Included	Included	Included	
9	SWV07S03593A	SOFTWARE ENHANCEMENTS	24	5 YEAR	Included	Included	Included	
10	WGP02798-KIT	V700 MAGNETIC MOUNT WITH BWC BOX	24		Included	Included	Included	
11	WGB-0138AAS	VIDEO EQUIPMENT, V700 TRANSFER STATION	3		Included	Included	Included	
12	WGB-0703A	M500 ICV SYSTEM, V300 WIFI DOCK, SPS	24		Included	Included	Included	
13	WGW00502	M500 EXTENDED WARRANTY	24	5 YEAR	Included	Included	Included	



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Line #	Item Number	Description	Qty	Term	Contract Price	Sale Price	Ext. Sale Price	Refresh Duration
14	WGB-0189A	MTIK CONF KIT,802.11AC,M500POE, 5GHZANT	24		Included	Included	Included	
15	WGP01394-001	4RE/M500 RADIO ANTENNA CABLE, 17FT	24		Included	Included	Included	
16	WGP02225-230-KIT2	BRKT KIT DISP/BWC/CAM TAHOE/SILV 2021	24		Included	Included	Included	
17	WGP02950	V700 BATTERY, 3.8V, 4180MAH, REMOVABLE	24		\$110.00	\$0.00	\$0.00	
18	WGB-0153A	MIKROTIK WIFI KIT SECTOR AP	3		\$250.00	\$0.00	\$0.00	
19	WGP02614	V300, BATT, 3.8V, 4180MAH	3		\$99.00	\$0.00	\$0.00	
20	WGW00121	IN-CAR SYSTEM INSTALLATION (PER UNIT CHARGE)	24		\$650.00	\$850.00	\$20,400.00	
Video as a Service								
21	AAS-BWC-5YR-001	BODY WORN CAMERA AND VIDEO MANAGER EL CLOUD - 5 YEARS VIDEO-AS-A-SERVICE	9	5 YEAR	\$4,140.00	\$3,312.00	\$29,808.00	
22	WGC02001-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER BODY WORN CAMERA VAAS	9	5 YEAR	Included	Included	Included	
23	WGB-0741A	V700 BODY WORN CAMERA FIRSTNET READY	9		Included	Included	Included	3 YEAR
24	LSV07S03512A	ESSENTIAL SERVICE WITH ACCIDENTAL DAMAGE AND ADVANCED REPLACEMENT	9	5 YEAR	Included	Included	Included	
25	SWV07S03593A	SOFTWARE ENHANCEMENTS	9	5 YEAR	Included	Included	Included	



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Line #	Item Number	Description	Qty	Term	Contract Price	Sale Price	Ext. Sale Price	Refresh Duration
26	WGP02798-KIT	V700 MAGNETIC MOUNT WITH BWC BOX	9		Included	Included	Included	
27	WGB-0138AAS	VIDEO EQUIPMENT, V700 TRANSFER STATION	1		Included	Included	Included	
28	WGP02950	V700 BATTERY, 3.8V, 4180MAH, REMOVABLE	9		\$110.00	\$0.00	\$0.00	
Vigilant								
29	TT4150A	INVESTIGATIVE DATA PLATFORM - ANNUAL SUBSCRIPTION FOR UP TO 50 SWORN - STATE AND LOCAL	1		\$7,750.00	\$0.00	\$0.00	
30	DDN3420A	BASIC REMOTE SUPPORT FOR WG LPR LICENSE	1		\$500.00	\$0.00	\$0.00	
31	TT4131A	M500 BASIC LPR ANNUAL SERVICE FEE	24		\$550.00	\$0.00	\$0.00	
REDACTIVE								
32	WGP01092-700	REDACTIVE SINGLE USER LICENSE	1		\$4,995.00	\$4,995.00	\$4,995.00	
33	WGW00159-001	3 YEARS REDACTIVE SOFTWARE SUPPORT AND MAINTENANCE	1	3 YEAR	\$3,600.00	\$3,600.00	\$3,600.00	
34	Incentive	Motorola Loyalty Discount Expiration Date: 12/31/2024	1		-\$24,000.00	-\$24,000.00	-\$24,000.00	

Grand Total

\$313,603.00(USD)



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Pricing Summary

		Payment Term	Upfront Sale Price	
Upfront Costs*				
				\$62,000.00
Sub Total:				\$62,000.00
		Payment Term	Sale Price	Annual Sale Price
Year 2 Subscription Fee				
	Video as a Service	Annually	\$63,500.75	\$63,500.75
Year 3 Subscription Fee				
	Video as a Service	Annually	\$63,500.75	\$63,500.75
Year 4 Subscription Fee				
	Video as a Service	Annually	\$62,300.75	\$62,300.75
Year 5 Subscription Fee				
	Video as a Service	Annually	\$62,300.75	\$62,300.75
Sub Total:				\$251,603.00
Incentive: REMOVED OUT OF YEAR ONE				-\$24,000.00
Grand Total System Price (Inclusive of Upfront and Annual Costs)				\$313,603.00

*Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Sallisaw Police Department Budgetary Quote
(23) M500 In-Car Systems (33) V700 Body Cameras



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5 Years of Unlimited Cloud Storage
5 Years of No Fault Warranty
Body Camera Unit Refresh at Year 3
1 Year Free of Vigilant License Plate Reader service and Commercial Data
3 Access Points with brackets
23 In-Car MikroTik units for upload to Access Points
One Year of Redcative (redaction) Software
Installation is included in this quote
*Motorola Loyalty Discount

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.
- Please refer to the ALPR Solution Attachment for further details



REDACTIVE VIDEO AND AUDIO REDACTION SOFTWARE SOLUTION DESCRIPTION

REDACTIVE is a video and audio redaction tool that automatically detects faces, people, vehicles, license plates, and small objects. It streamlines video redaction and saves time while compiling evidence for court, media requests, and complying with the Freedom of Information Act (FOIA).

Users can select any object in a video and REDACTIVE will scan the video for it, allowing the user to redact the object before or after the selection point, or throughout the entire clip. REDACTIVE also simplifies audio muting, letting users mute audio with a click and drag of the mouse.



Automated Face Detection

REDACTIVE automatically detects faces, people, vehicles, license plates, and small objects in video footage. This allows officers to quickly analyze footage for specific people or things, decreasing time spent manually redacting video instead of being in the field.

Intuitive Object Tracking

Officers can track specific individuals or objects throughout the video by selecting them at any point in the clip. REDACTIVE will scan forward and backward to find them, allowing officers to expedite the process of tracking, censoring, or highlighting certain objects or people throughout footage.

Simple, Selective Audio Muting

With REDACTIVE, distracting noises or an innocent bystander's voice can be muted simply by highlighting the area of the audio track with a click and drag of the mouse. Audio can be muted or replaced with an audible tone.



MOTOROLA SOLUTIONS **VIDEO-AS-A-SERVICE OVERVIEW**

QUOTE-2550085
Sallisaw PD - (24 M500 / (33) V700
VaaS

Video-as-a-Service (VaaS) is a subscription-based solution that provides agencies with Motorola's industry-leading evidence collection and management tools. VaaS includes access to high definition camera systems and the VideoManager EL Cloud evidence management platform.

VideoManager EL Cloud automates data maintenance and facilitates administration of your department's devices in a Government cloud-based storage solution. Agencies can capture, record, store, and efficiently manage all evidentiary data with VideoManager.

In addition, the VaaS solution can be expanded with CommandCentral Evidence to provide a single, streamlined workflow in the industry's only end-to-end digital evidence management ecosystem.



When combined into a single solution, these tools enable officers in the field to easily capture, record, and upload evidence, as well as efficiently manage and share that evidentiary data. Because Video-as-a-Service requires no up-front purchase of equipment or software, it provides a simple way to quickly deploy and begin using a complete camera and evidence management solution for a per device charge, billed quarterly.



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MOTOROLA SOLUTIONS

VIDEOManager EL CLOUD SOLUTION DESCRIPTION

QUOTE-2550085
Sallisaw PD - (24 M500 / (33) V700
VaaS

VideoManager EL Cloud simplifies evidence management, automates data maintenance, and facilitates management of your department's devices, all in a cloud-based, off-premises storage solution.

It is compatible with V300 and VISTA body-worn cameras, as well as M500 and 4RE in-car video systems, enabling you to upload video evidence quickly and securely. It also allows live-streaming capabilities through the optional SmartControl and SmartConnect applications.

VIDEO EVIDENCE MANAGEMENT

Using VideoManager EL Cloud delivers benefits to all aspects of video evidence management. From streamlining the evidence review process to automatically maintaining your stored data, VideoManager EL Cloud makes evidence management as efficient as possible. With VideoManager EL Cloud, you minimize the amount of time spent manually managing evidence, allowing your team to spend more time in the field.



Simplified Evidence Review

VideoManager EL Cloud makes evidence review easier by allowing users to upload evidence into cloud storage from their in-field devices. When evidence is uploaded, important information is sorted, which groups relevant evidence together. This information includes a recording's date and time, device used to capture, event ID, officer name, and event type. This allows you to view recordings of an incident that were taken from several devices simultaneously, eliminating the task of reviewing irrelevant footage during review.

Its built-in media player includes a visual display of incident data, allowing you to tag moments of interest, such as when lights, sirens, or brakes were activated during the event timeline.

Other relevant files, such as PDFs, spreadsheets, reports, third-party videos, audio recordings, pictures, and drawings, can also be grouped together and stored under a specific case entry, allowing all pertinent information to be stored together in VideoManager EL.

Easy Evidence Sharing

VideoManager EL Cloud allows you to easily share information in the evidence review or judiciary sharing process by exporting evidence data as MP4 files.

You can also find relevant evidence data using audit log filters, including criteria such as import, export, playback, download, share, and modify dates.

Automatic Data Maintenance

VideoManager EL Cloud lets you automatically organize the evidence data you store, allowing you to save time that would be spent manually managing it. It can schedule the automatic movement or purging of events on a daily, weekly, or monthly basis, based on how the user wants to configure the system.

Security groups and permissions are easily set-up in VideoManager EL Cloud, allowing you to grant individuals access to evidence on an as-needed basis.



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**Integration with In-Car and Body-Worn Cameras**

Officers on the road are able to automatically upload encrypted video from in-car systems and body cameras. This eliminates the need for trips to and from the station solely for uploading data into the system.

Video and audio captured by the M500, V300, 4RE and VISTA camera systems are automatically linked in VideoManager EL Cloud based on time and location. You can then utilize synchronized playback and export of video and audio from multiple devices in the same recording group, where video and audio streams can be matched together.

Optional Live Video Streaming

VideoManager EL Cloud integrates with SmartControl, an optional mobile application for Android or iOS that allows officers to complete evidence review work normally completed at their desk from their smartphone.

SmartControl also allows officers to categorize recordings using event tags, stream live video from, and change camera settings, such as adjusting field of view, brightness, and audio levels.

SmartConnect, an optional smartphone application, provides VISTA body-worn camera users with immediate in-field access to their body cameras. SmartConnect includes the ability to pair with VISTA cameras, adjust officer preferences, categorize recordings with incident IDs and case numbers, and play back recordings.

DEVICE MANAGEMENT

Agencies using VideoManager EL Cloud are able to assign users to devices, track them, and streamline shift changes. You can easily manage, configure, update firmware, and deploy in-car and body-worn cameras. Individual preference settings can be configured based on user profiles, allowing quick device transactions within a pooled device system. VideoManager EL Cloud also tracks devices and enables them to be quickly exchanged between officers during shift changes. This minimizes the amount of devices needed for your fleet.

Device Tracking

You can easily manage, configure, and deploy their in-car and body-worn cameras in VideoManager EL Cloud. Devices can be assigned to personnel within VideoManager EL Cloud and tracked, helping agencies keep track of which users have specific devices.

Faster Shift Changes

VideoManager EL Cloud's Rapid Checkout Kiosk feature allows agencies to take advantage of a pooled camera system to utilize fewer cameras. Rapid Checkout Kiosk feature allows agencies using a pooled camera system to use fewer cameras. Cameras can be checked out at the start of a shift using an easy-to-use interface. At the end of the shift, the camera can be returned to its dock, where the video is automatically uploaded and the camera is made ready to be checked out and used for the next shift.

Devices can also be configured to remember individual preference settings for each user, including volume level, screen brightness and camera aim. These settings are applied whenever a device is assigned to a specific officer. A variety of settings within VideoManager EL Cloud also enable you to configure devices to operate in alignment with your agency's policies and procedures.



1 V700 BODY-WORN CAMERA SOLUTION DESCRIPTION

QUOTE-2550085
Sallisaw PD - (24 M500 / (33) V700
VaaS

The V700 body-worn camera captures clear video and audio of every encounter from the user's perspective. Its continuous- operation capabilities allow constant recording, helping the user to capture every detail of each situation and create a reliable library of evidence for case-building and review. The V700 can stream live video and report real time GPS location through a built-in LTE modem, directly to the suite of CommandCentral applications.

The V700 is easy to operate, with four control buttons. Its innate Record-After-the-Fact® (RATF) technology enables the device to capture important video evidence that can be retrieved hours or days after an incident occurs, even if a recording is not triggered by the user or sensor. With RATF, officers can prioritize response to immediate threats versus manually activating their camera.



1.1. KEY FEATURES OF THE V700

- **Detachable Battery** – The V700's detachable battery allows officers to switch to a fully-charged battery if their shift goes longer than expected. Since the battery charges without being attached to the V700, the battery is kept fully charged in the dock ready for use. This feature is especially helpful for agencies that share body-worn cameras with multiple officers.
- **Wireless Uploading** – Recordings made by the V700 are uploaded to the agency's evidence management system via LTE. Upload over WiFi will be available soon. This enables easy transfer of critical recordings to headquarters for immediate review or long-term storage.
- **Real-time Location and Video Streaming** – With built-in LTE connectivity, the V700 paired with CommandCentral Aware will send location updates and stream live video to a dispatch center or Real Time Crime Center (RTCC) giving the agency a complete and accurate view of their officers for better coordination and quicker response times.
- **LTE Service Ready** – The V700 is approved for use on Verizon and FirstNet networks in the U.S. and Bell Mobility in Canada. The V700 will ship with a pre-installed SIM from both carriers, ready for service activation upon arrival with a data plan that best suits the agency's needs. LTE service activation would be on the agency's carrier account. Motorola Solutions does not provide LTE service for the V700 camera.
- **Data Encryption** – The V700 uses FIPS-140-2 compliant encryption at-rest and in-transit. This ensures recordings made by the agency's officers are secure from unauthorized access.
- **Record-After-The-Fact®** – Our patented Record-After-the-Fact® technology captures footage even when the recording function is not engaged. The camera user or admin can request video footage from a specific point in the past to be uploaded to the evidence management system, hours or even days after the event occurred.
- **Natural Field of View** – The V700 eliminates the fisheye effect from wide-angle lenses that warps video footage. Distortion correction ensures a clear and complete evidence review process. The V700's high quality, low light sensor captures an accurate depiction of recorded events, even in challenging lighting conditions.
- **SmartControl Application** – To maximize efficiency in the field, the Motorola Solutions SmartControl app enables V700 users to preview video recordings, add or edit tags, change camera settings and view live video from the camera. The app is available for both iOS and Android phones.
- **In-Field Tagging** – The V700 enables easy in-field event tagging. It allows officers to view event tags and save them to the appropriate category directly from the body-worn camera or via the SmartControl app.
- **Auto Activation** – The V700 body-worn camera(s) paired with an M500 or 4RE in-car video system(s) can form a recording group, which automatically starts recording when one of the devices begins to



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record. Each device can be configured to initiate a group recording using triggers like lights, sirens, doors, gun racks, and other auxiliary inputs. Up to eight V700s can form a recording group and collaborate on recordings, without a corresponding in-car video system, using similar triggers. Group recordings are uploaded and automatically linked to the evidence management system as part of one event.

1.2. V700 AND IN-CAR VIDEO INTEGRATION

The V700 integrates seamlessly with the M500 or 4RE in-car video systems, capturing video of an incident from multiple vantage points. This integration includes the following features:

- **Distributed Multi-Peer Recording** – Multiple V700 body-worn cameras and in-car video systems can form a recording group and based on the configuration, automatically start recording when one of the devices begins to record. Group recordings are uploaded and automatically linked to the evidence management system as part of one incident.
- **Automatic Tag Pairing** – Recordings captured by integrated V700 body-worn cameras and in-car video systems can be uploaded to the evidence management system with the same tags. From the in-car video system's display, videos can be saved under the appropriate tag category. The tag is then automatically shared with the V700 video and uploaded as part of one incident along with the officer's name.
- **Evidence Management Software** – When V700 body-worn cameras and in-car video systems record the same incident, the Motorola Solutions evidence management software automatically links those recordings based on officer name, date, and time overlap.
- **Additional Audio Source** – The V700 can serve as an additional audio source when integrated with the in-car video system. The V700 also provides an additional view of the incident and inherits the event properties of the in-car video system's record, such as officer name, event category, and more, based on configuration.

1.3. V700 AND APX RADIO INTEGRATION

Motorola Solutions' APX two-way radios can pair with V700 body-worn cameras to automate video capture through Bluetooth. When the APX's emergency mode button is pressed, or the ManDown feature is activated, the V700 is triggered to start recording immediately. The recording will continue until manually stopped by the officer via the start/stop button on the V700 or group in-car video system.

1.4. HOLSTER AWARE™ INTEGRATION

The V700 integrates with a Holster Aware™ sensor through Bluetooth. If configured, the sensor automatically prompts the V700 to record the moment the holstered equipment is drawn. The holster sensor information is stored with the V700 user profile and uploaded to the evidence management system. If the user is assigned to a different camera, the holster sensor information will be applied to the new camera. The holster sensor allows officers to record high-stress events as they unfold, without having to sacrifice situational awareness by manually activating the V700.





1.5. DOCKING STATIONS

The V700 has three docking options:



Transfer Station – The Transfer Station is built for large, multi-location agencies with large numbers of V700 cameras in service at any given time. It can charge up to eight fully assembled body-worn cameras or individual batteries. The eight docking slots include an LED indication of a battery charging and upload status. While the V700 charges, the Transfer Station can automatically offload recordings from the camera to the evidence management system via an integrated 2.5Gb switch. The Transfer Station connects directly to the LAN for fast offload of recorded events to storage, while charging the body-worn camera battery. The Transfer Station supports comprehensive device management capabilities, such as camera configuration, checkout and officer assignment options; rapid checkout, kiosk, and individual camera checkout; automatic firmware and configuration updates.



USB Base – The USB Base charges the battery of a single V700 or standalone battery pack. The USB Base can be mounted in a vehicle or attached to a desktop or Mobile Data Computer with 12V or USB connection for power. The USB Base has LED indications for battery charging status and upload, and an ambient light sensor for optimal LED brightness control from bright sunlight to the dim interior of a patrol car. When connected to a laptop or desktop computer, the USB Base can be used to upload recordings to the evidence management system, as well as, receive firmware and configuration updates.



Wi-Fi Base – The Wi-Fi Base is mounted in a vehicle. It facilitates V700 upload of video evidence to the evidence management system, firmware updates, communication between V700 and in-car video system group devices and charges fully assembled V700s or individual battery packs. It has LED indications of battery charging status and upload, and an ambient light sensor for optimal LED brightness control, from bright sunlight to the dim interior of a patrol car.

1.6. MOUNTING SOLUTIONS

V700 is compatible with the entire line of V300 mounting solutions as depicted below.

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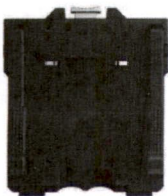
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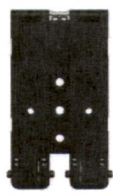
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**Magnetic
Center Shirt
Mount**



**Tek-Lok Belt
Mount**



**Molle Locking
Mount**



**Shirt
Clip**



**Heavy
Jacket Clip**



**Heavy Jacket
Magnetic Mount**



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M500 IN-CAR VIDEO SYSTEM

SOLUTION DESCRIPTION

The M500 In-Car Video System is the first AI-enabled in-car video solution for law enforcement. It combines Motorola's powerful camera technology with our industry-leading digital evidence management software, VideoManager, to deliver high-quality digital evidence and real-time analytics.

The M500 offers the following benefits:

- Delivers exceptionally clear, evidence-grade video, from inside and outside the vehicle

The M500 has three high-definition cameras, mounted on the front and rear windshield and in the cabin. The front camera has a 4K sensor, with an ultra high-definition recording resolution that captures both wide-angle and focused video streams. The cabin camera's infrared illumination allows backseat recording in total darkness, and a built-in microphone captures audio in the vehicle during recording.

- Works reliably, even in challenging situations

The cameras and processor are small, rugged devices, easily and securely installed where they do not hinder any line of sight. They are tamper proof and built to withstand significant impact and severe weather conditions. Even if a vehicle is in a serious collision, the Uninterruptible Power Supply automatically kicks in to continue capturing evidence for those critical extra seconds.

- Protects video data, whether in transit or at rest

The powerful core processor, with a 1 terabyte drive, securely stores all video footage, encrypting the data to prevent cyber threats.

- Provides users a reliable, easy-to-learn system

Ease of use is at the heart of the M500. The interface is highly intuitive, and any feature can be accessed with no more than three touches of the control panel. Users can start a recording manually or program sensors to activate a recording when triggered – such as a siren, blue lights, vehicle speed, crash detection, wireless microphones, and more. After the recording starts and is categorized, everything is automated, including the uploading of footage to the system's evidence management software, VideoManager. There, recordings are easily managed, redacted, organized, and shared with all authorized parties, including first responders, fleet managers, investigative officers, supervisors, prosecutors, and legal teams.

- Increases efficiency

The system's software makes it easy to search and analyze video footage, which can save countless hours for users and minimize human error.



- Promotes trust

By providing a clear record of incidents that occur while officers are on duty, the M500 promotes trust between public safety agents and the communities they serve.

- Integrates seamlessly with other Motorola technologies

The M500 offers additional benefits when working in conjunction with Motorola's V700 Body-Worn Camera or L5M License Plate Recognition camera and VehicleManager.

When used with the V700, the M500 in-car video system triggers the V700 to record at the same time. Officers can focus on the situation at hand, while the cameras – working together as a seamless system – capture synchronized recording from multiple vantage points. The footage is uploaded to and can be reviewed on the same system.

When used with the L5M, both the LPR camera and the M500 feed their collected license plate data into Vigilant VehicleManager and display the information on a single interface. Working together, the systems increase coverage while maintaining ease of use through a shared user interface and database.

The M500 is a reliable and comprehensive mobile video solution that will enhance safety, promote accountability, and improve efficiency. It ensures that you always have the critical information needed for smarter, faster decisions to help keep officers and the communities they serve safe.



M500 IN-CAR VIDEO SYSTEM LICENSE PLATE RECOGNITION (LPR) – SOLUTION DESCRIPTION

DESCRIPTION

Safety is your primary concern. You have to ensure that every officer has the best possible information before engaging with a suspect. And a vehicle's license plate can unlock critical data to inform your response to a situation.

The M500 in-car video system has powerful License Plate Recognition (LPR) capabilities, and is carefully integrated with our market-leading Vigilant LEARN LPR platform. The M500's 120-degree 4K front camera can capture license plate and vehicle make/model information in up to three lanes of traffic simultaneously, while moving at up to 70mph. The process is completely automated, with no requirement for interaction with the camera or software. Officers can concentrate on other important tasks, while the M500 continuously scans its environment.

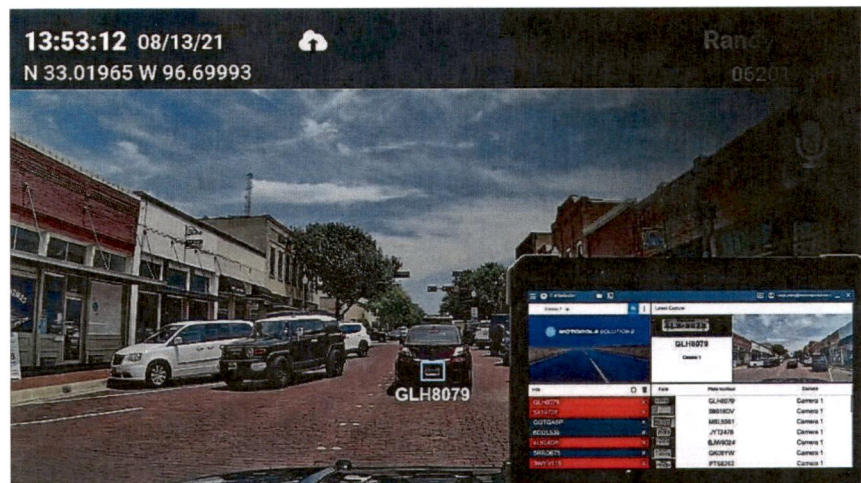
DETAILS

The M500 in-car video system is designed around a high-power processing core optimized for AI applications such as LPR. Using a high-accuracy OCR algorithm, the 4K front camera sensor can capture multiple license plates moving at normal highway speeds from up to 40 feet away.

The M500 is not recommended for high-speed (>70 mph), long-range or high-throughput LPR applications, or where target vehicles will not be visible through the front windshield. For these situations we offer our L5M purpose-designed mobile LPR camera.

The M500 system connects to CarDetector Mobile (CDM) software running on your in-car Mobile Data Terminal (MDT). CDM gives officers a convenient dashboard, showing the video stream(s), recently-captured license plates and recent "hits". It can be configured to give visible and audible alerts whenever a plate matches an entry on a hotlist. Hotlists can be agency-owned or shared.

You also have access to the market-leading Vigilant PlateSearch application, for analysis of LPR data captured by agency cameras. Optionally, you can extend this to include LPR data from neighboring agencies and commercial customers.



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MOBILE VIDEO PRODUCTS NEW SYSTEM STATEMENT OF WORK

OVERVIEW

This Statement of Work (SOW) outlines the responsibilities of Motorola Solutions, Inc. (Motorola) and the Customer for the implementation of body-worn camera(s) and/or in-car video system(s) and your digital evidence management solution. For the purpose of this SOW, the term "Motorola" may refer to our affiliates, subcontractors, or certified third-party partners. A third-party partner(s) (Motorola-certified installer) will work on Motorola's behalf to install your in-car video system(s) (if applicable).

This SOW addresses the responsibilities of Motorola and the Customer that are relevant to the implementation of the hardware and software components listed in the Solutions Description. Any changes or deviations from this SOW must be mutually agreed upon by Motorola and the Customer and will be addressed in accordance with the change provisions of the Contract. The Customer acknowledges any changes or deviations from this SOW may incur additional cost.

Motorola and the Customer will work to complete their respective responsibilities in accordance with the Project Schedule. Any changes to the Project Schedule must be mutually agreed upon by both parties in accordance with the change provisions of the Contract.

Unless specifically stated, Motorola will perform the work remotely. The Customer will provide Motorola personnel with access to their network and facilities so Motorola is able to fulfill its obligations. All work will be performed during normal business hours based on the Customer's time zone (Monday through Friday from 8:00 a.m. to 5:00 p.m.).

The number and type of software subscription licenses, products, or services provided by Motorola are specifically listed in the Contract and referenced in the SOW. Services provided under this SOW are governed by the mutually executed Contract between the parties, or Motorola's Master Customer Agreement and applicable addenda ("Contract").

AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following the execution of the Contract between Motorola and the Customer. At the conclusion of Project Planning, Motorola's Project Manager (PM) will begin status meetings and provide status reports on a regular cadence with the Customer's PM. The status report will provide a summary of activities completed, activities planned, progress against the project schedule, items of concern requiring attention, as well as, potential project risks and agreed upon mitigation actions.

Motorola utilizes Google Meet as its teleconference tool. If the Customer desires to use an alternative teleconferencing tool, any costs incurred from the use of this alternate teleconferencing tool will be the responsibility of the Customer.

FBI-CJIS SECURITY POLICY – CRIMINAL JUSTICE INFORMATION

CJIS Security Policy Compliance

Motorola does not believe our Mobile Video offerings (i.e. in-car/body-worn cameras) require compliance with the FBI-CJIS Security Policy (CJISSECPOL) based on the definition in Section 4 of CJISSECPOL and how the FBI-CJIS defines Criminal Justice Information. However, Motorola does design its products with the CJISSECPOL



security controls as a guide. Motorola's Mobile Video system design and features support best practice security controls and policy compliance. In the event of a CJIS technical audit request, Motorola will support the Customer throughout this process.

Personnel Security – Background Screening

Motorola will assist the Customer with completing the CJIS Security Policy Section 5.12 Personnel Security related to authorized personnel background screening when requested to do so by the Customer. Based on Section 5.12, a Motorola employee is defined as someone who is required to be on the Customer's property with unescorted access. Motorola employees will also have access to the Customer's network(s) and stored information. Motorola has remote access tools to support virtual escorted access to on-premises customer assets.

Additionally, Motorola performs independent criminal background investigations including name based background checks, credential and educational vetting, credit checks, U.S. citizen and authorized worker identity verification on its employees.

Motorola will support the Customer in the event of a CJIS audit request to validate employees assigned to the project requiring CJIS Section 5.12 Personnel Security screening and determine whether this list is up to date and accurate. Motorola will notify the Customer within 24 hours or next business day of a personnel status change.

Security Awareness Training

Motorola requires all employees who will support the Customer to undergo Level 3 Security Awareness Training provided by Peak Performance and their CJIS online training platform. If the Customer does not have access to these records, Motorola can facilitate proof of completion. If the Customer requires additional and/or separate training, Motorola will work with the Customer to accommodate this request at an additional cost.

CJIS Security Addendum

Motorola requires all employees directly supporting the Customer to sign the CJIS Security Addendum if required to do so by the Customer.

Third Party Installer

The Motorola-certified third party installer will work independently with the Customer to complete the Section 5.12 Personnel Security checks, complete Security Awareness Training and execute the CJIS Security Addendum.

COMPLETION CRITERIA

The project is considered complete once Motorola has completed all responsibilities listed in this SOW. The Customer's task completion will occur based on the Project Schedule to ensure Motorola is able to complete all tasks without delays. Motorola will not be held liable for project delays due to incomplete Customer tasks.

The Customer must provide Motorola with written notification if they do not accept the completion of Motorola responsibilities. Written notification must be provided to Motorola within ten (10) business days of task completion. The project will be deemed accepted if no written notification is received within ten (10) business days.

In the absence of written notification for non-acceptance, beneficial use will occur thirty (30) days after functional demonstration of the system.



**SUBSCRIPTION SERVICE PERIOD**

If the contracted system includes a subscription, the subscription service period will begin upon the Customer's receipt of credentials for access. The provision and use of the subscription service is governed by the Contract.

PROJECT ROLES AND RESPONSIBILITIES OVERVIEW**Motorola Project Roles and Responsibilities**

The Motorola Project Team will be assigned to the project under the direction of the Motorola PM. Each team member will be engaged in different phases of the project as necessary. Some team members will be multi-disciplinary and may fulfill more than one role.

In order to maximize effectiveness, the Motorola Project Team will provide various services remotely by teleconference, web-conference, or other remote method in order to fulfill our commitments as outlined in this SOW.

Our experience has shown customers who take an active role in the operational and educational process of their system realize user adoption sooner and achieve higher levels of success with system operation. The subsections below provide an overview of each Motorola Project Team Member.

Project Manager (PM)

The PM will be the principal business representative and point of contact for Motorola. The PM's responsibilities may include but are not limited to:

- Manage Motorola responsibilities related to the delivery of the project.
- Maintain the Project Schedule, and manage assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Coordinate schedules of assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Conduct equipment inventory if applicable.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Coordinate collaboration of Customer resources to minimize project delays.
- Evaluate project status against Project Schedule.
- Conduct status meetings on mutually agreed upon dates to discuss project status.
- Provide timely responses to Customer inquiries and issues related to project progress.
- Conduct daily status calls with the Customer during Go-Live.

Post Sales Engineer

The Post Sales Engineer will work with the Customer's Project Team on:

- Discovery validation.
- System provisioning.
- Covers the IT portion of the Project Kickoff Call with the Customer.
- Contracted data migration between two disparate digital evidence management systems (if applicable).



System Technologist (ST)

The ST will work with the Customer's Project Team on:

- Configure Customer's digital evidence management system.
- Inspect installation and configure hardware devices.
- Provide instructions to the Customer on how to configure the hardware.
- Review Deployment Checklist with the Customer.
- Develop and submit a Trip Report.
- Update Customer IP Map.

Professional Services Engineer (if applicable)

The Professional Services Engineer is engaged on projects that include integration between Motorola's digital evidence management system and the Customer's third-party software application. Their responsibilities include:

- Delivery of the interface between Motorola's digital evidence management system and the Customer's third-party software (e.g. CAD).
- Work with the Customer to access required systems/data.

Application Specialist (if applicable)

The Application Specialist will work with the Customer Project Team on system provisioning and education. The Application Specialist's responsibilities include but are not limited to:

- Deliver provisioning education and guidance to the Customer for operating and maintaining their system.
- Provide product education as defined by this SOW and described in the Education Plan.
- Provide on-site training based on the products the Customer purchased.

Technical Trainer / Instructor

The Technical Trainer / Instructor provides training on-site or remote depending on the training topic and deployment services purchased.

Motorola-Certified Installer

The Motorola-certified installer is primarily responsible for installing in-car video systems (ICVs) into Customer vehicles. There are specific requirements the 3rd party partner must meet in order to be considered a Motorola-certified installer, and they include the following:

- **Required Training**
 - WTG0501 - M500 Vehicle Installation Certification (Remote) or WTG0503 - M500 Vehicle Installation Certification (Live)
 - Needs to be renewed yearly.
 - Needs to be submitted to the PM by the technician completing the installation no less than thirty (30) days prior to the installation.
 - Review of any previous Motorola Solutions Technical Notifications (MTNs).
- **Optional Training**
 - WGD00186 - M500 Installation Overview and Quick Start (NA)
 - Not required for installation. Available for the installing technician.
 - WGD00177 - M500 In-Car Video System Installation Guide
 - Not required for installation. Available for the installing technician.
 - MN010272A01 - M500 In-Car Video System Basic Service Manual



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- Not required for installation. Available for the installing technician.

Other responsibilities the Motorola-certified installer may be involved in include the installation of cellular routers or Access Points. These activities will only be completed by Motorola if Motorola quotes these services; otherwise, the completion of these services are solely the responsibility of the Customer.

Customer Support Services Team

The Customer Support Services Team will provide on-going support to the Customer following Go-Live and final acceptance of the project.

Customer Project Roles and Responsibilities

Motorola has defined key resources that are critical to this project and must participate in all the activities defined in this SOW. During the Project Planning phase, the Customer will be required to provide names and contact information for the roles listed below. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer Project Team will be engaged from Project Initiation through Beneficial Use of the system. In the event the Customer is unable to provide the resources identified in this section, Motorola may be able to supplement these resources at an additional cost.

Project Manager

The PM will act as the primary point of contact for the duration of the project. In the event the project involves multiple locations, Motorola will work exclusively with the Customer's primary PM. The PM's responsibilities will include, but are not limited to:

- Communicate and coordinate with other project participants.
- Manage the Customer Project Team including subcontractors and third-party vendors. This includes timely facilitation of tasks and activities.
- Maintain project communications with the Motorola PM.
- Identify tasks required of Customer staff that are outlined in this SOW and the Project Schedule.
- Consolidate all project inquiries from Customer staff to present to Motorola PM.
- Approve a deployment date offered by Motorola.
- Review Project Schedule with the Motorola PM and finalize tasks, dates, and responsibilities.
- Measure and evaluate progress against the Project Schedule.
- Monitor project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel to work with Motorola staff as needed for the duration of the project, including one or more representatives from the IT department.
- Identify a resource with authority to formally acknowledge and approve milestone recognition certificates, as well as, approve and release payments in a timely manner.
- Provide Motorola personnel with access to all Customer facilities where system equipment is to be installed. Temporary identification cards are to be issued to Motorola personnel, if required for access.
- Ensure remote network connectivity and access for Motorola resources.



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- Assume responsibility for all fees pertaining to licenses, inspections and any delays associated with inspections due to required permits as applicable to this project.
- Provide reasonable care to prevent equipment exposure from contaminants that may cause damage to the equipment or interruption of service.
- Ensure a safe working environment for Motorola personnel.
- Identify and manage project risks.
- Provide signature(s) of Motorola-provided milestone recognition certificate(s) within ten (10) business days of receipt.

IT Support

IT Support manages the technical efforts and ongoing activities of the Customer's system. IT Support will be responsible for managing Customer provisioning and providing Motorola with the required information for LAN, WAN, server and client infrastructure.

The IT Support Team responsibilities include but are not limited to:

- Participate in delivery and training activities to understand the software and functionality of the system.
- Participate with Customer Subject Matter Experts (SMEs) during the provisioning process and associated training.
- Authorize global provisioning decisions and be the Point of Contact (POC) for reporting and verifying problems.
- Maintain provisioning.
- Implement changes to Customer infrastructure in support of the proposed system.

Video Management Point of Contact (POC)

The Video Manager POC will educate users on digital media policy, participate in Discovery tasks, and complete the Video Management Administration training. The Customer is responsible for its own creation and enforcement of media protection policies and procedures for any digital media created, extracted, or downloaded from the digital evidence management system.

Subject Matter Experts (SMEs)

SMEs are a core group of users involved with the analysis, training and provisioning process, including making decisions on global provisioning. The SMEs should be experienced users in their own respective field (evidence, dispatch, patrol, etc.) and should be empowered by the Customer to make decisions based on provisioning, workflows, and department policies related to the proposed system.

Training POC

The Training POC will act as the course facilitator and is considered the Customer's educational monitor. The Training POC will work with Motorola when policy and procedural questions arise. They will be responsible for developing any agency specific training material(s) and configuring new users on the Motorola Learning eXperience Portal (LXP) system. This role will serve as the first line of support during Go-Live for the Customer's end users.



General Customer Responsibilities (if applicable)

In addition to the Customer responsibilities listed above, the Customer is responsible for the following:

- All Customer-provided equipment, including third-party hardware and software needed for the proposed system but not listed as a Motorola deliverable. Examples include end user workstations, network equipment, etc.
- Configure, test, and maintain third-party system(s) that will interface with the proposed system.
- Establish an Application Programming Interface (API) for applicable third-party system(s) and provide documentation that describes the integration to the Motorola system.
- Coordinate and facilitate communication between Motorola and Customer third-party vendor(s) as required.
- Motorola-certified installers must be certified through LXP for remote or in person installation training. The Customer is responsible for work performed by non-certified installers.
- Upgrades to Customer's existing system(s) in order to support the proposed system.
- Mitigate the impact of upgrading Customer third-party system(s) that will integrate with the proposed system. Motorola strongly recommends working with the Motorola Project Team to understand the impact of such upgrades prior to taking action.
- Active participation of Customer SMEs during the course of the project.
- Electronic versions of any documentation associated with business processes identified.
- Providing a facility with the required computer and audio-visual equipment for training and work sessions.
- Ability to participate in remote project meetings using Google Meet or a mutually agreed upon Customer-provided remote conferencing tool.

Motorola is not responsible for any delays that arise from Customer's failure to perform the responsibilities outlined in this SOW or delays caused by Customer's third-party vendor(s) or subcontractor(s).

NETWORK AND HARDWARE REQUIREMENTS

The following requirements must be met by the Customer prior to Motorola installing the proposed system:

- Provide network connectivity for the transfer and exchange of data for the proposed system.
- Provide Virtual Private Network (VPN) remote access for Motorola personnel to configure the system and conduct diagnostics.
- Provide Internet access to server(s).
- Provide devices such as workstations, tablets, and smartphones with Internet access for system usage. Chrome is the recommended browser for optimal performance. The workstations must support MS Windows 11 Enterprise.
- Provide and install antivirus software for workstation(s).
- Provide Motorola with administrative rights to Active Directory for the purpose of installation, configuration, and support.
- Provide all environmental conditions such as power, uninterruptible power sources (UPS), HVAC, firewall and network requirements.
- Ensure required traffic is routed through Customer's firewall.

Motorola is not responsible for any costs or delays that arise from Customer's failure to meet network and hardware requirements.



PROJECT PLANNING

A clear understanding of the needs and expectations of Motorola and the Customer is critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of specific information to set clear project expectations and guidelines, as well as lay the foundation for a successful implementation.

PROJECT PLANNING SESSION

A Project Planning Session will be scheduled after the Contract has been executed. The Project Planning Session is an opportunity for the Motorola and Customer PM to meet prior to the Project Kickoff Meeting and review key elements of the project and expectations. Depending on the items purchased, the agenda will typically include:

- A high level review of the following project elements:
 - Contract documents.
 - A summary of contracted applications and hardware as purchased.
 - Customer's involvement in project activities to confirm understanding of scope and required time commitments.
 - A high level Project Schedule with milestones and dates.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or subcontractors.
- Determine Customer location for Motorola to ship their equipment for installation.

Motorola Responsibilities

- Schedule the remote Project Planning Session.
- Request the assignment of Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Provide the initial Project Schedule.
- Baseline the Project Schedule.
- Review Motorola's delivery approach and its reliance on Customer-provided remote access.
- Document mutually agreed upon Project Kickoff Meeting Agenda.
- Request user information required to establish the Customer in LXP.

Customer Responsibilities

- Identify Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Acknowledge the mutually agreed upon Project Kickoff Meeting Agenda.
- Provide approval to proceed with the Project Kickoff Meeting.

Motorola Deliverables

- Project Kickoff Meeting Agenda.

PROJECT KICKOFF

Motorola will work with the Customer to understand the impact of introducing a new solution and the preparedness needed for a successful implementation.



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Note – The IT Questionnaire is completed during the pre-sales process and prior to Contract award. The IT Questionnaire is given to Motorola at the time of offer acceptance. Delay in completing the IT Questionnaire may delay shipment of equipment. Motorola will not be responsible for any delays associated with or related to the completion of the IT Questionnaire.

Motorola Responsibilities

- Review Contract documents including project delivery requirements as described in this SOW.
- Discuss the deployment start date and deliver the Deployment Checklist.
- Discuss vehicle equipment installation activities and responsibilities.
- Discuss the equipment inventory process (if applicable).
- Discuss project team participants and their role(s) in the project with fulfilling the obligations of this SOW.
- Review resource and scheduling requirements.
- Discuss Motorola remote system access requirements (24-hour access to a secured two-way Internet connection through the Customer's firewall for the purpose of deployment and maintenance).
- Discuss and deliver the Business Process Review (BPR) Workbook.
- Complete all necessary documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Discuss the LXP training approach.
- Provide designated Customer administrator with access to LXP.
- Review and agree on completion criteria and the process for transitioning to support.

Customer Responsibilities

- Provide feedback on project delivery requirements.
- Review the Deployment Checklist.
- Review the roles of project participants to identify decision-making authority.
- Provide VPN access to Motorola personnel to facilitate delivery of services described in this SOW.
- Validate non-disclosure agreements, approvals, and other related items are complete (if applicable).
- Provide all documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Provide Motorola with names and contact information to the designated LXP Administrator(s).

Motorola Deliverables

- Project Kickoff Meeting Minutes.
- BPR Workbook.
- Deployment Checklist.

DISCOVERY TELECONFERENCE

During the Discovery Teleconference, Motorola will meet with the Customer to define system configuration, as well as, agency recording and retention policies. This information will be documented in the Business Process Review (BPR) Workbook, which is used as a guide for configuration and provisioning decisions.

Motorola Responsibilities

- Facilitate Discovery Teleconference(s).
- Review and complete BPR Workbook with the Customer.



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- Confirm Customer-provided configuration inputs.

Customer Responsibilities

- Gather and review information required to complete the BPR Workbook during the Discovery Teleconference.
- Schedule Customer Project Team and SMEs to attend the Discovery Teleconference. SMEs should be present to weigh-in on hardware, software and network components. Customer attendees should be empowered to convey policies and make modifications to policies as necessary.
- Return completed BPR Workbook no later than five (5) business days after the conclusion of the Discovery Teleconference.

Motorola Deliverables

- Completed BPR Workbook.



PROJECT EXECUTION

HARDWARE PROCUREMENT AND INSTALLATION

Motorola will procure contracted hardware as part of the ordering process. The hardware will be configured with a basic profile in line with the information provided by the IT Questionnaire or Discovery Teleconference for installation and configuration of the system. The Customer is responsible for providing an installation environment that meets manufacturer's specifications for the hardware, which includes but is not limited to:

- Power
- Heating and Cooling
- Network Connectivity
- Access and Security
- Conduit and Cabling

Motorola Responsibilities

- Procure contracted equipment and ship to the Customer's designated location.
- Inventory equipment after arrival at Customer location (if applicable).
- Install backend server in Customer's designated area (if applicable).
- Conduct a power-on test to validate the installed hardware and software are ready for configuration.
- Verify remote connection to hardware.
- For an on-site deployment, Motorola will be responsible for verifying the body-worn camera Transfer Stations are connected to the Customer's network. The Customer is responsible for ensuring Motorola has the correct IP address(es) for configuring the Transfer Stations, and the Customer's network is operational.
- The installer will be responsible for installing the Access Point(s) (APs) if provided by Motorola (if applicable).
- The ST will verify whether the AP(s) are properly installed and connected to the network (if applicable).
- Create a Trip Report outlining the activities completed during configuration and testing of system hardware.

Customer Responsibilities (if applicable)

- Procure Customer-provided equipment and make it available at the installation location.
- Confirm the server room complies with environmental requirements (i.e. power, uninterruptible power, surge protection, heating/cooling, etc.).
- Verify the server is connected to the Customer's network.
- Provide, install, and maintain antivirus software for server(s) and/or workstation(s).
- Enable outgoing network connection (external firewall) to the CommandCentral cloud by utilizing the Customer's Internet connection (if applicable).
- Install Customer-supplied APs (if applicable).
- Verify APs are properly installed and connected to the network (if applicable).
- For remote deployments, the Customer is responsible for verifying the body-worn camera Transfer Stations are connected to their network.
- Confirm access to installed software on Customer-provided workstation(s).
- For body-worn cameras, the Customer will verify whether the Transfer Station(s) are connected to their network.

Motorola Deliverables

- Contracted Equipment.



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- Equipment Inventory (if applicable).

In-Car Video System Configuration (if applicable)

The Motorola-certified installer will complete the installation of the in-car video (ICV) system(s) within the Customer-provided vehicle(s). The installer may also be responsible for installing cellular routers or WiFi radios inside the vehicle(s) for wireless upload of video to the Customer's digital evidence management system.

The Customer vehicles must be available for the ST to complete the configuration and testing of the contractual number of ICVs. If the Customer does not have all vehicles available during the agreed upon date and time, the Customer may opt to sign-off on the number of ICV configurations completed. If the Customer requires the ST to complete the full contractual number of ICVs at a later date and time, additional cost may be incurred. **Table 1-1** shows the number of ICVs an ST is contractually obligated to configure and test based on the number of ICVs purchased.

Table 1-1: Number of Contractual ICV Configurations

Number of ICV Purchased	Number of ICV to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Note – The Pricing Page will reflect in-car video installation services by Motorola if Motorola is responsible for the vehicle installations.

Motorola Responsibilities

- Setup server for ICV digital video recorder (DVR) configuration.
- Create configuration USB used to complete ICV hardware configuration and validation.
- Travel to the Customer site to conduct configuration and testing of ICVs.
- Complete ICV configuration on a single vehicle, and validate the configuration with the Customer.
- Receive Customer approval to proceed with remaining ICV configurations.
- Complete remaining contracted vehicle configurations.
- Test a subset of completed ICV hardware configurations.



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- For Motorola-certified installer, complete the installation of cellular router and confirm placement of antenna mounting with Customer (if applicable).
- The Motorola-certified installer will install Customer-provided SIM card into cellular router and connect cellular router to ICV (if applicable).
- Activities surrounding ICV (M500) interface to Automatic License Plate Recognition (ALPR) (if applicable).
 - Install Car Detector Mobile MDC Software on Customer-provided mobile data terminal (MDT) within the vehicle.
 - Configure MDC Network Card.

Customer Responsibilities

- Provide Motorola with remote connection and access credentials to complete ICV hardware configuration.
- Notify Motorola of the vehicle installation location.
- Coordinate and schedule date and time for ICV hardware configuration(s).
- Make ICV hardware available to Motorola for configuration and testing in accordance with the Project Schedule.
- Provide cellular SIM Card for Internet connectivity to the installer at time of vehicle installation.

Motorola Deliverables

- Complete Functional Validation Plan as it applies to the proposed solution.

NOTE - The Customer is responsible for having all vehicles and devices available for installation per the Project Schedule. All cellular data fees and Internet connectivity charges are the responsibility of the Customer. If a Motorola-certified installer is not used to install the ICV(s), Motorola is not responsible for any errors in hardware installation, performance or delays in the Project Schedule. In the event the Customer takes on the responsibility of installing the ICV(s) through a Motorola-certified installer, Motorola is also not responsible for any errors in hardware installation, performance or delays in the Project Schedule. For ALPR installations, an MDT is required for all vehicles (if applicable).

Body Worn Camera Configuration (if applicable)

The Transfer Station will be utilized to configure each body-worn camera according to the Business Process Review. In order for this process to be successfully completed, the Transfer Station must be connected to the Customer's digital evidence management system. The table below shows the number of body-worn cameras an ST is contractually obligated to configure and test based on the number of body-worn cameras purchased.

Table 1-2: Number of Contractual Body-Worn Camera Configurations

Number of BWC Purchased	Number of BWC to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10



Number of BWC Purchased	Number of BWC to Test
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Motorola Responsibilities

- Configure Transfer Station(s) for connectivity to the digital evidence management system.
- Verify the Transfer Station(s) is configured properly and connected to the network.
- Configure body-worn camera(s) within the digital evidence management system.
- Check out body-worn camera(s) and create a test recording.
- Verify completion of upload from body-worn camera(s) after it is docked in a Transfer Station or USB dock.
- Install and provide a demonstration of client software as part of the same on-site engagement as Go-Live, unless otherwise outlined in this SOW.

Customer Responsibilities

- Select physical location(s) for Transfer Station(s).
- Provide and install workstation hardware.
- Complete installation of client software on remaining workstations and mobile devices.
- Validate functionality of components and solution utilizing the Deployment Checklist.
- Provide Motorola remote connection information and necessary credentials.

Automatic License Plate Recognition (ALPR) Commissioning (if applicable)

This section highlights the responsibilities of Motorola and the Customer when an in-car video system interfaces with the Law Enforcement Archival Report Network (LEARN) database.

Motorola Responsibilities

- Create a Customer account in the LEARN system with user emails.
- Verify the Customer has installed and launched the Vigilant Car Detector Mobile Software per the Vigilant LEARN Quickstart Guide.
- Provide Mobile LPR - Officer Safety Basic and Advanced Pre-Installation Checklist.
- Provide Agency Manager with Training Materials and Car Detector Mobile MDC software installation guide.
- Advise Agency Manager of different options available to add new users.
- Confirm Agency Manager is aware of registration required for Hotlists.
- Confirm Agency Manager understands how to set up data-sharing.

Customer Responsibilities

- Identify the Agency Manager.
- Register to receive access to Hotlists.



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SOFTWARE INSTALLATION AND CONFIGURATION

Motorola will install VideoManager Evidence Library (EL) software on a specified number of workstations dictated by the Contract. The Customer will be responsible for installing the software on the remaining workstations. Provisioning of VideoManager EL software will be done in accordance with the information contained in the BPR Workbook.

Installation of VideoManager EL software consists of the following activities:

- Delivery and installation of server hardware (if applicable).
- Network discovery.
- Operating system and software installation.
- Onboarding user / group identity set up.
- Provide access to the application.

VideoManager EL (if applicable)

The VideoManager EL software is an on-premises solution that requires an onsite server and supports both body worn cameras and in-car video systems.

Motorola Responsibilities

- Install software on a specified number of customer workstations and/or mobile devices.
- Use information provided in the BPR Workbook to configure VideoManager EL software.
- Test software using applicable portions of the Functional Validation Plan.
- Provide instruction on client software USB utility.

Customer Responsibilities

- Provide a network environment that conforms to the requirements presented in the Solution Description.
- Procure and install server and storage hardware at desired location in accordance with Solution Description requirements.
- Perform a power on test with Motorola.
- Provide assigned Motorola System Administrator with access to SQL database for installation purposes (Motorola's access will be revoked upon conclusion of the installation).
- For Active Directory integration, provide domain user (service account), security group (for application administrators including service account), and domain read access (if applicable).
- Provide workstation and/or mobile device hardware in accordance with specifications listed in the Solution Description.
- Complete online training.
- Complete installation of client software on remaining workstations and/or mobile devices.

VideoManager ELC (if applicable)

VideoManager ELC software is a cloud solution that does not require an onsite server and supports both body-worn cameras and in-car video systems.

Motorola Responsibilities

- Use information provided in BPR Workbook to configure VideoManager ELC software.
- Based on Customer feedback, perform the following activities:



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- Create users, groups, and setup permissions.
 - Create event categories.
 - Set retention policies.
- Test software using applicable portions of the Functional Validation Plan.
- Ensure training POC can access the system.

Customer Responsibilities

- Verify traffic can be routed through Customer's firewall and reaches end user workstations.

CloudConnect Installation and Configuration (applicable for CommandCentral Aware purchase)**Motorola Responsibilities**

- Verify remote access capability.
- Remotely configure CloudConnect Virtual Machine within the Cloud Anchor Server.
- Configure network connectivity and test connection to the CloudConnect Virtual Machine.
- Create an IPSEC tunnel.
- Provide Customer with the information for setting up the IPSEC tunnel.

Customer Responsibilities

- Provide Motorola with two static IP addresses, corresponding subnet masks/default gateway, and available NTP and DNS IP for the CloudConnect Virtual Machine and the Cloud Anchor Server.
- Confirm with Motorola the network performance requirements are met.
- Configure firewall to allow traffic from IPSEC tunnel.

Completion Criteria

- CloudConnect Virtual Machine configuration is complete and accessible throughout the network.

CommandCentral Evidence (if applicable)

Motorola will work with the Customer to determine best industry practices, current operations environment, and subsystem integration to ensure optimal configuration of your CommandCentral Evidence solution.

Motorola Responsibilities

- Use the CommandCentral Admin Portal to provision users, groups, and rules based on Customer Active Directory data.
- Guide the Customer in the configuration of CommandCentral Evidence.

Customer Responsibilities

- Supply access and credentials to Customer's Active Directory for the purpose of Motorola conducting CommandCentral Evidence provisioning.
- Respond to Motorola's inquiries regarding users, groups and agency mapping to CommandCentral Evidence.
- Provision policies, procedures, and user permissions.
- Configure evidence as directed by Motorola.



DATA MIGRATION SERVICES (IF APPLICABLE)

The Customer is responsible for partitioning data to be converted from a legacy or on-premises digital evidence management system to an on-cloud solution as part of this offer. The Customer will have ten (10) business days to provide feedback after Motorola validates the migrated data. If feedback is not received on or before ten (10) business days, Motorola will assume the migration is complete.

Motorola Responsibilities

- Receive access to Customer video data.
- Perform contracted data migration and validation.

Customer Responsibilities

- Provide remote access to partitioned data to be migrated.
- Validate migrated dataset, and provide Motorola with feedback within ten (10) business days.

Completion Criteria

- A migrated dataset as defined in the Contract.

DEMS INTEGRATIONS AND THIRD-PARTY INTERFACES (IF APPLICABLE)

The integration between Motorola's digital evidence management system and the Customer's third-party system may consist of an iterative series of activities depending on the complexity of accessing the third-party system. Interfaces will be installed and configured in accordance with the Project Schedule. The Customer is responsible for engaging third-party vendors as required to facilitate connectivity and testing of the interface(s).

Motorola Responsibilities

- Develop and configure interface(s) to support the functionality described in the Solution Description.
- Establish and validate connectivity between Motorola and third-party systems.
- Perform functional demonstration to confirm the interface(s) can transmit and receive data to the Customer's digital evidence management system.

Customer Responsibilities

- Act as liaison between Motorola and third-party vendor(s) as required to establish connectivity to the digital evidence management system.
- Provide personnel authorized to make changes to the network and third-party systems to support Motorola's integration efforts.
- Provide network connectivity between digital evidence management system and the third-party system(s).
- Provide information on API, SDKs, data scheme, and any documentation necessary to establish interfaces with all local and remote systems. This information should be provided to the Motorola PM within ten (10) business days of the Interface Engagement Meeting.

NOTE - At the time of initial design, unknown circumstances, requirements or anomalies may present difficulties with interfacing Motorola products to a third-party application. These difficulties could result in a poorly performing or a non-functional interface. By providing Motorola with this information early in the deployment process, will put us in the best position to mitigate these potential issues. If the resolution requires additional third-party integration, application upgrades, APIs, and/or additional software licenses, the Customer is responsible for addressing these issues at their cost. Motorola is not responsible for any delays or costs associated with third-party applications or Customer-provided third-party hardware or software.



SYSTEM TRAINING

The objective of this section is to prepare for and deliver training. Motorola training consists of computer-based (online) and instructor-led (on-site or remote) depending on what is purchased. Our training delivery methods will vary depending on course content. Training will be delivered in accordance with the Education Plan. As part of our training delivery, Motorola will provide user guides and training materials in an electronic format.

ONLINE TRAINING (IF APPLICABLE)

Online training is made available to the Customer through LXP. This subscription service provides customers with unlimited access to our online training content and provides users with the flexibility of learning the content at their own pace. Training content is added and updated on a regular basis to keep information current.

Through LXP, a list of available online training courses, Motorola User Guides, and Training Material are accessible in electronic format.

Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer.
- Establish an accessible instance of LXP for the Customer.
- Configure a Customer-specific portal view.
- Organize content to align with Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account.
- During onboarding, assist the Customer with LXP usage.
- Provide technical support for user account and access issues, LXP functionality, and Motorola managed content.
- Provide instruction to Customer LXP Administrator on building groups.

Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Complete LXP Administrator training.
- Ensure network and Internet connectivity for Customer access to LXP.
- Customer's primary LXP Administrator is required to complete the following self-paced training: LXP Introduction (LXP0001), LXP Primary Site Administrator Overview (LXP0002), and LXP Group Administrator Overview (LXP0003).
- Advise users on the availability of training through LXP.
- Ensure users complete LXP training in accordance with the Project Schedule.
- Build groups as needed.

INSTRUCTOR-LED TRAINING (ON-SITE AND REMOTE, IF APPLICABLE)

Instructor-led courses are based on products purchased and the Customer's Education Plan.

Motorola Responsibilities

- Deliver User Guides and training materials in an electronic format.
- Perform training in accordance with the Education Plan.



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- Provide the Customer with training attendance rosters and summarize any pertinent information that may impact end user training.

Customer Responsibilities

- Supply classroom(s) based on the requirements listed in the Education Plan.
- Designate training representatives who will work with the Motorola trainer(s) to deliver the training content.
- Facilitate training of all Customer end users in accordance with the Customer's Education Plan.

Motorola Deliverables

- Electronic versions of User Guides and training materials.
- Attendance rosters.



PROJECT GO-LIVE, CLOSURE, AND HANDOVER TO SUPPORT

Motorola will utilize the Deployment Checklist throughout the deployment process to verify features and functionality are in line with installation and configuration requirements. The Customer will witness the ST demonstrating the Deployment Checklist and provide feedback as features and functionality are demonstrated. The Customer is considered Live on the system after the equipment has been installed, configured, and made available for use, and training has been delivered or made available to the Customer.

Upon the conclusion of Go-Live, the project is prepared for closure. Project closure is defined as the completion of tasks and the Customer's receipt of contracted components. The Deployment Checklist serves as the artifact that memorializes a project closure. A System Acceptance Certificate will be provided to the Customer for signature to formally close out the project. The Customer has ten (10) business days to provide Motorola with a signed System Acceptance Certificate. If the Customer does not sign off on this document or provide Motorola written notification rejecting project closure, the project will be deemed closed. Upon project closure, the Customer will engage with Technical Support for on-going needs in accordance with the Customer's specific terms and conditions of support.

Motorola Responsibilities

- Provide the Customer with Motorola Technical Support engagement process and contact information.
- Provide Technical Support with the contact information of Customer users who are authorized to engage Technical Support.
- Ensure Deployment Checklist is complete.
- Obtain Customer signature on the System Acceptance Certificate.
- Provide Customer survey upon closure of the project.

Customer Responsibilities

- Within ten (10) business days of receiving the System Acceptance Certificate, provide signatory approval signifying project closure.
- Provide Motorola with the contact information of users who are authorized to engage Motorola's Technical Support.
- Engage Technical Support as needed.

Motorola Completion Criteria

Provide Customer with survey upon closure of the project.



ASSUMPTIONS

This SOW is based on the following list of assumptions (if applicable):

- Videomanager EL Cloud (VMELC) must be connected to the Microsoft Entra ID (formally known as Microsoft Azure Active Directory) for user authentication to the VMELC application. Microsoft Entra ID can be synchronized with the Customer's on-premises Active Directory using Azure AD Connect. If the Customer is using Microsoft Office 365, Motorola will be able to integrate with this Microsoft Entra ID.
- Must be 2003 or later for Microsoft Entra ID integration.
- Upload Speed Requirements for Hardware Devices
 - 5 Mbps + 3 Mbps per additional device.
 - This assumes it will take 8 hours to upload 5 GB of video on a device.
 - 40-50 Mbps per concurrent uploading device.
 - This assumes video is required to upload within 30-40 minutes with approximately 5 GB to upload.
- If the Customer is supplying an upload server to temporarily store video, please verify the server complies with the specifications provided in the Solutions Description.
- By default, M500 ICVs and V300/V700 BWCs do not need an upload server for cloud deployments. An upload server may be required depending on how many devices are uploading concurrently and the need for the Customer to upload video evidence at a given speed.
- Upload appliance required if using 4REs or VISTA body worn cameras connected to VideoManager EL Cloud
- Cellular upload of ICVs and BWCs (if applicable) requires an Ethernet connection to an LTE modem in the vehicle.
- If the Customer is supplying a server for VideoManager EL (On-premises) solution, the Customer must verify the server is not a Domain Controller.
- VideoManager EL for on-premises cannot be installed on a server running Active Directory or Exchange applications on the Customer's network.
- The ICVs are configured with a hidden SSID and WPA2-AES Security with a 128-bit Pre-shared Key. If another type of security is desired, the Customer will be responsible for configuring these security requirements into the ICVs. This information must be supplied through the IT Questionnaire in order for the factory to configure the correct security requirements.
- If the Customer is supplying their own Access Point, it must be 5 GHz 802.11n compatible.



ESSENTIAL SERVICE FOR V700 BODY WORN CAMERA DEVICE (NORTH AMERICA)

This Statement of Work ("SOW") is subject to the terms and conditions of the Motorola Solutions Service Agreement or other applicable agreement in effect between the parties ("Agreement"). The terms of this SOW are an integral part of an Agreement with the Customer to which this SOW is appended and is made a part thereof by this reference. In the event of a conflict between the terms and conditions of an Agreement and the terms and conditions of this SOW, this SOW will control the inconsistency only. This SOW applies to the Device(s) specifically named in the Agreement.

1.1. DESCRIPTION OF SERVICES AND OBLIGATIONS

The term "Customer" refers to any end-user who has a purchase agreement with Motorola Solutions.

Essential Service provides either three (3) or five (5) years of coverage, as selected by the Customer, and includes:

- Remote Technical Support
- Software Maintenance
- Software Enhancements
- Hardware Repair for manufacturing defects

Motorola Solutions includes three (3) years of Essential Service with each Body Worn Camera (BWC) device purchase, with optional service upgrades to extend and/or provide additional coverage for the device.

1.2. ESSENTIAL SERVICE

1.2.1. Remote Technical Support

Remote Technical Support is provided for device issues related to software and/or hardware that require troubleshooting expertise. Motorola Solutions' System Support Center (SSC) and Technical Support Operations (TSO) center are staffed with highly trained technologists who specialize in the diagnosis and resolution of product issues. Motorola Solutions' SSC and TSO are continuously monitored against stringent, industry recognized incident and problem management processes.

Motorola Solutions will respond to calls, e-mails, and web portal submissions during normal support hours, five (5) business days per week, excluding holidays, and weekends. In addition, Customers may contact the Motorola Service Desk and a Motorola Solutions representative will log a technical request on Motorola Solutions' Case Management System.

1.2.1.1 Technical Problem Isolation, Analysis and Resolution.

A Motorola Solutions representative or technologists will:

- Work to isolate the problem/issue
- Analyze and determine the cause of the problem/issue
- Work to achieve problem/issue resolution



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1.2.2. Software Maintenance

Software maintenance is important for ensuring device performance and operation. Essential Service provides the Customer with access to the latest available Body Worn Camera (BWC) device operating system (OS) software, device firmware, and application software. Device software releases maintain the device software performance such that the Device operates in accordance with its specifications and documented functionality, and is aligned with the applicable Motorola Solutions infrastructure platform lifecycle. Each release may include bug fixes, security patches, and/or new feature activation enablements.

Configuration of the Body Worn Camera (BWC) device is made possible through the use of the VideoManager EL On-Premise, or VideoManager EL Cloud, solution.

Access to software updates will remain available until the expiration of the initial term of the Essential Service Package. Upon expiration of the initial Essential Service term, availability of software updates will terminate, unless the Customer renews Essential Service.

1.2.3. Software Enhancements

Software Enhancements are included with all BWC devices that have a valid Essential Service Package. Software Enhancements may include, or introduce, new device features, functionality, or capabilities, that were not available at time of device purchase. Availability of software enhancements depends on the device hardware and software capability to work with the new enhancements. Certain enhancements, not included with Essential Service Packages, may only be available as an additional purchase.

Motorola Solutions, at its discretion, reserves the right to add new software enhancements, or remove existing software enhancements, from any of its Essential Service Package. Please contact your Motorola Solutions Sales associate, or visit the Motorola Solutions' Web portal, for additional information regarding device features and capabilities.

Software Enhancements for the device will be continuously available until the expiration of the initial term of the Essential Service Package. Upon expiration of the initial term of Essential Service, availability of Software Enhancements will terminate, unless the Customer renews Essential Service.

1.2.4. Device Hardware Repair

Essential Service provides the Customer with repair services at a Motorola Solutions owned and operated, supervised, or certified Repair Center that employs the latest test equipment and original or certified replacement components used in the manufacturing of the BWC device. Device Hardware Repair provides the Customer with repair services for internal and external device components that are damaged as a result of manufacturing defects and defects due to normal wear and tear. With this Service, the device is repaired to ensure full compliance with its specifications, as published by Motorola Solutions at the time of delivery of the original device via:

- Repairs, adjustments and restorations, if appropriate, of any device that malfunctions while being used within the operational and environmental parameters specified by Motorola Solutions.
- Device updates, if applicable, as may be released, from time to time, by Motorola Solutions in accordance with an Engineering Change Notice.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

At the discretion of Motorola Solutions, if the device is considered "un-repairable", for technical or economic reasons, Motorola will replace the device with a new or refurbished device.

1.2.5. Essential Software Service

If for any reason the Customer declines or chooses to exclude the hardware repair option that is included with the three (3) year Essential Service Package, the Customer will automatically default to, and be entitled to, three (3) years of Essential Software Service and one (1) year of hardware repair against manufacturing defects, as covered by the standard product warranty.

Essential Software Service provides three (3) years of coverage and includes:

- Remote Technical Support
- Software Maintenance
- Software Enhancements

1.2.6. Scope of Products or Services included

Essential Service, and optional Service upgrades, are currently available for all V700 Body Worn Camera devices. Check with your Motorola Solutions' Sales representative if you have a question about the eligibility of your device.

1.3. MOTOROLA SOLUTIONS RESPONSIBILITIES

Software Release Availability. Motorola Solutions will provide access to the latest BWC device software and firmware releases via the VideoManager EL On-Premise, or VideoManager EL Cloud, solution. For customers using the VideoManager EL Cloud, software and firmware upgrades will occur automatically when the Body Worn Camera device connects to the agency's VideoManager EL Cloud instance. If using the VideoManager EL On-Premise solution, the on-prem server will periodically connect to the VideoManager EL Cloud database to check for new software and firmware versions, download the latest version, and apply the new software and/or firmware automatically to the BWC device when it connects to the server.

Software Release Notes. Motorola Solutions may, from time to time, provide release notes for the BWC Device software release. Information regarding training material will be posted on the Learning Experience Portal (LXP) at <https://learning.motorolasolutions.com>

Hardware Repair. Motorola Solutions will provide repair or replacement of a device, at its option, with a five (5) business day in-house turnaround time, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time), and replacement parts, components, and/or devices are available. Business days do not include holidays or weekends. Repair may include the replacement of parts, or boards with new parts or complete boards or, at Motorola Solutions' option, with functionally equivalent, reconditioned parts, boards, or with a new or refurbished replacement device. All replaced parts, boards or devices will become the property of Motorola Solutions. Turnaround time represents the time a product spends in the repair process; it does not include time in transit, including customs clearance.

LTE/4G Service. Motorola Solutions supports the operation of the V700 BWC device on multiple approved LTE/4G Carrier Networks. Based on the Customer's selection of a Carrier during the initial ordering process,



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions will install, in the device, the Customer's selected Carrier SIM, before the device is shipped to the Customer. The Customer is responsible for contacting the Carrier and activating the LTE/4G data service.

Shipping. For devices repaired under Essential Service, Motorola Solutions will provide one-way shipping, from an Authorized Motorola Repair Center to the Customer. The Customer is responsible for the shipping method and any shipping costs incurred when returning the faulty device to an Authorized Motorola Solutions repair center. Based on the country of purchase, Motorola Solutions may also cover, or include, two-way shipping for the damaged or defective device. Eligibility for two-way shipping will be confirmed during the repair submission process.

1.4. CUSTOMER RESPONSIBILITIES

Serial Numbers. If device orders are submitted via Motorola Solutions' Partner Hub, OCC, or CPQ ordering systems, the hardware serial number(s) for three (3) year Essential Service and Essential Software, as well as five (5) year Essential Service, and three (3) and five (5) year Essential Service with Accidental Damage and Advanced Replacement, will be automatically captured and included in the Service Agreement.

If five (5) year Essential Service or three (3) and five (5) year Essential Service with Accidental Damage and Advanced Replacement is purchased within 90 days of device shipment, the Customer must provide a complete list, preferably in electronic format, or by completing a Service Order Form (SOF), of all hardware serial numbers to be covered under the Agreement.

Initiating Repair. When initiating a repair, the Customer must contact Motorola Solutions to obtain a Return Material Authorization (RMA) number for each faulty BWC device. The Customer can submit a repair, and request an RMA, via the Partner Hub Portal, or by contacting the Motorola Solutions' Service Desk. If two-way shipping is included, the customer can generate a shipping label via Partner Hub, or by contacting the Motorola Solutions Service Desk. The Return Material Authorization (RMA) must be included with the device when shipped to the Authorized Motorola Repair Center.

- Only the BWC device should be returned for repair. The battery must be removed before shipping the device to a Motorola Solutions Repair Center.
- Device accessories should not be included when returning a device to a Motorola Solutions Repair Center for repair. Accessories include batteries, chargers or charging stations, cables, mounts, and clips.
- The SIM card must remain in the device, and intact, when the device is shipped to a Motorola Solutions Repair Center. If the SIM card is removed, or if any evidence of SIM card tampering is found, including disassembling of the device, the warranty will be null and void.

Motorola Solutions is not responsible for any accessories, or device batteries, that are shipped with the device for repair.

Device software releases. The Customer will be responsible for updating each eligible BWC device with the latest available software and/or firmware, and of advising users of any operational changes that may have been introduced as a result of the new software or firmware.

LTE/4G Service. The Customer is responsible for selecting a Motorola Solutions approved LTE/4G Carrier/Provider during the initial ordering process, and for contacting the Carrier and activating LTE service for the device. The Customer is solely responsible for all financial obligations with the selected LTE Carrier.



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WiFi Connectivity. The Customer is responsible for providing all WiFi connectivity to the device.

Removing Customer Data. The Customer is responsible for removing, from the device, any data, video, or other information that the Customer wishes to retain or destroy, prior to sending the device to a Motorola Solutions Repair Center for repair.

Motorola Solutions may provide a Video Evidence Recovery Service for the BWC device, as an additional charge. Video Evidence Recovery is a best effort service that is dependent on the condition of the device. This service, if applicable, will have a separated Agreement, with Terms and Conditions, outside the scope of this Statement of Work (SOW). Please contact your Motorola Solutions Representative for more information regarding the Video Evidence Recovery Service.

1.5. ESSENTIAL SERVICE LIMITATIONS AND RESTRICTIONS

Customer will incur additional charges at the prevailing rates for any of the following activities, which are not covered under this Agreement:

- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, cables, mounts, or clips.
- Repair of problems caused by natural or manmade disasters, including but not limited to fire, theft and floods that would cause internal or external component damage or destruction.
- Repair of problems caused by third parties' Software, accessories or peripherals not approved in writing by Motorola Solutions for use with the device.
- Repair of problems caused by using the device outside of the product's operational and environmental specifications, including improper handling, carelessness or reckless use, or repaired by a third party.
- Repair of problems caused by unauthorized alterations or attempted repair.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products; for example, any hardware or software products not specifically listed on the service order form.
- Any file or video backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
- Use of Software or Firmware releases, except as provided for under the responsibilities outlined in this document.
- Accidental damage, chemical or liquid damage, or other damage caused outside of normal device operating specifications, unless the Customer has purchased the optional Essential Service with Accidental Damage and Advanced Replacement package.
- Cosmetic imperfections that do not affect the functionality of the device.

Where a Body Worn Camera device is submitted for repair that is outside the scope of Service, such repair may be quoted by Motorola Solutions for additional cost in accordance with Motorola Solutions' standard Time and Materials (T&M) rates and terms and conditions. Motorola Solutions will notify the Customer of any incremental charges related to the aforementioned exclusions prior to completing the repair and said repair will be subject to acceptance of the quotation by the Customer.

Software support for unauthorized modifications, or other misuse of the device software, is not covered under this Agreement.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Access to the software and firmware releases for updating the device under this SOW is available only for the device named in the Agreement. Software updates to any additional devices are expressly excluded and prohibited. Notwithstanding the foregoing, Motorola Solutions may, at its sole discretion, include coverage for other devices.

Any implementation tools not required to support the device software and firmware updates are excluded from coverage.

1.6. MOTOROLA SOLUTIONS IS NOT OBLIGATED TO PROVIDE SUPPORT FOR ANY DEVICE:

- That has been repaired, tampered with, altered or modified (including the unauthorized installation of any software) — except by Motorola Solutions authorized service personnel.
- That has been subjected to unusual physical or electrical stress, abuse, or forces or exposure beyond normal use within the specified operational and environmental parameters set forth in the applicable product specification.
- If Customer fails to comply with the obligations contained in the product purchase agreement and/or the applicable software license agreement and/or Motorola Solutions terms and conditions of service.

1.7. ESSENTIAL SERVICE WITH ACCIDENTAL DAMAGE REPAIR AND ADVANCED REPLACEMENT

1.7.1. Description of Services and Obligations

Accidental Damage coverage is an optional, prepaid service that adds coverage for accidentally damaged BWC devices. Accidental Damage coverage must be purchased together with, or within 90 days of, a qualifying Motorola Solutions device purchase. This three (3) or five (5) year service offer reduces unexpected expenses related to the repair of the device. Accidental Damage and Advanced Replacement coverage includes all services provided under Essential Service, plus additional coverage for Accidental Damage and Advanced Replacement of the damaged device.

Examples of repairs covered under Accidental Damage include:

- Electrical repair for failures caused by accidental water or chemical damage
- Electrical repair for accidental internal damage
- Replacement of accidentally cracked or broken housings.
- Replacement of accidentally cracked or broken camera lens or displays.
- Replacement of accidentally cracked or broken or missing buttons, knobs, or keypads

Repair or Replacement. Motorola Solutions will provide repair or replacement of a BWC device, at its option, with a five (5) business day in-house turnaround time, excluding weekends and holidays, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time), and replacement parts, components, and/or devices are available. Repair may include the replacement of parts, or boards with new parts or complete boards or, at Motorola Solutions option, with functionally equivalent, reconditioned parts, boards, or with a new replacement or refurbished device. All replaced parts, boards or devices will become the property of Motorola Solutions. Turnaround time represents the time a product spends in the repair process; it does not include time in transit, including customs clearance.

Serial Numbers. If the Accidental Damage Service is purchased with the device, in the same order, using Motorola Solutions' Partner Hub Portal, OCC, or CPQ when ordering, the hardware serial number(s) are



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automatically captured and included in the Service Agreement. If Accidental Damage Service is purchased within 90 days of device shipment, the Customer must provide a complete list, preferably in electronic format, or by completing a Service Order Form (SOF), of all hardware serial numbers to be covered under the Agreement.

Initiating Repair. When initiating a repair, the Customer must contact Motorola Solutions to obtain a Return Material Authorization (RMA) number for each faulty BWC device. The Customer can submit a repair, and request an RMA, via the Partner Hub Portal, or by contacting the Motorola Solutions' Service Desk. If two-way shipping is included, the customer can generate a shipping label via Partner Hub, or by contacting the Motorola Solutions Service Desk. The Return Material Authorization (RMA) must be included with the device when shipped to the Authorized Motorola Repair Center.

- Only the BWC device should be returned for repair. The battery must be removed before shipping the device to a Motorola Solutions Repair Center.
- Device accessories should not be included when returning a device to a Motorola Solutions Repair Center for repair. Accessories include batteries, chargers or charging stations, cables, mounts, and clips.
- The SIM card must remain in the device, and intact, when the device is shipped to a Motorola Solutions Repair Center. If the SIM card is removed, or if any evidence of SIM card tampering is found, including disassembling of the device, the warranty will be null and void.

Motorola Solutions is not responsible for any accessories, or device batteries, that are shipped with the device for repair.

Advanced Replacement. Under Accidental Damage and Advanced Replacement Service, Motorola Solutions will provide Advanced Replacement for the damaged device. Motorola Solutions will ship a new or refurbished replacement device to the Customer within two (2) business days of receiving the Customer repair request, subject to availability of replacement devices. Business days do not include weekends or holidays.

The Customer must return the defective or damaged device to a Motorola Solutions Repair Center within 60 days after receiving the replacement device. Failure to return the damaged device to Motorola Solutions will result in an additional Customer charge for the replacement device.

When returning a device for Advanced Replacement, device accessories should not be included. Accessories include batteries, chargers or charging stations, cables, mounts, and clips.

Motorola Solutions is not responsible for any accessories that are shipped with the device.

1.8. ACCIDENTAL DAMAGE AND ADVANCED REPLACEMENT LIMITATIONS AND RESTRICTIONS

Customer will incur additional charges at the prevailing rates for any of the following activities, which are not covered under this Agreement:

- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, chargers, charging stations, mounts, and clips.
- Repair of problems caused by natural or manmade disasters, including but not limited to fire, theft and floods that would cause internal or external component damage or destruction.
- Repair of problems caused by third parties' Software, accessories or peripherals not approved in writing by Motorola Solutions for use with the device.
- Repair of problems caused by using the device outside of the product's operational and environmental specifications, including improper handling, carelessness or reckless use, or repair by a third party.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

- Repair of problems caused by unauthorized alterations or attempted repair.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products; for example, any hardware or software products not specifically listed on the service order form.
- Any file or video backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
- Use of Software or Firmware releases except as provided for under the responsibilities outlined in this document.

There is a maximum limit of one (1) Body Worn Camera device repair, per contract year, for Essential Service with Accidental Damage and Advanced Replacement.

Where ongoing "Accidental Damage" repair is deemed by Motorola Solutions to be excessive, systemic, or the result of device mishandling, the Customer may be subject to an additional charge. Should the accidental damage continue unabated, the Customer will incur repair charges at Motorola Solutions' discretion and prevailing charges for devices deemed by Motorola Solutions to have been damaged through improper handling, carelessness or reckless use.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.

Bryan Pike

Date 7/16/2024

Re: QUOTE-2550085

Agency: Sallisaw Police Department

Total Cost: 313603.00

Contract Reference: Sallisaw PD - (24 M500 / (33) V700 VaaS

Please be advised that the Sallisaw Police Department will purchase the goods and/or services offered in your Quote QUOTE-2550085 dated 3/4/2024 11:58 AM. This constitutes a purchase pursuant to the terms of the specified contract below, including any applicable addenda. Terms are NET 30 unless otherwise agreed upon.

Specified Contract: Master Customer Agreement and attached addenda, signed concurrently herewith.

Agency affirms that a purchase order or notice to proceed is not required for contract performance or for subsequent years of service, and acknowledges that pursuant to , the funds for this purchase has been authorized. Customer agrees to appropriate funding in accordance with the contract.

Invoices shall be according to the milestone schedule included in the quote and services agreement, should reference 'QUOTE-2550085 ' and be sent to:

Sallisaw Police Department

Attn:

The equipment will be shipped to the customer at the following address, and the ultimate destination where the equipment will be delivered to the customer is:

Sallisaw Police Department

Attn:

Sincerely,

Signature:

Name:

Title:

Email:

Online Terms Acknowledgement

This Online Terms Acknowledgement (this "**Acknowledgement**") is entered into between Motorola Solutions, Inc. ("**Motorola**") and the entity set forth in the signature block below ("**Customer**").

1. Online Terms Acknowledgement. The Parties acknowledge and agree that the applicable terms available at <https://www.motorolasolutions.com/product-terms> are incorporated in and form part of the Parties' agreement as it relates to any Products or Services sold or provided to Customer. By signing the signature block below, Customer certifies that it has read and agrees to the provisions set forth and linked on-line in this Acknowledgement. To the extent Customer is unable to access the above referenced online terms for any reason, Customer may request a paper copy from Motorola. The signatory to this Acknowledgement represents and warrants that he or she has the requisite authority to bind Customer to this Acknowledgement and referenced online terms.

2. Entire Agreement. This Acknowledgement supplements any and all applicable and existing agreements, and supersedes any contrary terms as it relates Customer's purchase of products and services. This Acknowledgement and referenced terms constitutes the entire agreement of the Parties regarding the subject matter hereof and as set out in the referenced terms, and supersedes all previous agreements, proposals, and understandings, whether written or oral, relating to this subject matter.

3. Execution and Amendments. This Acknowledgement may be executed in multiple counterparts, and will have the same legal force and effect as if the Parties had executed it as a single document. The Parties may sign in writing or by electronic signature. An electronic signature, facsimile copy, or computer image of a signature, will be treated, and will have the same effect as an original signature, and will have the same effect, as an original signed copy of this document. This Acknowledgement may be amended or modified only by a written instrument signed by authorized representatives of both Parties.

4. Upon signature, Customer authorizes Motorola to proceed with all deliverables of this order for an order value of 313603.00

5. Purchase Order Requirements (Customer check one only)

- ☐ Purchase Order is issued and attached.
☐ No Purchase Order is required. Customer affirms that this ordering document is the only notice to proceed required, no further purchase orders will be issued against this order, and that funding has been encumbered for this order in its entirety.

6. Ship to, bill to and Ultimate Destination addresses are provided on the quote , attached to this letter or included on the Purchase Order.

The Parties hereby enter into this Acknowledgement as of the last signature date below.

Motorola Solutions, Inc.

Customer: Sallisaw Police Department

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

AGENDA ITEM COMMENTARY

Meeting Date: August 12, 2024
Board: Board of City Commissioners
Subject: Project Extension

ITEM TITLE: Discussion and possible action on request from Greenbelt Turf Management, LLC for a 30-day extension to complete the South Cedar Tree Removal and Easement Clearing Project

INITIATOR: Greenbelt Turf Management LLC
Building Development Director

STAFF INFORMATION SOURCE: Greenbelt Turf Management

BACKGROUND: On April 8th, Greenbelt Turf Management was awarded the contract for the South Cedar Tree Removal and Easement Clearing Project. They started the project on April 22, 2024, and it is 75% complete. Due to unexpected weather delays coupled with equipment failure, they are requesting a 30-day extension to complete the project. This would extend the completion date to August 22, 2024. They fully expect to have the project completed prior to that date.

EXHIBITS: 1. sallisaw_extension

KEY ISSUES: Weather and equipment failure caused project delays.

FUNDING SOURCE: N/A

RECOMMENDATION: Approval of Greenbelt Turf Management's request for a 30-day extension to complete the S. Cedar Tree Removal and Easement Clearing Project.

Greenbelt Turf Management LLC.

John Longton

Owner/Operator

1138 Bear Hollow Rd.
Wilson, OK 73463
580.224.7334
greenbeltturf@yahoo.com

Request for 30-day Extension

To the City of Sallisaw, OK.

Due to unexpected weather delays coupled with equipment failure, the East and West S. Cedar easement clearing projects are running a bit longer than we expected. We are running up on our 90-day completion deadline and would like to respectfully request a 30-day extension through August 22nd, 2024. We fully intend to complete the work prior to that date as we are over 75% complete already.

Thank You,



John Brandon

Logistics and Data Manager

Greenbelt Turf Management LLC.

(580) 224-7334



AGENDA ITEM COMMENTARY

Meeting Date: August 12, 2024
Board: Board of City Commissioners
Subject: PD Interior Cameras

ITEM TITLE: Discussion and possible action on Purchase Order No. 102543, issued to VIP Technology Solutions Group of Coweta, Oklahoma, *in an amount not to exceed \$25,000.00* for network cameras and licensing for the Police Department

INITIATOR: IT Director

STAFF INFORMATION SOURCE: VIP Technology Solutions

BACKGROUND: If approved, this will allow for replacement of the existing camera system at the Police Department that is 10 plus years old that has become obsolete and is out of support. The IT department will do the installation and configuration. These cameras are Verkada, which aligns with our city-wide camera infrastructure.

EXHIBITS: 1. PD Interior Cam Quote

KEY ISSUES: Current cameras are obsolete and out of support.

FUNDING SOURCE: #030-605-57721 - \$25,000.00 budgeted

RECOMMENDATION: Approval of Purchase Order No. 102543 in an amount not to exceed \$25,000.00



We have prepared a quote for you

**Infrastructure Systems Solution - Verkada Network
Cameras and Licensing for Police Department (INDOOR
CAMERAS)**

Quote # 010955
Version 1

Prepared for:

City of Sallisaw

Clint Smith
clint@diamondnetok.com

Solution Overview

Item	Description	Price	Qty	Ext. Price
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Thank you for giving us this opportunity to present our proposal. VIP Technology Solutions Group is committed to working with you and providing unmatched customer service.

The following solution was engineered for City of Sallisaw and includes the features and provisions listed below:

Verkada Network Cameras & Licensing for PD (INDOOR)

CAMERAS: 18 New Cameras (18-VIEWS) w/3-Year Licenses:

Police Department

- (x2) CF-81-30E-HW Fisheye Panoramic Wall Mount 180 View 30-Day Retention @ \$1,499.25 ea.
- (x5) CF-81-30E-HW Fisheye Panoramic Ceiling Mount 360 View @ \$1,499.25 ea.
- (x11) CM42-30-HW Mini Dome @ \$524.25 ea.
- (x2) ACC-MNT-7 Angle Mount @ \$111.75 ea.
- (x18) LIC-3Y Camera 3-Year License @ \$457.42 ea.
- (x1) Shipping Charge @ \$400.00

****THIS QUOTE DOES NOT INCLUDE ANY LABOR/INSTALLATION OR LICENSE/PRODUCT ACTIVATION. ALL HARDWARE WILL BE DROP SHIPPED DIRECTLY TO CUSTOMER.****

Please review this quote to confirm our offer meets your business needs. Sales tax and insurance coverage is not included in this estimate. Any unforeseen issues that arise during the installation, that is outside VIP's contracted scope of work, will be notified to the customer and billed on a time and material basis to rectify, fix or replace upon customer approval. Once product is received into the VIP Technology warehouse we will deliver to the customer site. Once the customer signs off on delivered product, we will submit an invoice for the total of the materials delivered. If you have any questions or concerns regarding the proposal, please feel free to contact us. Otherwise, you may digitally sign this document to get the quote processed.

Infrastructure Systems Solution - Verkada Network Cameras and Licensing for Police Department (INDOOR CAMERAS)



Prepared by:

VIP Technology Solutions Group, LLC

Matt Horn
(918) 279-7032
Fax 9182797099
matt@viptsg.com

Prepared for:

City of Sallisaw

115 E Choctaw Ave
Sallisaw, OK 74955
Clint Smith
clint@diamondnetok.com
(918) 775-6241

Quote Information:

Quote #: 010955

Version: 1

Delivery Date: 08/06/2024

Expiration Date: 08/30/2024

Quote Summary

Description	Amount
Verkada Network Cameras and Licensing for Police Department (INDOOR CAMERAS)	\$24,718.56
Total:	\$24,718.56

Prices in the Quotation are excluding sales tax, any other taxes, fees, or duties. All applicable taxes will be assessed at time of invoicing. A tax exempt letter is required for tax exempt customers. Any changes to payment terms must be approved by both parties prior to signing. Any changes to the project scope described will be invoiced and/or credited separately and accordingly.

Additional moves, adds, or changes will be billed separately on a time and material basis. All electrical boxes and conduit must be in place where required by code or customer request.

ACCEPTANCE OF PROPOSAL

The above prices, specifications, terms and conditions are satisfactory and are hereby accepted. VIP Technology Solutions Group is authorized to do the work as specified. Payments will be made as outlined above.

Thank you for your business.

Signature

Date

AGENDA ITEM COMMENTARY

Meeting Date: August 12, 2024
Board: Board of City Commissioners
Subject: Rezone of Netz Family Properties, Lots 1 thru 4

ITEM TITLE: Discussion and possible action on Planning Commission Case No. PC 2024-007; rezoning request from Agricultural District (A-1) and Highway Commercial and Commercial Recreation District (C-4) to Highway Commercial and Commercial Recreation District (C-4) by CLN, LLC; and Ordinance 2024-04 with Emergency Clause

INITIATOR: Mickle Griffin, LLC

STAFF INFORMATION SOURCE: Building Development

BACKGROUND: Mickle Griffin, LLC, agent for CLN, LLC, is requesting a rezoning of Lots 1-3 of Netz Family Properties Lots 1 thru 4, from Agricultural District (A-1) and Highway Commercial and Commercial Recreation District (C-4) to Highway Commercial and Commercial Recreation District (C-4). The property is located on the east side of Kerr Boulevard between Tatham and 59th Terrace. The intent is to have potential commercial development. The Planning Commission heard this item at their Regular Meeting on August 6th and recommended approval.

EXHIBITS:

1. PC Request for Rezoning
2. PC2024-007 Netz 300' map
3. PC2024-007 Notice of Hearing Template
4. ORDINANCE NO 2024-04

KEY ISSUES: None.

FUNDING SOURCE: N/A

RECOMMENDATION:

1. Approval of Planning Commission Case No. 2024-007 and Ordinance 2024-04
2. Approval of Emergency Clause.

CASE # _____

PLANNING COMMISSION
REQUEST TO REZONE

Application is hereby made to the Planning Commission of a recommendation to the City Council for rezoning of the following described property to a District _____
Netz Family Properties Lots 1, 2, and 3

General Location 602 South Kerr. Blvd. Sallisaw, OK 74955
(Street Address)

Present Use of Property A-1 & C-4

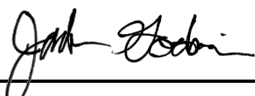
Proposed Use of Property C-4

Record Owner of Property CLN, LLC

If Applicant is other than owner, indicate interest: ☐ purchaser, ☐ lessee,
☒ agent for CLN, LLC ☐ other _____

Are there any Private or Deed Restrictions controlling the use of this property? _____

I do hereby certify that the information herein submitted is complete, true and accurate.

Signed  Address Mickle Griffin, LLC
Phone 479-649-8484 3434 Country Club Ave.
Fort Smith, AR 72903

APPLICANT - DO NOT WRITE BELOW THIS LINE

Application Received by: _____ Date _____

Application No.: _____ Requested: _____

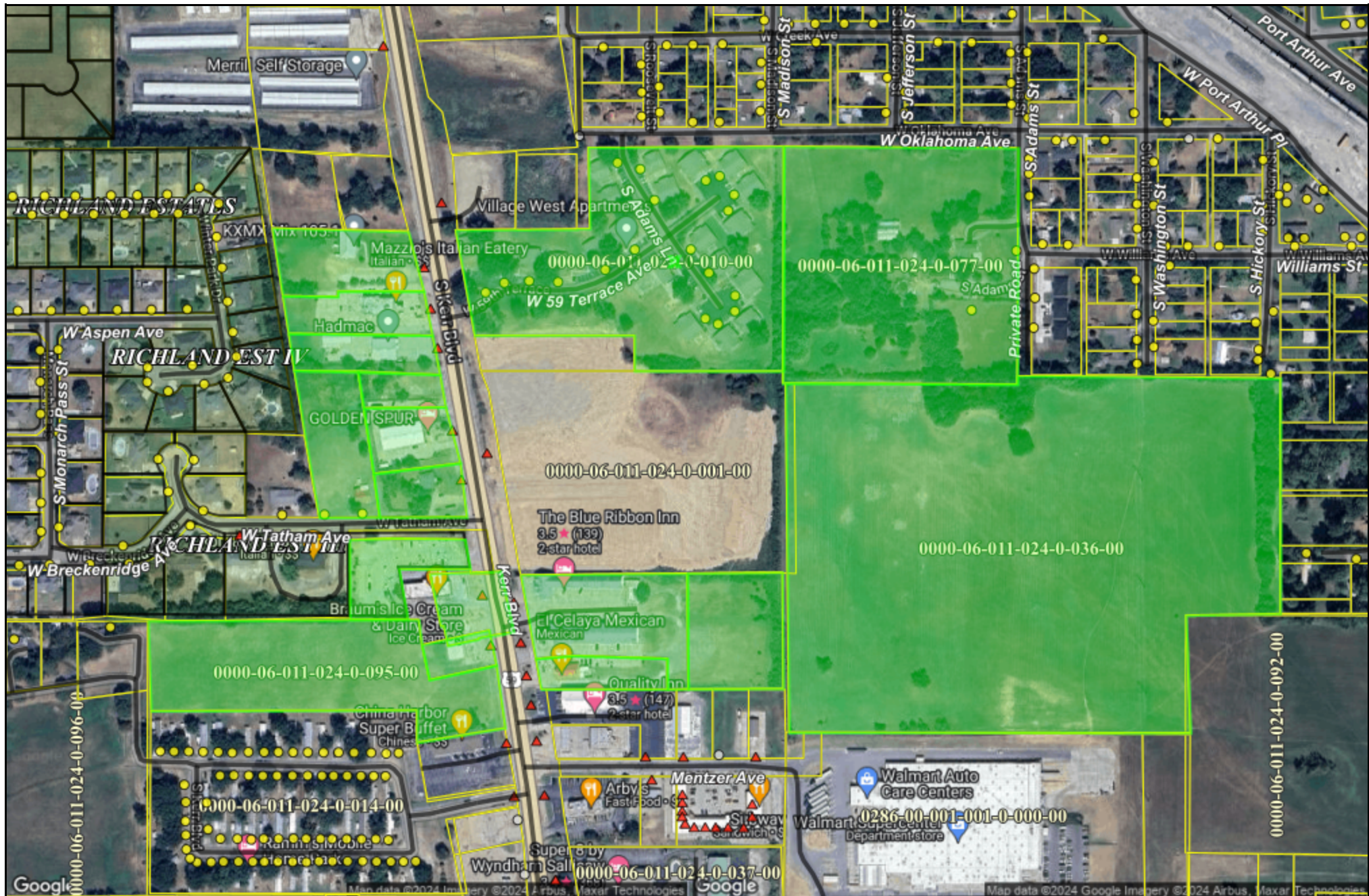
Fee Receipt: _____ P.C Recommendation: Approval ____ Denial ____

City Council: _____ Date: _____

Date: _____

Ordinance No.: _____

1 inch = 365 feet



This map should be used for reference purposes only and should not be considered a legal document. While every effort has been made to ensure the accuracy of this product, the publisher accepts no responsibility for any errors or omissions nor for any loss or damage alleged to be suffered by anyone as a result of the publication of this map and the notations on it, or as a result of the use or misuse of the information provided herein.

 via DataScout OneMap

AddressPoints

1) 404 S Adams Ln

Real Estate Parcels

- 1) 0000-06-011-024-0-002-00
 - 2) 0000-06-011-024-0-010-00
 - 3) 0000-06-011-024-0-016-00
 - 4) 0000-06-011-024-0-018-00
 - 5) 0000-06-011-024-0-025-00
 - 6) 0000-06-011-024-0-028-00
 - 7) 0000-06-011-024-0-036-00
 - 8) 0000-06-011-024-0-038-00
 - 9) 0000-06-011-024-0-054-00
 - 10) 0000-06-011-024-0-077-00
 - 11) 0000-06-011-024-0-093-00
 - 12) 0000-06-011-024-0-095-00
 - 13) 0000-06-011-024-0-097-00
 - 14) 0204-00-000-001-0-000-00
 - 15) 0223-00-000-001-0-000-00
 - 16) 0372-00-001-000-0-000-00
 - 17) 1096-00-000-001-0-000-00
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Date Created: 6/14/2024

Created By: Chris Carter

 via DataScout OneMap

This map should be used for reference purposes only and should not be considered a legal document. While every effort has been made to ensure the accuracy of this product, the publisher accepts no responsibility for any errors or omissions nor for any loss or damage alleged to be suffered by anyone as a result of the publication of this map and the notations on it, or as a result of the use or misuse of the information provided herein.

NOTICE OF PUBLIC HEARING **ON APPLICATION FOR REZONING**

Notice is hereby given that the undersigned, as owner(s) or agent for the owner(s) of the following described property in the Sallisaw City Limits, Sequoyah County, **Oklahoma, to wit:**

A part of the NE/4 SW/4 and part of the NW/4 SE/4 in Section 6, Township 11 North, Range 24 East, Sequoyah County, Oklahoma, being more particularly described as follow:

Commencing at the NW corner of said NW/4 SE/4; thence along the North line thereof N88 13'33" E 30.00 feet to a point; thence S00 38' 55" E 227.54 feet to a point; thence S87 35'33" W 369.39 feet to a point on the east right of way line of U.S. Highway 59; Thence along said right of way line S11 56'32" E 300.47 feet to a found iron pin for the SW corner of the Owensby Investment property (as filed in Deed book 358 Page 146 of the county records) and the true point of beginning; thence along the boundaries of said property N88 05' 10" E 449.92 feet to a set iron pin, S01 54' 29" E 100.08 feet to a found iron pin N 88 05' 31" E 419.05 feet to a found iron pin; thence leaving the Owensby property, S01 39' 29" E 582.84 feet to a found iron pipe for the NE Corner of the Svendsen property (as filed in deed 558 Page 351 of the county records); thence along the North line thereof, S88 20' 21" W 727.00 feet to a set iron pin on said right of way line; thence N13 30' 01" W 693.88 feet to the point of beginning, containing 11.52 acres, more or less.

has filed with the Sallisaw Planning Commission a written application # **PC 2024-007** pursuant to the Zoning Ordinance as adopted by the City of Sallisaw, Oklahoma, to **rezone from Agricultural District (A-1) and Highway Commercial and Commercial Recreation District (C-4) to Highway Commercial and Commercial Recreation District (C-4)**.

The undersigned will present said application to the Sallisaw Planning Commission on **August 6, 2024**, at **113 N. Elm, beginning at 5:30 pm**, at which time the Sallisaw Planning Commission will conduct a public hearing on said application. All interested persons are entitled to be heard and are invited to attend. Notice is published this 12th day of July, 2024.

By: CLN, LLC
Owner(s)

Or By: Mickle Griffin, LLC
Agent

By: Crystal Sides
Secretary, Sallisaw Planning Commission

Bill To:
Mickle Griffin, LLC
3434 Country Club Ave.
Fort Smith, AR 72903
479-649-8484

ORDINANCE NO. 2024-04

**AN ORDINANCE AMENDNING THE ZONING MAP
OF SALLISAW AND DECLARING AN EMERGENCY**

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SALLISAW,
OKLAHOMA:**

SECTION 1.

That the zoning map of the City of Sallisaw, which is part of Section 102-172 of the Code of Ordinances, City of Sallisaw, Oklahoma, is hereby amended in the following particulars, to-wit:

That the following described real estate situated in the City of Sallisaw, County of Sequoyah, State of Oklahoma, to-wit:

A part of the NE/4 SW/4 and part of the NW/4 SE/4 in Section 6, Township 11 North, Range 24 East, Sequoyah County, Oklahoma, being more particularly described as follow:

Commencing at the NW corner of said NW/4 SE/4; thence along the North line thereof N88°13'33" E 30.00 feet to a point; thence S00° 38' 55" E 227.54 feet to a point; thence S87° 35'33" W 369.39 feet to a point on the east right of way line of U.S. Highway 59; Thence along said right of way line S11° 56'32" E 300.47 feet to a found iron pin for the SW corner of the Owensby Investment property (as filed in Deed book 358 Page 146 of the county records) and the true point of beginning; thence along the boundaries of said property N88° 05' 10" E 449.92 feet to a set iron pin, S01° 54' 29" E 100.08 feet to a found iron pin N88° 05' 31" E 419.05 feet to a found iron pin; thence leaving the Owensby property, S01° 39' 29" E 582.84 feet to a found iron pipe for the NE Corner of the Svendsen property (as filed in deed 558 Page 351 of the county records); thence along the North line thereof, S88° 20' 21" W 727.00 feet to a set iron pin on said right of way line; thence N13°30' 01" W 693.88 feet to the point of beginning, containing 11.52 acres, more or less.

Be and the same is hereby changed from A-1 and C-4 to C-4, which is owned by CLN, LLC.

Section 1.

WHEREAS, an emergency and immediate necessity exists by reason of the health, safety and protection of the citizens of Sallisaw; therefore, an emergency is declared to exist by reason whereof this ordinance shall be in full force and effect from and after its passage and approval.

Approved this 12th day of August, 2024.

CITY OF SALLISAW, OKLAHOMA

BY: _____
ERNIE MARTENS, Mayor

ATTEST:

KIM JAMISON, City Clerk
[SEAL]

AGENDA ITEM COMMENTARY

Meeting Date: August 12, 2024
Board: Board of City Commissioners
Subject: B&G Club Gym Project

ITEM TITLE: Receive presentation from representative(s) of the Boys and Girls Club concerning the gymnasium project; Possible direction from the Council

INITIATOR: Economic Development Director

STAFF INFORMATION SOURCE: Boys & Girls Club

BACKGROUND: The Boys and Girls Club has received grant funding for the construction of a gymnasium. Grant funding does not include the purchase of property. The club is seeking a location to build that will be beneficial for the community.

EXHIBITS:

KEY ISSUES: Need property for gymnasium construction.

FUNDING SOURCE:

RECOMMENDATION: Provide direction.

ADMINISTRATIVE REPORTS

Meeting Date:	August 12, 2024
Board:	Board of City Commissioners
Subject:	

Upcoming Events

- **August 15th - Special BOCC/SMA meeting at 5:00 p.m.**
- **September 2nd - Labor Day Holiday - City offices closed**
- **September 9th - Regular Meetings**

City Manager Reports

- **Demo is completed for Aquatics Center. Wednesday we had a pre-construction meeting and the Notices to Proceed will be issued in the next 30 days.**
- **Demo of the Old Chamber/Coors building has begun.**
- **Bid opening for Drake/Lenington Water Loop/OWRB Grant is set for August 30 at 10:00 a.m.**
- **AMI Meter profiles are complete and ordering has begun. We just received our first shipment of water meters.**
- **Meeting with Jodie with Cattails and the Corp of Engineers regarding the mitigation of the Landfill Exp.**

Other

- **OML Conference is September 10-12 in Tulsa, OK. Let Kim know if you wish to attend.**