

**SALLISAW MUNICIPAL AUTHORITY
REGULAR MEETING**

March 11, 2024

**Time: Immediately Following the
Meeting of the Board of City Commissioners**

**Council Chambers
113 North Elm Street
Sallisaw, Oklahoma**

A G E N D A

“POSSIBLE ACTION” INCLUDES, BUT IS NOT LIMITED TO, APPROVAL, AUTHORIZATION, ADOPTION, REJECTION, DENIAL, AMENDMENT, TAKING NO ACTION, OR TAKING THE ITEM FOR DISPOSITION AT A LATER DATE OR TIME.

- 1. Meeting called to order**
- 2. Declaration of a quorum**
- 3. Discussion and possible action on minutes of regular meeting of February 12, 2024**
- 4. Discussion and possible action on Construction Change Order No. 1, in the amount of Zero Dollars, Kiowa Line Builders, Inc.; ODOT North Highway 59 Electric and Fiber Optic Utility Relocation Project**
- 5. Discussion and possible action on items related to the Solid Waste Landfill Facility Phase 8A expansion**
 - (a) Accept Bids received**
 - (b) Award of Contract to Lonehickory Cattle LLC of Talihina, Oklahoma in the amount of \$1,492,773.60 and authorizing execution of all related documents, including the contract, upon receiving approval of such from the City Attorney and authorize Manager to sign documents**

6. Administrative reports

7. Adjourn

Posted: MARCH 8, 2024

Time: 9:20 A.M.

Kim Jamison

MINUTES

SALLISAW MUNICIPAL AUTHORITY

REGULAR MEETING

FEBRUARY 12, 2024

The Sallisaw Municipal Authority met in a regular meeting on February 12, 2024, in the Council Chambers, 113 North Elm, Sallisaw. Notice of the meeting was given by emailing Sequoyah County Times; by emailing KXXMX; by posting at city hall on February 9, 2024, at 10:15 a.m.; by posting on the city's website; and, by giving notice to the City Clerk.

Members present:	Ronnie Lowe, Josh Bailey, Julian Mendiola, Kristin Peerson,	Trustee, Ward 1 Trustee, Ward 2 Trustee, Ward 3 Trustee, Ward 4
Members absent:	Ernie Martens,	Chairman
Staff present:	Keith Skelton, John R. Montgomery, Kim Jamison, Robin Haggard, Keith Miller, Terry Franklin, Clint Smith, Chris Carter, Ben Spyres, Kayle Griffin, Terry Franklin, Caleb Dotson,	General Manager City Attorney Secretary Director of Finance Building Development Director Chief of Police IT Manager Senior Code Inspector Computer Technician Chief Accountant Police Chief Patrolman

Others present: Lynn Adams; Randy Nelson; Chris Byrom; Steven Hatcher; Bryan Debban; Brad Hamilton; J.W. Fleetwood; Others Unidentified.

Meeting Called to Order

Acting Chairman Mendiola called the meeting to order. The meeting began at 6:52 p.m.

Declaration of a Quorum

A quorum was declared present.

Discussion and Possible Action of Minutes of Regular Meeting of January 8, 2024

Motion was made by Lowe, seconded by Peerson, for approval of the minutes as presented. Vote: Lowe aye; Peerson aye; Bailey aye; Mendiola aye. Motion carried 4-0.

Discussion and Possible Action on Updated Utility Relocation Agreement Between the Sallisaw Municipal Authority and the State of Oklahoma Department of Transportation

Motion was made by Lowe, seconded by Peerson, for approval of the Utility Relocation Agreement Between the Sallisaw Municipal Authority and the State of Oklahoma Department of Transportation. Vote: Lowe aye; Peerson aye; Bailey aye; Mendiola aye. Motion carried 4-0.

Discussion and Possible Action on the GRDA Advanced Metering Infrastructure (AMI) Program Intent to Participate Request and the GRDA AMI Rider

Motion was made by Peerson, seconded by Lowe, for approval of the GRDA Advanced Metering Infrastructure (AMI) Program Intent to Participate Request and the GRDA AMI Rider. Vote: Peerson aye; Lowe aye; Bailey aye; Mendiola aye. Motion carried 4-0.

Discussion and possible action on Resolution No. 2024-01, a Resolution agreeing to file application with the Oklahoma Water Resources Board (the "OWRB") for financial assistance through the Clean Water State Revolving Fund Loan Program, with the loan proceeds being for the purpose of funding the acquisition, construction, equipment and installation of an automated meter reading system for the Authority's water system; approving a legal services agreement and financial advisory agreement with respect to the aforesaid automated meter reading system project; and containing other provisions related thereto

Motion was made by Peerson, seconded by Bailey, for approval of Resolution 2024-01. Vote: Peerson aye; Bailey aye; Lowe aye; Mendiola aye. Motion carried 4-0.

Discussion and possible action on Resolution No. 2024-02, a Resolution declaring the official intent of the Authority for providing for the reimbursement of certain funds to be expended for the Authority's automated meter reading system for the Authority's water system to be reimbursed from future indebtedness to be incurred by the Authority; and establishing compliance with tax-exempt bond regulations under the Internal Revenue Code

Motion was made by Bailey, seconded by Peerson, for approval of Resolution No. 2024-02. Vote: Bailey aye; Peerson aye; Lowe aye; Mendiola aye. Motion carried 4-0.

Discussion and Possible Action on Agreement Between the Sallisaw Municipal Authority and Utility Technology Services (UTS) for the Purchase and Possible Installation of Water AMI Meters

Motion was made by Lowe, seconded by Peerson, for approval of Agreement between the Sallisaw Municipal Authority and Utility Technology Services (UTS). Vote: Lowe aye; Peerson aye; Bailey aye; Mendiola aye. Motion carried 4-0.

Discussion and Possible Action on The Purchase of Property Situated at the Northwest Corner of Quesenbury and Elm Streets by Conveying Parts of the Old Railroad Station Grounds Belonging to The Sallisaw Municipal Authority and in Addition Paying \$360,000.00 to be Financed Through Lease Purchase or Note and Mortgage and, To Take Any Appropriate Action Authorizing Ernie Martens, Chairman of the Board, to Execute any Instrument Necessary to Facilitate Such Purchase.

This was previously approved by the Board of City Commissioners but due to the fact that the property being conveyed is owned by the Sallisaw Municipal Authority, it needs to be approved by this Board. Motion was made by Peerson, seconded by Lowe, for approval of the property purchase situated at the northwest corner of Quesenbury and Elm Street by conveying parts of the old railroad station grounds and paying \$360,000.00. Vote: Peerson aye; Lowe aye; Bailey naye; Mendiola aye. Motion carried 3-1.

Administrative Reports

None.

Adjourn

Motion was made by Lowe, seconded by Peerson, to adjourn the meeting. Vote: Lowe aye; Peerson aye; Bailey aye; Mendiola aye. Motion carried 4-0. The meeting ended at 7:14 p.m.

Approved this 11th day of March 2024.

Secretary to the Authority

(SEAL)

AGENDA ITEM COMMENTARY

Meeting Date: March 11, 2024
Board: Sallisaw Municipal Authority
Subject: Change Order Hwy 59 Project

ITEM TITLE: Discussion and possible action on Construction Change Order No. 1, in the amount of Zero Dollars, Kiowa Line Builders, Inc.; ODOT North Highway 59 Electric and Fiber Optic Utility Relocation Project

INITIATOR: Kiowa Line Builders, Inc.
Brent Corwin, Engineer

STAFF INFORMATION SOURCE: Building Development Director

BACKGROUND: This allows for a higher grade pole to be placed at pole location 14. Provides for installation of a 45-1 pole to replace the original 45-3 pole.

EXHIBITS: 1. SALL-23-1LM Change Order No.1

KEY ISSUES: NA

FUNDING SOURCE: ODOT

RECOMMENDATION: Approval of Change Order No. 1., Kiowa Line Builders, Inc.

CONSTRUCTION CHANGE ORDER

SALL-23-1LM

CONTRACT NO.

1

CHANGE ORDER NO.

February 7, 2024

DATE

OWNER: SALLISAW MUNICIPAL AUTHORITY

PROJECT DESIGNATION: 2023 HWY 59 ROAD MOVE
ELECTRICAL & FIBER

CONTRACT COMPLETION DATE: EXTENSION: DAYS:

REASON FOR, DETAILS AND DESCRIPTION OF THE CHANGE ORDER

LOCATION: POLE 14

INSTALLED A 45-1 POLE IN PLACE OF A 45-3 POLE, NO CHANGE IN COST.

This change order, providing for an increase of \$ XXX / decrease of \$ XXX in the contract price, is approved when signed by all parties below.

RECOMMENDED

Brent Cowin

ENGINEER* ALLGEIER, MARTIN and ASSOCIATES, INC.

2-7-24

DATE

ACCEPTED

KIOWA LINE BUILDERS, INC.

CONTRACTOR

By*



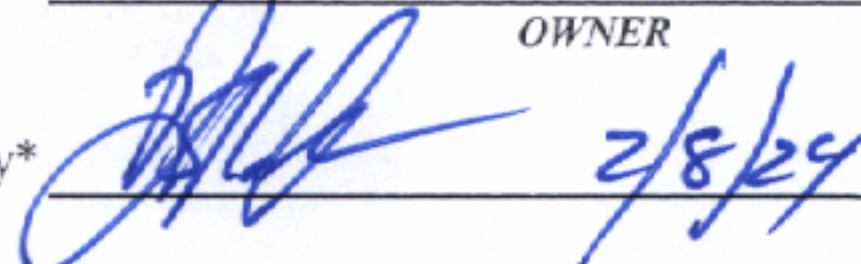
2-7-24

DATE

SALLISAW MUNICIPAL AUTHORITY

OWNER

By*



2/8/24

DATE

*To be signed by Authorized Personnel for the applicable contract.

AGENDA ITEM COMMENTARY

Meeting Date: March 11, 2024
Board: Sallisaw Municipal Authority
Subject: Landfill Phase 8A Expansion

ITEM TITLE: Discussion and possible action on items related to the Solid Waste Landfill Facility Phase 8A expansion

INITIATOR: General Manager
Landfill Superintendent

STAFF INFORMATION SOURCE: Neel Harvell & Associates

BACKGROUND: On March 1, 2024, staff along with Scott Neel, engineer, opened bids for the Solid Waste Landfill Facility Phase 8A Expansion (5 acres). A total of five (5) bids were received.

Hammett Excavation, Inc of Dodge City, TX - \$2,094,753.82

Bronze Oak, LLC of Broken Arrow, OK - \$2,477,729.77

Lonehickory Cattle LLC of Talihina, OK - \$1,492,773.60

Accell Construction, Inc. of Cushing, OK - \$1,685,267.80

CP3 Enterprise of Maude, OK - \$1,908,927.95

After reviewing the bids received, our engineer and staff recommend awarding the contract to Lonehickory Cattle, LLC in the amount of \$1,492,773.60.

EXHIBITS: 1. SALLISAW SOLID WASTE FACILITY PHASE 8A LANDFILL EXPANSION
2. 20240307150956

KEY ISSUES: Engineers' cost estimate was \$1,200,000.00

FUNDING SOURCE: Fund 92, Infrastructure Improvement Fund

RECOMMENDATION: a. Accept bids received.

b. Award of contract to Lonehickory Cattle, LLC in the amount of \$1,492,773.60 and authorize execution of documents and authorize General Manager to sign.

**SALLISAW MUNICIPAL AUTHORITY
SOLID WASTE LANDFILL FACILITY
PHASE 8A EXPANSION**

BID RESULTS

**JOB NO. 21-6798
March 1, 2024**

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
SHERWOOD CONSTRUCTION CO., INC Catoosa, OK	\$ <u>No Bid</u>
4X CONSTRUCTION GROUP, LLC Mansfield, TX	\$ <u>No Bid</u>
HAMMETT EXCAVATION, INC. Dodge City, TX	\$ <u>2,094,753.82</u>
BRONZE OAK, LLC Broken Arrow, OK	\$ <u>2,477,729.77</u>
BLUE SAGE SERVICES, LLC Beaver, OK	\$ <u>No Bid</u>
LONEHICKORY CATTLE LLC Talihina, OK	\$ <u>1,492,773.60</u>
TRICORE Oklahoma City, OK	\$ <u>No Bid</u>
FRIX CONSTRUCTION CO., INC. Muskogee, OK	\$ <u>No Bid</u>
ACCELL CONSTRUCTION, INC. Cushing, OK	\$ <u>1,685,267.80</u>
D.E. RICE CONSTRUCTION CO., INC Borger, TX	\$ <u>No Bid</u>
CP3 ENTERPRISE Maude, OK	\$ <u>1,908,927.95</u>
ENGINEERS COST ESTIMATE	\$ <u>1,200,000.00</u>

The apparent low bidder at this time is:

LONEHICKORY CATTLE LLC

\$ 1,492,773.60

Opened bids @ 10:04 am

Closed meeting @ 10:08 am

NEEL, HARVELL & ASSOCIATES, P.C.
Consulting Engineers & Planners
123 N. Oak
SALLISAW, OKLAHOMA 74955
(918)775-7731
harveng@diamondnet.us

March 6, 2024

Keith Skelton, City Manager
Sallisaw Municipal Authority
P.O. Box 525
Sallisaw, Oklahoma 74955

RE: Sallisaw Municipal Authority, Sequoyah County, Oklahoma
Solid Waste Landfill Facility - Phase 8A Expansion
Job No. 21-6798

Mr. Skelton,

The bid proposals for the Sallisaw Municipal Authority Solid Waste Landfill Facility Phase 8A Expansion were opened on March 1, 2024. All bids have been reviewed and the apparent low bidder for this project is as follows:

Total Basic Contract Price

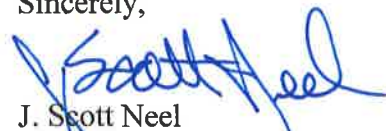
LONEHICKORY CATTLE LLC
Talihina, Oklahoma 74571

\$ 1,492,773.60

The Statutory Bond, Performance Bond, Maintenance Bond and Proof of Insurance will be completed after the contract is awarded. At this time we would recommend that the apparent low bidder **LONEHICKORY CATTLE LLC** be selected for this project, based on the acceptance of the appropriate bonds.

If you have any questions feel free to contact me at the number above.

Sincerely,



J. Scott Neel
Project Manager

JSN/ap

cc: Jamie Phillips, Landfill Superintendent

AGENDA ITEM COMMENTARY

Meeting Date: March 11, 2024
Board: Sallisaw Municipal Authority
Subject:

ITEM TITLE: Administrative reports

INITIATOR:

STAFF INFORMATION SOURCE:

BACKGROUND:

EXHIBITS:

KEY ISSUES:

FUNDING SOURCE:

RECOMMENDATION: