

SALLISAW MUNICIPAL AUTHORITY
SPECIAL MEETING

November 9, 2023

**Time: Immediately Following the
Meeting of the Board of City Commissioners**

**Council Chambers
113 North Elm Street
Sallisaw, Oklahoma**

A G E N D A

- 1. Meeting Called to Order**
- 2. Declaration of a Quorum**
- 3. Consider Approval of Minutes of Regular Meeting of October 9, 2023**
- 4. Discuss and Consider Approval of Purchase Order No. 99640, Issued to Specialty Fleet Sales, LLC of Mineola, Texas, in the Amount of \$161,714.10 for the Purchase of One (1) 2022 Ram 5500 4x4 Bucket Truck for the Tree Trimming Department**
- 5. Administrative Reports**
- 6. Adjourn**

Posted: NOVEMBER 7, 2023

Time: 12:10 P.M.

Kim Jamison

MINUTES

SALLISAW MUNICIPAL AUTHORITY

REGULAR MEETING

OCTOBER 9, 2023

The Sallisaw Municipal Authority met in a regular meeting on October 9, 2023, in the Council Chambers, 113 North Elm, Sallisaw. Notice of the meeting was given by emailing Sequoyah County Times; by emailing KXXMX; by posting at city hall on October 6, 2023, at 10:00 a.m.; by posting on the city's website; and, by giving notice to the City Clerk.

Members present:	Ernie Martens, Ronnie Lowe, Josh Bailey, Julian Mendiola, Kristin Peerson,	Chairman Trustee, Ward 1 Trustee, Ward 2 Trustee, Ward 3 Trustee, Ward 4
Members absent:	None	
Staff present:	Keith Skelton, John R. Montgomery, Kim Jamison, Robin Haggard, Keith Miller, George Bornann, Clint Smith, Jessica Robertson, Chris Carter, Ben Spyres, Kayle Griffin, John Weber,	General Manager City Attorney Secretary Director of Finance Building Development Director Economic Development Director IT Manager Business Support Manager Senior Code Inspector Computer Technician Chief Accountant Captain
Others present:	Lynn Adams; Other Unidentified.	

Meeting Called to Order

Chairman Martens called the meeting to order. The meeting began at 7:06 p.m.

Declaration of a Quorum

A quorum was declared present.

Consider Approval of Minutes of Regular Meeting of September 11, 2023

Motion was made by Mendiola, seconded by Peerson, for approval of the minutes as presented.
Vote: Mendiola aye; Peerson aye; Lowe aye; Bailey aye; Martens aye. Motion carried 5-0.

Discuss and Consider Approval of Regular Meeting Dates for Calendar Year 2024

Motion was made by Mendiola, seconded by Peerson, for approval of the calendar year 2024 regular meetings dates. Meetings will be held on the second (2nd) Monday of each month, immediately following the Board of City Commissioners meeting, with the exception of November's meeting, which will be held on Tuesday, November 12, 2024.

Discuss and Consider Approval of Resolution 2023-03, A Resolution Amending The Landfill Rates And Fees Section Of The Master Fee Schedule, Establishing Certain Rates And Fees For The Sallisaw Municipal Authority, And Superseding Previous Resolutions

There was discussion concerning the solid waste charge per ton and the minimum charge. As well as the charge for shingles. Motion was made by Bailey, seconded by Mendiola, for approval of Resolution 2023-03 setting the solid waste charge at \$40.00 per ton, including shingles, and the minimum charge at \$35.00 for both. Vote: Bailey aye; Mendiola aye; Lowe aye; Peerson aye; Martens aye. Motion carried 5-0.

Discuss and Consider Approval of Items Related to ODOT North Highway 59 Electric and Fiber Optic Utility Relocation

Accept Bids Received

Motion was made by Mendiola, seconded by Bailey, to accept the bids received. Vote: Mendiola aye; Bailey aye; Lowe aye; Peerson aye; Martens aye. Motion carried 5-0.

Award of Contract to Kiowa Line Builders, Inc, of Tipton, Missouri, the Low Bidder, in the Amount of \$649,534.01

Motion was made by Mendiola, seconded by Bailey, to award the contract to Kiowa Line Builders, of Tipton, Missouri in the amount of \$649,534.01. Vote: Mendiola aye; Bailey aye; Lowe aye; Peerson aye; Martens aye. Motion carried 5-0.

Administrative Reports

None.

Adjourn

Motion was made by Lowe, seconded by Peerson, to adjourn the meeting there being no further business. Vote: Lowe aye; Peerson aye; Bailey aye; Mendiola aye; Martens aye. Motion carried 5-0. The meeting ended at 7:11 p.m.

Secretary to the Authority

(SEAL)

AGENDA ITEM COMMENTARY

Meeting Date: November 9, 2023
Board: Sallisaw Municipal Authority
Subject: Bucket Truck Purchase

ITEM TITLE: Discuss and Consider Approval of Purchase Order No. 99640, Issued to Specialty Fleet Sales, LLC of Mineola, Texas, in the Amount of \$161,714.10 for the Purchase of One (1) 2022 Ram 5500 4x4 Bucket Truck for the Tree Trimming Department

INITIATOR: Electric Superintendent
General Manager

STAFF INFORMATION SOURCE: Electric Superintendent

BACKGROUND: Approval of this purchase order will allow for the purchase of a new bucket truck for the Tree Trimming Department. Their current bucket is an older model with many hours on it. The truck is expected to be available later in the month and they will hold the truck once they receive the purchase order #.

EXHIBITS: 1. PON 99640

KEY ISSUES:

- The current bucket truck is an older model with many hours. Breaks down frequently.
- Tree crew is unproductive when the current truck is broken down.

FUNDING SOURCE: SMA 090-601-55511

RECOMMENDATION: Approval of purchase order no. 99640, issued to Specialty Fleet Sales in the amount of \$161,714.10.

CITY OF SALLISAW QUOTATION SHEET

Cost exceeds \$2,500, two quotations required.

Cost equals \$5,000 or more, three quotations required

20 MONTH
LEAD
TIMEMichael Lening
NO QUOTE

TEREX

If you are quoting several items, attach list to this form **Also attach all vendor quotes received**

VENDOR 1	VENDOR 2	VENDOR 3
Date of Quotation 11-6-2023	Date of Quotation 11-6-2023	Date of Quotation NO
Department Number: 507	Department Number: 507	Department Number:
Vendor Name / Number SPECIALTY Fleet SALES, LLC.	Vendor Name / Number AITEC.	Vendor Name / Number
Address 139 NE LOOP 564	Address	Address
City MINEOLA, TX	City	City
State TX	State	State
Zip 75773	Zip	Zip
Phone 833-737-3687	Phone 270-491-0163	Phone
Item (s) Versalift SST40 Bucket Truck	Item (s) AT 37 4x4 Bucket Truck	Item (s) U
Quantity 1	Quantity 1	Quantity 0
Price each 161,714.10	Price each 166,126.00	Price each T
Est. Freight	Est. Freight	Est. Freight
Total Cost \$	Total Cost \$ \$166,126.00	Total Cost \$ E
Quote Expiration Date 12-1-2023	Quote Expiration Date 12-1-23	Quote Expiration Date
Quotes Obtained By: BS	Quotes Obtained By: BS	Quotes Obtained By:
GL Budget Line SMA 090-601-55511	GL Budget Line	GL Budget Line
Purchasing Approval	Purchasing Approval	Purchasing Approval
PO Number / Date: 99640, 11/6/23	PO Number / Date:	PO Number / Date:

Explain if only one quotation supplied:

Quote approved: Robert Haggard Date: 11/6/23
(Purchasing Agent, Finance Director or City Manager)

Specialty Fleet Sales, LLC

www.SpecialtyFleet.com Sales & Rentals

Buyers Order

139 NE Loop 564
Mineola, TX 75773
833-737-3687

DATE: November 6, 2023
INVOICE # 23133
FOR: Bucket Truck

Bill To:

City of Sallisaw, OK
Blake Smith
115 E Choctaw Ave
Sallisaw, OK 74955
(O)
[©918-776-4643](tel:918-776-4643)
bsmith@sallisawok.org

Ship To:

City of Sallisaw, OK
Blake Smith
115 E Choctaw Ave
Sallisaw, OK 74955
(O)
[©918-776-4643](tel:918-776-4643)
bsmith@sallisawok.org

DESCRIPTION	AMOUNT
2022 Ram 5500 4x4(Vin#3C7WRNALXNG424653) - Stock#23133	\$ 159,900.00
Versalift SST40 SN: XG230066 Mileage: 170	
Texas DMV Vehicle Inventory Fee	409.10
Document/Title Transfer Fee	150.00
Sales Tax	-
Emission Fee	\$ -
Plate & Sticker Fees	-
Title Fee	-
E-Tag Fee	5.00
County Fees-	-
Inspection & Weight Slip	-
Transport -	1,250.00
	-
Wiring instructions are : Routing Number 111923238 Texas Bank and Trust Account number 762164. Name of Account: Specialty Fleet Sales Bank Contact: Danny Peggram (903) 882-5581	
	161,714.10
Down Payment	\$ -
TOTAL BALANCE DUE	\$ 161,714.10

Wire Transfer Information Attached

If you have any questions concerning this invoice, Specialty Fleet, 833-737-3687, Office@specialtyfleet.com

THANK YOU FOR YOUR BUSINESS!

Customer Signature:	Title:	Date:
Dealership Rep Signature:	Title:	Date:

Quoted for: City of Sallisaw

Customer Contact:

Phone: / Email:

Quoted by: Maegan Hellmueller

Phone: 270-491-0163 / Email: maegan.hellmueller@altec.com

Altec Account Manager: Matthew Griffin

REFERENCE ALTEC MODEL		Sourcewell Price
AT37G	Articulating Telescopic Aerial Device (Insulated)	\$161,317

(A.) SOURCEWELL OPTIONS ON CONTRACT (Unit)

1	AT37G-AWD	All Wheel Drive	\$6,739
2	AT37G-ISO	ISO boom - MUST QUOTE for 40' boom height (n/a on base model)	\$5,746
3	AT37G-US40	40' Boom Height (AT40-G) MUST quote ISO option	\$3,264
4			

(A1.) SOURCEWELL OPTIONS ON CONTRACT (General)

1	FE	POWER EQUIPMENT (Power Locks and Power Windows)	\$1,352
2			
3			
4			
5			
6			
7			
8			
9			
10			

SOURCEWELL OPTIONS TOTAL: \$178,418

(B.) OPEN MARKET ITEMS (Customer Requested)

1	UNIT		\$0
2	UNIT & HYDRAULIC ACC		\$0
3	BODY		\$0
4	BODY & CHASSIS ACC	Timbren Springs on Front Axle	\$823
5	ELECTRICAL		\$0
6	FINISHING		\$0
7	CHASSIS	Chassis Model Year Adjustment	-\$1,253
8	OTHER	Altec Model Year Adjustment	-\$14,746

OPEN MARKET OPTIONS TOTAL: -\$15,176

SUB-TOTAL FOR UNIT/BODY/CHASSIS: \$163,242.00
 Delivery to Customer: \$2,884.00
 Extended Warranty: \$5,786.00
 Estimated Taxes (%):
 TOTAL FOR UNIT/BODY/CHASSIS: \$171,912.00

(C.) ADDITIONAL ITEMS (items are not included in total above)

1		RAM 5500 4x4 ILO Ford F550 4x4	ADD	\$1,025
2				
3				
4				

Pricing valid for 45 days

NOTES

PRICING: Altec will make every effort to honor this quotation, subject to the following provisions. Prices for equipment with production start dates 12 months and beyond are budgetary only due to irregular cost inflation and market volatility. These prices will be reviewed based on market conditions and confirmed closer to the production date. Quotes and orders with chassis model year beyond the current open order bank, should be considered estimates only. Altec's turn-key pricing is subject to change in accordance with chassis pricing received from the OEM. Chassis model year, specifications and price will be reviewed and confirmed when specific model year information becomes available from the OEM and that chassis price difference will be passed through to the customer.

PAINT COLOR: White to match chassis, unless otherwise specified

WARRANTY: Standard Altec Warranty for Aerials and Derricks - One (1) year parts warranty One (1) year labor warranty Ninety (90)

TO ORDER: To order, please contact the Altec Account Manager listed above.

CHASSIS: Per Altec Commercial Standard

DELIVERY: Based on Stock Availability, FOB Customer Location

TERMS: Net 30 days

BEST VALUE: Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime Warranty on Structural Components in Industry, Largest Service Network in Industry (Domestic and Overseas), Altec SENTRY Web/CD Based Training, Dedicated/Direct Gov't Sales Manager, In-Service Training with Every Order.

TRADE-IN: Please ask your Altec Account Manager for more information

BUILD LOCATION: Elizabethtown, KY

NO EXTENDED
 WARRANTY
 Price
 ↓
 166,126.00