

**SALLISAW PLANNING COMMISSION
REGULAR MEETING**

November 7, 2023

5:30 P.M.

**Council Chambers
113 North Elm St
Sallisaw, Oklahoma**

A G E N D A

- 1. Meeting Called to Order**
- 2. Declaration of a Quorum**
- 3. Consider Approval of Minutes of Regular Meeting of August 1, 2023**
- 4. Discuss, consider, and take possible action; 2024 regular meeting dates**
- 5. Adjourn**

Posted: NOVEMBER 2, 2023

Time: 2:15 P.M.

Lisa Gabbert

MINUTES
SALLISAW PLANNING COMMISSION
REGULAR MEETING
AUGUST 1, 2023

The Sallisaw Planning Commission met in a regular meeting on August 1, 2023, in the Council Chambers, 113 N. Elm Street, Sallisaw. Notice of the meeting was given by emailing to Sequoyah County Times; by posting at city hall on July 27, 2023 at 3:45 pm; by posting on the city's website; and, by giving notice to the City Clerk.

Members present:	Joe Velasquez, Tim Brown, Crystal Sides, Scott Looper, Brady Bauer	Chairman Vice-Chair Secretary Member Member
Members absent:	Ronnie Wooward Matt Duke	Member Member
Staff present:	Keith Miller, Chris Carter, Lisa Gabbert Christian Sizemore	Building Development Director Senior Code Inspector Recording Secretary IT
Others present:	Lynn Adams-Sequoyah County Times Randy Bogart-Cherokee Nation Jeremy Holderby-Cherokee Nation	

Meeting Called to Order

Meeting was called to order at 5:30 p.m.

Declaration of a Quorum

A quorum was declared present.

Consider Approval of Minutes of Regular Meeting of June 6, 2023.

The minutes of the regular meeting of June 6, 2023 were presented for approval.

Motion made by Looper, seconded by Brown, to accept the minutes from the regular meeting of June 6, 2023 as presented.

Vote: Velasquez aye, Brown aye, Sides aye, Bauer aye, Looper aye. Motion carried 5-0.

Discuss, consider and take possible action on Case No. PC 2023-04; Preliminary plat presentation of the Clara Stovall Addition, by Clara Ellen Stovall.

A preliminary plat for the Clara Stovall Addition was presented by Osburn Land Surveyors, LLC to the board. Building development staff informed the board that Clara Ellen Stovall is having a house built on one acre by the Cherokee Nation, and if the residential structure being built on is less than 10 acres, then it needs to be platted by ordinance. Staff said the city was able to get extra right of ways and easements needed for the area.

Motion made by Brown, seconded by Sides to approve the plat of the Clara Stovall Addition by Clara Ellen Stovall.

Vote: Velasquez aye, Brown aye, Sides aye, Bauer aye, Looper aye. Motion carried 5-0.

Discuss, consider and take possible action on Case No. PC 2023-05; Rezoning request from Agricultural District (A-1) to to One-Family Residence District (R-1) by Clara Ellen Stovall.

Carter told the board that the Clara Stovall plat is one acre, and zoning requirements say three acres is the minimum for a residence in the agricultural district, calling for the rezone so Stovall and Cherokee Nation would be able to construct her residence.

Motion made by Looper, seconded by Bauer, to rezone the Clara Stovall Addition from Agricultural District (A-1) to One-Family Residence District (R-1).

Vote: Velasquez aye, Brown aye, Sides aye, Bauer aye, Looper aye. Motion carried 5-0.

Adjourn

Motion was made by Brown, seconded by Bauer to adjourn the meeting, there being no further business.

Vote: Velasquez aye, Brown aye, Sides aye, Bauer aye, Looper aye. Motion carried 5-0.

The meeting adjourned at 5:33 pm.

Approved this _____ day of _____, _____.

Joe Velasquez, Chairman

ATTEST:

Crystal Sides, Secretary

Sallisaw Planning Commission

Meeting Dates 2024

5:30 PM

Sallisaw Council Chambers

113 N. Elm

January 2, 2024

February 6, 2024

March 5, 2024

April 2, 2024

May 7, 2024

June 4, 2024

July 2, 2024

August 6, 2024

September 3, 2024

October 1, 2024

November 5, 2024

December 3, 2024

AGENDA ITEM COMMENTARY

Meeting Date: November 7, 2023
Board: Sallisaw Planning Commission
Subject:

ITEM TITLE: Adjourn

INITIATOR:

STAFF INFORMATION SOURCE:

BACKGROUND:

EXHIBITS:

KEY ISSUES:

FUNDING SOURCE:

RECOMMENDATION: